



# Northern Virginia Transportation Authority

*The Authority for Transportation in Northern Virginia*

## **AGENDA**

Thursday, January 13, 2022

7:00pm

3040 Williams Drive, Suite 200

Fairfax, VA 22031

Meeting to be conducted in person and live-streamed via YouTube

Annual Organizational Meeting

Public Comment

(Opens after Agenda Item 2 and closes after all public comments are heard.)

**1. Call to Order** Chair Randall

**2. Roll Call** Margaret Duker, Clerk

**3. Annual Organizational Meeting Public Comments**

The public has been invited to provide comment, whether live or previously submitted via online form, postal mail or voicemail. Public comments will close after all comments are heard. Previously submitted written comments and voicemails will be shared with Authority Members after live public comment concludes.

**4. Minutes of the December 9, 2021 Meeting**

*Recommended action: Approval [with abstentions from those who were not present]*

## **Presentation**

**5. 2021 Annual Report** Ms. Backmon, CEO  
Ms. Hawksworth, Communications & Public Affairs Manager

## **Action Items**

**6. Appointment of Chair and Vice-Chair for CY2022** Nominating Committee  
*Recommended Action: Appointment of Chair and Vice-Chair*

**7. Appointment of Town Member for CY2022** Ms. Backmon, CEO  
*Recommended Action: Appointment of Town Member*

**8. Adoption of Meeting Schedule for CY2022** Ms. Backmon, CEO  
*Recommended Action: Adoption of Meeting Schedule*

9. **Approval of City of Fairfax Roadway Network Northfax West Regional Standard Project Agreement – 2020-049-2.** Mr. Longhi, CFO

*Recommended Action: Approval of Standard Project Agreement*

10. **Approval of the Reallocation of Regional Surface Transportation Program (RSTP) funds for the Broad Street Multimodal Project for the City of Falls Church.**

Ms. Backmon, CEO

*Recommended Action: Approval of Reallocation Request*

### **Discussion/Information Items**

11. **Governance and Personnel Committee Report  
Update on 2022 General Assembly Session**

Chair Randall, Chair  
Ms. Baynard,  
McGuire Woods Consulting, LLC.

12. **Chief Executive Officer's Report**

Ms. Backmon, CEO

13. **Chair's Comments**

- i. **Committees-Appointments/  
Designees**

### **Closed Session**

14. **Adjournment**

### **Correspondence**

**Next Meeting: February 10, at 7:00pm**

NVTA Offices



## Northern Virginia Transportation Authority

*The Authority for Transportation in Northern Virginia*

### **MINUTES**

Thursday, December 9, 2021

6:00pm

3040 Williams Drive, Suite 200

Fairfax, VA 22031

Meeting conducted in person and live streamed via YouTube

#### **1. Call to Order**

Chair Randall

- ✓ Chair Randall called the meeting to order at 6:04pm.

#### **2. Roll Call**

Margaret Duker, Clerk

- ✓ Voting Members: Chair Randall; Councilmember Snyder; Chairman McKay; Chair Wheeler; Board Member Cristol; Mayor Meyer (joined 6:12pm); Mayor Wilson; Mayor Rishell; Mayor Davis-Younger; Delegate Roem; Delegate Watts; Ms. Hynes, Mr. Kolb.
- ✓ Non-Voting Members; Mr. Lynch; Mr. Horsley (for Ms. Mitchell).
- ✓ Staff: Monica Backmon (CEO); Michael Longhi (CFO); Keith Jasper (Principal, Transportation Planning and Programming); Sree Nampoothiri (Remotely; Senior Transportation Planner); Harun Rashid (Transportation Planner); Erica Hawsworth (Communications and Public Affairs Manager); Margaret Duker (Board Clerk).
- ✓ Other Attendees: Mayor Colbert (Town of Vienna and PCAC Chair); Rob Dickerson (Council of Counsel – Prince William County); MinhChau Corr (Council of Counsel, Arlington County); Daniel Robinson (Council of Counsel – Fairfax County), Joanna Anderson (Remotely; Council of Council- City of Alexandria); Tracy Baynard (McGuire Woods Consulting LLC), Dalia Leven (Cambridge Systematics).

#### **3. Minutes of the November 18, 2021 Meeting**

*Recommended action: Approval [with abstentions from those who were not present]*

- ✓ Mayor Wilson moved for the acceptance of the November 18, 2021, meeting minutes; seconded by Mayor Rishell. Motion passed with two abstentions from Chairman McKay and Mayor Davis-Younger as they were not in attendance at the last meeting.
- ✓ Board Member Cristol made an amendment to be noted for the record that she agreed with Councilmember Snyder's comments on VMT (Vehicle Miles Travelled) on page 6 of the November meeting minutes.

## **Presentation**

### **4. NOVA Gateway Update (Live Demo)** Mr. Rashid, Transportation Planner

- ✓ Ms. Backmon provided an initial introduction of the NoVA Gateway system, noting that previously, project applications for the Six Year Programs, reimbursements submissions and updates were all done manually.
- ✓ With the introduction of the NoVA Gateway system, all these processes have been moved online.
- ✓ Ms. Backmon noted that with the Authority's support, further enhancements have been made to the system which has made it possible for project applications, reimbursements, project updates to be made online, thereby facilitating a seamless process.
- ✓ She further added that this system has enabled better tracking of project reimbursements. It is also user-friendly and provides reporting capabilities.
- ✓ Mr. Rashid proceeded with a live demonstration of how to use the NoVA Gateway to access project details noting that the system currently shows 106 projects, totaling \$2.5 billion.
- ✓ He added that one can use filters to customize information needed from the system.
- ✓ One such enhancement is the addition of a new table which shows a list of all projects by project code. Projects can be further sorted by jurisdictions or other formats.
- ✓ He continued noting with each project selected by a user, the system customizes its output to generate a visual map and chart reflecting specific project details.
- ✓ Mr. Rashid pointed that each project has a primary mode as well as supporting modes. Additionally, a user can select to view a project in a specific locality or all NVTAs funded projects in that locality.
- ✓ He added that there are two links for each project. The first takes a user to the NVTAs application while the second link makes it possible to view other relevant websites (for localities) associated with the project.
- ✓ Noting that these are details which the jurisdictions have provided and verified for their projects and are populated on the front-end by NVTAs staff.

## **Action Items**

### **5. Adoption of 2022 Legislative Program** Chair Randall, Chair

Ms. Baynard, McGuire Woods Consulting, LLC.

#### *Recommended Action: Adoption of Legislative Program*

- ✓ Chair Randall informed the Authority that at the GPC meeting earlier that evening, the GPC recommended an amendment to the Legislative Program and asked Ms. Baynard to elaborate further.

- ✓ Ms. Baynard informed the Authority that the first goal in the Legislative Program is to protect the Authority's dedicated revenues.
- ✓ She explained that at the GPC meeting, Members were informed that a member of the Virginia Senate is looking for a dedicated revenue source for to fund bicycle/ pedestrian projects and is considering a Bill to set aside some of the Authority's revenues for that purpose.
- ✓ She noted that the GPC discussed this and the fact that earmarking funds complicates the already reduced revenues of the Authority.
- ✓ Ms. Baynard noted that NVTa Staff has provided information to the Senator about the work of the Authority including some of the previously funded bicycle and pedestrian trail projects.
- ✓ She stated that it is not yet known if the Senator will proceed with this proposed Bill as nothing has been pre-filed as of yet.
- ✓ Chair Randall pointed that it would help to add language educating the Senator that his goals are already being addressed by the Authority.
- ✓ Ms. Backmon noted that the Authority funds multimodal projects without the use of earmarks.
- ✓ Ms. Baynard agreed and read the suggested amended language noting the Authority's position which states, "The Authority funds multimodal projects using a prioritization process as required by law. We oppose any action that bypasses the prioritization process and mandates specific spending on other uses".
- ✓ Chairman McKay stated that he is very concerned about the precedent of this move as this could leave the Authority with less funding for bicycle /pedestrian projects and could be a major issue for localities as local funding matches for projects may have to be increased, leaving less for localities for other needs. He noted that this attempt by the Senator indicates a presumption that the Authority does not care about bicycle/pedestrian trail projects, and he rejects that.
- ✓ He noted that not only does the Authority fund pedestrian and bicycle improvements, when road projects are funded, the pedestrian and bicycle network is also enhanced.
- ✓ Chairman McKay noted the need to be proactive about sending this message as it is against the work of the Authority and the strict prioritization processes which the Authority adheres to in funding projects.
- ✓ Chair Randall added that the 30% revenues received by localities can be used for bicycle/pedestrian trail projects if a locality wishes to do so. The legislative program language should make this clear.
- ✓ Board Member Cristol stated that if any member of the General Assembly is concerned about bicycle/pedestrian trails, she recommends they take action to restore the Authority's funding diverted in 2018.
- ✓ Delegate Roem explained that most of the available funding for bicycle or pedestrian trail projects is usually not enough for the localities to complete the projects, adding that at a time when there have been noted surpluses, it is essential to have some unrestricted funding set aside at the State level to help take care of such needs.

- ✓ Ms. Hynes informed Authority Members that she was at a conference where the impact of the Infrastructure Program at the Federal level was discussed.
- ✓ She added that there is a new Federal Highway Administration (FHWA) program called Vulnerable Road Users. Under this program, if 15% of road fatalities from 2016 to 2020 are bicycle and pedestrian related, the State would be required (with the Commonwealth Transportation Board's (CTB) involvement), to set aside 15% of funding for bicycle and pedestrian improvements.
- ✓ She noted that additional guidance would be provided but wanted to give the heads up about such a program from the federal level.
- ✓ Chair Randall noted that if federal funds are earmarked for this purpose, then some funding should be provided to the Authority to help implement. In response to Delegate Roem's comment about the State having surpluses, Chair Randall stated that she believes localities would be interested in this information.
- ✓ Delegate Watts remarked on the different layering involved with this upcoming federal program and noted that this is not something to define at the NVTa level.
- ✓ Councilmember Snyder noted that he will abstain from the voting of the legislative language amendment but noted that Ms. Hynes and Delegate Roem rightly pointed out the gap in locality funding for such projects and hopes NVTa will work to amend it.
- ✓ Ms. Baynard read the proposed language amendment with suggested edits from Authority Members.
- ✓ Chairman McKay motioned for the acceptance of this amended language to the legislative program, seconded by Chair Randall. Motion passed with one abstention from Councilmember Snyder.
- ✓ Ms. Baynard further updated members that Governor Northam has announced funding for outdoor recreation. She will be updating the Authority as more details are announced.
- ✓ Further, the Office of Intermodal Planning and Investments (OIPI), will be releasing a study on trails later this month. She pointed that this includes information which could advise the CTB on federal funding for trails.
- ✓ It was also noted that Governor-Elect Youngkin will be announcing cabinet positions. Additionally, any action on the gas tax will require passage by both the House and Senate before it becomes law.
- ✓ Ms. Baynard also added that there will likely be a re-forecasting of the transportation revenues as part of the December revenue review. Due to the surplus, the CTB plans to re-dedicate \$258.6 million towards the Revenue Sharing Program. This means that projects that were pushed to out years FY2025 and 2026, will now be recommended for funding in FY2024.
- ✓ However, to do this, the CTB will have to waive the Revenue-Sharing Program spending cap of \$100 million.
- ✓ Ms. Hynes confirmed that this was a one-time option agreement.

- ✓ Delegate Watts noted that it was important to be aware that when one pays gas tax, 53% goes to fixing potholes, whilst the remainder goes to maintenance. As such any attempt to suspend gas tax ultimately impacts the ability to fix potholes.
- ✓ Chairman McKay moved Authority adoption of the 2022 State and Federal Legislative Priorities, inclusive of any changes directed by the Authority; seconded by Board Member Cristol. Motion passed unanimously.

## 6. Approval of the Weighting of the Performance Measures for the TransAction

### Update

Mr. Jasper, Principal, Transportation Planning and Programming

#### *Recommended Action: Approval of Weighting*

- ✓ Following Ms. Backmon's introduction, Mayor Colbert joined Authority Members to provide an update on the Planning Coordination Advisory Committee (PCAC) activities leading to their vote on the weights and measures associated with the TransAction update.
- ✓ She noted that the PCAC had great discussions during the weighting process. She noted that although some members were of the view that congestion was the most important performance measure and needed a higher weight associated with it, others believed that Equity Emphasis Areas and other performance measures should have higher weights attributed to them.
- ✓ However, once the votes were taken and averaged, the weighting balanced out.
- ✓ Mr. Jasper expressed appreciation to Mayor Colbert and the PCAC Members for the great work done.
- ✓ He noted that the first action on the TransAction update was taken last month when the Authority approved the goals, objectives, and performance measures.
- ✓ He stated that the second part of the TransAction action being requested of the Authority is to approve the weights associated with the performance measures.
- ✓ He pointed that any changes or additions to the weights will have to total 100 points and comply with the Virginia Code.
- ✓ He informed the Authority that there are ten performance measures and the allocation of weights are well balanced, although some of the measures overlap with others.
- ✓ He noted that the three core values of equity, safety and sustainability have all been incorporated in the weighting process, adding that 60% of the weightings support equity, 65% support sustainability whilst 40% support safety.
- ✓ Mayor Rishell inquired as to how delay in transit is measured.
- ✓ Ms. Leven responded that a delay in transit would be measured by looking at transit vehicles such as buses, being stuck in traffic , to derive the measurement.
- ✓ Chair Randall also asked whether safety is inherent in each of these measures.
- ✓ Mr. Jasper responded that the Authority fundamentally funds projects which it foresees to improve safety. He explained that the safety performance measure is specifically included as it is required by legislation.

- ✓ Councilmember Snyder noted that looking at the recommended weightings associated with the performance measures, he is highly impressed with the end results.
  - ✓ Board Member Cristol noted that she was equally pleased with the thoughtfulness and consideration which went into the process and associated with Councilmember Snyder's comments.
  - ✓ Mayor Rishell also commented that she feels better knowing that 65% of the weightings is congestion-related.
  - ✓ Councilmember Snyder moved Authority approval of the weightings of the performance measures for the TransAction update; seconded by Chairman McKay. Motion passed unanimously.
- 7. Approval of Reallocation of Congestion Mitigation and Air Quality (CMAQ) funds for Arlington County** Ms. Backmon, CEO
- Recommended Action: Approval of Reallocation Request*
- ✓ Board Member Cristol noted that the County appreciates the opportunity to use Congestion Mitigation and Air Quality funds for this project.
  - ✓ Board Member Cristol moved Authority approval of the reallocation of Congestion Mitigation and Air Quality (CMAQ) funds for Arlington County; seconded by Ms. Hynes. Motion passed unanimously.

### **Discussion/Information Items**

- 8. Planning Coordination Advisory Committee Report** Mayor Colbert, Chair
- ✓ Discussed as part of Agenda item #6.
- 9. FY2022-2027 Six Year Program Status Update** Ms. Backmon, CEO
- ✓ Ms. Backmon updated the Authority about the status of the FY2022-2027 Six Year Program, noting that the Call for Projects was successfully accomplished with jurisdictions using the NoVA Gateway portal to submit applications online.
  - ✓ She continued that NVTa Staff have been reviewing project applications and conducting various verifications and analyses.
  - ✓ She stated that the candidate project list includes 26 applications from nine jurisdictions, with a combined request of \$1.2 billion.
  - ✓ She noted that upcoming milestones are as follows:
    - Conduct project evaluations including TransAction ratings, Congestion Reduction Relative to Cost (CRRc), Long Term Benefit (LTB) and qualitative analyses from December 2021 through January 2022.
    - Release candidate project list and evaluations by the Authority in April of 2022.
    - Have Public comment period, NVTa Public Hearing/Open House and jurisdictional Town Hall meetings between April through May 2022.
    - Release Staff recommendation of projects in June 2022.
    - Present FY2022-2027 SYP in July 2022 for Authority adoption.



**10. Meeting Schedule for Calendar Year 2022**

Ms. Backmon, CEO

- ✓ Ms. Backmon informed Members that as with prior practice and for planning of individual schedules, she recommends that the Authority continue to meet the second Thursday of the month for Calendar Year 2022, with the exception of the month of August when there is no meeting.
- ✓ She added that the Authority may want to consider whether to change the meeting date for the month of April since that falls on Holy Thursday.
- ✓ Chair Randall pointed to the possibility of the July meeting date conflicting with another meeting.
- ✓ Ms. Backmon noted that the July meeting will be a pivotal one for the Six Year Program and will be necessary to have a quorum for the meeting.
- ✓ After a brief discussion, it was noted that the other meeting may not conflict with the July Authority meeting.
- ✓ Delegate Roem noted that her term on the Authority may be coming to an end. However, she is willing to speak to the incoming Speaker of the House to continue to serve, even for a short term.
- ✓ Chair Randall expressed her appreciation to Delegate Roem and noted that she will make recommendations to the Speaker as well in that same regard.
- ✓ Ms. Backmon added that the final 2022 Schedule will be presented to the Authority in January for adoption.
- ✓ Delegate Roem asked whether the January 13, 2022, meeting could be moved to an earlier date.
- ✓ Ms. Backmon responded that a number of factors would have to be considered and she will look into it.

**11. Governance and Personnel Committee Report**

Chair Randall, Chair

- ✓ Discussed with Item 4.

**12. Planning and Programming Committee Report**

Mayor Wilson, Chair

- ✓ No verbal report given.

**13. Technical Advisory Committee Report**

Mr. Boice, Chair

- ✓ No verbal report given.

**14. Chief Executive Officer's Report**

Ms. Backmon, CEO

- ✓ Ms. Backmon informed the Authority that the public is invited to the next Joint Transportation Meeting with the Department of Rail and Public Transportation (DRPT), Commonwealth Transportation Board (CTB), Northern Virginia Transportation Commission (NVTC), Office of Intermodal Planning and Investment (OIPI), and Virginia Railway Express (VRE).
- ✓ She noted that there would be a public comments session with Ms. Hynes as the facilitator of the meeting so members who would like to attend should register online.

- ✓ Ms. Backmon also informed the Authority to 'Save the Date' for the 7<sup>th</sup> Annual Northern Virginia Transportation Roundtable event, slated for Wednesday, March 30, 2022, at 8am.
- ✓ She noted that various meeting formats, including having it in person are under consideration and more details will be announced early next year.

#### **15. Chair's Comments**

##### **i. Appointment of Nominating Committee**

- Chair Randall informed the Authority that the January will be the annual organizational meeting where the Authority Chair and Vice-Chair are selected. Chair Randall appointed Mayor Rishell and Mayor Wilson to serve as the Nominating Committee who will make recommendations on these appointments.
- Chairman McKay responded that in order to streamline the process, he recommends that the various Committee membership information be circulated amongst the Authority for all to know the members in each committee.
- Ms. Backmon agreed to circulate the NVTA Committee roster.

#### **16. Adjournment:**

- ✓ In the absence of further discussion, Chair Randall thanked all members for attending the evening's meeting and adjourned at 7:18pm.

**Next Meeting: January 13, at 7:00pm - Annual Organizational Meeting**  
**NVTA Offices**



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

**NVTA 2021 ANNUAL REPORT**  
**Presentation:**  
*Putting a Stamp on the Future of NoVa*  
(A YEAR IN REVIEW)

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY****MEMORANDUM**

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Chief Executive Officer

**DATE:** January 6, 2022

**SUBJECT:** Appointment of Town Member to the Authority for CY2022

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**Purpose:** To seek Northern Virginia Transportation Authority (NVTA) appointment of the Town Member to the Authority for Calendar Year 2022.

**Suggested Motion:** *I move Authority appointment of Derrick Wood, Mayor of the Town of Dumfries, as the calendar year 2022 Town member to the Northern Virginia Transportation Authority.*

**Background:**

- As part of the composition of the Authority membership, there is a requirement that the Authority include the chief elected officer of one town in a county embraced by the Authority with a population of 3,500 or more.
- The Town member is to be chosen by the Authority at the annual organizational meeting and is a non-voting member.
- The Mayors of Dumfries, Herndon, Leesburg, Purcellville and Vienna were queried as to their interest in serving for CY2022.
- Mayor Derrick Wood, Town of Dumfries, was recommended by the mayors of the above referenced towns, to serve on the Authority for calendar year 2022.
- Upon appointment confirmation, Mayor Wood will represent the towns with a population of 3,500 or more, on the Authority for calendar year 2022.

## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Chief Executive Officer

**DATE:** January 6, 2022

**SUBJECT:** Adoption of Proposed Calendar Year 2022 Meeting Schedule

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1. **Purpose:** To seek Northern Virginia Transportation Authority (NVTA) adoption of the proposed NVTA meeting schedule for Calendar Year (CY) 2022.
2. **Suggested motion:** *I move Authority adoption of the Proposed Calendar Year 2022 Meeting Schedule.*
3. **Background:** As the regions multi-modal transportation planning, programming, and funding entity, it is vitally important to allow sufficient planning time for the Authority to conduct its business meetings.

Consistent with prior practice, the Chief Executive Officer proposes the Authority continue to meet on the second Thursday of each month at 7:00pm for CY2022 as indicated below with noted exceptions:

- January 13, 2022 at 7:00pm
- February 10, 2022 at 7:00pm
- March 10, 2022 at 7:00pm
- **April 14, 2022 at 7:00pm – (Day is Holy Thursday, Alternate maybe 21<sup>st</sup>).**
- May 12, 2022 at 7:00pm
- June 9, 2022 at 7:00pm
- July 14, 2022 at 7:00pm
- **August - No Meeting, unless special circumstances require.**
- September 8, 2022 at 7:00pm
- October 13, 2022 at 7:00pm
- November 10, 2022 at 7:00pm
- December 8, 2022 at 7:00pm

## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**FOR:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, CEO

**DATE:** January 6, 2022

**SUBJECT:** Regional Funding Project 2020-049-2 City of Fairfax (Roadway Network Northfax West)

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1. **Recommendation.** Approval of attached Standard Project Agreement (SPA) 2020-049-2.
  2. **Suggested motion.** *I move approval of the proposed Standard Project Agreement 2020-049-2, City of Fairfax (Roadway Network Northfax West), in accordance with NVTAs approved Project Description Sheet as appended to the Standard Project Agreement; and authorize the CEO sign on behalf of the Authority.*
  3. **Background.**
    - a. This project was adopted as part of the FY2020-2025 Six Year Program and received FY2022 appropriation approval on April 8, 2021.
    - b. The attached SPA presented by the City of Fairfax is consistent with the project previously submitted by City of Fairfax and approved by the Authority.
    - c. The attached SPA has been reviewed by the Council of Counsels, who noted that there were no legal issues.

**Attachment:** SPA for NVTAs Project Number 2020-049-2 can be found [here](#) .

**Coordination:** Council of Counsels

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**MEMORANDUM**

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, CEO

**SUBJECT:** Approval of Reallocation of Regional Surface Transportation Program (RSTP) funds for the City of Falls Church

**DATE:** January 6, 2022

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1. **Purpose.** To seek Northern Virginia Transportation Authority approval of the Reallocation of Regional Surface Transportation Program (RSTP) funds for the City of Falls Church.
2. **Suggested Motion:** *I move Authority recommendation of Commonwealth Transportation Board approval of the reallocation of \$440,000 of Regional Surface Transportation Program funds for the City of Falls Church, to the Broad Street Multimodal Project.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTa to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.

The City of Falls Church requested the following transfer:

- Transfer of \$440,000 in RSTP funds from “Pedestrian, Bicycle, Bridge and Traffic Calming Improvements” UPC 100411 to “Broad Street Multimodal” UPC 111483.

Broad Street Multimodal is an active project currently in the Preliminary Engineering phase. The cost estimate increased during design due to escalating construction costs and because the original project scope was written in 2017. The transfer of RSTP funds will provide the project authorization to advance through the PE and RW phases and provide additional funds for the construction budget.

At its meeting on January 6, 2022, the RJACC recommended approval of the request.

**Attachment(s):** DRAFT Letter to VDOT NOVA District Administrator Lynch  
Request Letter from City of Falls Church

**Coordination:** Regional Jurisdiction and Agency Coordinating Committee



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

January 13, 2022

Mr. John Lynch  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for the City of Falls Church

Dear Mr. Lynch:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

The City of Falls Church requested the following transfer:

- Transfer of \$440,000 in RSTP funds from "Pedestrian, Bicycle, Bridge and Traffic Calming Improvements" UPC 100411 to "Broad Street Multimodal" UPC 111483

Broad Street Multimodal is an active project currently in the Preliminary Engineering phase. The cost estimate increased during design due to escalating construction costs and because the original project scope was written in 2017. The transfer of RSTP funds will provide the project authorization to advance through the PE and RW phases, and provide additional funds for the construction budget.

On January 13, 2022, the Authority approved the requests noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall  
Chair

cc: Monica Backmon, CEO, NVTA  
Cindy Mester, Deputy City Manager, City of Falls Church  
Caitlin Sobsey, Grants Manager, City of Falls Church





January 4, 2022

Richard Roisman  
Regional Jurisdiction and Agency Coordinating Committee  
Northern Virginia Transportation Authority  
3060 Williams Drive, Suite 200  
Fairfax, Virginia 22031

Dear Mr. Roisman:

The City of Falls Church requests the approval of the Northern Virginia Transportation Authority to make the following transfers of Regional Surface Transportation Program (RSTP) Funding:

Transfer of \$440,000 in RSTP funds from “Pedestrian, Bicycle, Bridge and Traffic Calming Improvements” UPC 100411 to “Broad Street Multimodal” UPC 111483

Transfer of \$49,442 in RSTP funds from “Pedestrian, Bicycle, Bridge and Traffic Calming Improvements” UPC 100411 to “Bridge Inspections” UPC 108295

Broad Street Multimodal is an active project currently in the Preliminary Engineering phase. The cost estimate increased during design due to escalating construction costs and because the original project scope was written in 2017. The transfer of RSTP funds will provide the project authorization to advance through the PE and RW phases, and provide additional funds for the construction budget.

The City of Falls Church is responsible for annual bridge safety inspections, as required by the Federal Highway Administration (FHWA) and Virginia Department of Transportation (VDOT) to ensure the safety of these structures. These funds allow the City to perform these annual inspections, as well as emergency inspections for extemporaneous circumstances like flooding or damages.

If you have any questions, please contact me at 703-298-5100 or [csobsey@fallschurchva.gov](mailto:csobsey@fallschurchva.gov).

Sincerely,

Caitlin Sobsey  
Grants Manager

CC: Cindy Mester, Deputy City Manager

Melissa Ryman, Deputy Director of Finance  
Zak Bradley, Director of Public Works  
Kerri Oddenino, Senior Planner  
Paul Stoddard, Director of Planning

**CMAQ/RSTP Transfer Request Form**  
(One Sheet Needed Per Donor Project)

Date: 1/4/2022

Name of Jurisdiction/Agency Requesting: City of Falls Church

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$ 489,442.00

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
100411	Pedestrian, Bicycle, Bridge and Traffic Calming Improvements	RSTP	Y		\$440,000.00	111483	Broad Street Multimodal	N					
		RSTP	Y		\$49,442.00	108295	Bridge Inspections	Y					

TOTAL OF TRANSFER \$489,442.00

Attach Signed Request of Transfer Letter

# NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

## MEMORANDUM

11.

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Chief Executive Officer  
Tracy Baynard, McGuire Woods Consulting, LLC

**DATE:** January 6, 2022

**SUBJECT:** 2022 General Assembly Session Update

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**Purpose:** To update the Northern Virginia Transportation Authority (NVTa) of Proposed Budget and Legislative Activity from the 2022 General Assembly Session.

**Discussion:** As of the time of writing this memo, we have reviewed Governor Northam's proposed budget for FY2022, FY 2023 and FY 2024. We have fewer than usual introduced bills due to a ransomware attack and are waiting for Governor-elect Youngkin's inauguration before seeing his budget and policy initiatives. Below is an overview of proposals released so far.

### **Transportation Funding General**

The December revenue reforecast shows increases in transportation revenue sources across the board. If these projections are realized, it means the Authority will benefit from an increase in funding from the Interstate Operations and Enhancement Program (IOEP). The Authority gets 8.4% of IOEP funding each year.

### **FY 2022 Initiatives in HB 29/SB29**

As noted in December, the Northam administration is using the increased transportation revenues to replenish revenue sharing funding to make up money for FY 23 and FY 24. [Item 447 A-4](#) provides an additional \$40.480 million in FY 2022 for the Revenue Sharing Program. The FY 23-24 biennium budget also proposes increased funding for the Revenue Sharing Program to return funding once again to the previous schedule. Once again, the General Assembly is asked to allocate funding over the statutory \$100 million cap -- \$197.288 million for FY 23 and \$208.066 million in FY 24.

Governor Northam agrees that some of the FY21 general fund surplus should be allocated to the Commonwealth Transportation Fund - \$115.8 million for six new initiatives in [Item 447.10 B 8-13](#), ranging from multi-use trails, the regional Spaceport, the I-64 "gap" and an interchange project near the Norfolk Naval Base. This funding is allocated in FY 22. There is an additional \$207.204 million in general fund revenue allocated for multi-use trails in FY 2023 in HB30/SB30.

The Northam administration followed through on a recommendation of the Joint Legislative Audit and Review Commission related to whether localities responsible for maintaining pavements and bridges are receiving sufficient state funding. [Item 451 H](#) study language includes an assessment of current conditions of city streets. This evaluation will include a review of the current formula used for distributing city street payments and an assessment of possible partnerships with VDOT to provide services. Recommendations are due by December 1, 2023. You'll note at the top of the item a projected increased FY 2022 transfer of revenue to NVTa of \$58.492 million. This represents the revenue update.

### **Implementation of New Revenue from the Federal Infrastructure Investment and Jobs Act (IIJA)**

The Northam administration's proposed budgets include numerous specific initiatives to implement some portion of the Federal IIJA. Specific timing of spending the money is dependent on when the federal funds are received and having federal guidance in hand.

- Allocates \$43.47 million in FY 2022, \$44.33 million in FY 2023 and \$45.22 million for FY 2024 from the new resiliency PROTECT Program
- Allocates \$34.08 million in FY 2022, \$34.768 million in FY 2023 and \$35.464 million in FY 2024 from the new Carbon Reduction Program
- FY 2023-2024 biennium budget includes language directing the Commonwealth Transportation Board to develop a strategy for using funding from two new programs:
  - Bridge replacement, rehabilitation or construction including both state and local maintained bridges. This work will build upon already completed work by VDOT to review recommendations related to bridge asset management. Virginia is projected to receive \$107 million a year for 5 years from this program.
  - National Electric Vehicle Formula Program. The plan shall consider national designated electric charging corridors, opportunities to partner with the private sector and to be in compliance with future federal guidance. Virginia is projected to receive \$21.3 million a year for 5 years for this program.

## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, Chief Executive Officer

**DATE:** January 6, 2022

**SUBJECT:** Chief Executive Officer's Report

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**Purpose:** To inform the Northern Virginia Transportation Authority (NVTA) of items of interest not addressed in the agenda.

1. **TransAction.** The TransAction team continues to finalize the development of a travel-demand model based on the MWCOG/TPB model with some additional enhancements. In early January, consultant staff will present a final set of validation results with fine-resolution transit travel analyses to NVTA staff. Consultant staff have begun travel network coding of the projects currently included in the draft TransAction project list, in readiness for future analytical work. The team continues to finalize the trends analysis, needs assessment, and definition of scenarios for sensitivity analysis.

Following the original benchmark survey of public perceptions on transportation in 2015 and subsequent tracking surveys in 2016 and 2019, data collection for the 2021 edition of the tracking survey concluded on December 22, 2021, slightly ahead of schedule. Data analysis is underway, and preliminary findings will be available for NVTA staff review by the second half of January. The TransAction team will present the results at the February Authority meeting.

2. **Transportation Technology Strategic Plan (TTSP).** The Authority unanimously adopted the 2022 Legislative Program and 2022 Legislative Priorities during the December business meeting. This included the introduction of a new position, inspired by the TTSP, to support use of effective transportation technology. This position will be comprised of priorities relevant to each legislative year, which may change over time, in accordance with knowledge gained through implementation of the TTSP. In 2022, support for additional state resources to advance innovation, and for expansion of access to low or Zero Emissions Vehicles for the private and public sectors, as well as members of the public, will be the focus of this new position.

3. **FY2022-2027 Six Year Program.** Consultant staff are finalizing travel network coding to evaluate candidate projects for the FY2022-2027 Six Year Program. These evaluations will support the calculation of Congestion Reduction Relative to Cost (CRRC) ratings. In parallel, consultant staff are finalizing travel model inputs for another component of Six Year Program evaluation – Long Term Benefit analysis.
4. **NoVA Gateway Dashboard/Program Information Monitoring and Management System (PIMMS).** During the November – December 2021 period, the NoVA Gateway Dashboard was updated with a number of enhancements, as a part of PIMMS Phase 4 development efforts. NVTa staff presented these new features and functions via a live demonstration to Authority Members during its December 2021 meeting. New features include a search filter to display approved projects that have not yet started; incorporation of other funding sources on the funding pie chart; and a list of projects meeting user-defined search criteria.

In the upcoming months, NVTa staff will coordinate development efforts for remaining Phase 4 tasks, including automation of the process to create financial cash flow analyses reports; new access control features for project sponsors; and enhanced control of the Dashboard map feature. Jurisdiction and agency staff will continue to benefit from the system's automated features to report cost/schedule changes, submit invoices for reimbursements, and submit project status information.

5. **Annual Northern Virginia Joint Transportation Meeting.** The public was invited to a joint virtual meeting on Wednesday, Dec. 15th with representatives from the Northern Virginia Transportation Authority, Commonwealth Transportation Board, Virginia Department of Transportation, Virginia Department of Rail and Public Transportation, Office of Intermodal Planning and Investment, Northern Virginia Transportation Commission and Virginia Railway Express, to learn more about the regional collaboration required to keep travelers in Northern Virginia moving. Nearly 100 people attended this year's virtual event.

Following agency presentations, two elected officials, including City of Falls Church Council Member and Authority Vice-Chair, David Snyder, and Prince William County Occoquan District Supervisor Kenny Boddie, and 14 NoVA residents, provided live public comment. All written submissions, and those submitted via voicemail, were due on January 7, 2022.

Common themes during the public comment portion of the program, included climate change and addressing greenhouse gases; electrification of infrastructure; support for transit including Bus Rapid Transit; bike and pedestrian facilities/infrastructure offering safer commutes; and reduction of single occupancy vehicles.

6. **Post-Election Legislative Roundtable.** On December 8th, the Dulles Area Transportation Association (DATA) hosted a Post-Election Legislative Roundtable discussion for association

members. Panel participants included Authority Members, Senator Jennifer Boysko; Fairfax County Chairman Jeffrey C. McKay; and Prince William County Chair Ann B. Wheeler, as well as Matthew Letourneau, Dulles District Supervisor, Loudoun County Board of Supervisors.

The timely discussion on transportation issues and projects impacting the region was moderated by Adam Tuss, NBC4 anchor and transportation reporter. Everything from the importance of transit and multimodal solutions in place to help people get to their homes faster, Silver Line Phase II, pedestrian/bicyclist safety, electrification of infrastructure, restoration of funds to the Authority, and the importance of regional collaboration to keep NoVA moving, were discussed.

**NVTA Standing Committee Meetings:**

- **Governance and Personnel Committee:** The next meeting of the NVTA Governance and Personnel Committee is scheduled for Thursday, January 13, 2022, at 5:00pm.
- **Finance Committee:** The NVTA Finance Committee is scheduled to meet next on January 20, 2022, at 1:00pm.
- **Planning and Programming Committee:** The NVTA Planning and Programming Committee's next meeting is TBD.

**NVTA Statutory Committee Meetings:**

- **Technical Advisory Committee:** The NVTA Technical Advisory Committee's next meeting is TBD.
- **Planning Coordination Advisory Committee:** The NVTA Planning Coordination Advisory Committee's next meeting is TBD.

**CMAQ-RSTP Transfers:**

- CMAQ and RSTP Transfers requested since the last Chief Executive Officer's report are presented in Attachment A.

**Regional Projects Status Report:**

- Please note the updated Regional Projects Status Report (Attachment B), which provides a narrative update for each project and the amount of project reimbursements requested and processed to date.

**Link to the Projects Status Report:** <https://thenovaauthority.org/funded-projects/>

**Attachments:**

- A. CMAQ-RSTP Transfers
- B. Regional Projects Status Report



## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY M E M O R A N D U M

**TO:** Chair Phyllis J. Randall and Members  
Northern Virginia Transportation Authority

**FROM:** Monica Backmon, CEO

**SUBJECT:** Approval of Regional Surface Transportation Program (RSTP) funds for City of Falls Church

**DATE:** January 6, 2022

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- 1. Purpose.** To inform the Northern Virginia Transportation Authority (NVTa) of Regional Jurisdiction and Agency Coordinating Committee (RJACC) Approval of Regional Surface Transportation Program (RSTP) funds for City of Falls Church.
- 2. Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTa to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

The City of Falls Church requested the following transfer:

- Transfer of \$49,442 in RSTP funds from “Pedestrian Bicycle, Bridge and Traffic Calming Improvements” UPC 100411 to “Bridge Inspections” UPC 108295

The City of Falls Church is responsible for annual bridge safety inspections, as required by the Federal Highway Administration (FHWA) and Virginia Department of Transportation (VDOT) to ensure the safety of these structures. These funds allow the City to perform these annual inspections, as well as emergency inspections for extemporaneous circumstances like flooding or damages.

At its meeting on January 6, 2022, the RJACC approved this request.

**Attachment(s):** DRAFT Letter to VDOT NOVA District Administrator Lynch  
Request Letter from City of Falls Church

**Coordination:** Regional Jurisdiction and Agency Coordinating Committee



## Northern Virginia Transportation Authority

*The Authority for Transportation in Northern Virginia*

January 13, 2022

Mr. John Lynch  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Regional Surface Transportation Program (RSTP) funds for City of Falls Church

Dear Mr. Lynch:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

The City of Falls Church requested the following transfer:

- Transfer of \$49,442 in RSTP funds from "Pedestrian Bicycle, Bridge and Traffic Calming Improvements" UPC 100411 to "Bridge Inspections" UPC 108295

The City of Falls Church is responsible for annual bridge safety inspections, as required by the Federal Highway Administration (FHWA) and Virginia Department of Transportation (VDOT) to ensure the safety of these structures. These funds allow the City to perform these annual inspections, as well as emergency inspections for extemporaneous circumstances like flooding or damages.

The RJACC approved the request on January 6, 2022, and the NVTA was informed at their January 13, 2022, meeting. The NVTA has not objected to these reallocations.

Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall  
Chair

cc: Monica Backmon, CEO, NVTA  
Cindy Mester, Deputy City Manager, City of Falls Church  
Caitlin Sobsey, Grants Manager, City of Falls Church



January 4, 2022

Richard Roisman  
Regional Jurisdiction and Agency Coordinating Committee  
Northern Virginia Transportation Authority  
3060 Williams Drive, Suite 200  
Fairfax, Virginia 22031

Dear Mr. Roisman:

The City of Falls Church requests the approval of the Northern Virginia Transportation Authority to make the following transfers of Regional Surface Transportation Program (RSTP) Funding:

Transfer of \$440,000 in RSTP funds from “Pedestrian, Bicycle, Bridge and Traffic Calming Improvements” UPC 100411 to “Broad Street Multimodal” UPC 111483

Transfer of \$49,442 in RSTP funds from “Pedestrian, Bicycle, Bridge and Traffic Calming Improvements” UPC 100411 to “Bridge Inspections” UPC 108295

Broad Street Multimodal is an active project currently in the Preliminary Engineering phase. The cost estimate increased during design due to escalating construction costs and because the original project scope was written in 2017. The transfer of RSTP funds will provide the project authorization to advance through the PE and RW phases, and provide additional funds for the construction budget.

The City of Falls Church is responsible for annual bridge safety inspections, as required by the Federal Highway Administration (FHWA) and Virginia Department of Transportation (VDOT) to ensure the safety of these structures. These funds allow the City to perform these annual inspections, as well as emergency inspections for extemporaneous circumstances like flooding or damages.

If you have any questions, please contact me at 703-298-5100 or [csobsey@fallschurchva.gov](mailto:csobsey@fallschurchva.gov).

Sincerely,

Caitlin Sobsey  
Grants Manager

CC: Cindy Mester, Deputy City Manager

Melissa Ryman, Deputy Director of Finance  
Zak Bradley, Director of Public Works  
Kerri Oddenino, Senior Planner  
Paul Stoddard, Director of Planning

**CMAQ/RSTP Transfer Request Form**  
(One Sheet Needed Per Donor Project)

**Attachment**

Date: 1/4/2022

Name of Jurisdiction/Agency Requesting: City of Falls Church

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$ 489,442.00

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
100411	Pedestrian, Bicycle, Bridge and Traffic Calming Improvements	RSTP	Y		\$440,000.00	111483	Broad Street Multimodal	N					
		RSTP	Y		\$49,442.00	108295	Bridge Inspections	Y					

TOTAL OF TRANSFER \$489,442.00

Attach Signed Request of Transfer Letter



**NVTA Funding Program Project Status**  
Summary Report

# Attachment B

As of January 3, 2022.		
NVTA's Regional Fund Program FY2014 - FY2025		Upcoming Public Information Meeting(s):
Total Revenue Allocated	\$2,491,195,952	<b>1. Loudoun County:</b> Belmont Ridge Road Widening (Truro Parish Dr to Croson Ln); ground-breaking ceremony on January 27, 2022, at 11:45 a.m. (in-person event).  <b>NOTE:</b> For latest information on project events, please refer to the "Events and Meetings" section on our home page - <a href="https://thenovaauthority.org/">https://thenovaauthority.org/</a> For full status information, please check NVTA web page on regional fund projects - <a href="https://thenovaauthority.org/funded-projects/">https://thenovaauthority.org/funded-projects/</a>
Total Amount Reimbursed	\$612,783,032	
Total Number of Individual Projects	106	
SPAs	142	
Currently Active	64	
Completed	52	
Not Yet Executed	26	
Substantive Status Updates (during November 2021 - December 2021)**		
Project Title (program year)	Updated Status	% Reimbursed
<b>Arlington County</b>		
Pentagon City Multimodal Connections and Transitway Extension (FY2018-23)	Transitway segment I construction award approved by county board in November 2021.	0.0%
Crystal City Streets (FY2017)	12th St. - Construction contract award approved by County Board; construction starts in Spring 2022.	24.0%
<b>Fairfax County</b>		
Rolling Road Widening - Old Keene Mill Road to Franconia Springfield Parkway (FY2015-16/FY2018-23/FY2020-25)	Phase I construction started in February, 2021; completed in November 2021.	FY2015-16: 75.0% FY2018: 0.0%
<b>Loudoun County</b>		
Evergreen Mills Road Intersection Realignment – Watson Road and Reservoir Road (FY2018-23)	Final geotechnical field work was completed. A pre-utility field inspection meeting was scheduled for December 2021.	3.8%
Extend Shellhorn Road: Loudoun County Parkway (Route 607) to Randolph Drive (Route 1072) (FY2018-23)	Signal warrant analysis was approved by VDOT on October 15, 2021. Plat development has initiated.	56.9%
<b>Prince William County</b>		
Construct Interchange at Route 234 and Brentsville Road (FY2018-23)	Design public hearing was held on December 8, 2021 and public comment period ended on December 18, 2021.	3.3%
Route 28 Corridor Roadway Improvements - East of 234 (Manassas Bypass) (FY2015-16/FY2018-23)	Notice to proceed was issued on November 8, 2021, to start final design phase. A project kick off meeting was held on November 23, 2021.	FY2015-16: 78.4% FY2018-23: 0%
Construct Interchange at Prince William Parkway and University Blvd (FY2018-23)	Final plans have been submitted to VDOT for approval. Utility relocation will be completed early 2022.	8.1%
<b>Town of Leesburg</b>		
Route 7 (East Market Street)/Battlefield Parkway Interchange (FY2015-16/FY2017/FY2018-23)	All construction tasks completed on November 18, 2021. Staging area clean up and other activities associated with project closeout are taking place.	FY2015-16: 100.0% FY2017: 100.0%
<b>VRE</b>		
VRE Crystal City Station Improvements (FY2015-16/FY2018-23/FY2020-25)	FTA determination on CE was received on December 9, 2021 (Class II Categorical Exclusion). 60% final design phase to commence in Q1 of 2022.	FY2015-16: 100.0%
Manassas Park Station Parking Expansion (FY2015-16/FY2017)	Site plan review submission made to City of Manassas Park on December 14, 2021.	FY2015-16: 100.0%

\*\*Substantive changes: SPA appendices A/B, Project administration, Start/completion of phases, Groundbreaking/ribbon-cutting ceremonies, Public information meetings, Major engineering progress.