



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

Thursday, April 12 2018

7:00 pm

3040 Williams Drive, Suite 200

Fairfax, VA 22031

Meeting Minutes

I. Call to Order

Chairman Nohe

- **Chairman Nohe called the meeting to order at 7:10 pm.**
- **Chairman Nohe requested a moment of silence to reflect on the loss of Town of Herndon Councilmember and Authority PCAC member, Jeffrey Davidson.**

II. Roll Call

Ms. Thomas-Jones, Clerk

- Voting Members: Chairman Nohe; Chairman Bulova; Chair Cristol; Mayor Silberberg; Mayor Meyer (arrived 7:17pm); Senator Black (arrived 7:19p); Mayor Parrish; Councilmember Snyder (arrived 7:17pm); Delegate Hugo; Mayor Rishell; Ms. Hynes; Mr. Kolb.
- Non-Voting Members: Ms. Cuervo; Mr. Horsley.
- Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Transportation Planning and Programming); Sree Nampoothiri (Transportation Planner); Harun Rashid (Transportation Planner); Peggy Teal (Assistant Finance Officer); Sarah Camille Hipp (Communications & Public Affairs Manager); Carl Hampton (Investment and Debt Manager); Tracy Baynard (McGuire Woods Consulting, LLC); various jurisdictional and agency staff.

III. Minutes of the March 8, 2018 Meeting

Chairman Bulova moved approval of the March 8, 2018 minutes; seconded by Mayor Parrish. Motion carried unanimously.

Action

IV. Authorize the Release of the List of Candidate Projects for the FY 2018-2023 Six Year Program and Related Information for Public Comment

Ms. Backmon, Executive Director

- Ms. Backmon discussed the proposed release of the 60 candidate projects for the FY 2018-2023 Six Year Program (SYP) and related information for public comment.
 - ✓ Pending Authority release of the candidate projects, the Public Comment Period would be from April 13, 2018 through midnight May 20, 2018.
 - ✓ All candidate projects will be released for public comment.

- ✓ Public comments will be recorded and a summary provided to the Authority.
- ✓ Due to the ongoing uncertainty regarding the Authority's future revenue streams, no project funding recommendations for the Six Year Program are being made at this time.
- Ms. Backmon presented a copy of the letter from the Washington Metropolitan Area Transit Authority requesting the withdrawal of two projects from funding consideration for the FY 2018-2023 Six Year Program.
 - ✓ The letter requested the withdrawal of two projects, totaling \$94.6M. WMATA noted that the projects would be covered under the pending \$500M of dedicated funding from Virginia /DC/Maryland/ as the reason for the withdrawal.
 - ✓ The withdrawal results in the reduction in the SYP funding request from \$2.6B to \$2.5B.
- Chairman Nohe questioned the impact the change would have on rankings. Ms. Backmon responded that the rankings would change due to there being two less projects. However, the scores would not change because the projects were rated independently. Ms. Backmon added that after review of the modeling, a new evaluation/analysis is not needed, as the changes would not make a significant difference in overall rankings.
- Chairman Nohe inquired about the June 2018 adoption of the Six Year Program. Ms. Backmon responded that the NVTa is on schedule for the targeted June 2018 adoption, but has built in some flexibility if needed, to push adoption to July 2018.
- Mayor Parrish made a motion to authorize the release of the List of Candidate Projects for the FY 2018-2023 Six Year Program and Related Information for Public Comment, Chair Bulova seconded the motion. Motion carried unanimously.

V. Authorize the Executive Director to Submit Comments on the Commonwealth Transportation Board's FY 2019-2024 Six Year Improvement Program

Ms. Backmon, Executive Director

- Ms. Backmon stated that Authority approval is requested to authorize the Executive Director to submit comments on behalf of the Authority, to the Commonwealth Transportation Board (CTB) on the FY 2019-2024 Six Year Improvement Program.
- Ms. Backmon stated:
 - ✓ The CTB will hold the Public Hearing on the Draft FY 2019-2024 Six Year Improvement Program (SYIP) in Northern Virginia on April 30, 2018.
 - ✓ This date is prior to the next regularly scheduled Authority meeting (May 10),
 - ✓ The public comment period ends on May 30, 2018.
- Ms. Backmon stated that she would work with the Regional Jurisdictional and Agency Coordinating Committee (RJACC) to develop comments on the draft SYIP noting that the next meeting of the RJACC is Thursday, April 26, 2018.
- Draft comments will be distributed to the Authority prior to the public hearing date.
- Ms. Hynes noted that meetings with localities regarding the draft SYIP or any other transportation issues will be held on April 26th.

- Chair Cristol moved to authorize the Executive Director to Submit Comments on the Commonwealth Transportation Board’s FY 2019-2024 Six Year Improvement Program. Mayor Parrish seconded motion. Motion carried unanimously.

Discussion/Information

VI. Governance and Personnel Committee Report/2018 Legislative Update

Chairman Randall, GPC/Ms. Baynard, McGuire Woods Consulting

- In Chair Randall’s absence, Ms. Baynard provided a legislative update.
- Metro Funding Bill, SB 856/HB 1539;
 - ✓ Governor Northam proposed amendments to SB 856/HB 1539 in an effort to reduce the impact of revenue loss to the Authority, as outlined in the Conference Report.
 - ✓ Governor Northam’s proposed amendments includes:
 - 5-cent increase in the Grantors Tax.
 - The Conference Report repeals the Authority’s Grantors Tax. The Governor proposes to increase the Grantors Tax by 5-cent while restoring 10 cents of the 15 cents repealed via the Conference Report. This proposed increase would also provide 10-cent of Grantors Tax for Metro.
 - 1% increase in the Transient Occupancy Tax.
 - The Conference Report repeals the Authority’s Transient Occupancy Tax (TOT). The proposed 1% increase in TOT coupled with the repeal of the Authority’s TOT would go to Metro.
 - The repeal of the Authority’s revenues to be used for Metro are only applicable to the Northern Virginia Transportation Commission members.
 - The TOT and Grantors Tax of the three non WMATA members (Prince William County and the Cities of Manassas and Manassas Park), would be used for public transportation and transportation purposes respectively.
 - The Reconvened Session, in which the General Assembly is expected to take action on the Governor’s proposed amendments, will be held on April 18, 2018.
- Delegate Hugo inquired about the exact amount of monies that would be returned to the Authority per the Governor’s amendments. Mr. Longhi responded the difference between the Governor’s proposed amendments and the Conference Report is \$33.6M per year on average.

VII. Finance Committee Report

Mayor Rishell

- Mayor Rishell provided an update on the Finance Committee meeting held March 15, 2018.
- The Committee received the FY2019 Proposed Operating Budget. The Committee has reviewed the proposed budget several times over the last several months. While there appears to be consensus on the proposals, the Committee agreed to defer making a recommendation to the Authority until there was more certainty on the Authority's revenues.
- Mayor Rishell noted the Committee continued to review the changes to the legislation related to WMATA funding with updated fiscal analysis prepared by staff.
- Mayor Rishell related the Committee discussed the timing impacts of the upcoming reconvened session on the Regional Revenue Fund and Local Distribution Fund Budgets, agreeing that neither budget should be advanced until the WMATA funding legislation is finalized.
- Mayor Rishell noted that staff advised that due to the proposed adoption timing of the Six Year Program which uses Regional Revenue Fund revenues (70%) and the funds transfer timing from the Local Distribution Fund (30%), no immediate operational difficulties are expected.

VIII. Planning and Programming Committee Report Chairman Nohe, PPC

- Chairman Nohe reported that the Planning and Programming Committee met on March 28, 2018 and recommended approval of Item IV as was completed earlier in the meeting.

IX. Planning Coordination Advisory Committee Report Supervisor Buona, Chair, PCAC

- ✓ No verbal report - material included in packet.

X. Investment Portfolio Report Mr. Longhi, CFO

- ✓ No verbal report - material included in packet.

XI. Monthly Revenue Report Mr. Longhi, CFO

- ✓ No verbal report - material included in packet.

XII. Operating Budget Report Mr. Longhi, CFO

- ✓ No verbal report - material included in packet.

XIII. Executive Director's Report Ms. Backmon, Executive Director

- ✓ No verbal report - material included in packet.

XIV. Chairman's Comments

✓ Chairman had no additional comments.

XV. Adjournment at 7:28 pm

Next Meeting: May 10, 2018