



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

GOVERNANCE AND PERSONNEL COMMITTEE

Thursday, January 10, 2019

5:30 PM

3040 Williams Drive, Suite 200

Fairfax, VA 22031

AGENDA

I. **Call to Order** Chair Randall

II. **Approval of the Meeting Summary of the December 13, 2018 Meeting**
(With abstentions those who were not present.)

Action Item

III. **General Assembly 2019 Session Update (Verbal Report)**
Ms. Backmon, Executive Director
Ms. Baynard, Legislative Liaison

Discussion/Information

IV. **Discussion of Executive Director 2018 Performance Evaluation**
(Material to be handed out at the meeting.)
Chair Randall
Mr. Minchew

Closed Session
(Personnel Matter)

Adjournment

I. **Adjournment**

Next Meeting: February 14, 2019 5:30 PM
NVTA Offices



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GOVERNANCE AND PERSONNEL COMMITTEE

Thursday, December 13, 2018

5:30PM

3040 Williams Drive, Suite 200

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MEETING SUMMARY

I. Call to Order

Chair Randall

- Chair Randall called the meeting to order at 5:56PM.
- Attendees:
 - ✓ Members: Chair Randall; Mr. Minchew (arrived 6:09PM); Councilmember Snyder; Mayor Meyer (arrived 6:01PM).
 - ✓ Authority Members: Chairman Nohe (arrived 6:14PM)
 - ✓ Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Richard Stavros (Investment & Debt Manager); Peggy Teal (Assistant Finance Officer); Yolanda Thomas-Jones (Board Clerk).
 - ✓ Other Attendees: Tracy Baynard (McGuire Woods Consulting LLC); Noelle Dominguez (Fairfax County); Bob Brown (Loudoun County); Paolo Belita (Prince William County); Rich Roisman (Arlington County); Ellen Posner (Council of Counsels – Fairfax County Department of Transportation); Rob Dickerson (Council of Counsels – Prince William County).

II. Approval of Meeting Summary

- Motion to approve the minutes of the November 26, 2018 meeting of the GPC was made by Mr. Minchew, seconded by Mayor Meyer with abstentions from Chair Randall and Councilmember Snyder as they were not at the last meeting. Motion passed.

Action Item

III. Preparation for the 2019 General Assembly Session

Ms. Backmon, Executive Director
Ms. Baynard, Legislative Liaison

- Ms. Baynard reviewed the Authority's draft 2019 State and Federal Legislative Program with the Committee.
 - ✓ Chair Randall complimented the revised document and questioned the Authority's specificity of language used in the revised program, noting:
 - Should the Authority give ideas on how funding should be restored?
 - Should the Governor's budget be referenced?
 - Ms. Baynard responded that the Authority should appear as flexible as possible if and when an opportunity arises regarding the restoration of NVTAs revenues; adding that the Authority should have a consensus on preferences of how it could be done, due to the multitude of possibilities that have not yet been discussed.
 - Ms. Baynard advised the Governance and Personnel Committee to keep the document language as open as possible to allow for maximum flexibility.
 - Chair Randall concurred, and acknowledged her support of Ms. Baynard's advice.
 - Chair Randall asked if the 'open' language used in the draft program would make restoration attempts more difficult.
 - Ms. Baynard responded, there have been various discussions with a variety of members of the General Assembly and to-date, she has not been asked about any specifics, but only for ammunition that supports addressing the issue.
 - Chair Randall asked for more clarity as it relates to 'ammunition'.
 - Ms. Baynard clarified, noting that 'ammunition' included benefits of restoring NVTAs revenues such as the economic impacts that NVTAs funded projects bring to the region and the Commonwealth. She added that a list of projects that have not been funded or have been partially funded due to the loss of revenues would also be useful as part of the message to convey to the General Assembly.
 - Chair Randall suggested the verbiage be left as general as currently stated. She added the Authority should develop a statement on where the restoration of funding should come from.
 - Ms. Baynard responded that a set of principles can be developed. She added that the Authority should be clear in articulating what the Authority wants and doesn't want as it relates to restored funding, for example, the Authority wants net new money, not moving existing money around.
 - ✓ Ms. Baynard mentioned the removal of second bullet of Item C on Page 4 of the revised 2019 State and Federal Legislative Program, noting it should have been removed prior to distribution.
 - ✓ Councilmember Snyder inquired if the Authority should address the issue of planning for technology in the document, highlighting that technology is ever changing. He added that language should be added to fund an analysis.

- Ms. Baynard responded, the Commonwealth Transportation Board (CTB) has a Technology and Innovations Subcommittee that analyzes policies regarding all modes of transportation, usage of technology and where it should be deployed. Ms. Baynard also noted that there is a technology fund in Virginia for innovative and technology transportation projects.
- Councilmember Snyder suggested the Authority add technology innovation to the draft legislative program.
 - Ms. Backmon agreed and added that one of Secretary Valentine's three initiatives is Innovation and Technology. She added that the request aligns well with what the Commonwealth is trying to accomplish.
 - Chair Randall agreed that technology innovation language should be included in the draft legislative program.
- ✓ Chair Randall asked for clarification of the information portrayed in the FY2019-2023 Revenue Estimates chart on Page 10 of the draft legislative program.
 - Mr. Longhi noted that the pie charts show the Authority's revenues and revenue projections before and after the passage of the WMATA funding bill (HB 1539).
 - Chair Randall stated that the 30% revenues was \$528,365,303 but has been reduced to \$409,905,631. She added the 70% regional revenues have been reduced from \$1,232,852,374 to \$956,446,471.
 - Councilmember Snyder mentioned it may be interesting to see the final numbers in table form. Mr. Longhi responded he could add a table to the chart to reflect the change from original estimates to final. Chair Randall asked Mr. Longhi to forward the amended chart to the GPC committee via email.
 - Chair Randall thanked Mr. Longhi and added the amended chart would be a valuable addition of more 'ammunition' to be used later.
- Chair Randall recommended Authority approval of the Draft 2019 State and Federal Legislative Program inclusive of amendments made at the December 13, 2018 Authority Meeting, including the removal of subsection 2 from Section C, Page 4 of Sustainable Government Operating and Funding Reforms; adding language to Page 3 of State Revenue Allocation, that reflects the State of Virginia should enhance and spend more money on technology innovation for transportation; add revenue allocations chart to Page 10. Mr. Minchew seconded the motion, motion passed unanimously.

Closed Session
(Personnel Matter)

A motion was made by Chair Randall to enter closed session as authorized by Virginia Code Section 2.2-3711(A) 1, for the purpose of discussing the Executive Director's annual performance review.

Motion made by Chair Randall, seconded by Mr. Minchew, and approved unanimously. (Entered closed session at 6:15PM)

Chair Randall made a motion to reconvene from closed session noting only matters lawfully exempted from the open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia and only those matters as were identified in the Motion by which the closed session was convened were heard, discussed or considered by the Committee.

Motion made by Chair Randall, seconded by Mr. Minchew and approved unanimously. (Reconvened from closed session at 6:46PM)

IV. Adjourned 6:47PM

Next Meeting: January 10, 2018 at 5:30PM