



NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

TO: Members, Northern Virginia Transportation Authority

FROM: Martin E. Nohe, Chairman, Planning and Programming Committee

DATE: May 2, 2017

SUBJECT: Approval of dates for TransAction Public Hearing and Public Comment Period

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval of July 13, 2017 as the date of the Public Hearing for the draft TransAction Plan and approve a public comment period of June 9, 2017 through midnight on July 23, 2017. This will enable NVTA staff to initiate necessary actions associated with the advertisement and posting requirements for the public comment process for the draft Plan.
2. **Suggested Motion:** *I move approval of July 13, 2017 as the Public Hearing date for the draft TransAction Plan and June 9, 2017 through midnight on July 23, 2017 as the public comment period for the draft Plan.*
3. **Background.** At its May 3, 2017 meeting, the NVTA Planning and Programming Committee recommended NVTA approval of July 13, 2017, which is the evening of a regularly scheduled Authority meeting, as the date of the public hearing for the draft TransAction Plan. Planning for a range of related public engagement and outreach activities will be initiated when the date of the Public Hearing and public comment period is confirmed.

The recommended approach is consistent with that used for previous Public Hearings.

4. Discussion.

Subject to Authority approval:

- a. **Open House 5:30pm**---there will be an Open House that allows for one-on-one discussions with NVTA staff, jurisdiction and agency staff volunteers (Ambassadors) and the TransAction Consultant Team.
- b. **Public Hearing 7:00pm**---the Public Hearing will begin. The Authority meeting will start immediately after the conclusion of the Public Hearing.
- c. **Public Comment Period—June 9, 2017 through July 23, 2017 (midnight)**--- Jurisdiction-led Town Hall meetings, board, transportation commission meetings and briefings are being scheduled during the public comment period.

Following the public comment period, NVTA staff and the TransAction Consultant Team will summarize all comments, consider the need for additional analysis, and report back to the

PPC in September 2017. Adoption of the TransAction Update remains on schedule for October 12, 2017.

- 5. Next steps.** Initiate planning for the Public Hearing and a range of related public engagement activities and outreach. Authority approval to release the draft TransAction Plan is anticipated at the June 8, 2017, Authority meeting.