



## **SUMMARY MINUTES**

Thursday, May 12, 2022

7:00 PM

3040 Williams Drive, Suite 200

Fairfax, VA 22031

*This meeting was conducted in-person and livestreamed via YouTube*

## **PUBLIC HEARING**

### **Call to Order**

Chair Randall, Chair

- ✓ Chair Randall called the Public Hearing to order at 7:04 PM and welcomed Authority Members and the public to the FY2022-2027 Six Year Program Public Hearing.

### **Roll Call**

Mr. Davis, Authority Board Secretary

### ✓ **Attendees:**

- **Members:**

Chair Phyllis Randall, Councilmember David Snyder, Chairman Jeff McKay (7:20pm), Chair Ann Wheeler, Board Chair Katie Cristol, Mayor Justin Wilson, Mayor Michelle Davis-Younger, Mayor Jeanette Rishell, Mayor David Meyer, Senator Jennifer Boysko (7:49), Delegate David LaRock, Mayor Derrick Wood, Ms. Mary Hynes, Mr. Jim Kolb, Mr. John Lynch, Mr. Todd Horsley.

- **Staff:**

Chief Executive Officer Monica Backmon, Executive Assistant Amanda Sink, Chief Financial Officer Michael Longhi, Authority Board Secretary Jonathan Davis, Communications & Public Affairs Manager Erica Hawskworth, Communications and Marketing Coordinator Abigail Hillerich, Assistant Finance Officer Peggy Teal, Investment & Debt Manager Dev Sen, Principal, Transportation Planning and Programming Keith Jasper, Senior Transportation Planner Dr. Sree Nampoothiri, Transportation Planner Harun Rashid, and Regional Transportation Planners Mackenzie Love and Ian Newman. Clerk to the Board/Executive Assistant Margaret Duker (remote).

- **Council of Counsel:**

Daniel Robinson, Esq. - Fairfax County, Rob Dickerson, Esq. - Prince William County, Joanna Anderson, Esq. - City of Alexandria (Remote).

- **Other:**

McGuireWoods Consulting, LLC. Senior Vice President Tracy Baynard, and Jurisdictional Staff.

*Members of the public attended in person and were also able to watch the Public Hearing livestreamed via [NVTA's YouTube Channel](#).*

- ✓ Chair Randall continued with welcoming remarks and a brief overview of the purpose of NVTA, the Six Year Program, as well as the importance of the Public Hearing and the impact public comments have in the updating of NVTA's Six Year Program.
- ✓ Chair Randall turned the floor over to Chief Executive Officer Monica Backmon who provided brief remarks and introduction to the [About NVTA Planning, Programming, Funding and Public Input Explained in 3 Minutes](#) video. Ms. Backmon noted that NVTA has adopted 5 funding programs since the passage of HB2313 in 2013. These funding programs have provided \$2.5 billion to 106 regional multimodal projects.

*For an in-depth look at the 106 regional multimodal projects visit [novagateway.org](http://novagateway.org)*

- ✓ Ms. Backmon further noted key components of the project selection process which is comprised of the eligibility review; quantitative and qualitative analysis; and public comment. Ms. Backmon added that tonight's Public Hearing is extremely important in that it allows the Authority to receive feedback from the public on the 26 projects and in advance of the Authority's approval of the estimated PayGo amount which will fund FY2026-FY2027.

*For an in-depth look at the FY2022-FY2027 Six Year Program phases and next steps, [visit: thenovaauthority.org/syp-comment](http://thenovaauthority.org/syp-comment)*

- ✓ Chair Randall recognized members of the public who joined the Public Hearing in-person and virtually via Zoom to provide testimony, noting the order and time allotted per speaker.
- ✓ Two members of the public joined in person and provided their comments on the FY2022-FY2027 Six Year Program Update.

*To hear these public comments in their entirety, visit NVTA's YouTube Channel for the [Public Hearing Livestream Recording](#)*

- ✓ Chair Randall opened the floor for other members of the public joining in-person to speak, and seeing none, moved to allow members of the public who joined the Public Hearing via Zoom to provide their comments on the FY2022-FY2027 Six Year Program Update.

*To hear these public comments in their entirety, visit NVTA's YouTube Channel for the [Public Hearing Livestream Recording](#)*

- ✓ After all testimony was given, Chair Randall thanked each member of the public for providing their comments and noted that these comments along with comments received through the end of the Public Comment Period (May 22,2022), will be summarized and made available as public record. Public Comments can be received electronically at [thenovaauthority.org/syp-comment](http://thenovaauthority.org/syp-comment) or [sypcomment@thenovaauthority.org](mailto:sypcomment@thenovaauthority.org); via phone: (571) 354-0065; and via postal service: Northern Virginia Transportation Authority, 3040 Williams Drive, Suite 200, Fairfax, VA 22031.

## Adjournment

Chair Randall, Chair

- ✓ Chair Randall adjourned the FY2022-FY2027 Six Year Program Public Hearing at 7:54pm and noted that after a 10-minute intermission, the Authority will reconvene for its regularly scheduled meeting.
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## AUTHORITY MEETING

### 1. Call to Order

Chair Randall, Chair

- ✓ Chair Randall called the meeting to order at 8:14 PM and took a point of personal privilege to recognize a jurisdictional staff member, Bob Brown, who is retiring from the Loudoun County Department of Transportation and Capital Infrastructure as Regional Transportation Coordinator. Chair Randall noted Mr. Brown's incredible knowledge base and thanked him for his exemplary kindness and service to Loudoun County and Northern Virginia Transportation Authority adding that Mr. Brown will be missed.

### 2. Roll Call

Mr. Davis, Authority Board Secretary

- ✓ **Attendees:**

- **Members:**

Chair Phyllis Randall, Councilmember David Snyder, Chairman Jeff McKay, Chair Ann Wheeler, Board Chair Katie Cristol, Mayor Justin Wilson, Mayor Michelle Davis-Younger, Mayor Jeanette Rishell, Mayor David Meyer, Senator Jennifer Boysko, Ms. Mary Hynes, Mr. Jim Kolb, Mayor Derrick Wood, Mr. John Lynch, Mr. Todd Horsley.

- **Staff:**

Chief Executive Officer Monica Backmon, Executive Assistant Amanda Sink, Chief Financial Officer Michael Longhi, Authority Board Secretary Jonathan Davis, Communications & Public Affairs Manager Erica Hawskworth, Communications and Marketing Coordinator Abigail Hillerich, Assistant Finance Officer Peggy Teal, Investment & Debt Manager Dev Sen, Principal, Transportation Planning and Programming Keith Jasper, Senior Transportation Planner Dr. Sree Nampoothiri, Transportation Planner Harun Rashid, and Regional Transportation Planners Mackenzie Love and Ian Newman.

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McGuireWoods Consulting, LLC. Senior Vice President Tracy Baynard, and Jurisdictional Staff.

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### **Action Items**

#### **3. Approval of the April 21, 2022, Meeting Summary Minutes**

Chair Randall, Chair

- ✓ Chair Randall opened the floor for discussion and questions, seeing none, opened the floor for a motion to approve the April 21, 2022, Meeting Summary Minutes. Board Chair Cristol so moved, and Mayor Wilson seconded. The April 21, 2022, Meeting Summary Minutes were unanimously approved.

#### **4. Adoption of Revenue Projection Update**

Mayor Rishell, Finance Committee Chair

- ✓ Mayor Rishell began discussion by noting the Finance Committee's review and recommendation for approval of the Revenue Projection Update, and the Regional Revenue Funds available for FY2026-FY2027 programming amount. The update proposed projections for FY2023 through FY2025 as well as established new projections for FY2026 and FY2027. Mayor Rishell added that the FY2026/FY2027 projections are critical to the development of the proposed funding level for projects under consideration for Authority approval as part of the upcoming update to the Six Year Program, often referred to as the PayGo. She further added that these are the same projects that were part of tonight's Public Hearing.
- ✓ Mayor Rishell noted that earlier this evening the Finance Committee recommended FY2026/FY2027 PayGo amount of a little over \$626 million and turned the discussion over to Chief Financial Officer Michael Longhi.
- ✓ Mr. Longhi continued the discussion by noting that the Revenue Projections include the 30% local and 70% revenue funding and highlighted the impacts each funding source has made to the overall revenue projections.
- ✓ Ms. Hynes inquired if the revised Revenue Projections indicated a delta-up or delta-down, and Mr. Longhi answered that it was a delta-up.
- ✓ Ms. Hynes further inquired if the delta-up change was considered when determining the proposed PayGo amount. Mr. Longhi answered that the increase was factored into the PayGo determination.
- ✓ Chair Randall asked if there was any further discussion and questions, and seeing none, opened the floor for a motion to adopt the Revenue Projection Update. Mayor Rishell so moved, and Chairman McKay seconded. The Revenue Projection Update was unanimously approved.

**5. Adoption of Regional Revenue Funds Available for FY2026/FY2027 Programming-PayGo**  
Mayor Rishell, Finance Committee Chair

- ✓ Chair Randall opened the floor for a motion. Mayor Rishell motioned for the adoption of the Regional Revenue Funds available for FY2026/FY2027 Programming-PayGo and seconded by Chairman McKay. The Adoption of the Regional Revenue Funds Available for FY2026/FY2027 Programming-PayGo was unanimously approved.

**6. Approval of Audit Service Contract** Mayor Rishell, Finance Committee Chair

- ✓ Mayor Rishell began discussion by identifying the Finance Committee's role as the Authority's Audit Committee and discussions had over the past two Finance Committee meetings regarding options for the procurement of financial statement audit services. Mayor Rishell noted that while staff has followed the Committee's direction in retaining PBMares LLP as NVTA's independent auditor, this continuation will allow a speedier implementation of two new initiatives approved by the Authority last month in FY2023 Operating Budget: (1) Implementation of annual duplicate reimbursement detection audits, and (2) Preparation for the Authority to become a qualified recipient of Federal Funds.
- ✓ Mr. Longhi added to the discussion by highlighting that the two initiatives Mayor Rishell mentioned will have an expected earlier completion date of 6 to 8 months due to PBMares, LLP continuing as independent auditor.
- ✓ Board Chair Cristol inquired if there is any caution or concern about multiple regional transportation agencies utilizing the same audit firm.
- ✓ Mr. Longhi answered by noting the benefit that can occur where the auditing firm may see similarities in entities and therefore carry similar questions to those being audited.
- ✓ Chair Randall asked if there was any further discussion and questions, and seeing none, entertained a motion for the Authority to renew the Financial Statement Audit Service agreement with PBMares, LLP for three base years, FY2022 through FY2024, with options to extend for up to four additional years, in two-year increments. Mayor Rishell so moved and seconded by Chair Randall. The Audit Service Contract was unanimously approved.

**7. Approval of Letters of Endorsement for Prince William County's Mega and INFRA Discretionary Grant Programs, and Potomac and Rappahannock Transportation Commission's Low-No Emission Vehicle Grant Program and Grants for Buses and Bus Facilities Program Applications.**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon began discussion by identifying the two endorsement requests submitted for Authority approval and noted the projects and initiatives such funding is being requested for.
- ✓ Chair Randall recognized Chair Wheeler who motioned for the Authority's approval of Letters of Endorsement for Prince William County's Mega and INFRA Discretionary Grant

Programs, and Potomac and Rappahannock Transportation Commission's Low-No Emission Vehicle Grant Program and Grants for Buses and Bus Facilities Program Applications. The motion was seconded by Mayor Davis-Younger. The letters of endorsement were unanimously approved.

### Discussion/Information Items

**8. Governance and Personnel Committee Report** Chair Randall, Chair

- ✓ Chair Randall reported that due to the General Assembly still being in special session, there is nothing to report from the Governance and Personnel Committee.

**9. Finance Committee Report** Mayor Rishell, Chair

- ✓ Mayor Rishell noted the Finance Committee reports as submitted and recognized Mr. Longhi to answer any questions on the Monthly Investment Portfolio, Revenue, and Operating Budget Reports.
- ✓ Mr. Longhi reported there is nothing significant to add to the staff reports but highlighted that the investment portfolio, revenues, and the operating budget are doing well.

**10. Planning Coordination Advisory Committee Report** Mayor Colbert, Chair

- ✓ Chair Randall noted that the report for the Planning Coordination Advisory Committee can be reviewed as submitted in the meeting packet.

**11. Technical Advisory Committee Report** Mr. Boice, Chair

- ✓ Chair Randall noted that the report for the Technical Advisory Committee Report can be reviewed as submitted in the meeting packet.

**12. Chief Executive Officer Report** Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon introduced new NVTA staff to include Transportation Planner Ian Newman; Communications and Marketing Coordinator Abigail Hillerich; Authority Board Secretary Jonathan Davis; and Executive Assistant to Chief Executive Officer Amanda Sink.
- ✓ Ms. Backmon added that Bob Brown will be missed in his retirement and echoed similar sentiments of Chair Randall in the significant impact Mr. Brown has had on the Regional Jurisdiction and Agency Coordinating Committee (RJACC), and the Northern Virginia Transportation Authority.

**13. Chair's Comments** Chair Randall, Chair

- ✓ Chair Randall reported that she, Senator Boysko, and Ms. Backmon had the opportunity to attend the Annual NoVa Joint Transportation Meeting on May 04, 2022, and noted the impactful information shared by Ms. Backmon and a host of other panelists and jurisdictional staff. Chair Randall further noted VA Commonwealth Secretary of

Transportation W. Sheppard Miller's comments regarding SMART SCALE and his focus on looking at revamping or improving SMART SCALE.

**14. Adjournment**

Chair Randall, Chair

- ✓ Chair Randall, seeing no further discussion, adjourned the meeting at 8:35 PM

**Next Meeting: June 09, 2022, at 7 PM**

**NVTA Offices**

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