

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**

**Technical Advisory Committee**

**May 21, 2014 at 7pm**

**NVTA Office – 3060 Williams Drive (Suite 510)**

**SUMMARY NOTES**

**I. Call to Order/Welcome**

Chair Boice

- Chair Boice called the meeting to order at 7:05pm.
- Attendees:
  - ✓ Members: Chair Boice; Vice Chair Doug Fahl; Agnes Artemel; Meredith Judy; Pat Turner.
  - ✓ NVTA Staff: Monica Backmon (Executive Director); Keith Jasper (Program Coordinator); Denise Harris (Program Coordinator).
  - ✓ Other Staff: Tom Biesiadny (Fairfax County); Noelle Dominguez (Vice Chair, JACC).
- Chair Boice polled Committee members to explore options to reschedule the TAC meeting to an alternative evening that would minimize conflicts. He also committed to contact Committee members not able to attend this meeting before any scheduling decision is made.

**II. Approval of Summary Notes – April 16, 2014**

- Following a brief discussion regarding the wording in the second sub-bullet under the four key principles listed on page 2 of the April 16, 2014 draft minutes, Committee members agreed that the use of the word “cannot” correctly conveyed their intent that it is not possible to equate revenues and benefits.
- Doug Fahl moved to approve the minutes of April 16, 2014; seconded by Agnes Artemel. Motion carried with four yeas and one abstention [with Ms. Judy abstaining as she was not at the April meeting.]

**III. NVTA Updates**

Monica Backmon

- The Authority meeting scheduled for June 12, 2014 has been cancelled. At the July meeting, VDOT will present the initial findings of the HB599 rating study.
- To date, six Standard Project Agreements (SPAs) have been submitted to the Authority for approval.

- In the near future, the Authority will be initiating development of its Six Year Plan and conducting a major update to the TransAction 2040 Plan. Inputs from the Committee will be requested throughout this process, starting with the next TAC meeting on June 18, 2014.
- Keith Jasper introduced Denise Harris, who will serve as an NVTA Program Coordinator.

#### IV. “Benefits” – Estimation Methodology

- The Committee continued its discussion from the April 16 meeting regarding “Benefits”. This discussion included consideration of the process by which the Authority will address this subject. Key highlights/suggestions were:
  - ✓ NVTA is looking for options/recommendations from the Committee, in tandem with (but separate from) the long term benefits subcommittee. The Authority intends to hold a work session in the fall as part of the overall approach.
  - ✓ The measurement of benefits will extend over a period of years, possibly for as long as the design horizon, and may require an analysis of a facility’s users (by jurisdiction) at the traffic analysis zone level.
  - ✓ Consideration must be given to whether comparisons can be made against a baseline.
  - ✓ The estimation methodology must be sufficiently sophisticated that it can provide the required analysis, but not be so complex that it is difficult to understand or maintain.
  - ✓ A balance of metrics should be considered, rather than a single metric.
  - ✓ Any lessons learned from the funding allocation process for WMATA and VRE, particularly with regard to regional benefits, should be identified.
  - ✓ Experiences in other metropolitan areas should be reviewed, although their applicability may be limited due to the unique legislation for the NVTA region.
  - ✓ “Regional” must be defined as part of the process. The update to the TransAction 2040 plan should address this, which in turn will help with project prioritization among corridors and modes. Additional corridors may need to be considered.
  - ✓ It is important to pay attention to the public outreach component of the TransAction 2040 plan update, especially as recent technology advances provide new options.
- At the conclusion of the discussion, the Committee agreed the next steps are:
  - ✓ Review the original scope of work for TransAction 2040 and make comments at the June 18, 2014 TAC meeting. Keith Jasper will email this document to Committee members, together with a link to the final Technical Report of the TransAction 2040 plan.
  - ✓ The long term benefits subcommittee expects to meet again during June, after which it may be appropriate to consider a joint meeting with the TAC.

V. **Adjournment**

- Meeting adjourned at 8:02pm.