

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

TO: Chairman Martin E. Nohe and Members
Northern Virginia Transportation Authority

FROM: Monica Backmon, Executive Director

SUBJECT: Approval of Reallocation of Congestion Mitigation and Air Quality (CMAQ) funds
for the City of Manassas

DATE: June 3, 2016

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval of the CMAQ Reallocation Request for the City of Manassas.
2. **Suggested Motion:** *I move approval of the reallocation of Congestion Mitigation and Air Quality funds for the City of Manassas.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

On May 26, 2016, the City of Manassas requested the following reallocations:

- \$267,692 in CMAQ funds from the Manassas Traffic Signal Improvements project (UPC 96721), \$155,019 in CMAQ funds from the Manassas Traffic Signal Improvements Phase 2 project (UPC 100473), and \$10,289 in CMAQ funds from the Manassas VMS Boards project (UPC 82843), for a total of \$433,000, to the Manassas Signal Software and Equipment project (UPC T18333). The new project replaces obsolete traffic software and equipment that controls 62 citywide traffic cabinets.

At its meeting on May 26, 2016, the RJACC recommended approval of the reallocation request for the City of Manassas.

Attachment(s): DRAFT Letter to VDOT NOVA District Administrator Cuervo
Request Letter from the City of Manassas

Coordination: Regional Jurisdiction and Agency Coordinating Committee



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

June 9, 2016

Ms. Helen Cuervo
District Administrator
Virginia Department of Transportation
4975 Alliance Dr. Suite 4E-342
Fairfax, Virginia 22030

Reference: Request to Reallocate CMAQ funds for the City of Manassas

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On May 26, 2016, the City of Manassas requested the following reallocations:

- \$267,692 in CMAQ funds from the Manassas Traffic Signal Improvements project (UPC 96721), \$155,019 in CMAQ funds from the Manassas Traffic Signal Improvements Phase 2 project (UPC 100473), and \$10,289 in CMAQ funds from the Manassas VMS Boards project (UPC 82843), for a total of \$433,000, to the Manassas Signal Software and Equipment project (UPC T18333). The new project replaces obsolete traffic software and equipment that controls 62 citywide traffic cabinets.

On June 9, 2016, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Martin E. Nohe
Chairman

cc: Monica Backmon, Executive Director, NVTA
Jan Vaughn, Transportation Planning Section, VDOT
Patrick Moore, Director of Public Works, City of Manassas



May 26, 2016

Ms. Noelle Dominguez Chairman
Regional Jurisdiction and Agency Coordination Committee
Northern Virginia Transportation Authority
3040 Williams Drive, Suite 200
Fairfax, Virginia, 22031

Re: Transfer of Congestion Mitigation Air Quality (CMAQ) Funds

Dear Noelle,

The City of Manassas requests the approval of the Regional Jurisdiction and Agency Coordinating Committee (RJACC) and the Northern Virginia Transportation Authority (NVTA) to transfer the following CMAQ funds:

- \$433,000 in CMAQ funds from the Manassas Traffic Signal Improvements project (UPC 96721, \$267,692), the Manassas Traffic Signal Improvements Phase 2 project (UPC 100473, \$155,019) and the Manassas VMS Boards project (UPC 82843, \$10,289) to the Manassas Signal Software and Equipment project (UPC T18333) which replaces obsolete traffic software and equipment that controls 62 citywide traffic cabinets.

A TEEM Spreadsheet is being submitted to the Virginia Department of Transportation for Approval. If you have any questions or concerns about this request please contact me at 703-257-8266.

Sincerely,

A handwritten signature in black ink that reads "Patrick Moore". The signature is written in a cursive, flowing style.

Patrick Moore
Assistant Director of Public Works
703/257-8266

CMAQ/RSTP Transfer Request Form
(One Sheet Needed Per Donor Project)

Date: 5/26/2016

Name of Jurisdiction/Agency Requesting: City of Manassas

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$273,167.00

From (Donor):UPC 96719

To (Recipient): UPC T18333

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
96719	Manassas Traffic Signal Improvements- span wires to mast arms for 3 intersections on Sudley Road	CMAQ	Y		\$267,692.00	T18333	Manassas Signal Software and Equipment	N					

TOTAL OF TRANSFER \$267,692.00

Attach Signed Request of Transfer Letter

CMAQ/RSTP Transfer Request Form
(One Sheet Needed Per Donor Project)

Date: 5/26/2016

Name of Jurisdiction/Agency Requesting: City of Manassas

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$1,043,515.00

From (Donor): UPC 100473

To (Recipient): UPC T18333

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDDT)	Completed (VDDT)
100473	Manassas Traffic Signal improvements-Grant Avenue at Byrd Drive/Bartow Street, Dumfries Road at Hastings Drive and Hastings Drive at Battlefield Road	CMAQ	Y		\$155,019.00	T18333	Manassas Signal Software and Equipment	N					

TOTAL OF TRANSFER \$155,019.00

Attach Signed Request of Transfer Letter

CMAQ/RSTP Transfer Request Form
 (One Sheet Needed Per Donor Project)

Date: 5/26/2016

Name of Jurisdiction/Agency Requesting: City of Manassas

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$10,289.00

From (Donor): UPC 82843

To (Recipient): UPC T18333

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No. Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
82843	Manassas VMS Boards	CMAQ	Y		\$10,289.00	T18333	Manassas Signal Software and Equipment	N					

TOTAL OF TRANSFER \$10,289.00

Attach Signed Request of Transfer Letter