

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Chief Executive Officer

DATE: January 5, 2023

SUBJECT: Recommend Reallocation of Regional Surface Transportation Program (RSTP) funds for City of Alexandria

- 1. Purpose:** To seek Northern Virginia Transportation Authority recommendation of the reallocation of Regional Surface Transportation Program (RSTP) funds for the City of Alexandria.
- 2. Suggested Motion:** *I move Authority recommendation to the Commonwealth Transportation Board, the reallocation of Regional Surface Transportation Program (RSTP) funds for the City of Alexandria.*
- 3. Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTa to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.
City of Alexandria requested a transfer of \$500,000 from Transit Analysis Study Project (UPC 100492) to the Access to Landmark Project (UPC 115530).
The Transit Analysis Study Project has been completed; therefore, the remaining funds are available to be moved out of the Project. The Access to Landmark Project is currently in concept phase, however the Project went through a scope change this year and needs additional funds. The requested funding transfer of \$500,000 will cover the Project's funding deficit as a result of the scope change and allow the project to move forward. At its meeting on December 22, 2022, the RJACC recommended approval of the request.

Attachments:

- A.** City of Alexandria Request Letter
- B.** DRAFT Letter to VDOT NOVA District Administrator Lynch

Coordination: Regional Jurisdiction and Agency Coordinating Committee



DEPARTMENT OF TRANSPORTATION
AND ENVIRONMENTAL SERVICES

Room 4100 - City Hall
Alexandria, Virginia 22313
703-746-4025
alexandriava.gov

December 6, 2022

Richard Roisman and Paolo Belita, Co-Chairs
Regional Jurisdiction and Agency Coordination Committee (RJACC)
Northern Virginia Transportation Authority (NVTVA)
3040 Williams Drive, Suite 200
Fairfax, Virginia 22031

Reference: Request of transfer of Regional Surface Transportation Program (RSTP) Funds for the City of Alexandria

Dear Mr. Roisman and Mr. Belita:

The City of Alexandria requests the NVTVA RJACC's and Authority's concurrence to move the remaining funds of \$500,000 from the Transit Analysis Study project to the Access to Landmark Project. The Transit Analysis Study project has been completed and therefore additional funds are available to be moved out of the project.

The Access to Landmark project is currently in concept phase, however the project went through a scope change this year and is in need of additional funds. The requested funding transfer of \$500,000 will cover the projects funding deficit as a result of the scope change and allow the project to move forward.

Thank you for your assistance in this matter. Please feel free to contact me at hillary.orr@alexandriava.gov or 703.746.4017 should you have further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Orr".

Hillary Orr
Deputy Director
Transportation & Environmental Services

CC: Yon Lambert, Director, Transportation & Environmental Services
Terry Suehr, Director, Department of Project Implementation
Tarrence Moorer, Assistant Director, Strategic Management Services
Christopher Ziemann, Division Chief of Transportation Planning
Christina Alexander, Capital Project Program Manager

CMAQ/RSTP Transfer Request Form
 (One Sheet Needed Per Donor Project)

Date: 21-Jul-22

Name of Jurisdiction/Agency Requesting: City of Alexandria

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): UPC-100492- \$500,000, UPC-115530 - \$6,334,640

From (Donor): To (Recipient):

| UPC | Project Description | Type of Funds | Transfer from Previous Fiscal Years | If No. Year Requested | Transfer Amount | UPC | Project Description | Previously Approved by NVTA | If Yes, Year Approved | JACC Approval (NVTA) | Authority Approval (NVTA) | Funds Verified (VDOT) | Completed (VDOT) |
|--------|------------------------|---------------|-------------------------------------|-----------------------|-----------------|--------|---------------------|-----------------------------|-----------------------|----------------------|---------------------------|-----------------------|------------------|
| 100492 | Transit Analysis Study | RSTP | Y | | \$500,000.00 | 115530 | Access to Landmark | N | | | | | |
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TOTAL OF TRANSFER \$500,000.00

Attach Signed Request of Transfer Letter



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

January 12, 2023

Mr. John Lynch
District Administrator
Virginia Department of Transportation
4975 Alliance Dr. Suite 4E-342
Fairfax, Virginia 22030

Re: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for City of Alexandria

Dear Mr. Lynch:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

City of Alexandria requested a transfer of \$500,000 from Transit Analysis Study project (UPC 100492) to the Access to Landmark project (UPC 115530).

The Transit Analysis Study project has been completed and therefore additional funds are available to be moved out of the project. The Access to Landmark project is currently in concept phase, however the project went through a scope change this year and needs additional funds. The requested funding transfer of \$500,000 will cover the project's funding deficit as a result of the scope change and allow the project to move forward.

On January 12, 2023, the Authority approved the requests noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall
Chair

cc: Monica Backmon, Chief Executive Officer, NVTA
Hillary Orr, Deputy Director of Transportation, City of Alexandria