



## **Northern Virginia Transportation Authority**

*The Authority for Transportation in Northern Virginia*

### **AGENDA**

Thursday, June 11, 2020  
3040 Williams Drive, Suite 200  
Fairfax, VA 22031  
Electronic Meeting

1. **Call to Order** Chair Randall
2. **Roll Call** Ms. Duker, Clerk
3. **Minutes of the May 14, 2020 Meeting**  
*Recommended action: Approval [with abstentions from those who were not present]*

### **Action Items**

4. **Adoption of Resolution 20-02 to Find Need to Conduct Meeting by Electronic Communication Means during Governor's declared State of Emergency during COVID-19 Pandemic** NVTA Council of Counsels  
*Recommended action: Adoption of Resolution 20-02 for Electronic Meetings During COVID-19 Pandemic*
5. **Approval of Standard Project Agreement for the Town of Leesburg--Regional Funding 2018-056-1 (Route 15 Bypass and Battlefield Parkway Interchange Project)** Mr. Longhi, CFO  
*Recommended action: Approval of Standard Project Agreement*
6. **Approval of Reallocation of Prince William County's FY2020 RSTP funds from Route 234/Route 1 Interchange – PE & ROW Only (UPC 13525) to Smoketown Road/Opitz Boulevard Pedestrian Improvement Project (UPC 107528)** Ms. Backmon, Executive Director  
*Recommended action: Approval of RSTP Transfer Request for Prince William County*

### **Discussion/Information Items**

7. **FY2020-2025 Six Year Program Update** Ms. Backmon, Executive Director
8. **Planning Coordination Advisory Committee Report** Mayor Colbert, Chair
9. **Technical Advisory Committee Report** Mr. Boice, Chair

**10. Planning and Programming Committee Report**

Mayor Wilson, Chair

**11. Executive Director's Report**

Ms. Backmon, Executive Director

**12. Chair's Comments**

**Closed Session**

**13. Adjournment**

**Correspondence**

**Next Meeting: July 9, 2020 at 7:00pm**

NVTA Offices



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

**MINUTES**

Thursday, May 14, 2020  
 3040 Williams Drive, Suite 200  
 Fairfax, VA 22031  
 Via WebEx

1. **Call to Order** Chair Randall
  - A. **Chair Randall called the meeting to order at 9:30 PM.**
2. **Roll Call** Ms. Duker, Clerk
  - A. Voting Members: Chair Randall; Mayor Parrish; Chairman McKay; Chair Wheeler; Board Member Cristol; Mayor Meyer; Mayor Wilson; Mayor Rishell; Councilmember Snyder; Delegate Roem; Ms. Hynes; Mr. Kolb.
  - B. Non-Voting Members; Mayor Wood, Ms. Cuervo, Mr. Horsley.
  - C. Staff: Monica Backmon (Executive Director); Michael Longhi (CFO); Keith Jasper (Principal, Planning and Programming); Sree Nampoothiri (Senior Transportation Planner); Harun Rashid (Transportation Planner); Ria Kulkarni (Transportation Planner); Mackenzie Jarvis (Transportation Planner); Peggy Teal (Assistant Finance Officer); Richard Stavros (Investment and Debt Manager); Erica Hawsworth (Communication and Public Affairs Manager); Dev Sen (Financial Analyst); Margaret Duker (Board Clerk); various jurisdictional and agency staff.
3. **Minutes of the May 14, 2020 Meeting**  
Mayor Parrish moved approval of the May 14, 2020 minutes; seconded by Mayor Rishell. Motion passed with abstentions by Chairman McKay and Delegate Roem.

**Action Items**

4. **Adoption of Resolution 20-01 to Find Need to Conduct Meeting by Electronic Communication Means during Governor's declared State of Emergency during COVID-19 Pandemic** NVTa Council of Counsels  
*Recommended action: Adoption of Resolution 20-01 for Electronic Meetings During COVID-19 Pandemic*
  - ✓ Chair Randall made the motion to adopt Resolution 20-01 to Find the Need to Conduct Meeting by Electronic Communication Means during the Governor's declared State of Emergency during COVID-19 Pandemic; seconded by Mayor Parrish. Motion passed with a 11-0-1 vote.

## 5. Adoption of Regional Revenue Fund - Revenue Projection Update

Mayor Parrish, Chair, Finance Committee

### *Recommended action: Adoption of Regional Revenue Fund Update*

- ✓ Mayor Parrish extended his appreciation to the NVTa staff for the tremendous work which went into preparing the initial projections for the FY2024-25 Regional Revenue Update.
- ✓ He added that a number of factors went into those estimates shown on Table 1, noting that Mr. Longhi will continue with more explanations from that point.
- ✓ Mr. Longhi continued the update noting that Table 1 represents \$1.8 billion of revenue for the six-year revised estimates for FY2020- FY2023 and proposed estimate for FY2024-FY2025, of which \$540 million will be going to jurisdictions via 30% distributions in the region.
- ✓ He noted that these estimates were derived from factors resulting from the COVID-19 pandemic. Referencing the recovery letter shapes commonly referred to as V, W, Z etc., he further noted NVTa's reference is a W with a swoosh at the end.
- ✓ He further added that national GDP figures were used in determining Sales Tax in order to tap into information coming from some of the best economic houses and underwriting banks from around the country.
- ✓ He pointed out that since national GDP is not representative of regional GDP, the national GDP numbers were converted to regional numbers using George Mason's Fuller Institute to establish the connection.
- ✓ Sales Tax estimates reflected in Table 2 for FY2020-FY2025 shows a \$174 million reduction from COVID-19, even after reflecting new Internet Sales Tax collection increase in the projections.
- ✓ For I-81 Corridor Revenues, similar COVID-19 analytics were used as with the Sales Tax, in addition to freight truck spot market information from Bloomberg and the Wall Street Journal reflecting the freight truck spot market experiencing a 70% reduction within a few weeks.
- ✓ Referring to Table 3, initial projections for I-81 Corridor Revenues was \$10 million, reaching \$20 million by FY2022 with projected growth afterwards. However, this was significantly revised by VDOT with FY2022 estimates going down by 64% and FY2023-FY2024 estimates going down by 44%-45%.
- ✓ Mr. Longhi noted that the presented estimates were not based on VDOT's numbers but rather on actual remittances coming in based on a phased in approach.
- ✓ Table 3 further shows a COVID-19 impact of \$4.8 million for FY2020/23 from COVID-19.
- ✓ Grantors Tax starts in FY2021 with both NVTa and State estimates in close alignment at \$30 million.
- ✓ With the amendment to the Omnibus Transportation Bill--Grantor's Tax will be phased in starting in FY2021, reducing first year revenue by \$15 million.

- ✓ Since Grantor's Tax is based on real estate, the biggest concern is the long term COVID-19 impact on the commercial real estate sector in Northern Virginia which is estimated at \$20.4 million.
- ✓ Since the transfer of \$20 million approved in the Omnibus Transportation Bill (2020 General Assembly Session) is a straight transfer, it has no growth prospects and should not experience any economic impacts, assuming there are no legislative or budget amendments.
- ✓ Mr. Longhi continued with his update on Table 5 which shows COVID-19 funding restoration summary.
- ✓ The Table shows that the impact of COVID-19 on FY2020-FY2023 and remaining years in the Six Year Program update is estimated to be \$40.2 million.
- ✓ The total impact of VDOT estimate changes is \$47.8 million with the direct impact based on changes to VDOT projections being a reduction of \$35.3 million.
- ✓ The table further shows an indirect estimate of \$12.5 million based on NVTa's actual receipts due to induced uncertainty.
- ✓ The VDOT estimate changes turn out to have had a greater impact on revenue projections than COVID-19.

Mayor Parrish moved that the Northern Virginia Transportation Authority adopt the FY2020 – FY2025 revenue projections presented in Table 1. Motion was seconded by Board Member Cristol with Mayor Rishell further highlighting that a great deal of work by staff went into its preparation. Motion passed unanimously. (12- 0 vote)

- ✓ Chair Randall asked if the Authority's AA+ ratings were expected to be reviewed by Rating Agencies and whether they would be impacted, noting that her concern stemmed from the loss of revenue experienced by the Authority within the last couple years and now with I-81 and COVID-19 impacts.
- ✓ Mr. Longhi responded that since the Authority never programmed the I-81 funds, he did not expect the Rating Agencies to do more than the routine periodic reviews and there will be no need to make a formal disclosure.

## **6. Adoption of FY24-FY25 PayGo Determination for the Six Year Program Update**

Mayor Parrish, Chair, Finance Committee

*Recommended action: Adoption of FY24/25 PayGo Determination*

- ✓ Mayor Parrish proceeded with the PayGo Update pointing that this analysis determines the amount of regional funds projected to be available for regional projects in the Six Year Program update.
- ✓ He further noted that the Finance Committee worked very closely with Staff, unanimously approved it and recommends it for Authority approval.
- ✓ Mr. Longhi continued with a highlight of section 4 of the PayGo analysis which comprises a series of assumptions made by the Finance Team.
- ✓ He noted that with the approval of the Finance Committee, \$30.3 million of Revenue Taper Funds were released. He added that this is something the Finance

Committee established when the inaugural Six Year Program was put in place to cover unprecedented risks associated with the adoption of six years of projections. He noted COVID-19 is a prime example of such an unknowable risk.

- ✓ Mr. Longhi noted that previously, only audited fund balances were used to increase available PayGo, but this time around, the Finance Team proposes an addition of \$47.5 million in projected unaudited balances as additional PayGo.
- ✓ He noted that current audited balances of \$52.5 million have been designated to support the FY2020-2023 remaining years of the Six Year Program.
- ✓ These are measures implemented to support the FY2020/23 PayGo and thus ensure no current projects are reduced.
- ✓ Mr. Longhi further noted that with the ongoing pandemic and economic disruption, four strategies have been put in place to manage potential risks.
- ✓ Notable amongst these risk mitigation strategies is the \$120 million working capital reserve, which has not been touched and serve as a sign of fiscal strength and restraint to the credit rating agencies.
- ✓ The Finance Team also recommended no early appropriations for FY2024-FY2025 revenues. After about 12 months and depending on the economic outlook at that time, those revenues could be recommended for earlier appropriation.
- ✓ Another strategy is for Staff to continue the use of Appendix B's which projects liquidity/cash flow.
- ✓ Finally, with the Authority's strong current working capital reserve and good financial management practices, it has a debt capacity of about \$1.6 billion. There are no plans to utilize that capacity, but it is available if the economy becomes worse.

Mayor Parrish moved that the Northern Virginia Transportation Authority adopt the PayGo Funding recommendations detailed in Table 1; seconded by Mayor Rishell. Motion passed unanimously (12 - 0 vote).

**7. Approval of FY2021 Regional Revenue Fund Appropriations** Mr. Longhi, CFO

*Recommended action: Approval of FY21 Appropriations*

- ✓ Mr. Longhi presented the FY2021 Regional Revenue Fund appropriations, noted these projects were approved in the current FY2018/23 Six Year Program.
- ✓ Mr. Longhi further noted the complete program appropriation schedule attached to the staff report which shows how projects have changed their appropriation requests over the years.
- ✓ He further noted that when originally adopted FY2023 only had \$1.9 million scheduled for appropriation. Currently project progression is such that sponsors have moved \$132 million in projects further down the appropriation calendar.
- ✓ Delegate Roem inquired if all six projects in the table were being voted on.
- ✓ Chair Randall responded that yes, this was the case.
- ✓ Delegate Roem asked what happens to the appropriation if there are scope changes and such things as permits being denied by the Feds.

- ✓ Ms. Backmon responded NVTa processes project payments on a reimbursement basis, so there is no upfront money involved. She also mentioned that any changes have to be within the adopted project description, since reimbursements are based on the approved project scope.

Chair Randall moved that the Northern Virginia Transportation Authority appropriate \$180.2 million of FY2021 Regional Revenue Funds to the six projects in the FY2018-FY2023 Six Year Program as detailed in Table 1; seconded by Chairman McKay. Motion passed unanimously (12 – 0 vote).

**8. Approval of TransAction Contract Amendment #6**

Mr. Longhi, CFO

Keith Jasper, Principal, Transportation Planning and Programming

*Recommended action: Approval of Contract Amendment 6: COVID-19 2020 Travel Behavior*

- ✓ Mr. Longhi commenced the update pointing out that the contract has contingency language and budget capacity to accommodate the work being requested.
- ✓ He also added that overall, this has been a well-managed contract by the NVTa Planning Staff, managing the contract over several years while not having to use the budgeted contingency funds. He further noted Mr. Jasper will explain the purpose and need for the analysis of changing multimodal traffic patterns during COVID-19 pandemic.
- ✓ Mr. Jasper pointed out that there was the need to conduct additional analysis, which necessitates the contract amendment.
- ✓ He noted that there was the need to use various transportation models to understand how various scenarios might play out.
- ✓ He added that the model will be analyzing how work from home policies have worked and how it will continue to play out with time, noting that the Executive Director is in discussions with the business community regarding current and post COVID-19 impacts to transportation.
- ✓ Additionally, the effort will be looking to analyze the impacts of congestion and with the ramp up of returning to work with office and retail reopening, information from this analysis could be used to update TransAction.
- ✓ Councilmember Snyder asked whether this was going to be a one time or moving cost.
- ✓ Mr. Jasper responded that this project is limited in schedule, budget and scope to the returning to reopened physical offices and retail.

Chair Randall moved the Northern Virginia Transportation Authority approval of the attached TransAction Contract Amendment 6: COVID-19 2020 Travel Behavior in an amount not to exceed \$50,000; seconded by Delegate Roem. Motion passed with one abstention by Mayor Parrish.

**9. Approval of Scope Change for Prince William County's Rt. 234/Balls Ford Road Interchange Project Funded with Concessionaire Payment Funds**

Ms. Backmon, Executive Director

*Recommended action: Approval of Change in Scope*

- ✓ Ms. Backmon informed the Authority that the Balls Ford Road Project was previously recommended in the list of approved projects for the Transform 66 Outside the Beltway Concession Payment.
- ✓ She added that it was initially estimated at \$145 million.
- ✓ The current project cost estimate is \$69.1 million.
- ✓ Prince William County is requesting to use some of the savings to expand the project scope to include the widening of Balls Ford Road between Devlin Road and University Boulevard.
- ✓ Chair Wheeler continued the update noting the current cost of the proposed extension is \$25 million, which is well within the project savings.
- ✓ Delegate Roem wanted clarification on whether this request was about the Sudley/Balls Ford Interchange or the Route 234 Bypass Interchange.
- ✓ Chair Wheeler responded that this was the extension of the Balls Ford Interchange, leading up to University Boulevard.

Chair Wheeler moved approval of the recommendation to approve the expansion in scope and reallocation of funds for Prince William County's Rte. 234/Balls Ford Road Interchange Project Funded with Transform 66 Outside the Beltway Concession Payment Funds; seconded by Mayor Parrish. Motion passed with one abstention by Ms. Hynes.

**10. Approval of Letters of Endorsement for Fairfax, Loudoun, and Prince William Counties BUILD Applications**

Ms. Backmon, Executive Director

*Recommended action: Approval of Letters of Endorsement*

- ✓ Ms. Backmon informed the Authority that Fairfax, Loudoun and Prince William Counties have sent letters to the Authority, seeking endorsement for their Better Utilizing Investments to Leverage Development (BUILD), applications.
- ✓ She noted that funds for the Transportation Grants are awarded on a competitive basis to surface transportation infrastructure projects which will have significant local and regional impact.

Chairman McKay moved Authority endorsement of Fairfax County's Richmond Highway BRT Project, Loudoun County's Waxpool Road and Loudoun County Parkway Project and Prince William County's Route 28 Project for BUILD Grant Program Funding; seconded by Chair Randall. Motion passed unanimously (12-0 vote).



## **Information Items**

- 11. 2020 Legislative Update** Ms. Baynard, McGuireWoods, LLC
- ✓ Ms. Baynard informed the Authority that there have been minor changes since her last update to the Authority, noting that the summary of the 2020 General Assembly Session in the Authority packet and she is ready to answer any questions.
  - ✓ Chair Wheeler thanked Ms. Baynard for her very insightful report provided to the Authority.
  - ✓ Chair Randall officially welcomed the newest member, Delegate Danica Roem to the Authority, adding that the other newly appointed member, Delegate Watts, could not be a part of the evening's meeting but she is hopeful Delegate Watts will be able to join next time.
  - ✓ She added that the Authority will continue to push for protective language for the Authority's revenues at during year's legislative session and thanked Ms. Baynard for all her hard work.
- 12. Finance Committee Update** Mayor Parrish, Chair
- ✓ Mayor Parrish informed that the Authority that the Finance Committee meeting previously scheduled for next week has been cancelled noting that the next meeting will be in June.
  - ✓ He noted that he has had meetings with PB Mares regarding the Authority's upcoming Audit to ensure effective communication between the Firm, the Finance Committee as well as the Authority and asked that members should not hesitate to reach out to him should there be any concerns.
  - ✓ Mayor Parrish further added that overall, the Authority's investments are in very good shape when compared to others around the world.
- i. Investment Portfolio Report** Mr. Longhi, CFO  
No verbal report given
- ii. Monthly Revenue Report** Mr. Longhi, CFO  
No verbal report given
- iii. Operating Budget Report** Mr. Longhi, CFO  
No verbal report given
- 13. Executive Director's Report** Ms. Backmon, Executive Director
- ✓ Ms. Backmon informed the Authority that the Virginia Transit Association's Annual Conference had been cancelled due to COVID-19.
  - ✓ She lastly thanked all members and her Staff for working so diligently to make this very first electronic Authority meeting possible.

**14. Chair's Comments**

Chair Randall concluded the meeting thanking all present for their participation.

**15. Adjournment:** Meeting adjourned at 10:29pm.

**Next Meeting: June 11, 2020 at 7:00pm**

**Electronic Meeting - WebEx**

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY****RESOLUTION 20-02 FINDING NEED TO CONDUCT MEETING BY ELECTRONIC  
COMMUNICATION MEANS DURING GOVERNOR'S DECLARED STATE OF  
EMERGENCY DURING COVID – 19 PANDEMIC****JUNE 11, 2020 MEETING ELECTRONICALLY**

June 11, 2020

**WHEREAS**, on March 12, 2020, the Governor of Virginia declared a state of emergency in Virginia in response to the spread of novel coronavirus, or COVID-19, a communicable disease of public health threat as so declared by the State Health Commissioner on February 7, 2020 (“COVID-19”); and

**WHEREAS**, in subsequent Executive Orders, particularly Executive Order Nos. 53 and 55, as amended, the Governor of Virginia, among other measures designed to ensure safe physical distancing between individuals, prohibited public and private in person gatherings of 10 or more individuals and ordered all individuals in Virginia to remain at their place of residence, with limited exceptions, to mitigate the impacts of COVID-19 and prevent its spread; and

**WHEREAS**, the Northern Virginia Transportation Authority finds that it has a responsibility to demonstrate to the public, through the Authority’s conduct, the importance of maintaining proper physical distance from others and to avoid gathering in public where the risks of infection are highest, and to take measures that promote physical distancing in order to protect the public health and mitigate the impacts and spread of COVID-19, including, among others, conducting meetings electronically whenever possible; and

**WHEREAS**, on April 22, 2020, the Virginia General Assembly adopted, and the Governor signed, budget bill amendments to HB 29 that expressly authorize “any public body, including any state, local, [or] regional body” to “meet by electronic communication means without a quorum of the public body . . . physically assembled at one location when the Governor has declared a state of emergency . . . , provided that (i) the nature of the declared emergency makes it impracticable or unsafe for the public body . . . to assemble in a single location; (ii) the purpose of the meeting is to discuss or transact the business statutorily required or necessary to continue operations of the public body . . . and the discharge of its lawful purposes, duties, and responsibilities” among other provisions; and

**WHEREAS**, member jurisdictions of the Northern Virginia Transportation Authority have adopted continuity of government ordinances pursuant to Va. Code Ann. § 15.2-1413 which ordinances, among other provisions, contemplate regional bodies of which the locality is a member meeting electronically to transact business to assure the continuity of government; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Northern Virginia Transportation Authority hereby finds that meeting by electronic means is authorized because the nature of the declared emergency makes it both impracticable and unsafe for the Authority to assemble in a single location on May 14, 2020, to discuss and transact the business of the Authority listed on the May 14, 2020 Authority Meeting Agenda; and

**BE IT FURTHER RESOLVED**, that the Authority hereby finds that meeting by electronic means is authorized because the items on the May 14, 2020 Authority Meeting Agenda are statutorily required or necessary to continue operations of the Authority and the discharge of the Authority's lawful purposes, duties, and responsibilities; and

**BE IT FURTHER RESOLVED**, that the items on the May 14, 2020 Authority Meeting Agenda are encompassed within the continuity of operations ordinances adopted by member localities of the Northern Virginia Transportation Authority to assure the continued operation of the government during the disaster posed by the public health emergency resulting from COVID-19.

Adopted the 11th day of June, 2020.

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY****MEMORANDUM**

**FOR:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**DATE:** June 4, 2020.

**SUBJECT:** Regional Funding Project 2018-056-1 Town of Leesburg – Construct Interchange at Route 15 Bypass and Battlefield Parkway.

- 
1. **Recommendation.** Northern Virginia Transportation Authority (NVTa) approval of attached Standard Project Agreement (SPA) 2018-056-1.
  2. **Suggested motion.** I move approval of the proposed Standard Project Agreement 2018-056-1 Town of Leesburg (Interchange at Route 15 Bypass and Battlefield Parkway), in accordance with NVTa's approved Project Description Sheet as appended to the Standard Project Agreement; and authorize the Executive Director sign on behalf of the Authority.
  3. **Background.**
    - a. This project was adopted as part of the FY2018-2023 Six Year Program and received FY2021 appropriation approval on May 14, 2020, for an amount of \$2,000,000.
    - b. The attached SPA presented by Town of Leesburg is consistent with the project previously submitted by Town of Leesburg and approved by the Authority.
    - c. The attached SPA has been reviewed by the Council of Counsels, who noted that there were no legal issues.

**Attachment:** SPA for NVTa Project Number 2018-056-1

Link to Access SPA : <https://thenovaauthority.org/meetings-events/authority-meetings-2-2/>

**Coordination:** Council of Counsels

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**MEMORANDUM**

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**SUBJECT:** Approval of Reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County

**DATE:** June 4, 2020

---

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTa) approval for Reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County.
2. **Suggested Motion:** *I move approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County's Route 234/Route 1 Interchange – PE & ROW Only to Smoketown Road/Opitz Boulevard Pedestrian Improvement Project.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTa to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.  
On May 28, 2020, Prince William County requested the following transfers:
  - \$400,000 of allocated FY2020 RSTP funds from Route 234/Route 1 Interchange – PE & ROW Only (UPC 13525) to Smoketown Road/Opitz Boulevard Pedestrian Improvement project (UPC 107528).This project reconstructs ramps compliant with the Americans with Disabilities Act (ADA) and crosswalks at two heavily used intersections. The transfer of RSTP funds will fully fund the project and allow the project to remain on schedule for construction advertisement this Summer.

At its meeting on May 28, 2020, the RJACC recommended approval of the request.

**Attachment(s):** DRAFT Letter to VDOT NOVA District Administrator Cuervo  
Request Letter from Prince William County

**Coordination:** Regional Jurisdiction and Agency Coordinating Committee

# Attachment A.



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

June 11, 2020

Ms. Helen Cuervo  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for Prince William County

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

On May 28, 2020, Prince William County requested the following transfers:

- \$400,000 of allocated FY2020 RSTP funds from Route 234/Route 1 Interchange – PE & ROW Only (UPC 13525) to Smoketown Road/Opitz Boulevard Pedestrian Improvement project (UPC 107528).

This project reconstructs ramps compliant with the Americans with Disabilities Act (ADA) and crosswalks at two heavily used intersections. The transfer of RSTP funds will fully fund the project and allow the project to remain on schedule for construction advertisement this Summer.

On June 11, 2020, the Authority approved the request noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall  
Chair

cc: Monica Backmon, Executive Director, NVTA  
Ricardo Canizales, Director of Transportation, Prince William County



May 26, 2020

Monica Backmon  
Executive Director  
Northern Virginia Transportation Authority (NVTA)  
3040 Williams Drive  
Fairfax, VA 22031

RE: Request to Transfer RSTP Funds to the Smoketown Rd/Opitz Blvd Pedestrian Improvements Project.

Ms. Backmon,

Prince William County requests the approval of the NVTA RJACC for the transfer of Regional Surface Transportation Program (RSTP) funds.

The request is to transfer a total of \$400,000 in existing RSTP funds. The RSTP donor project is the following:

- Route 234/Route 1 Interchange- PE & ROW Only (UPC 13525)

The receiver project is the Smoketown Road/Opitz Boulevard Pedestrian Improvement project (UPC 107528). This project reconstructs ramps compliant with the Americans with Disabilities Act (ADA) and crosswalks at two heavily used intersections. The transfer of RSTP funds will fully fund the project and allow the project to remain on schedule for construction advertisement this Summer.

The Smoketown Rd/Opitz Blvd project has not been previously authorized by NVTA for funding. As a result, approval by full NVTA will be necessary pending RJACC approval. If you have any questions or comments regarding this request, please contact me at (703) 792-6825.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ricardo Canizales".

Ricardo Canizales  
Director of Transportation

cc: Neabsco District Supervisor  
Occoquan District Supervisor  
Angel Tao, Prince William Preliminary Engineering Manager, VDOT  
Jan Vaughn, Programming Manger, VDOT



# CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 5/26/2020

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$2,050,204

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
13525	Route 234/Route 1 Interchange (PE& ROW Only)	RSTP	Y	2020	\$400,000.00	107528	Smoketown Rd/Opitz Blvd Pedestrian Improvements	N					

TOTAL OF TRANSFER - \$400,000.00

Attach Signed Request of Transfer Letter

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY****M E M O R A N D U M**

**FOR:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**DATE:** June 4, 2020

**SUBJECT:** FY2020-2025 Six Year Program Update

---

- 1. Purpose.** To update the Northern Virginia Transportation Authority (NVTa) on the status of the FY2020-2025 Six Year Program, including public comments and testimony received during the public comment period.
- 2. Background.** At its March 12, 2020 meeting, the Authority authorized the release of the list of 41 candidate projects for the FY2020-2025 Six Year Program, thereby initiating the public comment period. The public comment period started on Friday, March 13, 2020 and ended at midnight on Sunday, May 24, 2020. During the public comment period, the Authority hosted a Public Hearing on May 14, 2020.

Given the COVID-19 pandemic, modifications were made to the Authority's traditional approach to public hearings, introducing the option for pre-registered citizens to provide testimony by phone as well as in person. NVTa staff live-streamed the Public Hearing via Facebook. This was the Authority's first-ever Public Hearing conducted in this manner.

For health and safety reasons, it was necessary to cancel the Open House that is normally held immediately prior to the Public Hearing. However, all materials that would have been shared at the Open House were available on the Authority's website prior to the Public Hearing at: <https://thenovaauthority.org/fy2024-2025-six-year-program-update/>.

In keeping with normal practice, citizens were able to provide comments online, by email, and through the United States Postal Service.

At the request of the City of Falls Church and the Town of Dumfries, NVTa staff briefed their respective Governing Bodies during the public comment period.

- 3. Summary of Public Comment.** A draft summary of the approximately 1,000 public comments is provided as an attachment to this memo. Approximately 90 percent of the comments received by the deadline are associated with just four of the 41 candidate projects:

- a. Arlington W&OD Trail Enhancements (NOV-002) – mostly supportive of the application but with concerns expressed related to environmental considerations, alternatives analysis, insufficient community engagement, and need;
- b. Van Buren Road North Extension: Route 234 to Cardinal Drive (PWC-025) – opposition and support were broadly equal in number;
- c. West Falls Church Access to Transit and Multimodal Connectivity (CFC-006) – comments expressed were overwhelming in support of the application; and
- d. Downtown Falls Church Multimodal Improvements (CFC-005) – comments expressed were overwhelming in support of the application but the total was approximately one third of the other City of Falls Church application (CFC-006).

All comments are treated with equal weight, regardless of the method by which they are made. Identical comments made in duplicate, e.g. via testimony and by email, are considered as a single comment. When the summary of public comments is finalized, it will be posted on the Authority’s website, together with the actual comments received.

- 4. **Other Comments.** A number of comments were received after the May 24<sup>th</sup> deadline. Due to time constraints, these are not included in the summary report. However, NVTa staff will post these comments as part of the public record, and will also confirm that these comments are consistent with the results in the summary report.
- 5. **Recent Activities.** At its regular business meeting following the Public Hearing on May 14, 2020, the Authority approved \$522,151,962 as the amount of funding that is available for the FY2020-2025 Six Year Program.

NVTa staff has briefed the Technical Advisory Committee (TAC), Planning Coordination Advisory Committee (PCAC), and Planning and Programming Committee (PPC) on the status of the Six Year Program update during the May meeting cycle. These meetings were essential as the Committees had not met for several cycles due to the COVID-19 pandemic. Briefings at these meetings prepared the Committees for required actions at their respective June cycle meetings. Additionally, NVTa staff provided an initial (oral) summary of the public comments to the PCAC and PPC – the TAC met before the conclusion of the public comment period.

- 6. **Next steps.** NVTa staff will release its recommendations for the Six Year Program, and associated project funding levels, by June 9<sup>th</sup>, for review, comment, and action by the TAC, PCAC, and PPC during the June meeting cycle. These three Committee meetings, which will all be conducted electronically and live-streamed, are scheduled as follows:
  - a. PCAC, 6:00pm (to be confirmed), Wednesday June 17, live-streamed on Facebook;
  - b. TAC, 7:00pm, Wednesday June 17, live-streamed on YouTube; and
  - c. PPC, 5:00pm, Friday June 19, live-streamed on YouTube.

The PPC will develop a final set of recommendations for anticipated adoption by the Authority at its meeting on July 9, 2020. The PPC recommendations will be posted on the Authority's website by June 24, 2020.

**Attachment:**

Attachment 1: FY2020-2025 Six Year Program Summary of Public Comments

# Attachment.

## **NORTHERN VIRGINIA TRANSPORTATION AUTHORITY FY2020-2025 Six Year Program: Draft Overview of Public Comments**

### **I. Background**

The public comment period for the FY2020-2025 Six Year Program (SYP) opened on March 13, 2020 and closed on May 24, 2020. The Public Hearing was held on May 14, 2020. Testimony was provided by 27 speakers, 26 on the phone and one in person. The Public Hearing was livestreamed on Facebook and can be viewed on the NVTa website.<sup>1</sup>

### **II. Comments Received**

Comments were combined into a single database, incorporating testimony submitted at the Public Hearing and comments submitted online to NVTa's dedicated email account for the SYP, comment form on NVTa webpage, and by USPS mail.

Collectively, these comments represent 1042 items in the database (see Table 1). Some comments were received after the May 24<sup>th</sup> deadline. These include a letter from Senator Surovell with nearly 1100 comments he collected from his constituents, related to candidate projects in the Route 1 Corridor through Prince William and Fairfax Counties. However, these late submissions are not included in the analysis. NVTa staff has not had the opportunity to verify the summary with the full set of comments nor check for any duplicate comments that NVTa's official channels might have already received.

All comments (including late comments) and email attachments will be posted on the NVTa website referenced above by 5PM, June 5, 2020.

### **III. Overview of Comments**

A total of 27 people provided testimony at the Public Hearing on May 14<sup>th</sup>. Twelve people supported DMF-003 (Widen/Relocate Route 1: Brady's Hill Road to Dumfries Road (Route 234)) in the Town of Dumfries and eight people opposed and one supported NOV-002 (Arlington W&OD Trail Enhancements), submitted by the Northern Virginia Regional Park Authority. Eighteen other projects received support from at least one testimony provider.

Including the above-mentioned testimonies, a total of 1042 comments were received.

---

<sup>1</sup> <https://thenovaauthority.org/fy2024-2025-six-year-program-update/>

**Table 1: Summary of comments by project**

Project ID	Jurisdiction / Agency	Project	Total	Support	Oppose	Other
ARL-019	Arlington Co	Ballston-MU Metrorail Station West Entrance	18	18	0	0
ARL-014	Arlington Co	CC2DCA Intermodal Connector: From Crystal City to Ronald Reagan Washington National Airport	15	15	0	0
ARL-015	Arlington Co	Rosslyn Multimodal Network Improvements	7	7	0	0
ARL-017	Arlington Co	Arlington National Cemetery Wall Trail	2	2	0	0
FFX-108	Fairfax Co	Richmond Highway Widening From Route 235 North to Route 235 South	9	8	1	0
FFX-098	Fairfax Co	Richmond Highway (Route 1) BRT	6	5	1	0
FFX-112	Fairfax Co	Rolling Road Widening from Hunter Village Drive to Old Keene Mill Road	3	3	0	0
FFX-106	Fairfax Co	Soapstone Drive Extension: Sunset Hills Road to Sunrise Valley Drive	2	2	0	0
FFX-101	Fairfax Co	Fairfax County Parkway Widening: Lee Highway (Route 29) to Nomes Court	1	1	0	0
FFX-104	Fairfax Co	Braddock Road Corridor and Intersection Improvements: Guinea Road to Ravensworth Road	1	1	0	0
FFX-103	Fairfax Co	Frontier Drive Extension and Intersection Improvements	1	1	0	0
FFX-114	Fairfax Co	Seven Corners Ring Road Improvements	2	2	0	0
LDN-016	Loudoun Co	Construct Crosstrail Boulevard (Route 653): Sycolin Road to Dulles Greenway (Route 267)	1	1	0	0
LDN-017	Loudoun Co	Belmont Ridge Road Widening: Shreveport Drive to Evergreen Mills Road (Route 621)	1	1	0	0
LDN-018	Loudoun Co	Braddock Road Widening from Paul VI H.S. to Bull Run Office Post Office Road	1	1	0	0
LDN-019	Loudoun Co	Evergreen Mills Road Widening from Northstar Boulevard to Stone Springs Boulevard	2	2	0	0
PWC-015	Prince William Co	Construct Route 28 Corridor Roadway Improvements	1	1	0	0
PWC-016	Prince William Co	Summit School Road Extension and Telegraph Road Widening	1	1	0	0
PWC-018	Prince William Co	Devlin Road Widening: Linton Hall Road to Relocated Balls Ford Road (Wellington Road)	0	0	0	0
PWC-023	Prince William Co	University Boulevard Extension: Devlin Road to Wellington Road	0	0	0	0
PWC-024	Prince William Co	North Woodbridge Mobility Improvements	1	1	0	0
PWC-019	Prince William Co	Route 234 and Sudley Manor Drive Interchange	1	1	0	0
PWC-017	Prince William Co	Prince William Parkway at Clover Hill Road Innovative Intersection	1	1	0	0
PWC-020	Prince William Co	Prince William Parkway at Old Bridge Road Intersection Improvements	0	0	0	0
PWC-022	Prince William Co	Wellington Road Widening: University Boulevard to Devlin Road	0	0	0	0
PWC-025	Prince William Co	Van Buren Road North Extension: Route 234 to Cardinal Drive	257	132	125	0
ALX-014	City of Alexandria	Alexandria Duke Street Transitway	4	4	0	0
CFX-010	City of Fairfax	Intersection Improvements at Eaton Place/Chain Bridge Road	1	1	0	0
CFX-011	City of Fairfax	Old Lee Highway Multimodal Improvements	2	2	0	0
CFX-014	City of Fairfax	Government Center Parkway Extension	1	1	0	0
CFX-013	City of Fairfax	Roadway Network Northfax West	1	1	0	0
CFX-015	City of Fairfax	Jermantown Road/Route 29 Intersection Improvements	0	0	0	0
CFC-006	City of Falls Church	West Falls Church Access to Transit and Multimodal Connectivity	244	240	3	1
CFC-005	City of Falls Church	Downtown Falls Church Multimodal Improvements	68	68	0	0
DMF-003	Town of Dumfries	Widen/Relocate Route 1: Brady's Hill Road to Dumfries Road (Route 234)	23	23	0	0
LEE-008	Town of Leesburg	Interchange Improvements at Route 15 Leesburg Bypass and Edwards Ferry Road	3	3	0	0
VIE-003	Town of Vienna	Vienna Regional Bikes sharing	1	1	0	0
VRE-011	VRE	VRE Crystal City Station Improvements	9	9	0	0
VRE-013	VRE	VRE Woodbridge Station Improvements	1	1	0	0
NOV-002	NOVA Parks	Arlington W&OD Trail Enhancements	325	257	67	1
RPT-001	DRPT	Franconia-Springfield Passenger Rail Bypass	1	1	0	0
		Other comments not directly related to a project	24	-	-	-
<b>TOTAL COMMENTS</b>			<b>1042</b>	<b>819</b>	<b>197</b>	<b>2</b>

Table 2 shows the four projects that received majority of the attention and the typical supporting and/or opposing comments received.

**Table 2. Projects that received most of the comments**

Reference ID	Project	Number of Comments
<b>NOV-002</b>	<b>Arlington W&amp;OD Trail Enhancements</b>	<b>325</b>
<u>Typical Supporting Comment</u>		
The proposal to create separate and distinct lanes for cyclists and walkers/runners on the Arlington County portion of the popular W&OD Trail is a win-win for all users.		
Crowding on the W&OD Trail is a testament to its popularity, and overall a good problem to have. Attempt to peddle or perambulate on the trail, and you will experience the crowding for yourself.		
Separate lanes will enable all persons jogging, walking, or cycling on this lovely trail to do so without fear of running into one another and possibly hurting on another, as is now the case. Separate lanes will enable better management of the different types of traffic on this beautiful but crowded trail. Whether you ride a bike or enjoy the trail on your feet, no users of the trail will lose access to it under this proposed upgrade. Indeed, the guarantee of safer usage made possible by adoption of this proposal could increase use for recreational, fitness and transit purposes and in the process contribute to reduced carbon emissions in our community.		
I am confident that concerns about the environmental impact of the project, such as an increase in storm water runoff, will be addressed in a responsible manner to ensure this project does not adversely impact our community's natural resources, infrastructure, commercial and residential sectors.		
For these reasons, I wholeheartedly support dual trail expansion in Arlington County.		
<u>Typical Opposing Comment</u>		
Environmental Destruction – No environmental assessment has been performed by NOVAParks, yet this project will destroy 2 acres of greenspace, including portions of unique meadow/pollinator habitat, portions of the longest wildlife corridor fully within Arlington County, and mature trees and shrubs.		
More Impermeable Surface -The project will add almost two acres of impermeable paved surface, including within Chesapeake Bay Resource Protection Areas and flood plain along Four Mile Run, potentially increasing flooding risks and severity in Arlington's BonAir and Bluemont parks, both of which suffered significant damage in the July, 2019 flood event.		
NOVAParks has failed to conduct an "alternatives assessment" of less expensive and environmentally destructive solutions, including potential management of Arlington County's parallel paved Four Mile Run trail in conjunction with the existing W&OD trail during peak usage periods to separate pedestrian and bicycle traffic.		
NOVAParks has failed to conduct any safety assessment to determine whether a wider bicycles-only path in the dual path configuration will result in increased bicycle speeds, group/side-by-side travel,		

etc. only two feet from pedestrians, thereby potentially increasing conflicts, and frequency and severity of accidents. Nor has NOVAParks assessed the potential safety hazards of the widened single-path configuration which affords pedestrians only a three foot wide walkway on either side of the widened bicycle path and immediately next to higher speed bicyclists.

**PWC-025      Van Buren Road North Extension: Route 234 to      257**  
**Cardinal Drive**

Typical Supporting Comment

I live in Montclair. Drivers are constantly cutting through our community as a "shortcut". Furthermore, they are far exceeding the speed limits set within the community. The area around our Montclair has increased dramatically in the last two decades with very little infrastructure to allow for safe traffic flow. I think a serious accident in Montclair in the near future is a given. There have already been several close calls. Please build the Van Buren extension to help alleviate the crowded streets here and (hopefully) cut down on the speeders.

Typical Opposing Comment

- 1) This proposed road will impact our Four Seasons residential community in an extremely negative manner. The high volume of traffic expected to use it will create excessive amounts of noise and auto/truck pollution, adding to the current volume of noise and pollution that is generated by I95 traffic and trucks at the I95 truck weigh station (which is located less than one mile from our community).
- 2) Further development at the very edge of our community would also allow potential access to our gated, "over 55" community from other businesses or housing communities that would be situated along the road.
- 3) There is a substantial amount of wildlife that transits the wooded area adjacent to our community. Removing the trees to build a road would impact the wildlife habitat and create more air pollution. Our suggestion: Consider entry and exit ramps to I-95 at Cardinal, since most of the traffic that transits Benita Fitzgerald is heading to neighborhoods that are adjacent to Cardinal. This would avoid having additional traffic directed toward the perimeter of our Four Seasons community.

**CFC-006      West Falls Church Access to Transit and      244**  
**Multimodal Connectivity**

Typical Comment

As a resident in the Shreve Road community, I write to share my strong support for the West Falls Church Access to Transit and Multimodal Connectivity application.

Transportation improvements along this portion of Shreve Road are greatly needed. Our community uses the pathway daily for access to metro and retail, however the design of the road and lack of protection puts our families in danger. Earlier this year, the Virginia Department of Transportation reduced the speed limit on this portion of Shreve road in response to the number of vehicle accidents. However, without the investments from this grant application, there will not be adequate protection to advance the use of multimodal transportation.

Expanding commercial development will increase the number of vehicles on Shreve Road. Without adequate capacity for pedestrians and bicycles, residents will be forced to add to the number of vehicle trips to reach nearby destinations, including to the metro.

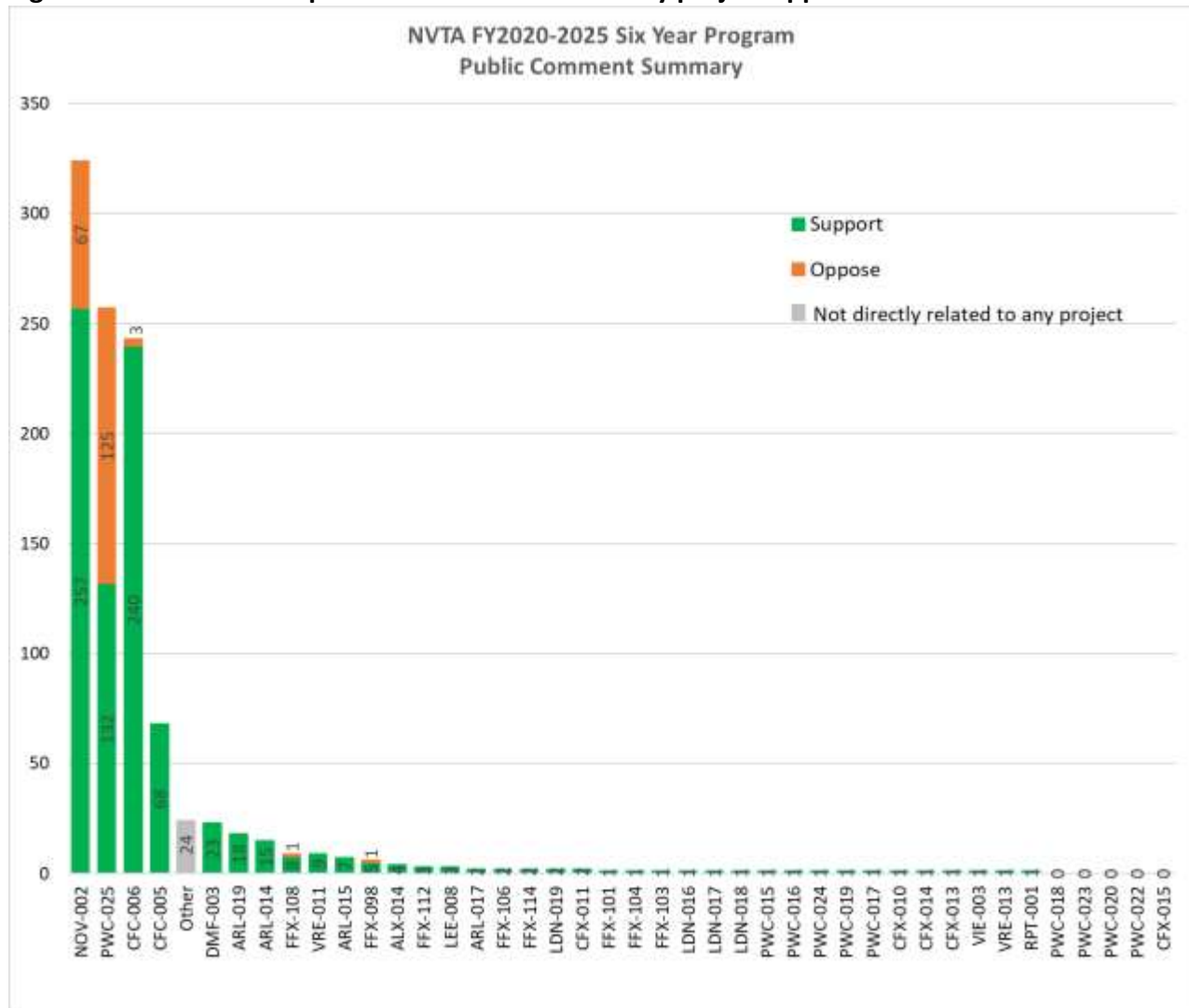


<b>CFC-005</b>	<b>Downtown Falls Church Multimodal Improvements</b>	<b>68</b>
<u>Typical Comment</u> The Downtown Falls Church Multimodal Improvements project would increase accessibility and safety for pedestrians, bicyclists, and others by removing obstructions from and widening sidewalks, installing two new mid-block crossings, and improving visibility at six intersections and mid-block crossings along Park Avenue in central Falls Church. Many of our students travel through this section of our city each day on their way to our elementary, middle, and high schools on foot, by bike, by school bus, and by car. Our students and families also use Park Avenue to access the Falls Church City Community Center, Cherry Hill Park, the Mary Riley Styles library, our farmer’s market, and many of our city’s small businesses. The proposed improvements would enable safer routes to our schools; enhance connections to the City’s civic and recreational centers; support economic development; and reduce congestion by implementing infrastructure for multiple modes of transportation.		

#### **IV. General comments**

In addition to project-related comments, one comment was received that encouraged the Authority to invest in projects which support mixed-use, walkable, transit-oriented communities and reduce vehicle miles traveled, vehicle trips, air pollution and greenhouse gas emissions. Another 23 comments were received that were either not directly related to the Six Year Program or not specifying any specific project in the comment. Combined, these 24 comments are shown as ‘Other’ in Figure 1.

Figure 1. Distribution of public comments received by project application



## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**FOR:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Mayor-Elect Colbert, Chair, Planning Coordination Advisory Committee

**DATE:** June 4, 2020

**SUBJECT:** Report from the Planning Coordination Advisory Committee

---

**1. Purpose.** To inform the Northern Virginia Transportation Authority (NVTA) on recent activities of the NVTA Planning Coordination Advisory Committee (PCAC).

**2. Background.** The PCAC met on May 27, 2020.

Due to the current public health emergency, the meeting was held via WebEX with 11 members participating. The Committee took action on the following items:

- A. A resolution to hold a remote electronic meeting was approved unanimously. This resolution was based on the recent passage of the amendments to HB 29 – the FOIA Bill, which allows regional bodies such as the Authority, and their committees to conduct business meetings electronically.
- B. The February 26, 2020 meeting summary was approved, with abstentions from members who did not attend the February 26 meeting.

NVTA Staff presented the following information items:

**3. FY2020-2025 Six Year Program Update.** As a part of the evaluation process for the Six-Year Program (SYP) update, the Committee was briefed on the significance of public input and the-ongoing public comment period, which ended on May 24, 2020. The Committee was informed that 26 people provided a phone testimony and 1 in-person testimony on the day of the public hearing. A brief update on the influx of comments was also relayed.

**4. TransAction Update.** Members were briefed on the activities leading to the update of the current plan, and a context of the role of long-range planning process at NVTA. Staff is drafting a Request for Proposals (RFP) to procure consulting services for this task. Following features of this update process were highlighted - as a part of this plan update, the selected consultant(s) will assist NVTA staff in implementing in-house travel model capabilities; the plan will be guided by a Transportation Technology Strategic Plan; and a recent task to quantify near and long-term transportation impacts of the ongoing pandemic situation.

5. **NVTA Update.** NVTA Executive Director Ms. Backmon briefly described the 2020 legislative efforts to restore revenues diverted from the Authority to WMATA in 2018. Actual realization of some of these revenues are impacted by the COVID-19 pandemic. She also highlighted an estimate of Pay-Go funds available for projects under funding consideration for the FY2020-2025 Six Year Program.
6. **Next steps.** I envision the PCAC will continue to be engaged in the process to adopt NVTA's FY2020-2025 Six Year Program, and the update of its long-range plan TransAction. The PCAC will be asked to make a recommendation on the FY2020-2025 SYP at their next meeting.

The date for the next meeting of the PCAC is Wednesday, June 17, 2020, at 5:00pm.

## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**FOR:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Randy Boice, Chairman, Technical Advisory Committee

**DATE:** June 4, 2020

**SUBJECT:** Report from the Technical Advisory Committee

---

**1. Purpose:** To inform the Northern Virginia Transportation Authority (NVTa) on recent activities of the NVTa Technical Advisory Committee (TAC).

**2. Background:** The Technical Advisory Committee met on May 20, 2020.

Due to the current pandemic situation, the meeting was held via a WebEx online meeting.

Six members participated in the meeting.

**3. NVTa & TAC Overview for New Members:** Three new members, as approved by the Authority on March 12, 2020, joined the Committee for the first time. Prior to the start of the official meeting, NVTa staff provided an overview of the organization and functions of the Authority, planning and programming process, existing and expected funding sources and finally, project evaluation approach for NVTa's Six-Year Program. There are two vacancies on the TAC that are to be filled by the Chair of the Commonwealth Transportation Board (CTB).

**4. The Committee took action on the following items:**

- a. A resolution to hold a remote electronic meeting was approved unanimously. This resolution was based on the recent passage of the amendments to HB 29 – the FOIA Bill, which allows regional bodies such as the Authority, and their committees to conduct business meetings electronically.
- b. February 19, 2020, meeting summary was approved, with abstentions from members who did not attend the February 19 meeting.

**5. NVTa staff presented the following information items:**

- a. **FY2020-2025 Six Year Program Update:** As a part of the evaluation process for the Six-Year Program update, Mr. Nampoothiri, Senior Transportation Planner, briefed the Committee on the significance of public input and the then-ongoing public comment period, which ended on May 24, 2020. The Committee was informed that 26 people provided a phone testimony and 1 in-person testimony on the day of the public hearing. A brief update on the influx of comments was also relayed.

- b. **TransAction Update:** Mr. Jasper, Principal, Planning & Programming, briefed the Committee on the on-going activities leading to the update of TransAction, NVTA's long -range plan. TransAction was last adopted in October 2017 and the next update is anticipated to be adopted by FY2022. The vision and goals for TransAction are being revisited and improved upon in light of the foreseeable future of transportation. Staff is drafting a Request for Proposals (RFP) to procure consulting services for the TransAction update. The consultant is anticipated to be on board by fall. Members were advised to abstain from participating in TransAction-related discussions to prevent a conflict of interest if the consultancy they represent plan on responding to the RFP.

Mr. Jasper also highlighted that consultant(s) chosen would assist NVTA staff to implement travel demand modeling tasks for the NVTA. The Transportation Technology Strategic Plan, in tandem, with a new task to quantify the near and long-term impacts of the pandemic on transportation, would augment the development of TransAction.
  - c. **NVTA Update:** Ms. Backmon, Executive Director, NVTA, briefly described the recent legislative efforts to restore a portion of Authority revenues that were lost as a result of the WMATA funding bill in 2018. There was an emphasis on how these reestablished revenues will be impacted due to the current pandemic. Ms. Backmon also highlighted an estimate of Pay-Go funds available for projects in the upcoming FY2020-2025 Six Year Program.
6. **Next steps:** The public comment summary status and project recommendations will be relayed to the Committee to engage in discussions and aid in the development of project recommendations under NVTA's FY2020-2025 Six-Year Program for Authority's approval. The committee will also support and steer activities leading to TransAction update.
7. **Next Meeting:** The next TAC meeting (electronic) will be held on Wednesday, June 17, 2020, at 7:00 pm.

## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**FOR:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Mayor Wilson, Chair, Planning and Programming Committee

**DATE:** June 4, 2020

**SUBJECT:** Report from the Planning and Programming Committee

---

**1. Purpose.** To inform the Northern Virginia Transportation Authority (NVTA) on recent activities of the NVTA Planning and Programming Committee (PPC).

**2. Background.** The PPC met on June 1, 2020.

Due to the current public health emergency, the meeting was held via WebEX with all five members joining remotely. The Committee took action on following two items:

- a. A resolution to hold a remote electronic meeting was approved unanimously. This resolution was based on the recent passage of the amendments to HB 29 – the FOIA Bill, which allows regional bodies such as the Authority, and their committees to conduct business meetings electronically.
- b. The March 2, 2020 meeting summary was approved unanimously.

NVTA Staff presented the following information items:

- 3. FY2020-2025 Six Year Program Update.** The public comment period for the FY2020-2025 Six Year Program (SYP) update of the Six Year Program ended on May 24. The Public Hearing was held on May 14, 2020. Staff presented a high-level summary of comments received during this period and the testimonies at the Public Hearing.
- 4. TransAction Update.** Members were briefed on the leading activities to update the current TransAction Plan, and a context of the role of long-range planning process at NVTA. Staff is drafting a Request for Proposals (RFP) to procure consulting services for this task. Following features of this update process were highlighted: as a part of this plan update, the selected consultant(s) will assist NVTA staff in implementing travel demand modeling capabilities; the plan will be guided by a Transportation Technology Strategic Plan; and a recent task to quantify near and long-term transportation impacts of the ongoing pandemic situation.

5. **NVTA Update.** NVTA Executive Director Ms. Backmon noted that the Authority will receive the summary notes and details of individual comments from the public at its upcoming meeting on June 11<sup>th</sup>. The PPC will next meet on June 19<sup>th</sup> and receive staff recommendations for the SYP and recommendations from Planning Coordination Advisory Committee (PCAC) and Technical Advisory Committee (TAC). The PPC will develop its own recommendations for the Authority's consideration at that meeting.
6. **Next steps.** The PPC will continue to be engaged in the process to adopt NVTA's FY2020-2025 Six Year Program, and the update of its long-range plan TransAction.

The next meeting of the PPC is at 5:00 pm, Friday, June 19, 2020. The Committee will develop SYP recommendations to the Authority at that meeting.



## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Executive Director

**DATE:** June 4, 2020

**SUBJECT:** Executive Director's Report

---

**Purpose:** To inform the Northern Virginia Transportation Authority (NVTa) of items of interest not addressed in other agenda items.

- 1. Regional Investment Conversation** – On a quarterly basis, NVTa coordinates a Regional Investment Conversation, which convenes Northern Virginia treasurers and institutional fund managers. The group met virtually on May 13<sup>th</sup> to discuss sustainable investing and pandemic response strategies. Keynote speakers included Scott Cantor and Houman Najafi, senior finance officers at the World Bank, who discussed various sustainable investing approaches, as well as an overview of the Bank itself, its activities, and its response to the COVID-19 pandemic. Additional topics of discussion included NVTa's development of the first-of-its-kind forecasting/shock model, which blended top bank and research economist national forecasts with local data and analysis, to understand the potential scale of the emerging financial impacts of COVID-19 on Virginia, as well as how in an era of social distancing, digital strategies will become standard.
- 2. Annual Policymakers Event** – On May 21<sup>st</sup>, Authority members Chair Phyllis Randall and Delegate Vivian Watts along with Senator George Barker, were featured panelists during the Northern Virginia Transportation Alliance's virtual Annual Policymakers Event. The conversation focused on the historic transportation funding package passed during the 2020 General Assembly Session, as well as how the current pandemic could affect the future of NoVA transportation funding.
- 3. WDMV-TV Interview** – As everyone continues to keep an eye on the economic impacts of the pandemic, Virginia Finance Secretary Aubrey Layne recently noted the state expects significantly reduced transportation funding in the Commonwealth. On May 26<sup>th</sup>, I interviewed with WDMV-TV about how the Authority is well-positioned to maintain funding of \$1.3 billion for the projects in our current Six Year Program covering FY2018 to FY2023. I

also discussed the Authority taking action during the May 14<sup>th</sup> business meeting to add an additional \$522 million to fund transportation projects for the FY2024 and FY2025 update to the Six Year Program, despite absorbing \$240 million in projected economic disruptions from COVID-19.

**1. NVTa Standing Committee Meetings:**

- **Finance Committee:** The NVTa Finance Committee is scheduled to meet next on June 18<sup>th</sup> at 1:00pm.
- **Planning and Programming Committee:** The NVTa Planning and Programming Committee is scheduled to meet on June 19<sup>th</sup> at 5:00pm. The meeting will be held electronically.
- **Governance and Personnel Committee:** The next meeting of the NVTa Governance and Personnel Committee is scheduled for the fall of 2020. Exact date TBD.

**2. NVTa Statutory Committee Meetings:**

- **Technical Advisory Committee:** The NVTa Technical Advisory Committee is scheduled to meet on June 17<sup>th</sup> at 7:00pm. The meeting will be held electronically.
- **Planning Coordination Advisory Committee:** The NVTa Planning Coordination Advisory Committee is scheduled to meet on June 17<sup>th</sup> at 5:00pm. The meeting will be held electronically.

**3. CMAQ-RSTP Transfers:**

- CMAQ and RSTP Transfers requested since the last Executive Director's report are presented in Attachment A.

**4. Regional Projects Status Report:**

- Please note the updated Regional Projects Status Report (Attachment B), which provides a narrative update for each project and the amount of project reimbursements requested and processed to date.

**Link to the Project Status Report:** <https://thenovaauthority.org/funded-projects/>

**Attachments:**

- A. CMAQ-RSTP Transfers
- B. Regional Projects Status Report



# Attachment A.1.

## Northern Virginia Transportation Authority *The Authority for Transportation in Northern Virginia*

June 11, 2020

Ms. Helen Cuervo  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for Prince William County

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On May 28, 2020, Prince William County requested a transfer of \$7,842,812 in existing and future RSTP funds from the following projects:

- University Boulevard Widening and Extension- PE Only (UPC 104816): \$6,192,608
- Route 234/Route 1 Interchange- PE & ROW Only (UPC 13525): \$1,650,204

The receiver project is the Route 1 Featherstone Road to Mary's Way project (UPC 104303). This project widens 1.3 miles of Route 1 to six lanes with a five-foot sidewalk, ten-foot multimodal trail and improvements to intersections. The transfer of RSTP funds will fully fund the project and allow the project to stay on schedule for completion in 2022.

NVTA's delegation requires that the RJACC notify the NVTA of these requests. The RJACC approved the request on May 28, 2020, and the NVTA was informed at their June 11 2020, meeting. The NVTA has no objection to the requested reallocations.

Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Noelle Dominguez  
RJACC Chair

cc: Phyllis J. Randall, Chair, NVTA  
Monica Backmon, Executive Director, NVTA  
Ric Canizales, Director of Transportation, Prince William County



May 26, 2020

Monica Backmon  
Executive Director  
Northern Virginia Transportation Authority (NVTA)  
3040 Williams Drive  
Fairfax, VA 22031

RE: Request to Transfer RSTP Funds to the Route 1 (Featherstone Rd to Mary's Way) Project.

Ms. Backmon,

Prince William County requests the approval of the NVTA RJACC for the transfer of Regional Surface Transportation Program (RSTP) funds.

The request is to transfer a total of \$7,842,812 in existing and future RSTP funds. The RSTP donor projects are the following:

- University Boulevard Widening and Extension- PE Only (UPC 104816): \$6,192,608
- Route 234/Route 1 Interchange- PE & ROW Only (UPC 13525): \$1,650,204

The receiver project is the Route 1 Featherstone Road to Mary's Way project (UPC 104303). This project widens 1.3 miles of Route 1 to six lanes with a five-foot sidewalk, ten-foot multimodal trail and improvements to intersections. The transfer of RSTP funds will fully fund the project and allow the project to stay on schedule for completion in 2022.

The Route 1 Featherstone Road to Mary's Way project has been previously approved for RSTP and NVTA Regional funding. As a result, only NVTA RJACC approval is necessary. If you have any questions or comments regarding this request, please contact me at (703) 792-6825.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ricardo Canizales".

Ricardo Canizales  
Director of Transportation

cc: Woodbridge District Supervisor  
Angel Tao, Prince William Preliminary Engineering Manager, VDOT  
Jan Vaughn, Programming Manager, VDOT

# CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 5/26/2020

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$2,050,204

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
13525	Route 234/Route 1 Interchange (PE& ROW Only)	RSTP	Y	2020	\$1,650,204.00	104303	Route 1 (Featherstone to Mary's Way)	Y	2014				

TOTAL OF TRANSFER - \$1,650,204.00

Attach Signed Request of Transfer Letter

# CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 5/26/2020

Name of Jurisdiction/Agency Requesting: Prince William County Department of Transportation

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$6,192,608

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
104816	University Boulevard Widening and Extension (PE Only)	RSTP	N	2021	\$6,192,608.00	104303	Route 1 (Featherstone to Mary's Way)	Y	2014				

TOTAL OF TRANSFER - \$6,192,608.00

Attach Signed Request of Transfer Letter



# Attachment A.3.

## Northern Virginia Transportation Authority *The Authority for Transportation in Northern Virginia*

June 11, 2020

Ms. Helen Cuervo  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Congestion Mitigation and Air Quality (CMAQ) funds for Fairfax County

Dear Ms. Cuervo:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On May 28, 2020, Fairfax County requested the following transfer:

- Fairfax County requests the approval of the Regional Jurisdiction and Agency Coordinating Committee (RJACC) to transfer a total of \$3,493 in Congestion Mitigation and Air Quality (CMAQ) funds from FY 2008 and FY 2009 Bus Shelters (UPC 89133) Balance Entry Account to Soapstone Drive Trail (UPC 70716). According to recent construction estimates, Soapstone Drive Trail is in need of additional funds. The Balance Entry Account receives funds generally from completed projects that have not been previously transferred but need to be transferred for administrative reasons.

NVTA's delegation requires that the RJACC notify the NVTA of these requests. The RJACC approved the request on May 28, 2020, and the NVTA was informed at their June 11 2020, meeting. The NVTA has no objection to the requested reallocation.

Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Noelle Dominguez  
RJACC Chair

cc: Phyllis J. Randall, Chair, NVTA  
Monica Backmon, Executive Director, NVTA  
Tom Biesiadny, Director of Transportation, Fairfax County



## County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

May 21, 2020

Ms. Noelle Dominguez, Chairman  
Regional Jurisdiction and Agency Coordinating Committee  
Northern Virginia Transportation Authority  
3040 Williams Drive, Suite 200  
Fairfax, Virginia 22031

Re: Reallocation of Congestion Mitigation and Air Quality (CMAQ) Funds

Dear Ms. Dominguez:

Fairfax County requests the approval of the Regional Jurisdiction and Agency Coordinating Committee (RJACC) to transfer a total of \$3,493 in Congestion Mitigation and Air Quality (CMAQ) funds from FY 2008 and FY 2009 Bus Shelters (UPC 89133) Balance Entry Account to Soapstone Drive Trail (UPC 70716). According to recent construction estimates, Soapstone Drive Trail is in need of additional funds. The Balance Entry Account receives funds generally from completed projects that have not been previously transferred but need to be transferred for administrative reasons.

If you have any questions or concerns about this request, please contact Michael Cuccias at (703) 877-5722.

Sincerely,

Tom Biesiadny  
Director

cc. Todd Wigglesworth, Fairfax County Department of Transportation (FCDOT)  
Brent Riddle, FCDOT  
Carole Bondurant, Virginia Department of Transportation (VDOT)  
Bethany Mathis, VDOT  
Jan Vaughan, VDOT



CMAQ/RSTP Transfer Request Form  
(One Sheet Needed Per Donor Project)

Date: 5/21/2020

Name of Jurisdiction/Agency Requesting: Fairfax County

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$3,493

From (Donor):					To (Recipient):								
UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
89133	FY2008 & FY2009 Bus Shelters	CMAQ	Y		\$3,493.00	70632	Soapstone Drive Trail	Y	2007				

TOTAL OF TRANSFER \$3,493.00

Attach Signed Request of Transfer Letter



# NVTA Funding Program Project Status Summary Report

# Attachment B.

As of June 1, 2020.		
NVTA's Regional Fund Program FY2014 - FY2023		Upcoming Public Information Meeting(s):
Total Revenue Allocated	\$1,974,145,417	1. City of Fairfax, Roadway Network Northfax West project - Design Public Hearing , June 23, 2020.  <b>NOTE:</b> For latest information on project events, please refer to the "Events and Meetings" section on our home page - <a href="https://thenovaauthority.org/">https://thenovaauthority.org/</a> For full status information, please check NVTA web page on regional fund projects - <a href="https://thenovaauthority.org/funded-projects/">https://thenovaauthority.org/funded-projects/</a>
Total Number of Individual Projects	94	
SPAs	121	
Currently Active	72	
Closed Out	34	
Not Yet Appropriated	15	
Substantive Status Updates (during March - May 2020)**		
Project Title (program year)	Updated Status	% Reimbursed
<b>Arlington County</b>		
Boundary Channel Drive Interchange (FY2014)	VDOT is scheduled to submit updated Design Plan on 7/30/2020, public hearing is anticipated in September, 2020.	50.7%
Lee Highway Corridor ITS Enhancements (FY2017)	ITS equipment installation - procurement is delayed, project completion is delayed.	8.5%
Glebe Road Corridor ITS Improvements (FY2015)	ITS equipment installation - completed. TSP equipment installation - procurement is delayed by a year.	31.1%
<b>Fairfax County</b>		
Innovation Center Metrorail Station (FY2014/FY2015-16)	Major construction completion is delayed, anticipated by late June 2020.	FY2014: 92.2% FY2015-16: 99.4%
Richmond Highway Bus Rapid Transit - Phases I & II (FY2018-23)	Environmental study at 70%; Design Plan at 30%; public engagement ongoing. Project schedule is being revised, anticipated construction completion will be delayed by a year.	0.0%
<b>Loudoun County</b>		
Dulles West Boulevard Widening: Loudoun County Parkway to Northstar Boulevard (FY2018-23)	County Board has approved the contract for design.	0.0%
<b>Prince William County</b>		
Summit School Rd Extension and Telegraph Rd Widening (FY2018-23)	Anticipated date for construction completion is delayed, from 2022 to 2023. Coordination ongoing with VDOT for design criteria.	0.0%
<b>City of Alexandria</b>		
West End Transitway (FY2015-16/FY2018-23)	The procurement process (RFQ) is delayed due to prevailing public health emergency, project design is anticipated to begin in 2nd quarter 2021.	FY2015-16: 36.6%
Alexandria Bus Network ITS (FY2018-23)	Project completion is delayed, to be completed by June 2020.	73.9%
DASH Transit Service Enhancements and Expansion (FY2018-23)	Implementation Plan is delayed, from June 2020 to late summer 2020. Contract award is expected by late 2020.	0.0%
<b>City of Fairfax</b>		
Roadway Network Northfax West (FY2018-23)	60% Design Plan is completed; public hearing is scheduled for June 23, 2020.	0.4%
<b>VRE</b>		
VRE Lorton Station Second Platform (FY2014)	Design is under revision in coordination with DRPT Corridor Improvement Project (construction of 4th track) - construction schedule is indefinitely deferred.	10.1%
Franconia-Springfield Platform Improvements (FY2015-16)	Design is under revision in coordination with DRPT Corridor Improvement Project. Anticipated construction completion is delayed from 2022 to 2026.	4.3%
Rippon Station Expansion and Second Platform (FY2015-16)	Design is under revision in coordination with DRPT Corridor Improvement Project. Anticipated construction completion is delayed from 2023 to 2030.	0.4%
VRE Gainesville-Haymarket Extension Project Development (FY2014)	PE/NEPA (NVTA-funded phase) is completed. Final CE under development for FTA approval.	100.0%

\*\*Substantive changes: SPA appendices A/B, Project administration, Start/completion of phases, Groundbreaking/ribbon-cutting ceremonies, Public information meetings, Major engineering progress.