

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**MEMORANDUM**

**TO:** Chair Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**SUBJECT:** Approval of Reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County

**DATE:** May 6, 2021

---

1. **Purpose.** To seek Northern Virginia Transportation Authority approval of the transfer of Regional Surface Transportation Program (RSTP) funds for Prince William County.
2. **Suggested Motion:** *I move approval of the transfer of \$200,000 in RSTP funds from “Route 28 Phase I” UPC 92080 to “Gemini Way Pedestrian Improvement Project” UPC 113609, in Prince William County.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

On April 22, 2021, Prince William County requested the following transfers:

- Transfer of \$200,000 in RSTP funds from “Route 28 Phase I” UPC 92080 in Prince William County to “Gemini Way Pedestrian Improvement project” UPC 113609.

The Route 28 Widening Phase I project is completed and has residual RSTP funds. The Gemini Way Pedestrian Improvements Project includes improvements at the intersection with Minnieville Road and construction of 635 feet of sidewalk to improve access to the Dale City Commuter Lot. The transfer of RSTP funds will cover the increased cost due to higher than anticipated preliminary engineering costs will allow the project to remain on schedule for construction advertisement this Spring.

At its meeting on April 22, 2021, the RJACC recommended approval of the request.

**Attachment(s):** DRAFT Letter to Interim VDOT NOVA District Administrator Lynch  
Request Letter from Prince William County

**Coordination:** Regional Jurisdiction and Agency Coordinating Committee



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

May 13, 2021

Mr. John Lynch  
Interim District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for Prince William County

Dear Mr. Lynch:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On April 22, 2021, Prince William County requested the following transfers:

- Transfer of \$200,000 in RSTP funds from “Route 28 Phase I” UPC 92080 to “Gemini Way Pedestrian Improvement project” UPC 113609 in Prince William County.

The Route 28 Widening Phase I project is completed and has residual RSTP funds. The Gemini Way Pedestrian Improvements project includes improvements at the intersection with Minnieville Road and construction of 635 feet of sidewalk to improve access to the Dale City Commuter Lot. The increased cost is due to higher than anticipated preliminary engineering costs and the transfer of RSTP funds will allow the project to remain on schedule for construction advertisement this Spring.

On May 13, 2021, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall  
Chair

cc: Monica Backmon, Executive Director, NVTA  
Ricardo Canizales, Director of Transportation, Prince William County

April 21, 2021

Monica Backmon  
Executive Director  
Northern Virginia Transportation Authority (NVTA)  
3040 Williams Drive  
Fairfax, VA 22031

RE: Request to Transfer RSTP Funds

Ms. Backmon,

Prince William County requests the approval of the NVTA RJACC for the transfer of Regional Surface Transportation Program (RSTP) funds.

Prince William County requests the transfer of a total of \$200,000 in residual RSTP funds. The RSTP donor project is the Route 28 Widening Phase I (PE & ROW) Project - UPC 92080. The Route 28 Widening Phase I project is completed and has residual RSTP funds. The receiver project is the Gemini Way Pedestrian Improvements project (UPC 113609). The Gemini Way Pedestrian Improvements project includes improvements at the intersection with Minnieville Road and construction of 635 feet of sidewalk to improve access to the Dale City Commuter Lot. The increased cost is due to higher than anticipated preliminary engineering costs and the transfer of RSTP funds will allow the project to remain on schedule for construction advertisement this Spring.

The Gemini Way Pedestrian Improvements project has not been previously authorized by NVTA for funding. As a result, this request will require full Authority approval if recommended by RJACC. If you have any questions or comments regarding this request, please contact me at (703) 792-6825.

Sincerely,



Ricardo Canizales  
Director of Transportation

cc: Angel Tao, Prince William Preliminary Engineering Manager, VDOT  
Jan Vaughn, Programming Manger, VDOT

# CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 4/21/2021

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$6,789,144.92

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
92080	Route 28 Widening Phase 1 (PE & ROW)	RSTP	Y		\$200,000.00	113609	Gemini Way Pedestrian Improvements	N					

TOTAL OF TRANSFER - \$200,000

Attach Signed Request of Transfer Letter