



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

PLANNING COORDINATION ADVISORY COMMITTEE
Wednesday, March 23, 2022, 6:30 pm
Northern Virginia Transportation Authority

MEETING SUMMARY

I. Call to Order/Welcome

- Chair and Mayor Colbert welcomed Committee members and called the meeting to order at 6:40 p.m.
- Attendees:
 - **PCAC Members:** In-person – Chair and Mayor Colbert (Town of Vienna); Supervisor Alcorn (Fairfax County); Supervisor Glass (Loudoun County); Council Member Duncan (City of Falls Church); Vice-Mayor Banks (City of Manassas Park); Council Member Friedrichs (Town of Herndon); Council Member Milan (Town of Purcellville).
 - Remote – Council Member Stehle (City of Fairfax).
 - **NVTA Staff:** Monica Backmon (Chief Executive Officer); Keith Jasper (Principal, Transportation Planning and Programming); Harun Rashid (Transportation Planner).
 - **Consultant:** Remote - Dalia Leven (Cambridge Systematics).
 - **Other:** Jaleh Moslehi (Town of Herndon), Noelle Dominguez (Fairfax County).

II. Summary Notes of December 1, 2021 Meeting

- The December 1, 2021, meeting summary was approved, with abstentions from members who did not attend the December 1 meeting.

III. Approval of Meeting Schedule for Calendar Year 2022

- A schedule with meeting dates for calendar year 2022 was approved unanimously.

IV. Status of FY2022-2027 Six Year Program Update.

- NVTA staff is in the midst of evaluating candidate projects to be considered for the FY2022-2027 Six Year Program. To update committee members on the status and provide an overview of the evaluation process, Mr. Jasper shared the following items:
 - A summary list of all candidate projects. There are 26 projects being considered for funding, with a total request of about \$1.2 billion.
 - A map showing project locations. Geographic distribution and extent of project locations play a role in the evaluation process.
 - Project evaluation template. A set of quantitative and qualitative attributes assigned to each project guides the decision-making process.

- The evaluation process was discussed as being based on four factors – 1. Eligibility: the proposed project needs to be in the current adopted TransAction candidate project list; 2. Quantitative scores: based on metrics from travel model and off-model analyses; 3. Qualitative scores: based on criteria including project readiness, additional funding leverage, applicants’ past performance to advance projects, etc.; and 4. Public comments. Long Term Benefit was also explained as the comparison between each member jurisdiction’s revenue contributions with transportation benefits it receives from NVRTA’s regional revenues investments. The funding legislation requires that, in the long term, each jurisdiction’s transportation benefit will be approximately equal to the share of revenue that can be attributed to each jurisdiction.
- NVRTA’s funding legislation prioritizes projects that result in maximum congestion reduction relative to total project cost; this factor is known as Congestion Reduction Relative to Cost or CRRC ratio. The candidate project list is primarily ranked based on these CRRC ratios, with their cumulative funding requests forming the first cutline of consideration. Other project impact scores (TransAction ratings), qualitative measures, and public comments combine to form the final staff recommendation. After explaining the process in detail, Mr. Jasper shared a timeline of upcoming public comment and hearing dates, and final program adoption.
- In response to members’ questions, staff mentioned an estimate of revenue available for this program cycle is anticipated to be released around May. Technical details for travel network and land use/trip demand assumptions in model analyses were also discussed.

V. Status of TransAction Plan Update

- Understanding general citizen’s transportation perception, needs, and priorities is crucial in the long-range planning process and Mr. Jasper explained the TransAction perception survey aims to capture that information. Dissemination of that information is being shared via newly introduced blog posts on the TransAction web page. Mr. Jasper also shared other features of the ongoing update process – coordinate a Bus Rapid Transit (BRT) planning working group, compile a project list to meet regional transportation needs to ultimately derive the new TransAction project list, and scenario analyses to address uncertainties in any planning/forecasting process. Next steps in the planning process include a public comment period, public hearing, and adoption of TransAction later this year.

VI. NVRTA Update

- NVRTA Chief Executive Officer, Ms. Backmon, mentioned an upcoming Authority work session to discuss findings from the TransAction analyses. She updated the Committee on the proposed FOIA bill that will allow certain committees to meet virtually. She also noted that the Special Session starts April 4th. Staff is closely monitoring and will report back to committee on any updates that impact the Authority and region regarding transportation.

VII. Adjourn

- Chair Colbert adjourned the meeting at 7:40 pm.