

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

FOR: Chair Phyllis J. Randall and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Executive Director

DATE: February 6, 2020

SUBJECT: Approval of the Public Hearing Date and Public Comment Period for the FY2020-2025 Six Year Program Update

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval of April 16, 2020 as the date of the Public Hearing for the draft FY2020-2025 Six Year Program and approve the Public Comment period from Friday, March 13, 2020 to midnight on Sunday, April 26, 2020. Approval of these dates will enable NVTA staff to initiate necessary legal actions associated with the advertisement and posting requirements for the Six Year Program's public comment process.
2. **Suggested Motion:** I move approval of April 16, 2020 as the Public Hearing date for the FY2020-2025 Six Year Program and March 13, 2020 through April 26, 2020 as the Six Year Program's public comment period.
3. **Discussion.**
Subject to Authority approval:
 - A. **5:30 p.m. – Open House:** This will provide the public with the opportunity to have one-on-one discussions with NVTA staff and jurisdiction and agency staff volunteers.
 - B. **7:00 p.m. – Presentation immediately followed by Public Hearing:** The public will have multiple opportunities to sign-up to provide a public comment in advance of the Public Hearing. If needed, the Authority will meet immediately after the conclusion of the Public Hearing.
 - C. **Friday, March 14, 2020 through midnight on Sunday, April 26, 2020 – Public Comment Period:** During this time, NVTA staff will execute public outreach efforts designed to complement the Open House and Public Hearing and collaborate with jurisdictional and agency staff.

The public comments and testimonies at the Public Hearing will be the final part of project evaluations that include various quantitative and qualitative considerations. Following the public comment period, NVTA staff will summarize all comments, consider the need for additional analysis, and prepare draft recommendations.

- 4. Next steps.** Development of the FY2020-2025 SYP remains on schedule. Upcoming milestones include:
- A. March 2020:** Release candidate project list and evaluations for public comment;
 - B. April 2020:** Public comment period, NVTA Public Hearing/Open House, jurisdictional Town Hall meetings;
 - C. May 2020:** Finalize regional revenues available for FY2020-2025 SYP; release NVTA staff project recommendations for review by TAC, PCAC, and PPC;
 - D. June 2020:** Adoption of SYP