



GOVERNANCE AND PERSONNEL COMMITTEE

Thursday, December 12, 2019

5:00 PM

**Northern Virginia Association of Realtors (NVAR)
8407 Pennell Street, Fairfax, VA 22031**

MEETING SUMMARY

I. Call to Order

Chair Randall

- Chair Randall called the meeting to order at 5:14 PM.
- Attendees:
 - Members: Chair Randall; Board Member Cristol; Mr. Minchew; Mayor Meyer (Arrived 5:17 PM), Chairman Nohe appointed himself and Mayor Wood to the Governance and Personnel Committee as a temporary member.
 - Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Richard Stavros (Investment & Debt Manager); Dev Priya Sen (Financial Analyst);
 - Other Attendees: Tracy Baynard (McGuireWoods Consulting LLC); Bob Brown (Loudoun County); Paolo Belita (Prince William County); Rich Roisman (Arlington County); Ellen Posner (Council of Counsels – Fairfax County Department of Transportation); Steve MacIssac (Council of Counsels – Arlington County), Yon Lambert (City of Alexandria); Kate Mattice (NVTC); Allan Fye (NVTC); Joe Kroboth (Loudoun County); Noelle Dominguez (Fairfax County).

II. Approval of Meeting Summary

- Motion to approve the minutes of the November 14, 2019, meeting of the GPC was made by Mr. Minchew, seconded by Chairman Nohe, with abstentions from Board Member Cristol and Chair Randall. Motion passed.

Discussion Items

III. Adoption of the 2020 Legislative Program

Ms. Backmon, Executive Director

Ms. Baynard, McGuireWoods Consulting, LLC

- ✓ Ms. Baynard reviewed the changes to the draft 2020 Legislative Program since the last meeting noting:
 - Stronger statement was added regarding restoration of Long-Term Funding to the Authority based on Mayor Parrish's suggestion.

- ✓ Chair Randall commented that Loudoun County has the restoration of NVTAs funding as one of the top priorities in the adopted Legislation Program.
- ✓ Chair Randall inquired about steps GPC members have taken in their jurisdictions regarding their Legislative Program and spreading the message for NVTAs funding restoration?
- ✓ Board Member Cristol and Mayor Meyer noted their Legislative Programs had restoration as one of the top priorities.
- ✓ Ms. Baynard noted that the SmartScale section was updated to emphasize multimodal projects which mitigate traffic congestion relative to cost. She also noted that the statewide gas tax is part of the Transportation Budget Plan.
- ✓ Ms. Baynard discussed the 2020 General Assembly Leadership Positions.
- ✓ Mr. Minchew discussed his resignation letter to Speaker-Elect of the House from the Northern Virginia Transportation Authority as of November 27, 2019, noting it enables the Speaker-Elect to make a smooth transition.

Motion to approve the adoption of the 2020 Legislative Program, was made by Board Member Cristol, seconded by Mayor Meyer. Motion passed unanimously.

IV. Preparation of Executive Director 2019 Performance Evaluation

Chair Randall

Closed Session **(Personnel Matter)**

A motion was made by Chair Randall to enter closed session as authorized by Virginia Code Section Chapter 37, Title 2.2-3711.A.1, for the purpose of discussing the Executive Director's annual performance review.

Motion made by Chair Randall, seconded by Board Member Cristol. Motion passed unanimously. (Entered closed session at 5:25PM).

Chair Randall made a motion to reconvene from the closed session noting only matters lawfully exempted from the open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia and only those matters as were identified in the Motion by which the closed session was convened were heard, discussed or considered by the Committee.

Motion made by Chair Randall, seconded by Board Member Cristol. Motion passed unanimously. (Reconvened from closed session at 5:57 PM)

V. Adjournment: 6:01 PM

Next Scheduled Meeting: January 31, 2020 at 10:00 AM
NVTA Offices (Conference Room B)