

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

FOR: Chairman Martin E. Nohe and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Executive Director

DATE: November 3, 2016

SUBJECT: Approval of the NVTa 2017 Calendar Year Meeting Schedule

1. **Purpose:** To seek Northern Virginia Transportation Authority (NVTa) approval of the Calendar Year 2017 Meeting Schedule.
2. **Suggested Motion:** *I move Authority approval of the Calendar Year 2017 Meeting Schedule.*
3. **Background:** As the Authority continues its work as the premiere regional planning, programming and funding entity in Northern Virginia, with the understanding of the importance of allowing sufficient time for the Authority to conduct its business meetings; the Authority adopted the 2nd Thursday of each month at 7pm, as its meeting date and time for CY2016.

NVTa Executive Director proposes the Authority continues to meet on the 2nd Thursday of the month at 7:00pm for CY2017 noting the exceptions below:

- August-NO MEETING
 - Schedule may be adjusted if there is a VaCo/VML hold a joint meeting in Richmond.
 - December meeting to start at 6:00pm, as it is anticipated that NVRC will meet afterwards.
- a. As done in years past, the schedule includes a public comment period in January 2017 to give the public the opportunity to comment on regional transportation issues.
 - b. The Authority may choose to cancel or reschedule a meeting at its discretion.

Attachment: Draft CY2017 Northern Virginia Transportation Authority Meeting Schedule

XI.ATTACHMENT

Proposed NVTa CY2017 Meeting Schedule
Northern Virginia Transportation Authority
3040 Williams Drive, Suite 200, Fairfax, VA 22031

January 12, 2017	7:00 pm
February 9, 2017	7:00 pm
March 9, 2017	7:00 pm
April 13, 2017	7:00 pm
May 11, 2017	7:00 pm
June 8, 2017	7:00 pm
July 13, 2017	7:00 pm
September 14, 2017	7:00 pm
October 12, 2017	7:00 pm
November 9, 2017	7:00 pm
December 14, 2017	6:00 pm