

**Project Implementation Working Group**  
Fairfax County Division of Transportation  
Legato Building, 4<sup>th</sup> Floor Conference Room  
Fairfax, Virginia

**Minutes**

**Meeting Held On,**  
July 8, 2013; 2:00 p.m.

**Members:**

Chris Zimmerman, Chair  
Joe Swartz, DRPT  
Jim Maslanka – Alexandria  
Marti Reinfeld- Alexandria  
Wayne Wentz - Arlington  
Jennifer Fioretti – Arlington  
Paul Stoddard – Falls Church  
Joe Kroboth, III, PE – Loudoun  
Rich Roisman – COG/TPB  
Rick Canizales – Prince William  
Mark Kellogg – WMATA  
Mariela Garcia-Colberg – NVTC  
Cynthia Porter-Johnson – PRTC  
Renee Hamilton – VDOT

Wendy Block-Sanford – City of Fairfax  
Doug Allen, VRE  
Christine Hoeffner, VRE  
Karyn Moreland- Fairfax  
-----

**Others:**

Tom Biesiadny – Fairfax  
Noelle Dominguez – Fairfax  
Arthur Andersen –Bond Counsel  
Steve Maclsaac– Council of Counsels  
Angela Horan – Council of Counsels  
Ellen Posner – Council of Counsels  
Bob Chase – Northern Virginia Transp. Alliance

**I. Welcome and Introduction**

Chairman Zimmerman called the meeting to order.

**II. Approval of Summary of June 18, 2013 Meeting Minutes**

Minor corrections will be sent to Ms. Garcia-Colberg. The minutes were approved.

**III. Report from other Working Groups**

The following updates were provided:

**A. Financial Working Group (“FWG”)** – Tom Biesiadny reported that the group is preparing for a bond validation suit. They are discussing a bond issuance of \$100 million dollars. The FWG continues to work on the NVTA budget.

**B. Public Outreach Working Group (“POWG”)** – Monica Backmon reported that POWG has been working on a new advertisement that should be released today.

**C. Legal Working Group (“LWG”)** – LWG representatives reported that they are preparing for the bond issuance and the bond validation proceeding.

**D. Organizational Working Group (“OWG”)** –Noelle Dominguez reported that the group will recommend that the NVTAs offices are housed at NVRC. NVRC is providing the office space completely free.

#### **IV. Review of Overarching Questions**

##### **A. Public comments**

###### **1. Review of public comments and responses**

Jennifer Fioretti presented three packets of tables/ charts to the PIWG. The first chart is a summary of public comments received divided by jurisdiction and projects. The second spreadsheet is the list of the 72 public comments received. The third spreadsheet is a separate document with 237 project specific comments. The project specific comments are sorted first by corridor, second by jurisdiction/agency, third by project type, and then by commenter project position if applicable.

A second public comment period will begin on July 10 and end July 24 before the NVTAs meeting. Chairman Zimmerman identified comment 56a, which identified a different ranking methodology and asked the group to think about the issue. He explained that moving forward we should analyze the methodology explained in the comment.

##### **B. FY 2014 Project Recommendations**

###### **1. FY 2014 Bond List**

###### **a. Review Approved Bond Project Selection Criteria**

Mr. Zimmerman explained that the criteria lists has been reviewed and now there is a bond project screening criteria. Jennifer Fioretti handed out the new FY14 Project Selection Ranking Methodology.

Members asked questions and a discussion of the criteria ensued. It was concluded that the bond selection criteria should be better explained so that the general public can understand the rationale behind him. PIWG coordinators will work on the issue.

###### **b. ACTION: FY 2014 Bond List Recommendation**

Mr. Zimmerman presented the bond list recommendation to the committee. After discussion and further clarification on how the projects were selected, Joe Koboth, III stated that Loudon County would rather have no projects on the bond list. Mr. Zimmerman stated that with Mr. Garczynski not being present and therefore not having the opportunity to review and comment, the bond list should be presented to the NVTAs as is.

Rick Canizales, representing Prince William County, requested that the funding for Route 28 from Linton Hall Road to Fitzwater Drive be increased from the proposed \$25,000,000 to \$28,000,000 commensurate with the original funding request made by the County, in view of its likely funding through bond issuance.

Joe Kroboth, representing Loudoun County, requested that the Route 28 Hot Spot Improvements, totaling \$6,400,000 and Leesburg Park and Ride, totaling \$1,000,000 be removed from the FY 2014 Bond Projects list and that they instead be placed on the FY 2014 PAYGO Projects list. Mr. Kroboth also submitted this request in writing prior to the meeting. For the record, Loudon County reiterated that it does not want to have project on the bond list.

Jim Maslanka clarified that the City of Alexandria/ VRE station and platform improvement project total cost is \$10 million.

A motion to accept the list as is with the changes requested by Mr. Maslanka passed. Mr. Zimmerman affirmed that Mr. Canizales' and Mr. Kroboth's requests would be incorporated into the PIWG memo to the Authority.

## **2. FY 2014 PAYG List**

### **a. ACTION: FY 2014 PAYG List Recommendations**

PIWG members looked at the Pay as You Go (PAYG) Project List. The PAYG list has now 25 projects. For the record, Mr. Joe Kroboth, III from Loudon County asked that Loudon County projects be moved back to this list. A motion to recommend the list to NVTA passed.

### **3. List of Projects Not Selected for FY14 Funding**

The name of this list has been changed. Mr. Kroboth, III comment that the list is missing the 2nd part of the Route 28 project – a \$6 million dollar request. Jennifer Fiorreti indicated she would include it.

Tom Biesiadny indicated that the recommendation of the Financial Group is that none of the 70% be actually spent until the validation suit is completed. PAYG moneys will not be distributed until then. The FWG will recommend that the jurisdiction do not spend the 30% either until the validation suit is completed. However, the jurisdictions will be permitted to use that amount of money if they agree to sign an agreement that states that if the validation suit is lost they will return the money used.

## **V. Items Referred from Other working Groups**

### **1. Development of Annual Budget**

#### **a. Discussion of estimate for PIWG' anticipated FY 2014 funding needs**

Ms. Fioretti discussed two sheets "The Estimated Start Up Cost for 2007" and "The FY 2014 PIWG Funding Needs". The assumptions for both estimates have remained the same. Ultimately, the PIWG concluded that the Authority will ultimately hire or otherwise contract out most of the work currently done on a volunteer basis by the jurisdictions.

#### **b. ACTION: PIWG estimated FY 2014 funding needs**

The working group discussed staffing, issues of recruitment, and amount of money needed. Mr. Zimmerman indicated that the group shall recommend what staff is needed and leave how much they will get pay for the FWG members.

The group recommended that at least to staff are hired (to be called project coordinators) that will coordinate the program and provide project level oversight. A Chief Financial Officer (CFO) or a contract for financial oversight will also be needed. The group also discussed the need for a consultant to assist with the development and/or analysis of the Six-year Plan.

## **2. Materials for July 24<sup>th</sup> NVTA Public Hearing**

### **a. Project summary sheets?**

Yes, the PIWG recommends that the Project Sheets are available for the public.

### **b. Adjustments to Projects Detail Sheets?**

Jennifer Fioretti reported that they will make the sheets easier to find by creating an index.

### **c. Summary for public comments and response**

The comments and their responses will be posted online. The NVTA members will receive a list of all raw comments.

## **VI. Review Calendar and Discuss Dates for Next Steps**

Mr. Zimmerman reiterated the dates for next steps:

### **VI. Discuss Dates for Next Meeting**

No PWIG meeting was scheduled. The NVTA will have a public hearing followed by a meeting on July 24<sup>th</sup>, 2013.

## **VII. Meeting was Adjourned**