

**NORTHERN VIRGINIA TRANSPORTATION
AUTHORITY**

MEMORANDUM

FOR: Chair Phyllis J. Randall and Members,
Northern Virginia Transportation Authority

FROM: Mayor Rishell, Chair - Finance Committee

DATE: February 4, 2021

SUBJECT: Finance Committee Report

1. **Purpose:** To provide the Northern Virginia Transportation Authority (NVTA) with a report of Finance Committee (Committee) activities.
2. **Background:** The Finance Committee last met on January 21, 2021. The next meeting is scheduled for Thursday, February 18, 2021 at 1:00 PM. The following summarizes the January 21st meeting.
3. **Action Item:** The Committee adopted a calendar 2021 meeting schedule, with meetings continuing to mostly be held on the third Thursday of the month at 1 PM.
4. **Information/Discussion Item Summary:**
 - a. **Budget Guidance Discussion** - The Committee continued the FY2022 budget development discussions started in November 2020. Prospectively, the only new initiative for the FY2022 budget will be enhancements to the Project Information Monitoring and Management System (PIMMS). The dashboard component of PIMMS was presented to Authority Members at the September 2020 meeting. Potential enhancements to the system were discussed by Authority Members at that meeting. Those enhancements, financial and administrative capabilities for reimbursement processing and other system improvements are currently under discussion with the outsourced system developer.
 - b. **Financial Activities** – The Committee received a verbal report on the NVTA’s Finance Team’s major activities related to:
 - i. The procurement of the next Transaction update, currently in final negotiations with two top ranked prospective consultants.
 - ii. Potential for forward appropriation of FY2024/25 Six Year Program Two Year Update projects. Recommendations will be based on revenue and the dollar value of requests.
 - iii. Discussions with the Commonwealth on the status of the I-81 related revenue.
 - c. **Investment Portfolio Report** - The Finance Committee reviewed and discussed the Authority’s Investment Portfolio performance. The Portfolio continues to perform well

compared to its benchmarks, noting that performance has declined, although at a slower pace than the overall fixed income market.

- d. Monthly Revenue Report** - The Finance Committee reviewed and discussed the monthly revenue reports. Notable items are the lack of I-81 remittances. Sales tax while currently performing better than projections, is below last year due to the pandemic. Grantor's Tax is currently above projections. On an accrual basis, four months of revenue have been received, so it is early to make a definitive assessment.
- e. Monthly Operating Budget** - The Finance Committee received reports and discussed the FY2021 Operating Budget. Through 50% of the fiscal year the Authority has utilized 39% of the operating budget. Much of the 11% variance is attributed to PIMMS enhancements expenses approved in the FY2021 budget not having been incurred.