



# Northern Virginia Transportation Authority

The Authority for Transportation in Northern Virginia

Thursday, January 10, 2019

7:00 PM

3040 Williams Drive, Suite 200

Fairfax, VA 22031

## Meeting Minutes

### I. Call to Order

Chairman Nohe

- **Chairman Nohe called the meeting to order at 7:09 PM.**

### II. Roll Call

Ms. Thomas-Jones, Clerk

- Voting Members: Chairman Nohe; Chair Randall; Chairman Bulova; Board Member Cristol; Mayor Wilson; Mayor Parrish; Mayor Rishell; Councilmember Snyder; Mr. Kolb; Mr. Minchew; Delegate Hugo (via conference call); Ms. Hynes.
- Non-Voting Members: Mayor Wood; Ms. Cuervo; Mr. Horsley.
- Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Planning and Programming); Harun Rashid (Transportation Planner); Peggy Teal (Assistant Finance Officer); Richard Stavros (Investment and Debt Manager); Sree Nampoothiri (Transportation Planner); Erica Hawksworth (Communication and Public Affairs Manager); Yolanda Thomas-Jones (Board Clerk); various jurisdictional and agency staff.

Chairman Nohe welcomed Mayor Wood and Mayor Wilson to the Authority.  
Chairman Nohe appointed Mayor Wilson to the Finance Committee.

### III. Minutes of the December 13, 2018 Meeting

Mayor Parrish moved approval of the December 13, 2018 minutes; seconded by Chair Randall, two abstentions, Ms. Hynes and Mr. Wilson. Motion carried unanimously.

## Presentation

### IV. 2018 Annual Report

Ms. Hawksworth, Communications & Public Affairs Manager

- Ms. Backmon introduced Ms. Hawksworth, Communication and Public Affairs Manager noting:
  - ✓ The 2018 Annual Report is also available on electronically (Flipbook).
  - ✓ The report highlights the FY2017-2023 Six Year Program (SYP).
- Ms. Hawksworth presented the 2018 Annual Report and described some key content details.
  - ✓ There are two themes to the 2018 Annual Report.
    - Multimodal transportation

- Adoption of Inaugural Six Year Program
- ✓ The tagline for the 2018 Annual Report is ‘Moving Northern Virginia Forward’.
- ✓ Moving 122 projects forward within the region.
- ✓ Mandate to relieve congestion in Northern Virginia.
- ✓ Highlighted Economic Impact Report on inside cover.
- ✓ Visual breakdown of NVTAs funded projects by mode.
  - 52 bicycle pedestrian projects, includes primary and secondary modes.
- ✓ Chairman’s Acknowledgement Letter.
- ✓ Four Ribbon Cutting Ceremonies and one groundbreaking in 2018.
- ✓ Executive Director’s letter discussing the Six Year Program and collaborative effort that continue to make the Authority a success.
- ✓ Highlighted page 8, timeline of SYP noting October 2017 TransAction Update adoption thru 2018 adoption of SYP.
- ✓ 60 candidate projects reviewed, 1200 public comments, 44 adopted projects, \$1.285B in funding.
  - Two of 44 adopted projects received regional funds for the first time, Town of Vienna and NOVA Parks.
- ✓ Adopted projects map with breakout of all projects including modes, jurisdictions and agencies.
- ✓ Significant feature to SYP is the funding strategy to appropriate the approved funding amounts in the first fiscal year the project is projected to expend NVTAs funds.
- ✓ The SYP funding strategy recommended by the Finance Committee saved the Authority \$194 million over traditional funding approaches.
- ✓ Page 16, SYP Multimodal Project Spotlight. A project from each jurisdiction with a breakdown of funding provided and summary of each project.
- ✓ FY 2019-2023 Revenue Estimates. The Grantor’s and Transient Occupancy Tax provided previously in HB2313 are no longer available to the Authority. The original and revised NVTAs revenue and distribution estimates for FY 2019-2023 is charted on page 17 of the 2018 Annual Report.
- ✓ NVTAs Events and Celebrations on page 24 and page 25.
  - August 15, 2018, City of Falls Church expanded Van Buren Bridge.
  - May 22, 2018, Dulles Toll Road Ribbon Cutting.
  - August 6, 2018, Route 606 Ribbon Cutting.
  - December 5, 2018, Belmont Ridge Ribbon Cutting.
  - Hillsboro Groundbreaking, Route 9 Traffic Calming Project.
  - Amazon HQ2 Live Announcement.
  - Regional Chambers Elected Leaders Summit
  - Third Annual Northern Virginia Roundtable on Transportation.
  - Adoption of Six Year Program on June 14, 2018.
- ✓ Strategies for the future, page 26, focused on achieving the targets for the Five-Year Strategic Plan. Ms. Hawksworth mentioned Ms. Backmon will provide detail in the Five-Year Strategic Update presentation.
  - Regional Prosperity
  - Mobility
  - Innovation
  - Funding
  - Ms. Hawksworth thanked member localities, dedicated staff, committee members, regional partners, stakeholders and everyone involved for helping

the Authority be successful.

- ✓ Ms. Hawksworth acknowledged and thanked, in memoriam:
  - Jeff L. Davidson, a dedicated Councilmember of the Town of Herndon and member of the Authority's Planning Coordination Advisory Committee (PCAC).
  - Doug R. Fahl, a dedicated member of the Authority's Technical Advisory Committee (TAC).
- ✓ Fold-out map of SYP, and path to the Inaugural Six Year Program.
- ✓ Ms. Backmon added the map reflects the geographic balance and modal distribution regarding the funding of Authority's projects.

## V. Five-Year Strategic Plan Progress Report

Ms. Backmon, Executive Director

- Ms. Backmon presented the Five-Year Strategic Plan Progress Report noting:
  - ✓ The Five-Year Strategic Plan was adopted in November 2017 after a year of work sessions with Authority and staff.
  - ✓ Top four goals the Authority has to meet over five years: regional prosperity, mobility, innovation and funding.
  - ✓ Regional Prosperity action included:
    - Meeting with Chambers and business community.
    - Conducted Economic Analysis using Chmura, that reflects the impact of funded projects.
    - Will continue to meet with Chambers and business community. The message regarding, our focus is congestion relief relative to cost as mandated by law.
    - There is an economic side the projects and investments the Authority makes in the Commonwealth.
  - ✓ Mobility has two strategies: Multimodal Regional Transportation Planning and Programming and Advocacy/Education.
    - The goal was to try to secure the ability to undertake HB599 in-house. Virginia Department of Transportation (VDOT), has been a great partner in working with NVTA.
    - HB599 was able to be incorporated into the TransAction Plan. It gives the ability to undertake HB599 evaluation on all 352 projects that are in TransAction.
    - SMART SCALE application submitted which requested funding for a Regional Multimodal Mobility Program. NVTA will find out the status of application the week of January 15<sup>th</sup>.
    - Established Transportation and Technology Committee (TTC). Councilmember Snyder has agreed to Chair.
    - Ms. Backmon mentioned technology is here and the NVTA wants to be at the forefront and not reactive position. She also noted that innovation and technology is one of Secretary Valentine's three initiatives.
    - A high-level scenario analysis was conducted as part of the TransAction update and noted that some of the projects included in TransAction may not be needed.
  - ✓ Innovation action included:
    - NVTA applied for SMART SCALE funding to implement a Regional Multimodal Mobility Program for the entire NoVA region based on

- previously developed Integrated Corridor Management (ICM) application.
- NVTA hosted the Intelligent Transportation Society’s (ITS) 3rd Annual Northern Virginia Transportation Roundtable in the Spring of 2018 which focused on self-driving vehicles. The sold-out event featured experts from organizations such as Uber, Morgan Stanley and Virginia Tech. Attendance included Authority members, elected officials, regional jurisdiction leaders and professional staff.
- NVTA will continue to host annual Northern Virginia Transportation Roundtable discussions, with the next one scheduled for March 13, 2019.
- The regularly distributed Driven by InNoVation newsletter compiles stories on emerging transportation technologies, including independent research.
- The compilation of objective, independent research is part of the TransAction update FY2020.
- ✓ Funding has three strategies: transparency/stewardship/accountability, regional coordination and advocacy/education.
  - NVTA Produced definitive financial impact assessments on proposed WMATA funding legislation, during the 2018 General Assembly Session.
  - Enhanced Financial Statement presentation to show link between size of NVTA Balance Sheet and the large number of projects adopted by the Authority, through FY2023.
  - NVTA developed and hosted a regional workshop to help regional staff in completing Standard Project Agreement (SPA) and reimbursement documents. Due to possible changes in regional staff, the Authority wanted to ensure regional staff knew how to complete the SPA.
  - The Finance Committee developed the SYP PayGo funding level recommendation and project funding strategy.
- ✓ Ms. Backmon summarized, this is the first one-year progress report for the Five Year Strategic Plan to ensure the NVTA is making and exceeding targeted outputs.

### Consent

- VI. Approval of Standard Project Agreement for Arlington County—Regional Funding 2018-001-1 (ART Operations and Maintenance Facilities)**
- VII. Approval of Standard Project Agreement for Loudoun County—Regional Funding 2018-007-1 (Richmond Highway BRT)**
- VIII. Approval of Standard Project Agreement for City of Falls Church—Regional Funding 2018-062-1 (Falls Church Enhanced Regional Bike Routes- W&OD Trail)**
  - Mayor Parrish moved for a block approval of Items VI., VII., and VIII., in accordance with NVTA’s approved Project Description Sheet as appended to the Standard Project Agreement: and authorize the Executive Director sign on behalf of the Authority, seconded by Chairman Bulova. Motion passed unanimously.

### Discussion /Information

- IX. 2019 GPC Legislative Program Update** Chair Randall, GPC
  - Ms. Baynard gave a brief update of 2019 Legislative Program Update noting:

- ✓ SB1468 has been produced, carried by Senator Black and referred to Senate Transportation Committee. As a reminder, SB 1468 transfers the HB599 responsibilities from VDOT To the Authority and allows the Authority some flexibility in funding operational costs.
- ✓ Wayfair decision came down, the state will start collect tax from remote sales, however, there is additional legislation that has to be adopted before this can happen. There are seven bills introduced. This decision will provide additional money to the Authority through increased sales tax collections.
- ✓ The Authority has been asked to speak to the Northern Virginia Delegation on Monday, January 21, 2019 at 5PM.
- ✓ Deadline for bills to be introduced is Friday, January 18<sup>th</sup>.
- ✓ General Assembly members have until January 11<sup>th</sup> to submit any proposed amendments to the budget.
- Ms. Baynard stated she would have a more in-depth update at the February Authority Meeting.
- Mayor Wood noted, the Coal Ash Bill (SB1533), will impact roads in the Town of Dumfries. The removal of the coal ash would need to happen through the Town of Dumfries using Possum Point Road. He mentioned, Possum Point Road is not able to withstand this type of usage due to age and structural issues. Mayor Wood added there needs to be funding in the bill to include bringing the road to standard for removing these materials.
- Ms. Baynard responded once the bill shows (SB1533), she will add it to her tracking chart and monitor.
- Chairman Nohe stated that if any unexpected legislative issue arise that requires immediate Authority attention, Chair Randall will call an emergency Governance and Personnel Committee (GPC) meeting.
- Chair Randall informed he Authority that Secretary Valentine stated that the restoration of funds discussion will not happen until 2020. Chair Randall confirmed that although a bill was submitted by Delegate Watts (HB2085) that addressed the restoration of funding, this bill is a place-holder in case a discussion happens. The bill has no companion bill in the senate and it not expected to be addressed until 2020.

**X. Executive Director's Report**

Backmon, Executive Director

- Ms. Backmon reported items of interest, noting:
  - ✓ Groundbreaking for OmniRide Western Maintenance Facility on January 23<sup>rd</sup> at 11AM.
  - ✓ Northfax Intersection Improvements at Route 29/50 and Route 123 Ribbon-Cutting on February 4<sup>th</sup> at 11AM.

**XI. Chairman's Comments**

- Chairman Nohe discussed the upcoming meeting schedule adding:
  - ✓ There are no action items scheduled for the March or April meeting. There is a possibility that one or both meetings will be canceled.
  - ✓ Ms. Backmon mentioned there are two outstanding SPA's that were a part of the FY2019 appropriations. One may be withdrawn and the other may come forward.

## **Closed Session to Discuss Executive Director's Annual Performance Evaluation**

Chair Randall moved that the Northern Virginia Transportation Authority convene a closed meeting, as authorized by Virginia Code section 2.2-3711.A.1, for the purpose of discussing a personnel matter. Seconded by Chairman Nohe and approved unanimously. (Entered closed session at 7:47PM)

Chair Randall moved that the members of the Northern Virginia Transportation Authority certify: (1) that only public business matters lawfully exempted from open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee. Seconded by Mayor Parrish, motion carried unanimously. (Reconvened closed session at 8:48PM)

**XII. Adjournment 8:49PM**

**Next Meeting: February 14, 2019 at 7:00PM**  
**NVTA Offices**