**Appendix A – Narrative Description of Project (Attach Project Description Form)**

NVTA Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NVTA SPA Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Internal NVTA Project Number (leave blank): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recipient Entity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Manager Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Table A-1 Project Scope/Schedule Changes****Fill any Differences from the Approved NVTA Project Description Form Attached or Previously Submitted Appendix A.****Describe and provide rationale for changes in scope and/or schedule.** |
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| **Table A-2 Project Milestone by Phase Changes****Fill any Differences from the Approved NVTA Project Description Form Attached or Previously Submitted Appendix B.****Provide Date of Revision. Any update to Appendix A, Table A-2 requires an update to Appendix B reflecting the changes.**

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|  |  | Project description form |  | Rev. 1: MM/DD/YYYY |  | Rev. 2: MM/DD/YYYY |
|  |  | Start Date | End Date |  | Start Date | End Date |  | Start Date | End Date |
| Study |  |  |  |  |  |  |  |  |  |
| Preliminary Engineering |  |  |  |  |  |  |  |  |  |
| Right of Way |  |  |  |  |  |  |  |  |  |
| Construction |  |  |  |  |  |  |  |  |  |
| Capital Asset Acquisition |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
|  |  | Rev. 3: MM/DD/YYYY |  | Rev. 4: MM/DD/YYYY |  | Rev. 5: MM/DD/YYYY |
|  |  | Start Date | End Date |  | Start Date | End Date |  | Start Date | End Date |
| Study |  |  |  |  |  |  |  |  |  |
| Preliminary Engineering |  |  |  |  |  |  |  |  |  |
| Right of Way |  |  |  |  |  |  |  |  |  |
| Construction |  |  |  |  |  |  |  |  |  |
| Capital Asset Acquisition |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |

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**RECIPIENT ENTITY NVTA**

*Submitted by (Person authorized in the resolution*

*or Transportation Director):* *Accepted by:*

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_