



SUMMARY MINUTES

Thursday, June 13, 2024

7PM, EST.

2600 Park Tower Drive, First Floor Conference Room

Vienna, VA 22180

This meeting was conducted in person and livestreamed via [NVTA's YouTube Channel](#)

1. **Call to Order** Chair Randall
 - ✓ Chair Randall called the meeting to order at 7:07PM.

2. **Roll Call** Ms. Henderson, Board Secretary
 - ✓ **Membership: Attendees** Chair Phyllis Randall, Vice Chair David Snyder (Remote - Personal), Chairman Jeffrey McKay, Chair Deshundra Jefferson, Mayor Justin Wilson, Mayor Michelle Davis-Younger, Mayor Jeanette Rishell, Mayor Catherine Read, Board Member Matt de Ferranti, Mayor Sheila Olem, , Delegate Karrie Delaney, Delegate Luke Torian (Remote – Personal), Ms. Mary Hynes, Mr. Jim Kolb , Mr. William Cuttler and Mr. Todd Horsley. **Non-Attendees:** Senator Jennifer Boysko.
 - ✓ **Staff Attendees:** Chief Executive Officer Monica Backmon; Chief Financial Officer Michael Longhi; Principal, Transportation Planning and Programming Keith Jasper; Deputy Chief Financial Officer Peggy Teal; Senior Manager, Transportation Planning and Programming Dr. Sree Nampoothiri; Strategic Communications Specialist Sharara Faisal; Planning Analytics Manager Harun Rashid; Regional Transportation Planners Griffin Frank, Ian Newman, Kristen Sarik and Alyssa Beyers; Executive Assistant to the CEO Amanda Sink; Senior Accountant Adnan Malik; Debt and Investment Manager Dev Priya Sen; and Board Secretary Lee Ann Henderson.
 - ✓ **Council of Counsel Attendees:** Mr. Daniel Robinson-Fairfax County, and Ms. Christina Zechman Brown-City of Alexandria.
 - ✓ **Other Attendees:** Sr. Vice President Tracy Baynard, McGuire Woods Consulting LLC.

Members of the public, jurisdiction and agency staff were in person and were able to watch the meeting livestreamed via [NVTA's YouTube Channel](#).

CONSENT

3. **Approval of May 9, 2024, Meeting Summary Minutes** Chair Randall

4. **Approval of the City of Fairfax's Old Lee Highway (now Blenheim Boulevard) Multimodal Improvements Phase 1 Standard Project Agreement (SPA) 2018-48-1**
Ms. Backmon, Chief Executive Officer

5. **Approval of the City of Fairfax's Government Center Parkway Extension Standard Project Agreement (SPA) 2020-307-1**
Ms. Backmon, Chief Executive Officer

6. Approval of Letter of Endorsement for Prince William County's Active Transportation Infrastructure Investment Program (ATIIP) Grant Application

Ms. Backmon, Chief Executive Officer

7. Adoption of Resolution of Support for SMART SCALE Applications from Northern Virginia Jurisdictions

Ms. Backmon, Chief Executive Officer

Dr. Nampoothiri, Senior Manager, Transportation Planning and Programming

8. Approval of Website Modernization Contract Award

Mr. Longhi, Chief Financial Officer

- ✓ Chair Randall made a motion, seconded by Chairman McKay to approve the Consent Agenda. The motion was approved unanimously.

ACTION ITEMS

9. Approval of Letter of Endorsement for Virginia Department of Transportation's (VDOT) I-495 Southside Express Lanes (SEL) Project for Inclusion in Visualize 2050 Plan Update and FY2026-29 Transportation Improvement Program (TIP)

Ms. Backmon, Chief Executive Officer

Dr. Nampoothiri, Senior Manager, Transportation Planning and Programming

- ✓ Ms. Backmon stated that Virginia Department of Transportation has requested NVTAs endorsement of the I-495 Southside Express Lanes Project for inclusion in the Visualize 2050 Plan Update for air quality conformity.
- ✓ Ms. Backmon stated that the National Capital Region's Transportation Planning Board (TPB) will be taking action next week on this at their June meeting.
- ✓ There was discussion regarding Washington Metropolitan Area Transit Authority's (WMATA's) comments and questions on the project provided in a letter to VDOT, specifically on the ability to add rail to the bridge in the future. Mr. Cuttler stated that VDOT has provided WMATA with answers both verbally and in writing confirming VDOT's full support of future rail over the Woodrow Wilson Bridge.
- ✓ Mr. Cuttler stated that VDOT's position is that the Woodrow Wilson Bridge can support rail transit in the future, but in the meantime VDOT would like to maximize use of the space for high occupancy toll, carpool and bus service, as rail service is decades away.
- ✓ Chairman McKay made a motion to approve the Letter of Endorsement, seconded by Chair Randall. The motion was approved by a roll call vote with all members present voting in favor of the motion, except for Mayor Wilson and Vice Chair Snyder, who abstained.

10. Adoption of Resolution to Submit I-395 Shirlington Rotary and Glebe Road Interchange Improvements Project SMART SCALE Application

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon stated that NVTA has worked closely with the City of Alexandria and Arlington County to develop a SMART SCALE application for the I-395 Shirlington Rotary and Glebe Road Interchange Improvements Project. She stated that this project would construct safety improvements to the I-395 Shirlington Rotary interchange and Glebe Road interchange.
- ✓ Mayor Wilson made a motion to approve the adoption of Resolution Number 24-02, seconded by Board Member de Ferranti. The motion was approved unanimously.

11. Adoption of Revenue Projection Update FY2025 through FY2029

Mr. Longhi, Chief Financial Officer

- ✓ Mr. Longhi stated that Revenue Projections are typically made concurrent with the Six Year Program updates. This projection adds Fiscal Years 2028 and 2029 to the Revenue Projections.
- ✓ He stated that the Finance Committee reviewed these projections at the Finance Committee meeting last month and unanimously recommended Authority adoption.
- ✓ Mayor Rishell made a motion to adopt the FY2025 through FY2029 Revenue Projections as presented in Table 1, seconded by Chair Randall. The motion was approved unanimously.

12. Adoption of Regional Revenue Fund FY2028/29 PayGo Funding Levels

Mr. Longhi, Chief Financial Officer

- ✓ Mr. Longhi noted the PayGo funding levels for future projects are a further refinement of the just adopted revenue projections.
- ✓ Mr. Longhi stated these funding levels were reviewed by the Finance Committee at their May meeting. The Finance Committee unanimously recommended Authority adoption.
- ✓ Mayor Rishell made a motion to approve the funding levels as shown in Table 1, seconded by Board Member de Ferranti. The motion was approved unanimously.

PRESENTATIONS

13. PDP-BRT Update and Feedback Session (Part 1 of 2)

- ✓ Mr. Jasper stated that this presentation is meant to share key findings from community engagement sessions, provide a status update and an overview of the analytical approach, as well as to seek feedback and guidance.
- ✓ Mr. Jasper introduced Kevin Pullis of WBA Research, who presented the Focus Group findings showing that reducing congestion and increasing connections within Northern Virginia needs to be at the forefront of Bus Rapid Transit (BRT) development.
- ✓ Mr. Jasper introduced David Miller with Four Square Integrated Transportation Planning who discussed peer review and best practices of other BRT operations.
- ✓ Chair Randall noted that this would be very important information to be shared with other transit groups in the area, specifically the new WMATA and Metropolitan Washington Council of Governments initiative, DMVMoves. Mr. Jasper stated that NVTA continues to work with the BRT Working group that comprises agencies around the

DMV region. Ms. Backmon also shared that DMVMoves Government Partners Advisory Group meets on Monday and it is her intention to share this information with them.

- ✓ Ms. Hynes stated that some of the roads where BRT should be run, are too narrow to add a dedicated bus lane. She noted that it will be important to review the findings from peer BRT systems that developed BRT systems without adding infrastructure.
- ✓ Mayor Wilson stated that while interjurisdictional travel is important, he did not want to lose sight of possible additional connections into Washington, DC. He noted specifically that there is a choke point at Rosslyn Tunnel that will take a lot of money and time to address. It would be wise to develop a system that would provide opportunities and other travel options that mitigate that issue.
- ✓ Chair Jefferson questioned whether all areas of the region were represented in the survey responses. Mr. Jasper stated that some of the outer areas of the region were not as well represented in the survey responses thus far. However, he noted that there have been some targeted promotions in Loudoun and Prince William Counties in the past week and that response rates in the outer areas have recently begun to increase.
- ✓ Mr. Jasper discussed plans for Part 2 of the Feedback Session, which is planned for the July 11 Authority meeting.

DISCUSSION/INFORMATION ITEMS

14. Travel Trends Update

Mr. Rashid, Planning Analytics Manager

- ✓ Mr. Rashid reviewed the electric school bus adoption rates for the Northern Virginia region, Montgomery and Prince Georges Counties, the District of Columbia, Virginia, and the United States public schools.
- ✓ Mr. Rashid highlighted changes in traffic volume by day of week, and by time of day for Thursdays in the first quarter of 2024 versus pre-COVID levels which showed Sunday and evening travel surpassing usual weekday commuter travel.
- ✓ Mr. Rashid also reviewed the transit ridership for the Northern Virginia transit agencies, noting that the dip in transit ridership for Fairfax Connector was due to the work stoppage.

15. FY-2024-2029 Six Year Program Public Comment Summary

Ms. Backmon, Chief Executive Officer

- ✓ Dr. Nampoothiri summarized the 731 public comments received for the FY2024-2029 Six Year Program during the public comment period. He also provided geographic information by ZIP code expressing support or opposition of projects.
- ✓ He noted that the summary of comments along with all comments received are posted online on NVRTA's FY2024-2029 Six Year Program webpage.

16. Finance Committee Report

Mayor Rishell, Finance Chair

- ✓ Mayor Rishell stated that the three Finance items, the website modernization contract, Revenue Projects, and PayGo that were adopted tonight were all reviewed by the

Finance Committee last month. She also noted the revenues and investments are performing well.

- ✓ She reminded Authority members that the Finance Committee is also the Authority's audit Committee, noting the annual independent audit had started. Mayor Rishell stated if any Authority member had any concerns, to please call her directly.

17. Planning and Programming Committee Report

Mayor Wilson, PPC Chair

- ✓ Mayor Wilson reviewed the Planning and Programming Committee Report as provided in the packet.

18. Technical Advisory Committee Report

Randy Boice, TAC Chair

- ✓ Ms. Backmon noted that there were no changes to the report provided in the packet by Chair Boice.

19. Planning Coordination Advisory Committee

Mayor Colbert, PCAC Chair

- ✓ Ms. Backmon noted that there were no changes to the report provided in the packet by Mayor Colbert.

20. Chief Executive Officer's Report

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon announced a Save the Date for the 9th Annual Transportation Roundtable to be jointly hosted with the Intelligent Transportation Society (ITS) on October 9th from 8:30 a.m. to 11:00 a.m. here in NVTA's new offices on the 6th floor.
- ✓ Ms. Backmon also announced a Save the Date for the State of the Region of Transportation on October 30th, from 8:30 a.m. to 11:00 a.m., also in NVTA's 6th floor suite.
- ✓ Ms. Backmon also noted that the deadline for the online survey for the Future of Transportation has been extended to June 23rd.
- ✓ The Authority is scheduled to adopt the FY2024-2029 Six Year Program at the July meeting.
- ✓ Ms. Backmon stated that this will be Mary Hynes last meeting with the Authority and thanked her for her service

21. Chair's Comments

- ✓ Chair Randall welcomed Delegates Luke Torian and Karrie Delaney to the Northern Virginia Transportation Authority.
- ✓ Chair Randall recognized Ms. Hynes departure from the Commonwealth Transportation Board and the Authority noting is she has been a champion for regionalism and thanked her for her long years of service to the region.

22. Adjournment

- ✓ There being no further business before the Authority, Chair Randall adjourned the meeting at 8:57 PM.