



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

PLANNING COORDINATION ADVISORY COMMITTEE

Thursday, February 19, 2015, 6:30 pm

3040 Williams Drive, Suite 200

Fairfax, Virginia 22031

SUMMARY NOTES

I. Call to Order

Vice-Chairman Way

- Vice-Chairman Way called the meeting to order at 6:30 pm.
- Attendees:
 - ✓ Members: Vice-Mayor Way; Council Member Burk; Council Member Colbert; Council Member Lehr; Supervisor McKay; Council Member Smedberg.
 - ✓ NVTA Staff: Monica Backmon (Executive Director); Michael Longhi, (CFO); Keith Jasper (Program Coordinator); Peggy Teal (Assistant Finance Officer).
 - ✓ Other Staff: Brent Riddle (Fairfax County).
 - ✓ Public: Rob Whitfield

II. Approval of the November 20, 2014 and December 18, 2014 Summary Notes

- No action was taken due to lack of quorum.

III. NVTA Executive Director Report

Ms. Backmon, Executive Director

Ms. Backmon briefed the Committee on the agenda for the upcoming Authority Meeting scheduled for February 26, 2015.

- There will be a VDOT presentation on I-66 Inside the Beltway.
- The Authority will review the FY2014 Annual Report. Ms. Backmon reminded the Committee that the Annual Report is required under legislation to demonstrate how NVTA has expended the HB2313 Revenues.
- The Committee was informed the Annual Report will be presented to PCAC at the next meeting.
- The Authority is expected to appoint a Bylaws Committee and it has been recommended a member of the PCAC and the TAC be included in this Committee.

IV. Presentation on Draft FY2015-16 Two Year Program

Mr. Jasper, Program Coordinator

Mr. Jasper reviewed the FY 2015-16 Draft Two Year Program with the Committee explaining the background, evaluation process and draft recommendations from the

Project Implementation Working Group (PIWG) which will be presented to the Authority in February with a request for permission to present the projects for Public Hearing on March 25, 2015.

- Mr. Jasper explained that the NVTA approved project selection criteria scoring system was used and the top rated projects were selected for inclusion in the draft program.
- Mr. Jasper explained that transit was evaluated separately from road projects because road projects were required to include the HB599 detailed rating.
- PCAC recommended that NVTA communicate that the project selection process includes the HB599 rating together with other selection criteria.
- There was a brief discussion on the evaluation of transit projects compared to road projects. PCAC recommended NVTA clearly communicate the different approaches used to evaluate highway and transit projects.
- Ms. Backmon explained that the next call for projects, which will be for the FY 2017 program, transit projects will be included in the HB599 rating and evaluation process and in preparation, the Virginia Department of Transportation (VDOT) and the Department of Rail and Public Transportation (DRPT) are in the process of testing transit projects to ensure a comparable analysis.
- There was a discussion about the amount of funding available compared to project requests and the commitment of NVTA to continue funding the draft recommended projects in the future. Mr. Jasper directed the PCAC to figure 1 in the packet, which demonstrated the potential future funding requests for the draft recommended projects.
- PCAC recommended NVTA address any possible misconception among project sponsors that NVTA has the resources to continue funding all recommended projects to completion.
- PCAC recommended NVTA prepare graphics for the Public Hearing that communicate the project selection process, particularly with respect to NVTA quantitative scores and HB599 ratings.

V. Presentation on Draft Policy of NVTA Projects Not Advancing

Mr. Jasper, Program Coordinator

Mr. Jasper explained that based on feedback received, the draft policy for NVTA projects not advancing is being re-written as a set of guidelines to give the Executive Director considerably more subjective judgment than was contemplated in the first draft policy statement. This is essential because there are so many variables with a project that it is important to judge them on a case-by-case basis.

- PCAC discussed the need for flexibility when it comes to unforeseen circumstances.

- PCAC recommended a broad policy with a set of supporting guidelines, emphasizing the need for flexibility permitting the Executive Director latitude to analyze projects on a case by case basis.

VI. Next PCAC Meeting and Draft Agenda

Vice-Chairman Way

- Ms. Backmon confirmed the next PCAC meeting is scheduled for March 19, 2015 at 6:30 PM at the NVTA offices located at 3040 Williams Drive Suite 200, Fairfax VA 22031.
- Vice-Chairman Way informed the group of the importance of the next several meetings. In the upcoming meetings, PCAC will be discussing the responsibilities of the Committee and a flow chart of where PCAC's recommendations falls into the decision making process.

Adjournment

VII. Adjournment

- Meeting adjourned at 7:30 pm.