

NVTA Financial Working Group

Meeting Notes from May 7, 2014

Prepared by Marvin Johnson, Sr., City of Alexandria

Meeting started at 1:05 pm

Status of Preparation for Sale of Bonds

- Mike Longhi, NVTA CFO, told the group that the Authority is looking to close on the initial line of credit around June 19, 2014
- It will likely be a taxable transaction with a match reserve
- Asked three jurisdictions to temporary defer their PayGo projects to ensure that reserves are funded. They are:
 - Arlington: \$ 6.2 million
 - Loudoun: \$13.5 million
 - Fairfax: \$13.5 million
- This will allow the Authority to continue to move forward with financial activities, even if the General Assembly approval of the FY 2015 budget is delayed beyond June 30, 2014.
- The actual bond sale should happen late summer

Other Topics for Discussion

- *Projects Agreements between NVTA and Jurisdictions/Implementing Agencies*
 - Status of Approvals of MOA between Counties and Towns
 - All have been signed
 - Specific Project Agreements (SPA) between NVTA and Implementing Agencies
 - SPA moving smoothly through system
 - NVTC approved standard format at the April Meeting
 - Several moving forward tomorrow night
 - Loudoun will be ready for June meeting
 - Operating procedures are on website now
 - Please provide feedback on the process is requested
 - *Status of Discussions of MOA between VDOT/DRPT and NVTA*
 - Conference call with VDOT & DRPT
 - Discussion about flow of money through VDOT
 - Questions about whether the funds should be a straight pass through
 - Extent to which VDOT becomes a party in project agreement
 - Concerns if VDOT can meet the terms of NVTA project agreement
 - NVTA funds cannot be used for maintenance
 - TOT and Grantors will pass through VDOT
 - Questions and discussion about Sales Tax

- *Discussions on Revenue Estimates for FY14, FY15, and FY16*
 - Discussed Memo prepared (**Item XI**)
 - These are estimates; jurisdictions will receive actual revenues collected.
 - Estimates will be considered by the Authority on May 8
 - Once approved, can be used for planning for FY15

- *Discussion of FY15 Budget*
 - Discussed Memo – NVRTA Operating Budget & 70% Budget (**Items XII & XVII**)
 - Will be sending out amount due to support NVRTA’s operating budget by June 1, 2014, to the nine jurisdictions
 - FY16 is just a projection
 - Each jurisdiction will need to make a decision by July 1, 2014, if operating fee should be taken from funds or billed. No action is required, if no change is being requested.
 - Only 2 Jurisdictions want to be billed – Payment due July 15, 2014
 - Questions about line item – Transaction Update Outreach
 - This is for the management of public involvement

- *Planned Use and Commitment of FY14 Regional Revenue Balance (Item X)*
 - Discussed handout
 - Establish the purpose and use of any June 30, 2014 balances of 70% Regional Revenue as recommended by the Finance Committee Memo

- *Update on Meeting to Discuss “Long-Term Benefit” Definition (Item XIII)*
 - Discussed Memo from Tom Biesiadny (January 4, 2008) – Approval of Procedures for Allocation NVRTA Revenues (**Item 6.B.**)
 - Discussion of what time frame should be used for measurement
 - Quantitative and Qualitative measurement is focus of group and not developing a definition
 - Tech Advisory Committee also met on April 16, 2014
 - Discussed Memo from Randy Boice (**Item XIV**)
 - Discussed minimum time period for the estimation of benefit accruing to each jurisdiction should be six (6) years

- *Update on WMATA and VRE Subcommittee Meeting*
The subcommittee discussed:
 - How to go forward with project agreements
 - Call for projects and instructions
 - Whether local funding could be used for operating shortfalls
 - Not a good idea/not what it is intended for

- *Identification of Additional Items for Discussion*
 - Post year verification process approaching
 - Group thoughts on how to make efficient as possible
 - End of year report from localities are due August 1

Update on Revenues Collected

- Memo of Revenues collected to date (**Item XVI**)

Items to Refer to Other Working Groups

- Project Implementation
 - Update – will postpone meetings until the State Budget is passed

Summarize Recommendations made by Working Group for the May 8, 2014, NVTA Meetings; Additional Information Requirements; Persons Responsible for Securing Information; and Direction to Staff Coordinators

- No recommendations for the May meeting.

Next Meeting

- June 5, 2014 at 2 pm (tentative) – **Meeting later rescheduled for June 25, 2014 at 1 pm**

Adjourn