

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

TO: Chairman Martin E. Nohe and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Executive Director

SUBJECT: Approval of Reallocation of Congestion Mitigation and Air Quality (CMAQ) funds
for the City of Fairfax

DATE: May 4, 2018

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval of the Congestion Mitigation and Air Quality (CMAQ) funds Reallocation Request for the City of Fairfax.
2. **Suggested Motion:** *I move approval of the reallocation of Congestion Mitigation and Air Quality (CMAQ) funds for the City of Fairfax.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

On April 24, 2018, the City of Fairfax requested the following transfer:

- \$45,000 in CMAQ funding from Incident Management Corridor Intersections Improvement Project (UPC 100389), which is a complete project that has residual funding. The City would like to establish a new project, Purchase and Installation of Electric Vehicle Charging Stations (UPC TBD).

At its meeting on April 26, 2018, the RJACC recommended approval of the reallocation request for the City of Fairfax.

Attachment(s): DRAFT Letter to VDOT NOVA District Administrator Cuervo
Request Letter from the City of Fairfax

Coordination: Regional Jurisdiction and Agency Coordinating Committee



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

May 10, 2018

Ms. Helen Cuervo
District Administrator
Virginia Department of Transportation
4975 Alliance Dr. Suite 4E-342
Fairfax, Virginia 22030

Reference: Request to Reallocate of Congestion Mitigation and Air Quality (CMAQ) funds for the City of Fairfax

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previous approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On April 24, 2018, the City of Fairfax requested the following transfer:

- \$45,000 in CMAQ funding from Incident Management Corridor Intersections Improvement Project (UPC 100389), which is a complete project that has residual funding. The City would like to establish a new project, Purchase and Installation of Electric Vehicle Charging Stations (UPC TBD).

On May 10, 2018, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Martin E. Nohe
Chairman

cc: Monica Backmon, Executive Director, NVTA
Wendy Block Sanford, Transportation Director, City of Fairfax

City of Fairfax

10455 Armstrong Street
Fairfax, Virginia 22030-3630



April 24, 2018

Ms. Noelle Dominguez
Chairman, Jurisdiction and Agency Coordinating Committee
Northern Virginia Transportation Authority
3040 Williams Drive, Suite 200
Fairfax, VA 22031

Dear Ms. Dominguez:

The City of Fairfax would like to request a transfer of \$45,000 in CMAQ funding from UPC 100389, which is a complete project that has residual funding. The City would like to establish a new project, Purchase and Installation of Electric Vehicle Charging Stations. This project has not previously been approved by the NVTVA and therefore will require their approval.

Request Summary: Transfer \$45,000 from UPC 100389 to a new project, Electric Vehicle Charging Stations

If you have any questions, please contact me at (703) 385-7889 or Wendy.Sanford@fairfaxva.gov.

Sincerely,

A handwritten signature in cursive script that reads "Wendy Block Sanford".

Wendy Block Sanford
Transportation Director

cc: David Summers, Public Works Director
Jan Vaughan, VDOT Manager, NOVA Program Management
Nassre Obeed, VDOT Program Manager

CMAQ/RSTP Transfer Request Form
(One Sheet Needed Per Donor Project)

Date: 23-Apr-18

Name of Jurisdiction/Agency Requesting: City of Fairfax

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$64,000

From (Donor):					To (Recipient):									
UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)	
100389	Incident Management Corridor Intersections Improvement Project	CMAQ	Y		\$45,000.00		Electric Vehicle Charging Stations	N						

TOTAL OF TRANSFER \$45,000.00

Attach Signed Request of Transfer Letter