



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

TECHNICAL ADVISORY COMMITTEE

Wednesday, October 15, 2014, 7:00pm

NVTA Office

3040 Williams Drive, Suite 200

Fairfax, Virginia 22031

SUMMARY NOTES

I. Call to Order/Welcome Chairman Boice

- Chairman Boice called the meeting to order at 7:00pm.
- Attendees:
 - Members: Chair Boice; Meredith Judy; Pat Turner; Shanjiang Zhu; Doug Fahl; Bob Dunphy (arrived 7:03pm); Armand Ciccarelli (arrived 7:03pm.)
 - NVTA Staff: Monica Backmon (Executive Director); Denise Harris (Program Coordinator); Keith Jasper (Program Coordinator).
 - Other Staff: Noelle Dominguez (Chair, JACC); James Davenport (Prince William County).
 - Other: Rob Whitfield.

II. Meeting Summary of September 17, 2014, Meeting

- One error was noted (change Ms. Meredith to Ms. Judy) in Item II.
- Dr. Zhu moved to approve the minutes of September 17, 2014; seconded by Ms. Turner. Motion carried unanimously (with an abstention from Mr. Fahl who was not present at the September 17, 2014 meeting.)

Discussion/Information

III. NVTA Update Ms. Backmon

- Ms. Backmon thanked the members of the Committee for their inputs on the topics of Long Term Benefits and the Authority's Two Year Program
- The Project Implementation Working Group (PIWG) met on October 2, 2014. The Committee's comments on the draft project selection criteria were taken into account, together with comments from the Planning and Coordination Advisory Committee (PCAC) and the Jurisdiction and Agency Coordination Committee (JACC). The Authority approved the project selection criteria at its meeting on October 9, 2014. NVTA staff have commenced using the approved criteria to evaluate the 52 candidate projects for the Authority's

FY2015-16 Two Year Program. The PIWG will discuss the draft Two Year Program at its next meeting scheduled for December 3, 2014. Committee members are welcome to attend.

- The Authority will hold its Work Session on October 24, 2014 to discuss long term benefits. Ms. Backmon noted that long term benefits must be addressed under the provisions of HB2313. Chairman Boyce acknowledged that the Committee's comments had been addressed by the Long Term Benefits subcommittee. Committee members are welcome to attend.
- Ms. Backmon noted that Mr. Tacinelli had resigned from the Committee, and a shortlist of potential replacements is being developed. It is planned that a replacement will be appointed by the Authority at its meeting on December 11, 2014.
- TAC member terms of office: Mr. Jasper noted the importance of maintaining continuity of membership of the Committee, particularly in the context of the TransAction 2040 update. To this end, current NVTAs appointees agreed to continue beyond their current terms of office as follows:
 - Ms. Turner, Ms. Artemel, and Mr. Ciccarelli – CY2015-17
 - Chairman Boyce, Ms. Judy – CY2016-18
 - It is envisioned that Mr. Tacinelli's replacement will also serve for three years (CY2015-17)
 - No changes to the terms of office of the Secretary of Transportation's appointees were currently proposed
- Ms. Backmon noted that the Commonwealth Transportation Board (CTB) was holding its fall hearing tomorrow, October 16, 2014. Ms. Dominguez highlighted that at the last CTB meeting 60-65 projects were adjusted. The Commonwealth is also addressing a budget shortfall. Going forward, many projects will be subject to review under the HB-2 legislation prior to allocation of state funding and inclusion in the Commonwealth's Six Year Program. Development of HB-2 performance criteria and weightings is ongoing, and may affect some NVTAs-funded projects that are co-funded with state funds. Mr. Jasper was asked to email a recent presentation on the topic of HB-2 prepared by the Deputy Secretary Donahue to Committee members.

IV. Discussion of TransAction 2040 update RFP

Mr. Jasper

- Mr. Jasper informed the Committee that the JACC has established a subcommittee to develop the scope of work for the update to TransAction 2040. The target is to post the update RFP in spring 2015.
- The TransAction subcommittee organized the TransAction 2040 Update Listening Session, held on October 9, 2014. Chairman Boyce attended the Listening Session and noted that it was well attended. 41 people signed in, and 14 people spoke to the panel.
- Currently, the TransAction subcommittee is considering a range of topics to possibly include in the scope of work, and will be seeking inputs from the Committee in due course.

- Mr. Fahl noted that the Committee's best role is to react to topics on an as-needed basis, such as the minimum level of modelling required, mapping, budget, etc. Mr. Fahl requested that sufficient time be provided to review documents in advance of subsequent Committee meetings.
- Mr. Jasper was asked to email the notes of previous Committee meetings when the scope had been discussed.
- Mr. Jasper noted that, to avoid any conflict of interest, Committee members may not participate in any future discussion of the scope of work for the TransAction 2040 RFP. All Committee members confirmed that they (and their companies) did not plan to respond to the TransAction 2040 update RFP when it was posted.

V. Other Business

- None

VI. Next Meeting

- 7:00 pm on November 19, 2014 at NVTA's new offices (3040 Williams Drive, Suite 200.)

Adjournment

VII. Adjourn

- Meeting adjourned at 7:54pm.