



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

Thursday, February 14, 2019
7:00 p.m.
3040 Williams Drive, Suite 200
Fairfax, VA 22031

Meeting Minutes

- I. Call to Order** Chairman Nohe
- **Chairman Nohe called the meeting to order at 7:15 PM.**
- II. Roll Call** Ms. Thomas-Jones, Clerk
- Voting Members: Chairman Nohe; Chair Randall; Chairman Bulova; Board Member Cristol; Mayor Wilson; Mayor Parrish; Mayor Rishell; Mayor Meyer; Councilmember Snyder; Mr. Kolb; Mr. Minchew; Ms. Hynes.
 - Non-Voting Members: Mayor Wood; Ms. Cuervo; Mr. Horsley.
 - Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Planning and Programming); Harun Rashid (Transportation Planner); Richard Stavros (Investment and Debt Manager); Sree Nampoothiri (Transportation Planner); Erica Hawkworth (Communication and Public Affairs Manager); Yolanda Thomas-Jones (Board Clerk); various jurisdictional and agency staff.
- III. Minutes of the January 10, 2019 Meeting**
- **Mayor Parrish moved approval of the January 10, 2018 minutes; seconded by Chairman Bulova. Motion carried unanimously.**

Action

- IV. Approval of Standard Project Agreement for City of Alexandria—Regional Funding 2018-042-1 (Alexandria Bus Network ITS)**
- Mr. Longhi, CFO
- Ms. Backmon presented the Standard Project Agreement (SPA) for the City of Alexandria Bus Network ITS project. She noted this is the last of the projects receiving FY2019 appropriations to submit a SPA.
 - Mr. Longhi noted the SPA included scope changes from the project application originally approved by the Authority and reviewed the details as follows:
 - ✓ Revised scope accomplishes the original adopted project goals, while expanding the project benefits.
 - ✓ Project cost is \$150,000.

- ✓ Project is second highest-ranking in the SYP for Congestion Relief Relative Cost.
- ✓ The scope change is to reduce the number of real-time information signs from 20 to 5 since WMATA has agreed to install 20 signs thus bringing the total number of signs to 25.
- ✓ The savings from the signs will be used to replace GTFS technology proposed in the approved application with expanded MobileCAD technology that is expected to enhance the previously approved project goals of providing real-time bus information to the public. Additionally, this will allow DASH supervisors to more closely monitor bus operations without the use of two-way radios.
- Chairman Nohe confirmed with Mr. Longhi that even with the proposed change in scope, everything that the NVTA has funded and more will be achieved. Chairman Nohe added that the proposed change is how the pieces of the project shift between the City of Alexandria and WMATA.
- Mr. Longhi confirmed the City of Alexandria is achieving the original goals of the project and through coordination with WMATA, is able to further improve service and information to riders through replacing manual tasks.
- Mayor Wilson moved approval of the proposed Standard Project Agreement 2018-042-1 City of Alexandria (Alexandria Bus Network ITS), in accordance with NVTA's approved Project Description Sheet as appended to the Standard Project Agreement; and authorize the Executive Director sign on behalf of the Authority, seconded by Board Member Cristol. Motion carried unanimously.

V. Approval of Deallocation of FY2019 Appropriation for the Town of Vienna

Mr. Longhi, CFO

- Mr. Longhi presented the de-appropriation action for the Town of Vienna, Mill Street Parking Garage project noting:
 - ✓ The Town of Vienna requested this action via a letter to Ms. Backmon dated January 15, 2019.
 - ✓ The de-appropriation will allow the Town of Vienna time to develop a revised project plan.
 - ✓ De-appropriation does not cancel the project, but removes the FY 2019 appropriations to a yet to be determined date.
 - ✓ The Town and Authority staff have worked together to determine removing the appropriation will allow the project the greatest amount of timing flexibility.
 - ✓ Chair Randall asked about the status of the funds appropriated to the project.
 - ✓ Mr. Longhi responded, those funds will remain in the Regional Revenue Fund.
- Chairman Bulova moved the Authority cancel the FY 2019, \$2,300,000 appropriation to the Town of Vienna Mill Street Parking Garage (Project ID: 2018-057-0), reclassifying the funds in the Regional Revenue Fund from

appropriated to restricted, seconded by Mayor Parrish. Motion carried unanimously.

VI. Approval of Highway Infrastructure Program Project Recommendations

Ms. Backmon, Executive Director

- Ms. Backmon presented two projects for Authority recommendation to the Commonwealth Transportation Board (CTB) for approval of Highway Infrastructure Program (HIP) funding noting:
 - ✓ A federal notice was issued on April 25, 2018.
 - ✓ The Virginia Department of Transportation (VDOT) contacted the NVTAs Executive Director regarding the Highway Infrastructure Program and potential projects that meet eligibility requirements for the HIP funds in the Northern Virginia region.
 - ✓ The amount of HIP funds available for the Northern Virginia region is \$7,585,313.
 - ✓ Eligibility requirements: Eligible entities must have a population of 200,000 or more. The funds may only be applied to projects under 23 USC 133(b)(1)(a), which is for: highways, bridges, and tunnels.
 - ✓ Funds may not be used for local roads/minor collectors, ferry boats, intelligent transportation system (ITS), truck parking facilities, transit, planning, or research.
 - ✓ Ms. Backmon met with staff from the four counties who met the population eligibility requirements. From those meetings, consensus was built around the following two projects (Route 50 Intersection Improvements- \$4,000,000 and Route 1 Widening- \$3,500,000.)
 - ✓ The Regional Jurisdictional and Agency Committee was briefed on the HIP funds and the recommended projects at their January meeting.
 - ✓ The recommended projects support NVTAs long range transportation plan, TransAction.
 - ✓ The HIP funding is considered one time funding and is not anticipated to be available in the future.
 - ✓ With the NVTAs action, VDOT will present the projects to the CTB for approval.
- Mayor Parrish moved Authority recommendation of \$4,000,000 for the Route 50 Intersection Improvements in Loudoun and Fairfax Counties, and \$3,500,000 for the Route 1 Widening Project in Prince William County, to the Commonwealth Transportation Board, for approval under the Highway Infrastructure Program (HIP), seconded by Chairman Bulova, 1 abstention, CTB Member Ms. Hynes. Motion carried unanimously.

VII. Approval of RSTP Transfer for the Town of Leesburg

Mr. Sree Nampoothiri, Transportation Planner

- Mr. Longhi presented a Regional Surface Transportation Program (RSTP) reallocation request from the Town of Leesburg.
- Mr. Longhi noted the purpose of the transfer is to support the Route 7 Battlefield Parkway Interchange Project's unexpected cost increases.

- Based on information received from the Town shortly before the meeting, Mr. Longhi presented a verbal amendment to the suggested motion to include the wording, ‘in an amount not to exceed \$5,003,555’.
- With the amended motion, the NVTa will work with VDOT to ensure availability of the funds and make correcting entries in the attached documentation.
- Mr. Longhi noted this action establishes RSTP funding for the project and allows Loudoun County to submit a future transfer request through the RJACC to provide additional project funding.
- Chair Randall added, all money being allocated is coming from within Loudoun County. The Authority has programmed \$58 million on this project, but unexpected costs have surfaced.
- Chair Randall moved Authority approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for the Town of Leesburg not to exceed \$5,003,055 seconded by Mr. Minchew. Motion carried unanimously.

VIII. Approval of the FY2025 Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) Strawman Recommendations

Ms. Backmon, Executive Director

- Ms. Backmon presented the recommended FY 2025 CMAQ and RSTP Funding allocations for approval noting:
 - ✓ NVTA established a deadline of Friday, December 14, 2018, as the submission deadline for FY 2025 CMAQ and RSTP applications.
 - ✓ NVTA staff coordinated with jurisdictions and agencies applying during this funding cycle to develop the attached recommended list of projects and proposed funding allocations.
 - ✓ 31 CMAQ and RSTP applications were received, totaling \$136,645,678.
 - ✓ The estimated available funding for distribution in FY 2025 is \$77,718,152.
- Ms. Backmon referenced the CMAQ/RSTP Allocation attachment with the detail of the proposed projects recommended to advance for Commonwealth Transportation Board (CTB) approval.
- Chairman Bulova moved Authority approval of the list of proposed project recommendations for FY 2025 CMAQ and RSTP funding, to the Commonwealth Transportation Board for approval, seconded by Council Member Snyder, 1 abstention, CTB Member Ms. Hynes. Motion carried unanimously.

Discussion/Information

IX. 2019 Legislative Update

Chair Randall, Chair GPC

Ms. Tracy Baynard, McGuireWoods Consulting, LLC

- Ms. Baynard updated the Authority on General Assembly action, noting:

- ✓ SB1468 is moving through the General Assembly and is in the House Transportation Subcommittee.
- ✓ House Transportation Subcommittee #2 met on Wednesday and agreed to report SB1468 on a 6-0 vote.
- ✓ SB1468 should be on the agenda for the full House Transportation Committee at their February 12th meeting. The motion will be to report the bill and refer it to the House Appropriations Committee.
- ✓ Ms. Baynard thanked the Northern Virginia business community and Fairfax County for showing up at every subcommittee meeting and every full committee meeting to express support for the bill.
- ✓ The General Assembly is expected to adjourn on Feb 23rd.
- ✓ Bills to implement the Wayfair Court Decision have passed the House and Senate. The implementation will start July 1, 2019. The projections from the State Department of Taxation is that the Authority will receive \$6.6 million in FY 2020, \$7.4 million starting in FY 2021 and by FY 2025 the number will be \$7.7 million per year.
- ✓ The House and Senate have now passed identical bills (HB2718 and SB 1716) regarding improvements for the I-81 Corridor. The bills contain no tolls or any other funding mechanism for I-81. Instead, there will be a stakeholder process for vetting all revenue options with a report due back to the Governor and General Assembly in December 2019.
- ✓ Board Member Cristol expressed concern about HB2269, Regional Greenhouse and Gas Initiative bill, and questioned if it prevents the acceptance of CMAQ money. Ms. Baynard responded that's not how it's being discussed in the General Assembly. Ms. Baynard added she is awaiting a response from VDOT's legislative liaison. She added the administration has opposed the bill.

X. Governance and Personnel Committee Report Chair Randall, Chair, GPC

- No verbal report given

XI. Executive Director's Report Ms. Backmon, Executive Director

- Ms. Backmon reported on NVTA activities, noting:
 - ✓ The Transportation Technology Committee (TTC) met for the first time on January 30, 2019. The meeting was very well attended, including Authority members Councilmember Snyder (TTC Chair), Mayor Rishell and Mr. Jim Kolb. Approximately half the participants represented Northern Virginia jurisdictions and regional agencies. The remainder represented academia, national, regional associations, and the private sector.
 - ✓ The Authority's SMART SCALE application for the Regional Multi-Modal Mobility Program (RM3P) was recently recommending for funding through the Office of Intermodal Planning's Innovation and Transportation Technology Fund (ITTF). This allows for quicker project implementation. The Commonwealth would like to do this work in partnership with the Authority and Secretary Valentine's office.

- ✓ On February 6, 2019, the Authority and the Northern Virginia Transportation Alliance co-hosted a Forum on the Economic Impacts of Transportation Investments at the Northern Virginia Association of Realtors that brought experts in transportation, real estate, heavy construction and business together to discuss the economic benefits of the Authority's \$3 billion in regional funding of transportation projects and how transportation factors into business decisions. The event kicked off with Chairman Nohe presenting the economic impact study's findings and key takeaways, followed by a panel discussion moderated by Monica Backmon (panelists: Chairman Nohe; Maggie Parker, Comstock Companies; Greg Smith, Shirley Contracting Company LLC; and Jason Stanford, Alliance). The forum was well attended attracting a standing room only level of attendance.

XII. Chairman's Comments

- Chairman Nohe cancelled March 2019 due to lack of action items.

XIII. Adjournment at 7:43 PM

Correspondence

Next Meeting: April 11, 2019 at 7:00p.m.

NVTA Offices