

Project Implementation Working Group
Fairfax County Division of Transportation
Legato Building, 4th Floor Conference Room
4050 Legato Road, Fairfax, Virginia
June 28, 2013; 10:00 a.m.

- I. Welcome and Introductions
- II. Approval of Summary of June 14, 2013 Meeting Minutes
- III. Summary of June 20, 2013 NVTA Meeting and Recommendations
- IV. Report from other Working Groups
- V. Review of Overarching Questions
 - A. Public Comments
 1. Review of public comments
 2. Organization of public comments
 - B. Discussion of process to develop FY 2014 project list
 1. Evaluation of project list
 - a. Review of existing criteria
 - b. Public comments
 - c. Additional selection criteria?
 - C. Discussion of TCAC and PAC role in selecting projects for implementation?
 1. Six-Year Program
- VI. Review Calendar and Discuss Dates for Next Steps
- VII. Summary of Working Group Decisions and Questions for other Working Groups
- VIII. Adjourn

Project Implementation Working Group
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Legato Building, 4th Floor Conference Room
Fairfax, Virginia

Minutes

Meeting Held On,
June 14, 2013; 10:00 a.m.

Attendees:

Members:

Chris Zimmerman, Chair
Gary Garczynski, Vice Chair
Joe Swartz, DRPT
Jim Maslanka – Alexandria
Jennifer Fioretti – Arlington
Wayne Wentz – Arlington
Paul Stoddard – Falls Church
Joe Kroboth, III, PE –
Loudoun
Patrick Moore – Manassas
Rick Canizales – Prince
William

Mark Kellogg – WMATA
Mariela Garcia-Colberg –
NVTC
Cynthia Porter-Johnson –
PRTC
Helen Cuervo – VDOT
Wendy Block-Sanford – City
of Fairfax
Doug Allen, VRE
Karyn Moreland- Fairfax

Monica Backmon, Prince
William
Marti Reinfeld – Alexandria
David Dickson – Sierra Club
Tom Biesiadny – Fairfax
Noelle Dominguez - Fairfax
Kala Quintana - NVTC
Rob Whitfield – Dulles
Corridor Users Group
Joyce Picado – Prince William
Ray Johnson - Fairfax
Bob Chase - NVTA

I. Welcome and Introduction

Chairman Zimmerman called the meeting to order and thank everyone for all their hard work.

II. Approval of Summary of June 5, 2013 Meeting Minutes

There were no substantive comments. Some small corrections were made. The minutes were then approved.

III. Report from other Working Groups

The following updates were provided:

A. Financial Working Group (“FWG”) – Tom Biesiadny reported that the group met on Thursday June 13, 2013 and worked on the recommendations for the NVTA meeting. The FWG will recommend that the NVTA approve the FY 2014 to FY 2019 revenue estimates by jurisdiction. The group will also recommend that NVTA approve a scope of work for the financial consultant. The financial consultant will be hired to analyze the bond validation issue versus the pay as you go issue. The FWG is also working to

revise Memorandum of Understanding between NVTA, the Northern Virginia Transportation Commission and Arlington County for the payment of NVTA's bills and will ask NVTA to approve the same.

B. Public Outreach Working Group ("POWG") – Kala Quintana reported that the committee has been working diligently to ensure that everything is ready for the June 20th, 2013 public hearing. There will be a press release on Tuesday June 18, 2013 to announce the public hearing. The POWG will meet Monday, June 17th at 9:30 a.m. at PRTC.

C. Legal Working Group ("LWG") – This group will meet Wednesday June 19, 2013. No update was given.

D. Organizational Working Group ("OWG") – This group will meet Monday June 17, 2013. No update was given.

IV. Review of Overarching Questions

A. Discussion of process to select FY 2014 projects

1. Action: Project Selection Process

Jennifer Fioretti presented attachment IV.A.1 which the PIWG members had a week to review and asked if anyone had any comments, changes or suggestions. Seeing that no one did, Rick Canizales moved that the document be presented to the authority. Jim Maslanka seconded the motion. The group unanimously approved the action.

2. Action: Project Detail Sheets

Jennifer Fioretti explained that all necessary changes to the project list must be made today. She asked the members to let her know by the close of meeting if there were any changes. Mr. Garczynski reiterated that all 48 projects submitted for funding will be presented to the NVTA.

Mr. Garczynski expressed concern about the hearing and the ability of the general public to understand the nuances of NVTA. He asked the POWG, via Kala Quintana, to make a guide on transportation acronyms and terms. Kala Quintana then explained that during the public hearing there will be eight informational stations. Each station will have 2 binders with the project information sheets. The stations and the binders will be organized by corridor. Everything will be posted on the website as well. Jennifer Fioretti added that the each project information will be transferred to a Project Description Form that is easy to read. She distributed a form sample for the members to see. The group supported the use of the form sample.

3. Action: Public Comment Period

Ms. Fioretti asked the members if they thought the PIWG should recommend a public hearing period to the NVTA. The members discussed the issue and decided a recommendation to the NVTA would be forthcoming. The members decided to recommend that for the first public hearing of June 20, 2013 the public comments start on June 6 and end on June 27, 2013. Assuming that the NVTA approves that second

public hearing for July 24, 2013 the second public comment period will open on July 10, 2013 and end on July 24, 2013 before the NVTA meeting.

Chairman Zimmerman indicated that the PIWG will need to ask the authority for more direction concerning this matter.

B. June 20 Presentation Materials

1. Presentation Materials

For the June 20, 2013 meeting, there will be eight tables set up, one for each corridor. Each table will have two binders which will contain the projects' descriptions for each project in that particular corridor. There will also be maps highlighting each corridor. The maps will look similar to the TransAction 2040 maps.

2. Action: Volunteers for Corridor Stations

Volunteers are needed to man the stations the eight tables/stations. Volunteers shall be prepared to answer questions about the corridor and shall arrive to the public hearing meeting place by 5:00 p.m. Jennifer Fioretti asked member to put their names in the signing sheet. If volunteers are needed for anything else, Ms. Fioretti will notify the members so that they can recruit others.

Kala Quintana informed the group that the open house starts at 5:30p.m., there will be a quick presentation at 6:30 p.m. and then the public hearing will start at 7:00 p.m. Each person or group will have three minutes to speak. We do not know how many people will want to speak or how long the public hearing will be. The presentation and the public hearing will be broadcasted on Fairfax City - Channel 12. After the public hearing, the NVTA will have their meeting.

C. Discussion of preparation of future NVTA Six-Year Plan

1. How will NVTA implement a Six-Year Plan?

a. Schedule

Mr. Rick Canizales explained the Proposed Schedule for the FY2014-2019 program of Projects (attached). NVTA needs to coordinate with the Virginia Department of Transportation ("VDOT") and Commonwealth Transportation Board ("CTB") actions. It is important that the NVTA call for projects and actions occurs prior to the CTB and VDOT actions.

Mr. Zimmerman indicated that the PIWG might have to work on the first part of the six year plan because we have to have our recommendations for FY2015 soon. Jim Maslanka stated that the Congestion Mitigation and Air Quality (CMAQ) funding and Regional Surface Transportation Program (RSTP) funding dates should also be included in the calendar. Joe Swartz from Virginia Department of Rail and Public Transportation ("VDRPT") suggested that the State application date is also included.

Ms. Helen Cuervo from VDOT stated that she believes that the state project rating will be completed around December 2013. She explained that the consultant that will do the

study has not been hired yet. However, she expects that the consultant will be hired soon. She indicated she does not think that NVTA shall take action on the six-year plan to far in advance of VDOT.

Mr. Zimmerman acknowledged that we need to be aware of all of these dates and he will apprise the NVTA of the schedule that will drive the PIWG selection process

V. Review of memorandum written for NVTA

Mr. Zimmerman asked the group to look at attachment VI, the memorandum that the group will send to NVTA. The group recommended a few editorial changes. Jennifer Fioretti indicated that all the changes would be made and the blank spaces would be filled.

VI. Other questions and issues

Mr. Zimmerman reiterated that he will ask the NVTA on guidance about the bond validation suit. Specifically he would like NVTA to give us parameters so we can select projects that would go into the suit. The PIWG needs to know the amount of money and the amount of time of the bond issuance. Tom Biesiadny explained that all those answered will be given by the financial advisor consultant that will be hired by NVTA.

VII. Review Calendar and Discuss Dates for Next Steps

The next PWIG meeting will be held June 28 at 10:00 a.m. at the Fairfax County DOT, 4050 Legato Road, Conference Room 400 East and West, Fairfax County, Virginia.

VIII. Meeting was Adjourned