



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

PLANNING COORDINATION ADVISORY COMMITTEE

Thursday, January 26, 2017, 5:00 pm
Northern Virginia Transportation Authority
3040 Williams Drive, Suite 200
Fairfax, Virginia 22031

SUMMARY NOTES

I. Call to Order/Welcome Chairman Foreman
(absent)

- Supervisor Ralph Buona called the meeting to order at 5:10 pm.
- Attendees:
 - **PCAC Members:** Supervisor Ralph Buona (Loudoun County); Council Member Linda Colbert (Town of Vienna), Council Member Ken Reid (Town of Leesburg); Council Member Paul Smedberg (Town of Alexandria); Supervisor Ruth Anderson (Prince William County), Board Member Libby Garvey (Arlington County); Council Member Pamela Sebesky (City of Manassas); Council Member Jeff Davidson (Town of Herndon); Council Member Karen Jimmerson (Town of Purcellville)
 - **NVTA Staff:** Monica Backmon (Executive Director); Keith Jasper (Principal, Transportation Planning and Programming); Harun Rashid (Transportation Planner)
 - **Other:** James Davenport (Prince William County); Bob Brown (Loudoun County); Kristin Calkins (Fairfax County); Mark Duceman (Town of Herndon)

Action

II. Appoint Chair and Vice-Chair for CY 2017

- In the absence of Chairman Foreman, Supervisor Buona recommended this item be deferred until the next meeting.

III. Meeting Summary Notes of November 17, 2017, PCAC Meeting

- The November 17, 2017 Planning Coordination Advisory Committee meeting summary was unanimously approved, with abstentions from members not present.

IV. CY2017 Meeting Schedule

- Mr. Jasper mentioned that meetings are usually scheduled for 4th Wednesday of each month at 6:30pm, except for holiday months and/or if there are any urgent issues. Supervisor Buona motioned to approve this general schedule, which was unanimously approved.

V. TransAction: Weighting of Performance Measures

Mr. Jasper

- Mr. Jasper provided a brief explanation on how to allocate 100 points as weights to each performance measure, with a summary discussion on other committees' inputs to date on the matter. A handout was provided with weights for 3 goals (as assigned in the previous PCAC meeting), and weights for HB 599 measures that are equivalent to those used for the FY2017 Program. He explained how HB 599 weights were derived to have decimal precisions, and stressed that this committee is not bound to the same values as used previously.
- Following questions from Council Members Davidson and Reid, Supervisor Buona mentioned previous discussions among committee members to assign weights for each goal as follows: Goal 1 (55%); Goal 2 (25%); and Goal 3 (20%). This was a conclusion of a detailed discussion on how these weights will impact the modal balance of travel choices in the region, and how that will affect the overall project evaluation framework. Supervisor Buona stressed that the current task is to assign weights to each measure should be based on these over-arching goal weights. Mr. Jasper also mentioned that the committee's recommendation will be forwarded to the Planning and Programming Committee, which will make a consolidated recommendation to the Authority at its meeting on February 9, 2017.
- Following a robust discussion, Supervisor Buona motioned to approve the following set of weights:
 - For Goal 1, the group agreed to follow HB 599 weights (rounded), and allocate the remaining weights (12 points) among 4 non-HB599 measures. This resulted in the following set of weights to all ten measures under Goal 1 – measure 1.1.1 (9), measure 1.1.2 (5), measure 1.1.3 (7), measure 1.1.4 (5), measure 1.2.1 (9), measure 1.2.2 (9), measure 1.3.1 (3), measure 1.3.2 (3), measure 1.4.1 (2), measure 1.4.2 (3). to
 - For Goal 2 – measure 2.1.1 (10), measure 2.2.1 (6), measure 2.3.1 (7), measure 2.4.1 (2).
 - For Goal 3, as there is only one measure for this goal, measure 3.1.1 (20) was allocated the full weighting for this goal.
- This motion was unanimously approved.

Discussion/Information

VI. Six Year Program Framework

Mr. Jasper

- Mr. Jasper mentioned NFTA staff are seeking guidance on the transition from the current long range plan update (TransAction) to the FY2018-23 Six Year Program.

He mentioned that staff will draft a set of such questions for the committee to consider at its next meeting.

VII. NVTA Update

Ms. Backmon, Executive Director

- Ms. Backmon mentioned that the Authority's 2016 annual report is now published

Adjournment

VIII. Adjourn

- The meeting adjourned at 6:35 pm.