

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

TO: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Chair Ann Wheeler, Nominating Committee

DATE: January 7, 2021

SUBJECT: Appointment of Authority Chair and Vice-Chair for CY2021

Purpose: To seek Northern Virginia Transportation Authority (NVTA) appointment of the Authority Chair and Vice-Chair for Calendar Year 2021.

Suggested Motion: *I move Authority appointment of Chair Phyllis J. Randall and Councilmember David Snyder, as Chair and Vice-Chair of the Northern Virginia Transportation Authority, for calendar year 2021.*

Background:

- The Authority elects annually, from its voting members, a Chairman and a Vice Chairman.
- Officers of the Authority are elected at the annual organizational meeting.
- At a regular meeting held preceding the annual organizational meeting at which the election of officers will be held, the Chairman shall appoint a nominating committee.
- Chair Randall appointed Chair Ann Wheeler and Mayor Derrick Wood as the Nominating Committee at the November 2020 Authority meeting.
- At the December 2020 Authority meeting, the Nominating Committee recommended that Chair Randall be reappointed to the position of Authority Chair and Councilmember Snyder be appointed as Authority Vice-Chair.
- The Chairman shall preside over all meetings of the Authority at which he or she is present, and shall vote as any other member. The Chairman shall be responsible for the implementation of the actions taken and policies established by the Authority, shall have all of the powers and duties customarily pertaining to the office of Chairman, including the appointment of committee chairs, and shall perform such other duties as may from time to time be established by the Authority.
- In the event of the absence of the Chairman, or the inability of the Chairman to perform any of the duties of the office or to exercise any of the powers thereof, the Vice Chairman shall perform such duties and possess such powers as are conferred on the Chairman, and shall perform such other duties as may from time to time be assigned to the Vice Chairman by the Chairman or be established by the Authority.