



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

MINUTES

Thursday, December 17, 2020

6:00pm

3040 Williams Drive, Suite 200

Fairfax, VA 22031

Meeting conducted on WebEx and Live Streamed via YouTube

1. **Call to Order** Chair Randall
 - ✓ Chair Randall called the meeting to order at 6:04pm.
2. **Roll Call** Margaret Duker, Clerk
 - ✓ Voting Members: Chair Randall; Mayor Parrish; Supervisor Alcorn; Chair Wheeler; Chair Garvey; Mayor Meyer; Mayor Wilson; Mayor Rishell; Council Member Snyder; Senator Boysko; Delegate Watts; Delegate Roem; Ms. Hynes; Mr. Kolb.
 - ✓ Non-Voting Members; Mayor Wood; Ms. Cuervo; Ms. Mitchell.
 - ✓ Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Planning and Programming); Sree Nampoothiri (Senior Transportation Planner); Peggy Teal (Assistant Finance Officer); Dev Sen (Financial Analyst); Margaret Duker (Board Clerk).
 - ✓ Other Attendees: Rob Dickerson (Council of Counsels); Steven Maclsaac (Council of Counsels); Joanna Anderson (Council of Counsels); Daniel Robinson (Council of Counsels); Tracy Baynard (McGuire Woods Consulting LLC); Susan Shaw (VDOT).
3. **Adoption of Resolution 20-07 to Find Need to Conduct Meeting by Electronic Communication Means during Governor's declared State of Emergency during COVID-19 Pandemic** Chair Randall

Recommended action: Adoption of Resolution 20-07 for Electronic Meetings During COVID-19 Pandemic

 - ✓ Mayor Parrish made the motion to adopt Resolution 20-07 to Find the Need to Conduct Meeting by Electronic Communication Means during the Governor's declared State of Emergency during COVID-19 Pandemic; seconded by Delegate Roem. Motion passed unanimously (14-0).
4. **Minutes of the November 12, 2020 Meeting**

Recommended action: Approval [with abstentions from those who were not present]

 - ✓ Delegate Roem moved for acceptance of the November 12, 2020 Meeting Minutes; seconded by Senator Boysko. Motion passed (12-0-2) with abstentions from Chair Garvey and Supervisor Alcorn.

Presentation

5. Transform 66 Outside the Beltway Concession Fee Projects Update Ms. Shaw, Mega-Projects Manager, VDOT

- ✓ Ms. Shaw provided an overview of the requirements of projects funded with the Concession Fee noting projects:
 - Must benefit the toll facility user according to Virginia Code.
 - Be federally eligible.
 - Must meet one of the project improvement goals like reducing congestion, increasing travel options, enhancing transportation connectivity etc.
 - Be selected and recommended by the NVTVA.
 - Be approved by the Commonwealth Transportation Board.
- ✓ She noted that four categories of projects were selected for the Concession Fee Project Improvements and some of the updates are:
 - Transform 66 project construction limits:
 - Construction is underway for the four-lane widening of the Jermantown Road Bridge.
 - Monument Drive Bridge is being widened to include a pedestrian facility.
 - The Poplar Tree Road Bridge widening to four lanes was opened to traffic in November of this year.
 - Currently working to expand the Median where I-66 goes over Route 29. This will enable Route 29 to have a wider section and also improve pedestrian facility.
 - Transit Improvement Projects:
 - Design build procurement is underway for the Commuter Parking Garage and Transit Station at Fairfax Corner being handled by Fairfax County.
 - Design is underway for the East Falls Church Metrorail Station Bus Bay Expansion. Construction will start in Spring of 2022 and open late 2022.
 - Construction has been completed for the PRTC Western Bus Maintenance and Storage Facility. Operations are scheduled to begin in early 2021.
 - Projects are underway for the VRE Manassas Line Capacity Expansion and real-time traveler information project.
 - Pedestrian improvement Projects:
 - Design is underway for the Nutley Street Southwest Mixed-use trail from Marshall Road Southwest to Tapawingo Road Southwest, which is being handled by Fairfax County.

- Design is ongoing and construction slated to start in 2024 for the George Snyder Trail from Route 123 to Route 5 at Draper Drive, also being handled by City of Fairfax.
- Design is also underway for the Lee Highway Sidewalk improvements from Nutley Street to Vaden Drive and that is being handled by VDOT.
- Roadway Projects:
 - Design is underway for US 50 and Waples Mill Road Intersection improvements.
 - Utility Relocations are underway with construction slated to commence early 2021 for Balls Ford Road Widening (from Groveton Road to Route 234 business).
 - Design-Build project is also ongoing for Route 234 at Balls Ford Road Interchange with Balls Ford Road improvements.
 - The widening for Devlin Road from Balls Ford to University Boulevard is also underway.
 - For the Route 29 widening of 1.5 miles, design is currently underway. Right of Way begins in 2021 with planned construction in 2023.
- ✓ Ms. Shaw noted that of the \$500 million concession payment, \$485 million has been committed to projects with \$15 million available.
- ✓ Also, over \$54.5 million worth of work has been done so far and concluded her presentation with a video showing the progress made on the different projects and sections across I-66.
- ✓ Delegate Roem commented that the removal of the traffic lights on Route 28 has made a remarkable difference on commutes from Centerville to Route 7, citing this is a huge game-changer.
- ✓ Chair Randall shared similar views, applauding the work done on that alignment.
- ✓ Ms. Shaw explained that these changes have been made possible due to the great partnership from different agencies.
- ✓ Senator Boysko also agreed with the earlier comments, noting that with the northern part of Route 28 being in the 33 District, this has really made life better for her constituents.
- ✓ Mayor Meyer expressed his appreciation noting how commendable it is for all these different agencies to team up and make this possible. He proceeded asking whether the Jermantown Road improvement will have a pedestrian and bike facility on both the east and west side.
- ✓ Ms. Shaw confirmed that it will.
- ✓ Delegate Watts commended how VDOT diligently sought for funding over the years to make these project improvements, and now have been able to deliver as planned.

Action Items

- 6. Adoption of 2021 Legislative Program** Ms. Backmon, Executive Director
Ms. Baynard, McGuire Woods Consulting, LLC

Recommended action: Adoption of the Legislative Program

- ✓ Ms. Baynard updated Authority Members that the three key changes to note in the Legislative Program recommended by the Governance and Personnel Committee are:
 - To protect the Authority's dedicated revenue funding. Should there be any move to take funds from the Authority going forward, a repayment plan will have to be put in place as part of that diversion.
 - The removal of the section on Transit Capital Funding, as it is no longer an issue.
 - Expanded and strengthen the call for additional funding to support the operations of transit systems like Metro.
- ✓ Chair Randall noted that there are likely going to be a lot of changes due to COVID-19, so it is very important to ensure the Authority's funding is protected.

Chair Randall moved Authority approval of the Draft 2021 Legislative Program; seconded by Mayor Parrish. Motion passed unanimously (14-0).

- 7. Approval of Revisions to Policy 19 –Local Distribution (30% Funds)** Mr. Longhi, CFO

Recommended action: Approval of Revisions

Mayor Parrish moved Authority approval of the attached changes to Policy 19 - Local Distribution (30% Funds); seconded by Delegate Watts. Motion passed unanimously (14-0).

- 8. Approval of Revisions to Policy 20-Regional Revenue (70% Funds)** Mr. Longhi, CFO

Recommended action: Approval of Revisions

Mayor Parrish moved Authority approval of the attached proposed changes to Policy 20 – Regional Revenue (70 % Funds); seconded by Mayor Rishell. Motion passed unanimously (14-0).

- 9. Approval of Economic Impact Analysis Contract** Ms. Dev Sen, Financial Analyst

Recommended action: Approval of Contract

- ✓ Ms. Sen presented the proposed Economic Impact Analysis Contract with Chmura Economics & Analytics, LLC (Chmura) as recommended by the Finance Committee.
- ✓ She noted that the Request for Proposals was issued August 10, 2020 (on NVTA's website as well as the Commonwealth's eVA procurement system) with proposals due on September 4, 2020.

- ✓ Of the four firms which submitted responses, two were selected for competitive negotiations, with one unanimously recommended by the evaluation team when the cost proposals were evaluated.
- ✓ Worth noting that Chmura conducted the most recent of the two previous analyses.

Mayor Parrish moved Authority approval of the proposed Economic Impact Analysis Contract with Chmura Economics & Analytics, LLC; seconded by Senator Boysko. Motion passed unanimously (14-0).

10. Approval of Vision Statement for TransAction Update

Mr. Jasper,

Principal, Planning and Programming

Recommended action: Approval of Vision Statement

- ✓ Mr. Jasper presented the revised Vision Statement for the TransAction update to the Authority which reads “**Northern Virginia will plan for, and invest in, a safe, equitable, sustainable, and integrated multimodal transportation system that enhances quality of life, strengthens the economy, and builds resilience**”.
- ✓ He pointed out that this new vision statement is important as it sets the aspirations of projects in TransAction, which is the long-range transportation plan for Northern Virginia.
- ✓ Mr. Jasper added that members of the Technical Advisory Committee (TAC), Planning Coordination Advisory Committee (PCAC), Planning and Programming Committee (PPC), Regional Jurisdiction and Agency Coordinating Committee (RJACC), all weighed in and unanimously agreed on this new vision statement.
- ✓ He explained that the approval of this statement will enable the formulation of goals and increase momentum going into the new year.

Chair Randall moved Authority approval of the vision statement for the TransAction Update; seconded by Council Member Snyder. Motion passed unanimously (14-0).

Discussion/Information Items

11. Nominating Committee Report

Chair Wheeler and Mayor Wood

- ✓ Mayor Wood and Chair Wheeler informed the Authority that the Nominating Committee recommends Chair Randall to continue as Chair of the Authority with Council Member Snyder as Vice-Chair for calendar year 2021.

12. Calendar Year 2021 Meeting Schedule

Ms. Backmon, Executive Director

- ✓ Ms. Backmon reviewed the draft 2021 Authority meeting schedule noting that the recommendation is that the Authority will continue to meet on the second Thursday of the month at 7pm, with exceptions in the month of

November (third week due to Veterans Day and December at 6pm instead of 7pm).

- ✓ Chair Randall informed the Board that Members should go over the proposed dates with their jurisdictions and plan to come vote on it at the January 2021 meeting.

13. Finance Committee Report

Mayor Rishell, Vice-Chair

- ✓ No verbal report given.

i. **Investment Portfolio Report**

Mr. Longhi, CFO

- ✓ No verbal report given.

ii. **Monthly Revenue Report**

Mr. Longhi, CFO

- ✓ No verbal report given.

iii. **Operating Budget Report**

Mr. Longhi, CFO

- ✓ No verbal report given.

14. Planning Coordination Advisory Committee Report

Council-Member Miles,
Vice-Chair

- ✓ No verbal report given.

15. Technical Advisory Committee Report

Mr. Boice, Chair

- ✓ No verbal report given.

16. Executive Director's Report

Ms. Backmon, Executive Director

- ✓ Ms. Backmon informed the Authority that all updates are in the Executive Director's Report in the packet.

17. Chair's Comments

- ✓ Chair Randall commended the service of Mayor Wood as an Authority Member for two straight years, noting that this was his last meeting as the representative of the Towns with a population of 3500 or more.
- ✓ Mayor Wood commented that he was very grateful for the opportunity to have served the Authority, noting that he was leaving the Board in good hands.
- ✓ Delegate Roem added that it has been a great pleasure, in her first year to work alongside Chair Wheeler and Mayor Wood.
- ✓ Chair Randall further noted that it has been an absolute pleasure working alongside Mayor Parrish. Adding that despite Mayor Parrish being a Republican among many Democrats, he is the type of gentleman who set aside partisanship in order to advance worthy causes.
- ✓ Mayor Rishell also commended Mayor Parrish for his spirit of cooperation and dedication to the Authority as well as his jurisdiction.

- ✓ Ms. Cuervo echoed similar sentiments saying it has been a pleasure to work with him.
- ✓ All Members of the Board took turns in expressing their appreciation for Mayor Parrish, for the genteelness he always brought to the board and the incredible legacy he is leaving behind.
- ✓ Mayor Parrish thanked Members for their kind comments and encouraged all to keep up the good work.

18. Adjournment

- ✓ The meeting adjourned at 7:37pm.

Correspondence

Next Meeting: January 14, 2021 at 7:00pm

NVTA Offices