

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

TO: Chairman Martin E. Nohe and Members
Northern Virginia Transportation Authority

FROM: Mayor Parrish, Chairman – NVTA Finance Committee

DATE: October 3, 2019

SUBJECT: Finance Committee Report of the September 19, 2019 Meeting

1. **Purpose:** To provide the Northern Virginia Transportation Authority (NVTA) with a report of NVTA Finance Committee (Committee) activities.
2. **Background:** The Finance Committee last met on Thursday, September 19, 2019. Mayor Rishell, Finance Committee Vice-Chair, chaired the meeting in Mayor Parrish's absence. The next meeting is scheduled for Thursday, October 17, 2019 at 1:00 PM. The following summarizes the September 19th meeting.
3. **Action Items:**
 - a. **TransAction Contract Amendment 5:** The Committee received a report and recommendation on an amendment to the existing TransAction Update contract. The amendment's purpose is to update the tracking surveys from October 2015 and December 2016 as part of preparing a Request for Proposals (RFP) for the next TransAction Update RFP in FY2020. The Committee voted unanimously to recommend the Authority approve the contract amendment, to be presented at the October Authority meeting.
 - b. **Direct Investment Purchases – Investment Policy Changes:** The Committee received a report and recommendation changes to the NVTA Investment Policy to permit the direct (electronic) purchase of investments. This topic of direct investment purchases has been discussed with the Committee at several meetings. The Committee voted unanimously to recommend the Authority approve the policy changes, to be presented at the October Authority meeting.
 - c. **Direct Investment Purchases – Budget Amendments:** The Committee received a report and recommendation for a FY2020 budget transfer to support the implementation of direct (electronic) purchase of investments. The Committee voted unanimously to recommend the Authority approve the budget transfer, conditioned on the Authority approval of the Investment Policy changes noted above.
 - d. **Office Lease Renewal:** Over several meetings, the Finance Committee received reports and provided direction related to the lease renewal with the Northern Virginia Regional Commission (NVRC). The Committee voted unanimously to recommend the Authority approve the proposed lease renewal, with several members noting they also serve as Commissioners on the NVRC.

4. Information/Discussion Items (February 21):

- a.** Policy 29 Report: The Committee received and discussed the first report of NVTA funded projects with Policy 29 compliance concerns. The Committee requested an update to the report at their October 2019 meeting.
- b. Investment Portfolio Report.** The Committee received reports and provided comments on investment activity and performance. The report to the Committee noted that the portfolio is beating the investment benchmarks even through the fixed income market has experienced significant rate declines over the reporting period. For FY2019 the Investment Portfolio exceeded its revenue projections by \$12 million (unaudited). NVTA staff reported the increased earnings were significantly related to the technology and subscription service investments endorsed by the Finance Committee and approved by the Authority.
- c. Monthly Revenue Report.** The report received and discussed by the Committee showed revenue closed out FY2019 positive to the adopted projections (unaudited).
- d. NVTA Operating Budget.** The report received and discussed by the showed the Operating Budget was positive to projections at the close of FY2019 (unaudited).