

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**MEMORANDUM**

TO: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Mayors Rishell and Wilson, Nominating Committee

DATE: January 7, 2022

SUBJECT: Appointment of Authority Chair and Vice-Chair for CY2022

Purpose: To seek Northern Virginia Transportation Authority (NVTA) appointment of the Authority Chair and Vice-Chair for Calendar Year 2022.

Suggested Motion: *I move Authority appointment of Phyllis J. Randall as Chair and David Snyder, as Vice-Chair, of the Northern Virginia Transportation Authority, for calendar year 2022.*

Background:

- Officers of the Authority, Chairman and Vice-Chairman, are elected at the Authority's annual organizational meeting.
- At a regular meeting held preceding the annual organizational meeting at which the election of officers will be held, the Chairman shall appoint a nominating committee.
- Chair Randall appointed Mayors Jeanette Rishell and Justin Wilson as the Nominating Committee at the December 2021 Authority meeting.
- The Nominating Committee recommends Loudoun County Board of Supervisors Chair, Phyllis J. Randall as Chair and Falls Church Councilmember, David Snyder, as Vice-Chair of the Northern Virginia Transportation Authority for CY2022.

Duties of NVTA Chairman and Vice-Chairman

- The Chairman shall preside over all meetings of the Authority at which he or she is present and shall vote as any other member. The Chairman shall be responsible for the implementation of the actions taken and policies established by the Authority, shall have all of the powers and duties customarily pertaining to the office of Chairman, including the appointment of committee chairs, and shall perform such other duties as may from time to time be established by the Authority.
- In the event of the absence of the Chairman, or the inability of the Chairman to perform any of the duties of the office or to exercise any of the powers thereof, the Vice Chairman shall perform such duties and possess such powers as are conferred on the Chairman, and shall perform such other duties as may from time to time be assigned to the Vice Chairman by the Chairman or be established by the Authority.