

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

TO: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Executive Director

SUBJECT: Approval of the Reallocation of Regional Surface Transportation Program (RSTP) funds for City of Falls Church

DATE: February 4, 2021

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for City of Falls Church.
2. **Suggested Motion:** *I move Authority approval of the transfer of \$133,793 in RSTP funds from “Bikeshare Connections” to “Pedestrian Crossings along Broad Street at Oak St, Fairfax St, and Berry St (HAWK signals)” for City of Falls Church.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

On January 28, 2021, City of Falls Church requested the following transfers:

- Transfer of \$133,793 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Pedestrian Crossings along Broad Street at Oak St, Fairfax St, and Berry St (HAWK signals)” UPC 110332.

Moving the unused amount to the HAWK signal project will increase accessibility and safety for of pedestrians, bicyclists, and transit riders and support ongoing and planned infill development throughout the City. The City originally received \$1,000,000 in Smart Scale funding, but due to escalated construction costs, additional design phase costs resulting from public comments from the property owners, and increased easement acquisition compensation costs, the project cost has exceeded the original budget.

At its meeting on January 28, 2021, the RJACC recommended approval of the request.

Attachment(s): DRAFT Letter to VDOT NOVA District Administrator Cuervo
Request Letter from City of Falls Church

Coordination: Regional Jurisdiction and Agency Coordinating Committee



Attachment.

Northern Virginia Transportation Authority *The Authority for Transportation in Northern Virginia*

February 11, 2021

Ms. Helen Cuervo
District Administrator
Virginia Department of Transportation
4975 Alliance Dr. Suite 4E-342
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for City of Falls Church

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On January 28, 2021, City of Falls Church requested the following transfers:

- Transfer of \$133,793 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Pedestrian Crossings along Broad Street at Oak St, Fairfax St, and Berry St (HAWK signals)” UPC 110332.

Moving the unused amount to the HAWK signal project will increase accessibility and safety for of pedestrians, bicyclists, and transit riders and support ongoing and planned infill development throughout the City. The City originally received \$1,000,000 in Smart Scale funding, but due to escalated construction costs, additional design phase costs resulting from public comments from the property owners, and increased easement acquisition compensation costs, the project cost has exceeded the original budget.

On February 11, 2021, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall
Chair

cc: Monica Backmon, Executive Director, NVTA
Caitlin Sobsey, Grants Manager, Department of Public Works, City of Falls Church



CITY OF FALLS CHURCH

January 26, 2020

Noelle Dominguez
Regional Jurisdiction and Agency Coordinating Committee
Northern Virginia Transportation Authority
3060 Williams Drive, Suite 200
Fairfax, Virginia 22031

Dear Ms. Dominguez:

The City of Falls Church requests the approval of the Northern Virginia Transportation Authority to make the following transfers of Regional Surface Transportation Program (RSTP) Funding:

Transfer of \$10,000 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Oak Street Over Tripps Run Bridge Rehabilitation” UPC 109953

Transfer of \$133,793 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Pedestrian Crossings along Broad St at Oak St, Fairfax St, and Berry St (HAWK signals)” UPC 110332

Bikeshare Connections (Phase 1) was installed in May 2019, but completed in January 2020. The project was funded with RSTP funds. While reviewing and closing out the project an accounting discrepancy was discovered. VDOT staff confirmed that the City was erroneously charged oversight fees that belonged to another project. VDOT has reversed the charges and returned the RSTP funds to the City, after reconciling the final charges to close out the project. The City requests that the remaining \$143,793 in RSTP funds be transferred from the completed Bikeshare Connections Project to the S. Oak Street Bridge Replacement project and the Pedestrian Crossings/HAWKs along Broad project to meet funding needs and keep the projects on schedule.

If you have any questions, please contact me at 703-298-5100 or csobsey@fallschurchva.gov.

Sincerely,

Caitlin Sobsey
Grants Manager

**Caitlin
Sobsey**

Digitally signed by Caitlin Sobsey
DN: cn=Caitlin Sobsey, o=City of
Falls Church, ou,
email=csobsey@fallschurchva.gov
, c=US
Date: 2021.01.26 21:21:53 -05'00'

Department of Public Works • 300 Park Ave • Suite 103 East • Falls Church, Virginia 22046
703-248-5350 • www.fallschurchva.gov • dpw@fallschurchva.gov

CC: Cindy Mester, Deputy City Manager
Melissa Ryman, Deputy Director of Finance
Zak Bradley, Interim Director of Public Works
Karin Battle, Public Resources Manager
Kerri Oddenino, Senior Planner
Paul Stoddard, Director of Planning

CMAQ/RSTP Transfer Request Form
(One Sheet Needed Per Donor Project)

Date: 1/26/2021

Name of Jurisdiction/Agency Requesting: City of Falls Church

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$ 143,793.00

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No. Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
109954	Bikeshare	RSTP	Y		\$10,000.00	109953	S. Oak Street Bridge Replacement	Y					
		RSTP	Y		\$133,793.00	110332	Ped Crossings Along Broad (HAWK signals)	N					

TOTAL OF TRANSFER \$143,793.00

Attach Signed Request of Transfer Letter