

**NORTHERN VIRGINIA TRANSPORTATION  
AUTHORITY**

**13.**

**MEMORANDUM**

**FOR:** Chair Phyllis J. Randall and Members,  
Northern Virginia Transportation Authority

**FROM:** Mayor Rishell, Vice - Chair, Finance Committee

**DATE:** December 10, 2020

**SUBJECT:** Finance Committee Report

---

1. **Purpose:** To provide the Northern Virginia Transportation Authority (NVTA) with a report of Finance Committee (Committee) activities.
2. **Background:** The Finance Committee last met on November 19, 2020. The meeting was chaired by Finance Committee Vice-Chair Mayor Rishell. The December 17 meeting was cancelled. The next meeting is scheduled for Thursday, January 21, 2021 at 1:00 PM. The following summarizes the November 19th meeting.
3. **Action Item Summary:** (Ed. Note: The following Action Items are on the December 17<sup>th</sup> Authority Meeting Agenda.)
  - a. Revisions to Policy 19 – Local Distribution (30% Funds) and Revisions to Policy 20 – Regional Revenue (70% Funds). The Finance Committee reviewed and discussed proposed changes to Policies 19 and 20 to reflect the 2020 General Assembly action providing a \$20 million annual fixed amount transfer from Statewide funds. Additionally, the policy was revised to implement the return of the Regional Congestion Relief Fee (Grantor’s Tax). Both of these revenue changes reflect the 2020 General Assembly efforts to partially restore funding diverted in the 2018 General Assembly Session. The Committee voted unanimously to recommend Authority approval of both policy changes.
  - b. Economic Impact Analysis Contract. The Finance Committee received a presentation on the procurement actions related to this contract, noting the contract is coming in under the approved budget amount. The Committee voted unanimously to recommend Authority approval of the contract.
4. **Discussion Item Summary:**
  - a. FY2022 Budget Guidance. The Finance Committee reviewed prior guidance on the development of the Authority budgets in preparation of the FY2022 budget development.
  - b. Investment Portfolio Report. The Finance Committee reviewed and discussed the Authority’s Investment Portfolio performance. The portfolio continues to perform well compared to its benchmarks, noting that performance has declined, although at a slower pace than the overall fixed income market.
  - c. Monthly Revenue Report. The Finance Committee reviewed and discussed the monthly revenue reports. Notable items are that the I-81 and the \$20 million transfer funds were on

hold awaiting finalization of the State budget. Sales tax while currently performing better than projections, is below last year due to the pandemic. Grantor's Tax is currently above projections. However, on an accrual basis, only two months of revenue have been received so it is too early to make a definitive assessment.

- d. Monthly Operating Budget. The Finance Committee received reports and discussed the FY2021 Operating Budget. Through 33% of the fiscal year the Authority has utilized 25% of the operating budget. The 8% variance is attributed to large one-time expenditures not occurring at this time.