



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

Thursday, June 13, 2019
7:00 p.m.
3040 Williams Drive, Suite 200
Fairfax, VA 22031

Meeting Minutes

- I. Call to Order** Chairman Nohe
- **Chairman Nohe called the meeting to order at 7:12 PM.**
- II. Roll Call** Ms. Thomas-Jones, Clerk
- Voting Members: Chairman Nohe; Chair Randall; Chairman Bulova; Board Member Cristol; Mayor Wilson; Mayor Parrish; Mayor Rishell; Mayor Meyer; Councilmember Snyder; Senator Black; Delegate Hugo (via telephone); Mr. Kolb; Mr. Minchew; Ms. Hynes.
 - Non-Voting Members: Mayor Wood; Ms. Cuervo; Mr. Horsley.
 - Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Planning and Programming); Harun Rashid (Transportation Planner); Richard Stavros (Investment and Debt Manager); Peggy Teal (Assistant Finance Officer); Erica Hawksworth (Communication and Public Affairs Manager); Yolanda Thomas-Jones (Board Clerk); various jurisdictional and agency staff.
- III. Minutes of the April 11, 2019 Meeting**
- **Mayor Parrish moved approval of the April 11, 2019 minutes; seconded by Senator Black. Motion carried unanimously.**

Presentation

- IV. VRE Crystal City Station** Mr. Doug Allen, VRE, CEO
- Mr. Allen presented updates to the Authority regarding the new Crystal City Station noting:
 - ✓ The current Crystal City Station was built in early 1990's. The station is a 400-foot-long, single-sided platform, that is served by only one track. The platform is crowded when trains are loading due to the need of a larger platform.
 - ✓ Several years ago, a system plan was adopted to chart growth and expand capacity on the VRE.
 - ✓ More infrastructure is needed to run more trains, including a new long bridge. The intermediate growth plan is named 'Natural Growth'. The plan included longer platform for longer trains.

- ✓ DRPT is advancing a fourth track project, Atlantic Gateway. The center platform served by two tracks will give flexibility to the operation of the train. The project is aligned with the Long Bridge expansion and is consistent with Arlington County plans for Crystal City area.
- ✓ The new Crystal City Station Project purposes includes:
 - Expanding capacity with bigger platforms served by two tracks.
 - Improve access to jobs
 - Attract more riders
 - Reduction of regional congestion, the station currently serves 20% of regional riders.
- ✓ NVTA has been a great partner and its funding has been important in getting this project going. NVTA funds were used for an alternative analysis and new concept design. There is more NVTA funding for the final design. Mr. Allen noted the likelihood of a future funding request for construction.
- ✓ The funding breakdown for the project:
 - Total project cost is \$50 million.
 - Planning/Concept Design is \$0.4 million funded by NVTA.
 - PE/NEPA is \$4 million funded by DRPT.
 - Final Design is \$4 million funded by NVTA. DRPT is still working on additional/dedicated funding.
 - Construction is \$44.5 million, with \$15 million funded by VRE and \$29.5 million unfunded. The potential sources for funding are FTA (State of Good Repair) and NVTA.
- ✓ Potential project challenges include continued operations during construction and meeting FRA and CSXT standards.
- ✓ There will be a connection from the station to Reagan National Airport (DCA).
- ✓ Mr. Minchew inquired about the distance from the new VRE Crystal City Station to Blue Line Metro Station. Mr. Allen responded the distance is less than a quarter mile.
- ✓ Mr. Minchew asked was there any consideration of pedestrians who would take the VRE to Crystal City and walk over to the Blue Line. Mr. Allen responded that a lot of riders are currently doing this to access the Pentagon (etc.,). He added not all riders walk to their final destinations, there are quite a few transfers to the Blue Line Metro.

Consent

- V. **Approval of Standard Project Agreement for Arlington County—Regional Funding 2018-003-1 (Crystal City Metrorail Station East Entrance and Intermodal Connections)**
- VI. **Approval of Standard Project Agreement for Arlington County—Regional Funding 2018-004-1 (Pentagon City Multimodal Connections and Transitway Extension)**

- VII. **Approval of Standard Project Agreement for Prince William County—
Regional Funding 2018-032-2 (Route 28 Corridor Roadway Improvements -
East of Route 234 – Environmental Impact Study)**
- VIII. **Approval of Standard Project Agreement for the City of Alexandria---
Regional Funding 2018-041-1 (Alexandria ITS Projects)**
- IX. **Approval of Standard Project Agreement for the City of Alexandria---
Regional Funding 2018-043-1 (DASH Transit Service Enhancements and
Expansion)**
- X. **Approval of Standard Project Agreement for the City of Alexandria---
Regional Funding 2018-045-1 (Alexandria Duke Street Transitway)**
- XI. **Approval of Standard Project Agreement for the City of Falls Church
Regional Funding 2018-051-1 (West Falls Church and Joint Campus
Revitalization District Multimodal Transportation Project)**
 - Board Member Cristol moved for a block approval of Items V., VI., VII., VIII., IX., X., and XI. in accordance with NVTA’s approved Project Description Sheet as appended to the Standard Project Agreement: and authorize the Executive Director sign on behalf of the Authority, seconded by Mayor Wilson. Motion passed unanimously.

Action

- XII. **Approval of the Call for Regional Transportation Projects for FY2024-2025
Six Year Program Update** Ms. Backmon, Executive Director
 - Ms. Backmon sought approval of the update to the Six Year Program (SYP) adopted June of 2018, noting:
 - ✓ One year anniversary of the adoption of the Six Year Program (SYP) is approaching in June of 2019.
 - ✓ It is anticipated that with this program, in addition to adding FY2024-25, the NVTA will be able to make adjustments to previous fiscal years. This is with the understanding that some projects can be completed sooner than previously anticipated, while others projects may need to be extended. With the expectation of Wayfair and I-81 monies, adjustments are anticipated.
 - ✓ The application deadline will be September 27, 2019 at 5pm.
 - ✓ Ms. Backmon thanked the Authority for support in allowing for the budget to streamline the applications by making the system automated (PMMS).
 - ✓ Additional time will be allowed for Resolutions of Support to be added with the applications due to the time it takes the governing body to obtain approval.
 - ✓ Letters of support have been encouraged from multi-jurisdictions and agencies given the viability and regional nature of the project.
 - ✓ Technical Advisory Committee (TAC) needs to be re-engaged with the inclusion of new members.

- ✓ Planning Coordination Advisory Committee (PCAC) and Planning and Programming Committee (PPC) will be re-engaged in 2020.
- ✓ In March 2020, there is an anticipated release of the Candidate Project List and associated evaluations.
- ✓ April 2020 will include the public comment period, open house and public hearing.
- ✓ May 2020 will include the release of NVTA staff recommendation to all the committees for review, input and recommendation.
- ✓ The anticipated adoption date is June 2020.
- ✓ Ms. Backmon added the anticipated available accommodations for FY2024-25 is about \$400 million with the anticipation of more.
- ✓ Staff has begun the process of contacting localities and agencies regarding the projects that have shown no activity. The hope, through mutual agreement, is if the project is no longer a priority of the locality, try to free up the funds to accommodate other requests expected in the interim years that do not include FY2024-25.
- ✓ The Finance Committee instructed Authority staff to provide a status update in the upcoming September 2019 Finance Committee Meeting.
- Mayor Parrish moved approval of the Call for Regional Transportation Projects for the FY2024-25 Six Year Program Update, seconded by Chair Randall. Motion carried unanimously.

XIII. Approval of Participation in the Long Term Care Program Mr. Longhi, CFO

- Mr. Longhi presented the Commonwealth of Virginia’s Long Term Care Insurance Program for Authority approval noting:
 - ✓ In 2014, when the Authority set up the employee benefit package, Virginia Retirement System (VRS) had suspended new admissions to its long term care insurance program for VRS Plan 1 and Plan 2 participants.
 - ✓ VRS is now offering long term care insurance that NVTA employees.
 - ✓ Participation is a voluntary decision of the employee, who would pay all cost related. There will be no cost impact to the Authority.
 - ✓ Participation in the VRS program will provide access to long term care insurance based on a significantly large, but as yet undetermined, actuarial pool. Large actuarial pools typically lower insurance premiums substantially over individual policies.
 - ✓ Term is for three years, after which the program can be terminated by either party upon 60 days notice.
- Mayor Parrish moved Authority approval of the election to participate in the Commonwealth of Virginia’s Long Term Care Insurance Program and Authorize the Executive Director to sign the attached agreement documents required by the Virginia Retirement System, seconded by Mayor Rishell. Motion carried unanimously.

XIV. Approval of the CMAQ/RSTP Transfer Request for Fairfax County

Ms. Backmon, Executive Director

- Chairman Bulova moved approval of the reallocation of Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funds for Fairfax County, seconded by Chair Randall. Motion carried unanimously.

XV. Approval of the Transform 66 Outside the Beltway Concessionaire Funds

Ms. Backmon, Executive Director

- Ms. Backmon presented the recommendation to reallocate Transform 66 Outside the Beltway Concession Payment funds for Fairfax County noting:
 - ✓ On July 13, 2017, the Authority, with input from local jurisdictions, developed a list of project recommendations for the \$500 million in Concessionaire Payment funds that was received for the Transform 66 Outside the Beltway Agreement.
 - ✓ On December 6, 2017, the CTB endorsed the list of projects recommended by the Authority and the Route 29 Projects.
 - ✓ Fairfax has several projects on the list, some of which came in under the anticipated project cost. Fairfax would like to take the overage and apply to other approved projects from the Concessionaire Payment funding list.
 - ✓ Mayor Meyer inquired if there were any changes to the specification for the Route 29 Widening- Phase 1. Ms. Backmon responded that is her understanding. She added the change order came in lower than expected.
 - ✓ Chairman Bulova moved approval of the recommendation to reallocate Transform 66 Outside the Beltway Concession Payment funds for Fairfax County, seconded by Mayor Wilson. Motion carried unanimously.

Discussion/Information

XVI. Investment Portfolio Mr. Longhi, CFO
 • No verbal report given.

XVII. Monthly Revenue Report Mr. Longhi, CFO
 • No verbal report given

XVIII. Operating Budget Report Mr. Longhi, CFO
 • No verbal report given

XIX. Executive Director’s Report Ms. Backmon, Executive Director
 • Ms. Backmon reported on NVTA activities, noting:

- ✓ The Route 7 Widening Groundbreaking was earlier in the day, both Chairman Nohe and Chairman Bulova participated.
- ✓ On May 8th, NVTA hosted its inaugural Joint Public Information Officer (PIO) Meeting where public information officers and communicators NVTA works with across the region convened to discuss how transportation projects are impacting Northern Virginia as a whole, transportation projects currently underway or coming down the pike, how to best communicate to Northern Virginia taxpayers how their money is

being spent to tackle congestion in the region, best practices and upcoming events.

- ✓ On May 17th, NVTA celebrated Bike to Work Day at the City of Falls Church Pit Stop.
- ✓ Members of the Authority staff attended both ITS Annual Conference (May 22nd) and Virginia Transit Authority Annual Conference (May 30th).

XX. Chairman's Comments

- Chairman Nohe reminded Authority members to meet in the lobby area for the 2019 Authority photo after the meeting adjourns.

XXI. Adjournment at 7:44 PM

Correspondence

Next Meeting: July 11, 2019 at 7:00p.m.
NVTA Offices