

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**MEMORANDUM**

**7.**

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**SUBJECT:** Approval of the Reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County

**DATE:** February 4, 2021

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- 1. Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County.
- 2. Suggested Motion:** *I move Authority approval of the transfer of \$1,130,091.08 in RSTP funds from “Route 28 Phase I” in Prince William County to “Sudley Road Widening” in the City of Manassas.*
- 3. Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.  
On January 28, 2021, Prince William County requested the following transfers:
  - Transfer of \$1,130,091.08 in RSTP funds from “Route 28 Phase I” UPC 92080 in Prince William County to “Sudley Road Widening” UPC 109293 in City of Manassas.

The receiving project is administered by the City of Manassas. However, the County has reached an agreement with the City to fund a portion of the project in order to accommodate a future leg of the County’s Route 28 Bypass project. Transfer of the RSTP funds will allow the necessary improvements at Sudley Road for the Route 28 Bypass to be designed and constructed as part of the City’s Sudley Road Widening project to minimize costs and disruptions.

At its meeting on January 28, 2021, the RJACC recommended approval of the request.

**Attachment(s):** DRAFT Letter to VDOT NOVA District Administrator Cuervo  
Request Letter from Prince William County  
Support Letter from City of Manassas

**Coordination:** Regional Jurisdiction and Agency Coordinating Committee

# Attachment



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

February 11, 2021

Ms. Helen Cuervo  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for Prince William County

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On January 28, 2021, Prince William County requested the following transfers:

- Transfer of \$1,130,091.08 in RSTP funds from "Route 28 Phase I" UPC 92080 in Prince William County to "Sudley Road Widening" UPC 109293 in City of Manassas.

The receiving project is administered by the City of Manassas. However, the County has reached an agreement with the City to fund a portion of the project in order to accommodate a future leg of the County's Route 28 Bypass project. Transfer of the RSTP funds will allow the necessary improvements at Sudley Road for the Route 28 Bypass to be designed and constructed as part of the City's Sudley Road Widening project to minimize costs and disruptions.

On February 11, 2021, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall  
Chair

cc: Monica Backmon, Executive Director, NVTA  
Ricardo Canizales, Director of Transportation, Prince William County

January 26, 2021

Monica Backmon  
Executive Director  
Northern Virginia Transportation Authority (NVTA)  
3040 Williams Drive  
Fairfax, VA 22031

RE: Request to Transfer RSTP Funds

Ms. Backmon,

Prince William County requests the approval of the NVTA RJACC for the transfer of Regional Surface Transportation Program (RSTP) funds.

Prince William County requests the transfer of a total of \$1,030,091.08 in residual RSTP funds. The RSTP donor project is the Route 28 Phase I project (UPC 92080)

The Route 28 Phase I project is complete and has residual RSTP funding. The receiver project is the Sudley Road Widening project (UPC 109293). This project is administered by the City of Manassas, however, the County has reached an agreement with the City to fund a portion of the project in order to accommodate a future leg of the County's Route 28 Bypass project. Transfer of the RSTP funds will allow the necessary improvements at Sudley Road for the Route 28 Bypass to be designed and constructed as part of the City's Sudley Road Widening project to minimize costs and disruptions.

The Sudley Road Widening project has not been previously authorized by NVTA for funding. As a result, approval by full NVTA will be necessary pending RJACC approval. If you have any questions or comments regarding this request, please contact me at (703) 792-6825.

Sincerely,



Ricardo Canizales  
Director of Transportation

cc: Angel Tao, Prince William Preliminary Engineering Manager, VDOT  
Jan Vaughn, Programming Manger, VDOT

# CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 1/26/2021

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$1,698,529

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
92080	Route 28 Widening Phase 1 (PE & RW)	RSTP	Y		\$1,030,091.08	109293	Sudley Road Widening	N					

TOTAL OF TRANSFER - \$1,030,091.08

Attach Signed Request of Transfer Letter



January 26, 2021

Ms. Monica Backmon, Executive Director  
Northern Virginia Transportation Authority  
3040 Williams Drive  
Fairfax, VA 22031

RE: Prince William County Request to Transfer RSTP Funds

Dear Ms. Backmon,

The City of Manassas supports the request of Prince William County to transfer its Regional Surface Transportation Program (RSTP) funds for the Route 28 Phase I project.

As you know, the City of Manassas is in final design of a widening project on Sudley Road using Smart Scale funds. We have collaborated with Prince William County to be able to include the Sudley Road/Godwin Drive intersection improvements needed for the Route 28 bypass as part of our project. Including these improvements as part of the City's project will be more cost effective for the Route 28 improvements, minimize disruptions to the traveling public, and ultimately help deliver the final bypass project sooner.

We respectfully request approval of Prince William County's request. Should you have any additional questions of us, please do not hesitate to contact me. As always, we appreciate the support and assistance of you and your team to improve the transportation systems of our region.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bryan D. Foster", is written over a light blue circular stamp.

Bryan D. Foster  
Deputy City Manager