



# Northern Virginia Transportation Authority

*The Authority for Transportation in Northern Virginia*

## SUMMARY MINUTES

Thursday, September 8, 2022

7:00 PM

3040 Williams Drive, Suite 200

Fairfax, VA 22031

*The Public Hearing and Authority meeting was conducted in-person and livestreamed via [NVTA's YouTube Channel](#)*

## PUBLIC HEARING

### 1. Call to Order/Welcome

Chair Randall

- ✓ Chair Randall called the Public Hearing to order at 7:03PM by welcoming everyone to the TransAction Update Public Hearing.

### 2. Roll Call

Mr. Davis, Board Secretary

- ✓ **Members:** *Attendees:* Chair Phyllis Randall, Vice Chair David Snyder, Chairman Jeff McKay, Chair Ann Wheeler, Board Chair Katie Cristol, Mayor Justin Wilson, Mayor Michelle Davis-Younger, Mayor Jeanette Rishell, Senator Jennifer Boysko, Mr. Anthony Bedell, Ms. Mary Hynes, Mr. Jim Kolb (7:11PM), Mayor Derrick Wood, Mr. John Lynch, Mr. Todd Horsley; *Absent:* Delegate David LaRock, Mayor David Meyer.
- ✓ **Staff:** Chief Executive Officer Monica Backmon, Executive Assistant to the CEO Amanda Sink, Chief Financial Officer Michael Longhi, Board Secretary Jonathan Davis, Assistant Finance Officer Peggy Teal, Senior Accountant Adnan Malik, Accounting Assistant Margaret Duker, Communications & Public Affairs Manager Erica Hawksworth, Communications and Marketing Coordinator Abigail Hillerich, Principal, Transportation Planning and Programming Keith Jasper, Senior Transportation Planner Dr. Sree Nampoothiri, Regional Transportation Modeler Harun Rashid, and Regional Transportation Planners Mackenzie Love and Ian Newman.
- ✓ **Council of Counsel:** Fairfax County-Daniel Robinson, Prince William County-Rob Dickerson, City of Alexandria-Joanna Anderson, Arlington County-MinhChau Corr.
- ✓ **Others:** Senior Vice President Tracy Baynard of McGuireWoods Consulting, LLC., Principal/Regional Manager Tom Harrington of Cambridge Systematics, jurisdiction, and agency staff.

*Members of the public were in person, virtually attending via Zoom and were able to watch the Public Hearing livestreamed via [NVTA's YouTube Channel](#).*

- ✓ Chair Randall provided a brief overview of TransAction and noted how impactful public comment is to the development of the TransAction Plan and in moving Northern Virginia forward.

- ✓ Chair Randall called upon Chief Executive Officer Monica Backmon to provide further information on the TransAction Update.
- ✓ Ms. Backmon began with a brief video that provided definition to TransAction and highlighted its goal to enhance mobility, increase accessibility, and improve resiliency as the long-range transportation plan for Northern Virginia. [Watch the video](#)
- ✓ At the beginning of the TransAction Public Hearing Overview presentation, Ms. Backmon underscored that the goals of TransAction are associated with the core values of equity, sustainability, and safety and further emphasized the importance of keeping the long-range transportation plan updated every 5 years.
- ✓ Ms. Backmon noted that TransAction is a geographically and fiscally unconstrained needs-based document which does not recommend or prioritize any project or modes of transportation. TransAction includes 429 total projects with an estimated cost of \$75.7 billion. Of the 429 projects, 26 projects involve elements outside of NOVA and comes at an estimated cost of \$30 billion.
- ✓ Ms. Backmon added that even though the project list identifies an estimated \$75.7 billion in capital funds, the Authority does not have said capital to fund all projects incorporated in the needs-based plan. Ms. Backmon provided analysis on the project list, including project types and the average project cost by type, as well as noted the TransAction plan's performance under certain measurements.
- ✓ Before concluding the presentation, Ms. Backmon outlined the next steps for updating TransAction that include:
  - September 8, 2022: Public Hearing
  - September 18, 2022, at 11:59PM: End of Public Comment Period
  - October 2022: Consolidation and review of public comments
  - November 2022: Finalization of public comment analysis and request for feedback and endorsement from the Technical Advisory Committee (TAC), Planning Coordination Advisory Committee (PCAC), and Planning and Programming Committee (PPC)
  - December 8, 2022: Anticipated Authority adoption of TransAction

Ms. Backmon concluded by noting the [NoVA Gateway](#) which provides real-time status updates on projects funded by the Northern Virginia Transportation Authority.

*For a detailed look at the [TransAction Public Hearing Overview Presentation](#), follow this link: <https://thenovaauthority.org/wp-content/uploads/2022/09/TransAction-Overview-and-Public-Hearing-Presentation-1.pdf>*

- ✓ Chair Randall began the testimony portion of the Public Hearing by opening the floor for comments from members of the public who joined in-person and virtually via Zoom. Each member of the public was given 3 minutes in which they provided comment. A total of 12 in-person and 10 virtual members of the public provided comment during the Public Hearing.

To hear these public comments in their entirety, visit NVTA's YouTube Channel for the [September 8, 2022, Public Hearing Livestream Recording](#)

- ✓ After all testimony was heard, Chair Randall thanked each member of the public for providing their comments and reiterated how important public comment is to the development of TransAction, adding that there remains time to provide written comment through September 18, 2022, at 11:59PM via mail, email, and voicemail. To submit comments through the deadline, visit: [nvtatransaction.org/participate](http://nvtatransaction.org/participate).

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## AUTHORITY MEETING

**1. Call to Order** Chair Randall

**2. Roll Call** Mr. Davis, Board Secretary

- ✓ **Members: Attendees:** Chair Phyllis Randall, Vice Chair David Snyder, Chairman Jeff McKay, Chair Ann Wheeler, Board Chair Katie Cristol, Mayor Justin Wilson, Mayor Michelle Davis-Younger, Mayor Jeanette Rishell, Senator Jennifer Boysko, Mr. Anthony Bedell, Ms. Mary Hynes, Mr. Jim Kolb (7:11PM), Mayor Derrick Wood, Mr. John Lynch, Mr. Todd Horsley; *Absent:* Delegate David LaRock, Mayor David Meyer.
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- ✓ **Others:** Senior Vice President Tracy Baynard of McGuireWoods Consulting, LLC., Principal/Regional Manager Tom Harrington, jurisdiction and agency staff.

*Members of the public were in person, and able to watch the meeting livestreamed via [NVTA's YouTube Channel](#).*

**3. Approval of July 14, 2022, Meeting Summary Minutes** Chair Randall

- ✓ Chair Randall moved the approval of the July 14, 2022, Meeting Summary Minutes and Chairman McKay seconded. The July 14, 2022, Meeting Summary Minutes was unanimously approved.

## PRESENTATION

**4. Regional Bus Rapid Transit System**

Mr. Jasper, Principal, Transportation Planning and Programming

- ✓ Mr. Jasper began the Regional Bus Rapid Transit (BRT) System presentation by noting TransAction’s vision and goals, as well as defining BRT through the core values of equity, sustainability, and safety. BRT has the potential to be frequent and reliable with shorter wait times, faster trips due to dedicated lanes, transit signal priority and queue jumping.
- ✓ Mr. Jasper continued by identifying NVTA’s history with BRT, the need for a BRT planning working group, and where investments to the BRT system stand with respect to TransAction.
- ✓ Ms. Backmon concluded the presentation by noting additional research and analysis needed to identify where the strongest patterns of demand are and the synergistic effects of a regional BRT system. The proposed Preliminary Deployment Plan for Regional Bus Rapid Transit will be up for review by the Authority during the FY2024 Budget cycle and will focus on a Regional BRT system that delivers unconfined service between jurisdictions for users.
- ✓ Board Chair Cristol shared her enthusiasm for TransAction and the inclusion of a Preliminary Deployment Plan for Regional Bus Rapid Transit, noting that it better reflects the desires of Northern Virginia residents as well as supports the goal to better the climate and quality of life by offering transit alternatives.

**ACTION ITEMS**

**5. Approval of Changes to Policy 26-Eletronic Participation in Meetings**

Mr. Longhi, Chief Financial Officer

- ✓ Mr. Longhi submitted Policy 26-Eletronic Participation in Meetings revisions as seen in the meeting packet.
- ✓ Chair Randall moved the approval of Policy 26-Electronic Participation in Meetings changes, and Senator Boysko seconded. Policy 26-Eletronic Participation in Meetings changes were unanimously approved.

*Chair Randall passed the gavel to Vice Chair Snyder to conduct the remaining portion of the meeting*

**6. Approval of the FY2023 Operating Budget Adjustments**

Mr. Longhi, Chief Financial Officer

- ✓ After being recognized by Vice Chair Snyder to provide information, Mr. Longhi gave background to the staff adjustment request which would accelerate hiring of a regional transportation planner, from January 2023 to September 2022, to coincide with filling a current vacant regional transportation planner position created through an internal promotion.
- ✓ Mayor Rishell moved the approval of the FY2023 Operating Budget Adjustments, and Mayor Davis-Younger seconded. The FY2023 Operating Budget Adjustments was unanimously approved.

**7. Approval of Recommendation to Reallocate Transform 66 Outside the Beltway Concession Payment Funds for Prince William County**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon provided background on Prince William County's Transform 66 Outside the Beltway Concession funds transfer request and noted that the projects were previously approved by the Authority to receive concessionaire funds. Additionally, Ms. Backmon advised that if recommended by the Authority, the Commonwealth Transportation Board (CTB) will consider whether to approve the transfer.
- ✓ Vice Chair Snyder entertained a motion from Chair Wheeler who moved the Approval of Recommendation to Reallocate Transform 66 Outside the Beltway Concession Payment Funds for Prince William County, and Board Chair Cristol seconded. The Recommendation to Reallocate Transform 66 Outside the Beltway Concession Payment Funds for Prince William County was unanimously approved.

**8. Approval of Recommendation to Reallocate Transform 66 Outside the Beltway Concession Payment Funds for Fairfax County**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon provided background on Fairfax County's Transform 66 Outside the Beltway Concession funds transfer request and noted that the projects were previously approved by the Authority to receive concessionaire funds. Additionally, Ms. Backmon advised that if recommended by the Authority, the CTB will consider whether to approve the transfer.
- ✓ Vice Chair Snyder entertained a motion from Chairman McKay who moved the Approval of Recommendation to Reallocate Transform 66 Outside the Beltway Concession Payment Funds for Fairfax County, and Senator Boysko seconded. The Recommendation to Reallocate Transform 66 Outside the Beltway Concession Payment Funds for Fairfax County was unanimously approved.

**9. Approval of Letter of Endorsement for Virginia Department of Transportation FY2022 Bridge Investment Grant Program Application**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon noted that the Bridge Investment Grant Program through the United States Department of Transportation awards funds to bridge improvement projects that cost less than \$100 million. The Virginia Department of Transportation requests Authority endorsement and is seeking this funding for the I-395 Ramp in Arlington County.
- ✓ Vice Chair Snyder opened the floor for a motion. Board Chair Cristol moved Approval of Letter of Endorsement for Virginia Department of Transportation FY2022 Bridge Investment Grant Program Application, and Ms. Hynes seconded. The Approval of letter of endorsement for Virginia Department of Transportation FY2022 Bridge Investment Grant Program Application was unanimously approved.

**10. Approval of Letter of Endorsement for Prince William County's and the City of Manassas Park's Application for Safe Streets and Roads for All Grant Program**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon noted the request for endorsement from Prince William County and the City of Manassas Park on their applications through the United States Department of Transportation's Safe Streets and Roads for All Grant Program.
- ✓ Vice Chair Snyder entertained a motion from Chair Wheeler who moved the Approval of Letter of Endorsement for Prince William County's and the City of Manassas Park's Application for Safe Streets and Roads for All Grant Program, and Mayor Rishell seconded. The Approval of Letter of Endorsement for Prince William County's and the City of Manassas Park's Application for Safe Streets and Roads for All Grant Program was unanimously approved.

**DISCUSSION/INFORMAITON ITEMS**

**11. Travel Trends Update**

Mr. Rashid, Regional Transportation Modeler

- ✓ Mr. Rashid provided a summary of the Travel Trends Update report found in the meeting packet, including highlights on crash, highway travel, and transit ridership trends in Northern Virginia.
- ✓ Vice Chair Snyder noted that while the overall trends seem to be positive, there are key areas that may need to be reported on where additional actions can be taken.
- ✓ Ms. Hynes inquired what the rate of injury is for bicycling and pedestrian is for Northern Virginia, understanding the statewide rate is below the level to trigger the need for a special program.

**12. Chief Executive Officer's Report**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon submitted the Chief Executive Officer's report as seen in the meeting packet and added three additional topics worth noting: (1) Annual Report testimonials from Authority Members will be requested in the coming weeks, (2) Authority Member photos to be taken at the October Authority meeting, and (3) personnel changes that included the promotion of Harun Rashid to Regional Transportation Modeler and the welcoming of Senior Accountant Adnan Malik.

**13. Chair's Comments**

Vice Chair Snyder

- ✓ Having no comments, Vice Chair Snyder moved to adjourn the meeting.

**14. Adjournment**

Vice Chair Snyder

- ✓ Vice Chair Snyder, seeing no further discussion and questions, adjourned the meeting at 9:09PM.

**Next Meeting: October 13, 2022**

**NVTA Offices**