**SUMMARY MINUTES**

Thursday, May 9, 2024

7PM, EST.

2600 Park Tower Drive, First Floor Conference Room

Vienna, VA 22180

*This meeting was conducted in person and livestreamed via* [*NVTA’s YouTube Channel*](https://www.youtube.com/channel/UCIc5aFOqKSxSlkGApjRIGTw)

1. **Call to Order** Chair Randall
* Vice Chair Snyder called the meeting to order at 7:02PM.
1. **Roll Call**  Ms. Henderson, Board Secretary
* **Membership: Attendees** Vice Chair David Snyder, Chairman Jeffrey McKay, Chair Deshundra Jefferson, Mayor Justin Wilson (arrived at 7:10 pm), Mayor Michelle Davis-Younger, Mayor Jeanette Rishell, Mayor Catherine Read, Board Member Matt de Ferranti, Mayor Sheila Olem, Mr. Jim Kolb, Mr. William Cuttler and Mr. Todd Horsley. **Non-Attendees:** Chair Phyllis Randall, Senator Jennifer Boysko, Ms. Mary Hynes, Delegate Karrie Delaney, and Delegate Luke Torian.
* **Staff Attendees:** Chief Executive Officer Monica Backmon (remote - distance); Chief Financial Officer Michael Longhi; Principal, Transportation Planning and Programming Keith Jasper; Deputy Chief Financial Officer Peggy Teal; Senior Manager, Transportation Planning and Programming Sree Nampoothiri; Communications and Public Affairs Manager Abigail Hillerich; Strategic Communications Specialist Sharara Faisal; Planning Analytics Manager Harun Rashid; Regional Transportation Planners Griffin Frank, Hannah Pajewski, Ian Newman and Alyssa Beyers; Executive Assistant to the CEO Amanda Sink; Senior Accountant Adnan Malik; Accounting Assistant Margaret Duker;and Board Secretary Lee Ann Henderson.
* **Council of Counsel Attendees:** Mr. Daniel Robinson-Fairfax County, Ms. MinhChau Corr-Arlington County, and Ms. Christina Zechman Brown-City of Alexandria.
* **Other Attendees:** Sr. Vice PresidentTracy Baynard, McGuire Woods Consulting LLC.

*Members of the public, jurisdiction and agency staff were in person and were able to watch the meeting livestreamed via* [*NVTA’s YouTube Channel*](https://www.youtube.com/channel/UCIc5aFOqKSxSlkGApjRIGTw)*.*

**PUBLIC HEARING**

* Keith Jasper gave a brief presentation explaining the Six Year Program (SYP) process and described how projects are evaluated. He reviewed the remainder of the SYP schedule noting anticipated adoption at the July 11, 2024, Authority meeting. Mr. Jasper thanked the approximately 120 commenters that have already provided comments.

Vice Chair Snyder opened the floor for speakers:

* Senator Danica Roem – Senator Roem spoke in favor of funding for $40 million of improvements to Rt. 28, which would prevent crashes and improve commute times. It would also provide pedestrian improvements. She also spoke in favor of funding for the roundabout at Sudley Road at Centreville Road as it would improve pedestrian safety at the busy intersection.
* Bill Pugh, Coalition for Smarter Growth – He thanked NVTA member jurisdictions for funding more walkable, bikeable, and transit friendly projects. He asked that NVTA prioritize the projects that support walkability and transit without widening roads. He noted that a complete list of the projects that they support are written out in their written comments.
* Kevin O’Brien, Washington Area Bicyclist Association – Recommended that NVTA prioritize bike, pedestrian and multimodal transportation. He stated that member jurisdictions have heeded the clarion call and submitted projects that lead with bike, pedestrian and transit. He stated the economic vitality of the region and the planet depends on making it easier and more convenient to navigate between our communities by bike and on foot.
* Mostafa EINahass – Expressed his appreciation for the shift to multimodal projects that benefit all users. He stated there is further opportunity to redesign projects and discussed several of his ideas for road diets and options for redesigns.
* Supervisor Kenny Boddye, Prince William County Board of Supervisors – Advocated for the Landing at Prince William Transit Center. He stated this is an important small area plan project just off of the I-95/Horner Road Commuter Lot. He stated this will give more multimodal options for Prince William County residents. He stated a transit center would be a really good thing for the residents.

There being no further speakers for the public hearing, Vice Chair Snyder closed the public hearing.

**ACTION ITEMS**

1. **Approval of April 11, 2024, Meeting Summary Minutes** Chair Randall
* Chairman McKay made a motion to approve the summary meeting minutes as presented, seconded by Mayor Davis-Younger. The motion passed unanimously.
1. **Approval of Letter of Endorsement for Arlington County’s Active Transportation Infrastructure Investment Program (ATIIP) Grant Application**

 Ms. Backmon, Chief Executive Officer

* Board Member de Ferranti made a motion to approve the Letter of Endorsement for Arlington County’s Active Transportation Infrastructure Investment Program (ATIIP) Grant Application, seconded by Chair Jefferson. The motion was approved unanimously.
1. **Approval of Letter of Endorsement for Arlington County’s Safe Streets and Roads for All (SS4A) Program Grant Application**

 Ms. Backmon, Chief Executive Officer

* Board Member de Ferranti made a motion to approve the Letter of Endorsement for Arlington County’s Safe Streets and Roads for All (SS4A) Program Grant Application, seconded by Chairman McKay. The motion was approved unanimously.
1. **Approval of Letter of Endorsement for Prince William County’s Nationally Significant Multimodal Freight and Highway Projects Grants Program (INFRA) Application**

 Ms. Backmon, Chief Executive Officer

* Chair Jefferson made a motion to approve the Letter of Endorsement for Prince William County’s Nationally Significant Multimodal Freight and Highway Projects Grant Program (INFRA) Application, seconded by Board Member de Ferranti. The motion was approved unanimously.

**Discussion/Information Items**

1. **Governance and Personnel Committee Report – Update on 2024 General Assembly Session (Verbal)**  Chair Randall, Chair

 Ms. Baynard, Senior Vice President, McGuire Woods Consulting, LLC

* Ms. Baynard relayed the good news that the General Assembly agreed to a budget and more details will be provided on May 11th. The budget does include state funding for Washington Metropolitan Area Transit Authority (WMATA).
* Ms. Baynard stated that the next step will be focusing on the long-term regional transit discussions.
1. **Planning and Programming Committee Report** Mayor Wilson, PPC Chair
* Mayor Wilson reviewed the Planning and Programming Committee Report as provided in the packet.
1. **Chief Executive Officer’s Report** Ms. Backmon, Chief Executive Officer
* Ms. Backmon stated that the Authority will be presented with key findings of the focus groups and other elements of the Preliminary Deployment Plan for a Regional Bus Rapid Transit System (PDP-BRT) study in two parts at the upcoming June and July Authority meetings. Additionally, on May 20, the PDP-BRT team will be launching an online survey that will further explore topics raised in the focus groups with a broader range of Northern Virginia residents. The survey will run until June 14 and the findings will be presented at the July Authority meeting.
* Ms. Backmon noted that VDOT was recently awarded $5.4 million under the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program for a pilot technology initiative in the Tidewater and Chesapeake region. NVTA provided a letter of endorsement in August 2023, supporting the initiative because of its potential future implementation in the Northern Virginia region. NVTA will continue to monitor progress on this initiative and report back as needed.
* Ms. Backmon reported that NVTA will participate in Bike to Work Day on May 17th, at the Rosslyn-Arlington Pit Stop. As NVTA will still be in the comment period for the current SYP until May 19th, this will also serve as a good outreach opportunity.
* Ms. Backmon noted that this is Jennifer DeBruhl’s last meeting as an Authority member and the Authority has a plaque for her in recognition of her service.
1. **Adjournment**
* There being no further business before the Authority, Vice Chair Snyder adjourned the meeting at 7:53 PM.