



Northern Virginia Transportation Authority

The Authority for Transportation in Northern Virginia

Thursday, June 13, 2019
 7:00 p.m.
 3040 Williams Drive, Suite 200
 Fairfax, VA 22031

Meeting Minutes

- I. **Call to Order** Chairman Nohe
- Chairman Nohe called the meeting to order at 7:12 PM.
- II. **Roll Call** Ms. Thomas-Jones, Clerk
- Voting Members: Chairman Nohe; Chair Randall; Chairman Bulova; Board Member Cristol; Mayor Wilson; Mayor Parrish; Mayor Rishell; Mayor Meyer; Councilmember Snyder; Senator Black; Delegate Hugo (via telephone); Mr. Minchew; Mr. Kolb; Ms. Hynes.
 - Non-Voting Members: Mayor Wood; Ms. Cuervo; Mr. Horsley.
 - Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Planning and Programming); Harun Rashid (Transportation Planner); Richard Stavros (Investment and Debt Manager); Peggy Teal (Assistant Finance Officer); Erica Hawksworth (Communication and Public Affairs Manager); Yolanda Thomas-Jones (Board Clerk); various jurisdictional and agency staff.
- III. **Minutes of the April 11, 2019 Meeting**
- Mayor Parrish moved approval of the April 11, 2019 minutes; seconded by Senator Black. Motion carried unanimously.

Presentation

- IV. **VRE Crystal City Station** Mr. Doug Allen, VRE, CEO
- Mr. Allen provided an update to the Authority on the new Crystal City VRE Station noting:
 - ✓ The current Crystal City Station was built in early 1990's. The station is a 400-foot-long, single-sided platform, that is served by only one track. The platform is crowded when trains are loading/unloading creating the need for a longer platform.
 - ✓ Several years ago, a system plan was adopted to chart growth and expand capacity on the VRE.
 - ✓ More infrastructure is needed to run more trains, including a replacement of the Long Bridge. The intermediate growth plan is named 'Natural Growth'. The plan included longer platforms for longer trains.

- ✓ DRPT is advancing fourth tracks under the Atlantic Gateway project.
- ✓ Under new station designs, the center platforms served by two tracks will give flexibility to the operation of the trains. The project is aligned with the Long Bridge expansion and is consistent with Arlington County plans for the Crystal City area.
- ✓ The new Crystal City Station includes:
 - Expanding capacity with bigger platforms served by two tracks.
 - Improving access to jobs
 - Attracting more riders
 - Reducing regional congestion
- ✓ Mr. Allen noted NVTA has been a great funding partner and the funding has been important in getting this project going.
- ✓ NVTA funds were used for an alternative analysis and new concept design as well as final design. Mr. Allen noted the likelihood of a future funding request to NVTA for construction.
- ✓ The funding breakdown for the project is:
 - Total project cost is \$50 million.
 - Planning/Concept Design is \$0.4 million funded by NVTA.
 - PE/NEPA is \$4 million funded by DRPT.
 - Final Design is \$4 million funded by NVTA. DRPT is still working on additional/dedicated funding.
 - Construction is \$44.5 million, with \$15 million funded by VRE and \$29.5 million unfunded. The potential sources for funding are FTA (State of Good Repair) and NVTA.
- ✓ Potential project challenges include continued operations during construction and meeting FRA and CSX standards.
- ✓ Mr. Allen reviewed graphic overviews of the proposed platform noting access points, bikeshare stations, bus bays and connections to Metro and proximity to the Metroway station.
- ✓ Mr. Allen also noted the potential for a future connection from the station to Reagan National Airport (DCA).
- ✓ Mr. Minchew inquired about the distance from the new VRE Crystal City Station to the Blue Line Crystal City Metro Station. Mr. Allen responded the distance is less than a quarter mile.
- ✓ Mr. Minchew asked was there any consideration of pedestrians who would take the VRE to Crystal City and walk over to the Blue Line. Mr. Allen responded that a lot of riders are currently doing this to access the Pentagon and other Metro stations, even those to the south of Crystal City. He added not all riders walk to their final destinations in Crystal City, there are quite a few transfers to the Metro Blue Line.

Consent

V. **Approval of Standard Project Agreement for Arlington County—Regional Funding 2018-003-1 (Crystal City Metrorail Station East Entrance and Intermodal Connections)**

- VI. **Approval of Standard Project Agreement for Arlington County—Regional Funding 2018-004-1 (Pentagon City Multimodal Connections and Transitway Extension)**
- VII. **Approval of Standard Project Agreement for Prince William County—Regional Funding 2018-032-2 (Route 28 Corridor Roadway Improvements - East of Route 234 – Environmental Impact Study)**
- VIII. **Approval of Standard Project Agreement for the City of Alexandria---Regional Funding 2018-041-1 (Alexandria ITS Projects)**
- IX. **Approval of Standard Project Agreement for the City of Alexandria---Regional Funding 2018-043-1 (DASH Transit Service Enhancements and Expansion)**
- X. **Approval of Standard Project Agreement for the City of Alexandria---Regional Funding 2018-045-1 (Alexandria Duke Street Transitway)**
- XI. **Approval of Standard Project Agreement for the City of Falls Church Regional Funding 2018-051-1 (West Falls Church and Joint Campus Revitalization District Multimodal Transportation Project)**
 - Board Member Cristol moved for a block approval of Items V., VI., VII., VIII., IX., X., and XI. in accordance with NVTA’s approved Project Description Sheets as appended to the Standard Project Agreements: and authorized the Executive Director sign on behalf of the Authority, seconded by Mayor Wilson. Motion passed unanimously.

Action

- XII. **Approval of the Call for Regional Transportation Projects for FY2024-2025 Six Year Program Update** Ms. Backmon, Executive Director
 - Ms. Backmon presented the proposed Call for Regional Transportation Projects for the FY2024-25 update to the Six Year Program (SYP) noting:
 - ✓ One year anniversary of the adoption of the Six Year Program (SYP) is approaching in June of 2019.
 - ✓ It is anticipated that with this program update, in addition to utilizing FY2024-25 Sales Tax revenue, the NVTA will be able to make adjustments for previous programmed fiscal years 2020-23, with the anticipated additional revenue from the remote sales tax Supreme Court ruling (Wayfair) and SB1716 (I-81 funding).
 - ✓ The proposed application deadline is September 27, 2019, at 5pm.
 - ✓ Ms. Backmon thanked the Authority for their support in budgeting funds to streamline the applications by automating the process through the Program Monitoring and Management System (PMMS).
 - ✓ The process as proposed provides additional time for Resolutions of Support to be submitted after the deadline, due to the time it takes to obtain resolutions of support.

- ✓ Letters of support are encouraged from jurisdictions and agencies to speak to the importance and regional nature of the projects.
- ✓ The Technical Advisory Committee (TAC) will need to be re-engaged with the appointment of new members.
- ✓ The Planning Coordination Advisory Committee (PCAC) and Planning and Programming Committee (PPC) will also need to be re-engaged in 2020, including the appointment of new members.
- ✓ In March 2020, there is an anticipated release of the Candidate Project List and associated evaluations.
- ✓ April 2020 will include the public comment period, Open House and Public Hearing.
- ✓ In May 2020, NVTa staff will release staff recommendations to all committees for review, input and recommendation.
- ✓ The anticipated adoption date is June 2020.
- ✓ Ms. Backmon added the anticipated available funding for FY2024-25 is approximately \$400 million with the anticipation of additional revenue from Remote Sales Tax and SB1716.
- ✓ Staff has begun the process of contacting localities and agencies regarding projects that are not demonstrating progress. The hope is that these projects will be able to advance. However, if the project is no longer a priority of the locality, funds could be freed up to accommodate other requests expected in the Two Year Update.
- ✓ The Finance Committee instructed Authority staff to provide a Policy 29 status update at the upcoming September 2019 Finance Committee Meeting.
- Mayor Parrish moved approval of the Call for Regional Transportation Projects for the FY2024-25 Six Year Program Update, seconded by Chair Randall. Motion carried unanimously.

XIII. Approval of Participation in the Long Term Care Program Mr. Longhi, CFO

- Mr. Longhi presented the Commonwealth of Virginia’s Long Term Care Insurance Program for Authority approval noting:
 - ✓ In 2014, when the Authority set up the employee benefit package, the Virginia Retirement System (VRS) had suspended new admissions to its long term care insurance program for Plan 1 and Plan 2 participants.
 - ✓ VRS is now offering long term care insurance for Plan 1 and Plan 2 employees with the following features:
 - Participation is a voluntary decision of the employee, who would pay all related costs. There will be no cost impact to the Authority.
 - Participation in the VRS program will provide access to long term care insurance based on a significantly large, but as yet undetermined, actuarial pool. Large actuarial pools typically lower insurance premiums substantially over individual policies.
 - Term is for three years, after which the program can be terminated by either party upon 60 days notice.

- ✓ Mr. Longhi noted that the notice of election to participate must be postmarked tomorrow, June 14th.
- Mayor Parrish moved Authority approval of the election to participate in the Commonwealth of Virginia's Long Term Care Insurance Program and Authorize the Executive Director to sign the attached agreement documents required by the Virginia Retirement System, seconded by Mayor Rishell. Motion carried unanimously.

XIV. Approval of the CMAQ/RSTP Transfer Request for Fairfax County

Ms. Backmon, Executive Director

- Chairman Bulova moved approval of the reallocation of Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funds for Fairfax County, seconded by Chair Randall. Motion carried unanimously.

XV. Approval of the Reallocation of Transform 66 Outside the Beltway Concessionaire Funds for Fairfax County

Ms. Backmon, Executive Director

- Ms. Backmon presented recommendations for the reallocation of Transform 66 Outside the Beltway Concession Payment funds for Fairfax County noting:
 - ✓ On July 13, 2017, the Authority, with input from local jurisdictions, developed a list of project recommendations for the \$500 million Concessionaire Payment that was received by the Commonwealth for the Transform 66 Outside the Beltway Agreement.
 - ✓ On December 6, 2017, the Commonwealth Transportation Board (CTB) endorsed the list of projects recommended by the Authority and the Route 29 Project.
 - ✓ Fairfax County has several projects on the list, some of which came in under the anticipated costs. Fairfax would like to take the excess funds and apply them to other approved projects experiencing higher than anticipated costs from the Concessionaire Payment funding list.
 - ✓ Mayor Meyer wanted to confirm there were no changes to the scope of the Germantown Road Bridge Project. Ms. Backmon confirmed and added the change order came in lower than expected.
 - ✓ Chairman Bulova moved approval of the recommendation to reallocate Transform 66 Outside the Beltway Concession Payment funds for Fairfax County, seconded by Mayor Wilson. Motion carried unanimously.

Discussion/Information

XVI. Investment Portfolio

Mr. Longhi, CFO

- No verbal report given.

XVII. Monthly Revenue Report

Mr. Longhi, CFO

- No verbal report given

XVIII. Operating Budget Report Mr. Longhi, CFO
• No verbal report given

XIX. Executive Director's Report Ms. Backmon, Executive Director
• Ms. Backmon reported on NVTA activities, noting:
✓ The Route 7 Widening Groundbreaking was earlier in the day, Chairman Nohe, Chairman Bulova, Helen Cuervo and Mr. Minchew participated.
✓ On May 8th, NVTA hosted its inaugural Joint Public Information Officer (PIO) meeting where public information officers and communicators NVTA works with across the region convened to discuss how transportation projects are impacting Northern Virginia as a whole, transportation projects currently underway or coming down the pike, how to best communicate to Northern Virginia taxpayers how their money is being spent to tackle congestion in the region, best practices and upcoming events.
✓ On May 17th, NVTA celebrated Bike to Work Day at the City of Falls Church Pit Stop.
✓ Members of the Authority staff presented at both the ITS Annual Conference (May 22nd) and Virginia Transit Association Annual Conference (May 30th).

XX. Chairman's Comments
• Chairman Nohe reminded Authority members to meet in the lobby area for the 2019 Authority photo after the meeting adjourns.

XXI. Adjournment at 7:44 PM

Correspondence

Next Meeting: July 11, 2019 at 7:00p.m.
NVTA Offices