

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

TO: Chairman Martin E. Nohe and Members
Northern Virginia Transportation Authority

FROM: Chair Cristol – NVTa Governance and Personnel Committee

DATE: November 2, 2018

SUBJECT: Governance and Personnel Committee Report of the November 26, 2018 Meeting

1. **Purpose:** To provide the Northern Virginia Transportation Authority (NVTa) with a report of the Governance and Personnel Committee (GPC) activities.
2. **Background:** The GPC last met on November 26, 2018. The next meeting is scheduled for December 13, 2018 at 5:30 PM. The following summarizes the November 26th meeting:
3. **Action Item:** No Action Items.

Ed. Note: As the Committee Chair and Vice-Chair were not available for the meeting, Chairman Nohe appointed Chair Cristol as temporary Committee Vice-Chair for the November meeting.

4. Discussion Items:

a. Review of Executive Director 2018 Performance Goals.

- i. The Executive Director's report of accomplishments and progress on her 2018 performance goals was presented to the Committee.
- ii. The Committee also received a report of additional accomplishments.
- iii. The Committee reviewed the accomplishments and discussed the next steps in the evaluation process, which is to distribute the reviewed accomplishments to the entire Authority for comment.
- iv. At the next meeting of the Committee, Authority member feedback will be reviewed and 2019 goals discussed.

b. Preparation for the 2019 General Assembly Session.

- i. Ms. Backmon and Ms. Baynard presented updated background on the 2019 General Assembly Session.
- ii. The Committee discussed the new language and edits to the draft 2019 Legislative Program.