

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**MEMORANDUM**

**TO:** Chair Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**SUBJECT:** Approval of Reallocation of Regional Surface Transportation Program (RSTP) funds for City of Falls Church

**DATE:** February 4, 2021

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1. **Purpose.** To seek Northern Virginia Transportation Authority approval for Reallocation of Regional Surface Transportation Program (RSTP) funds for City of Falls Church.
2. **Suggested Motion:** *I move approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for City of Falls Church.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTVA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

On January 28, 2021, City of Falls Church requested the following transfers:

- Transfer of \$133,793 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Pedestrian Crossings along Broad Street at Oak St, Fairfax St, and Berry St (HAWK signals)” UPC 110332.

Moving the unused amount to the HAWK signal project will increase accessibility and safety for of pedestrians, bicyclists, and transit riders and support ongoing and planned infill development throughout the City. The City originally received \$1,000,000 in Smart Scale funding, but due to escalated construction costs, additional design phase costs resulting from public comments from the property owners, and increased easement acquisition compensation costs, the project cost has exceeded the original budget.

At its meeting on January 28, 2021, the RJACC recommended approval of the request.

**Attachment(s):** DRAFT Letter to VDOT NOVA District Administrator Cuervo  
Request Letter from City of Falls Church

**Coordination:** Regional Jurisdiction and Agency Coordinating Committee



# Attachment.

## Northern Virginia Transportation Authority *The Authority for Transportation in Northern Virginia*

February 11, 2021

Ms. Helen Cuervo  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for City of Falls Church

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On January 28, 2021, City of Falls Church requested the following transfers:

- Transfer of \$133,793 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Pedestrian Crossings along Broad Street at Oak St, Fairfax St, and Berry St (HAWK signals)” UPC 110332.

Moving the unused amount to the HAWK signal project will increase accessibility and safety for of pedestrians, bicyclists, and transit riders and support ongoing and planned infill development throughout the City. The City originally received \$1,000,000 in Smart Scale funding, but due to escalated construction costs, additional design phase costs resulting from public comments from the property owners, and increased easement acquisition compensation costs, the project cost has exceeded the original budget.

On February 11, 2021, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall  
Chair

cc: Monica Backmon, Executive Director, NVTA  
Caitlin Sobsey, Grants Manager, Department of Public Works, City of Falls Church



# CITY OF FALLS CHURCH

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January 26, 2020

Noelle Dominguez  
Regional Jurisdiction and Agency Coordinating Committee  
Northern Virginia Transportation Authority  
3060 Williams Drive, Suite 200  
Fairfax, Virginia 22031

Dear Ms. Dominguez:

The City of Falls Church requests the approval of the Northern Virginia Transportation Authority to make the following transfers of Regional Surface Transportation Program (RSTP) Funding:

Transfer of \$10,000 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Oak Street Over Tripps Run Bridge Rehabilitation” UPC 109953

Transfer of \$133,793 in RSTP funds from “Bikeshare Connections” UPC 109954 to “Pedestrian Crossings along Broad St at Oak St, Fairfax St, and Berry St (HAWK signals)” UPC 110332

Bikeshare Connections (Phase 1) was installed in May 2019, but completed in January 2020. The project was funded with RSTP funds. While reviewing and closing out the project an accounting discrepancy was discovered. VDOT staff confirmed that the City was erroneously charged oversight fees that belonged to another project. VDOT has reversed the charges and returned the RSTP funds to the City, after reconciling the final charges to close out the project. The City requests that the remaining \$143,793 in RSTP funds be transferred from the completed Bikeshare Connections Project to the S. Oak Street Bridge Replacement project and the Pedestrian Crossings/HAWKs along Broad project to meet funding needs and keep the projects on schedule.

If you have any questions, please contact me at 703-298-5100 or [csobsey@fallschurchva.gov](mailto:csobsey@fallschurchva.gov).

Sincerely,

Caitlin Sobsey  
Grants Manager

**Caitlin  
Sobsey**

Digitally signed by Caitlin Sobsey  
DN: cn=Caitlin Sobsey, o=City of  
Falls Church, ou,  
email=csobsey@fallschurchva.gov  
, c=US  
Date: 2021.01.26 21:21:53 -05'00'

Department of Public Works • 300 Park Ave • Suite 103 East • Falls Church, Virginia 22046  
703-248-5350 • [www.fallschurchva.gov](http://www.fallschurchva.gov) • [dpw@fallschurchva.gov](mailto:dpw@fallschurchva.gov)

CC: Cindy Mester, Deputy City Manager  
Melissa Ryman, Deputy Director of Finance  
Zak Bradley, Interim Director of Public Works  
Karin Battle, Public Resources Manager  
Kerri Oddenino, Senior Planner  
Paul Stoddard, Director of Planning

