

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**M E M O R A N D U M**

**TO:** Chairman Martin E. Nohe and Members  
Northern Virginia Transportation Authority

**FROM:** Pierre Holloman, Vice-Chairman, Regional Jurisdiction and Agency Coordination Committee

**SUBJECT:** Approval of the Reallocation of Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funds for the Town of Vienna, the Town of Leesburg, the City of Alexandria, and Prince William County

**DATE:** March 1, 2016

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1. **Purpose.** To inform the Authority of Regional Jurisdiction and Agency Coordinating Committee (RJACC) recommended approval of CMAQ and RSTP Reallocation Requests for the Town of Vienna, the Town of Leesburg, the City of Alexandria, and Prince William County.
2. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTa to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On February 5, 2016, the Town of Vienna requested the following reallocation:

- Transfer \$1,917 in CMAQ funds from UPC 104907 (Walk to Downtown – Beulah Road Phase I) to UPC 105520 (Walk to Downtown – Beulah Road Phase II)

On February 10, 2016, the Town of Leesburg requested the following reallocation:

- Transfer \$73,117 in RSTP funds from UPC 14647 (East Market Street Widening Project) to UPC 18992 (Battlefield Parkway Project)

On February 11, 2016, the City of Alexandria requested the following reallocation:

- Transfer \$968,265 in CMAQ funds from UPC 106563 (ITS Integration – Phase III) to UPC 103932 (ITS Integration – Phase II)

On February 19, 2016, Prince William County requested the following reallocation:

- Transfer \$1,600,000 in RSTP funds from UPC 92080 (Route 28 Widening Project Phase I) to UPC 94102 (Route 1 Widening Construction Project Phase I)

The RJACC approved these requests on February 25, 2016.

**Attachment(s):** DRAFT Letter to VDOT NOVA District Administrator Cuervo  
Requests from the Town of Vienna, the Town of Leesburg, the City of Alexandria, and Prince  
William County

**Coordination:** NVTa Executive Director and the Regional Jurisdiction and Agency  
Coordinating Committee



**Northern Virginia Transportation Authority**  
*The Authority for Transportation in Northern Virginia*

March 10, 2016

Ms. Helen Cuervo  
District Administrator  
Virginia Department of Transportation  
4975 Alliance Dr. Suite 4E-342  
Fairfax, Virginia 22030

Reference: Request to Reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funds for the Town of Vienna, the Town of Leesburg, the City of Alexandria, and Prince William County.

Dear Ms. Cuervo:

On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC).

On February 5, 2016, the Town of Vienna requested the following reallocation:

- Transfer \$1,917 in CMAQ funds from UPC 104907 (Walk to Downtown – Beulah Road Phase I) to UPC 105520 (Walk to Downtown – Beulah Road Phase II)

On February 10, 2016, the Town of Leesburg requested the following reallocation:

- Transfer \$73,117 in RSTP funds from UPC 14647 (East Market Street Widening Project) to UPC 18992 (Battlefield Parkway Project)

On February 11, 2016, the City of Alexandria requested the following reallocation:

- Transfer \$968,265 in CMAQ funds from UPC 106563 (ITS Integration – Phase III) to UPC 103932 (ITS Integration – Phase II)

On February 19, 2016, Prince William County requested the following reallocation:

- Transfer \$1,600,000 in RSTP funds from UPC 92080 (Route 28 Widening Project Phase I) to UPC 94102 (Route 1 Widening Construction Project Phase I)

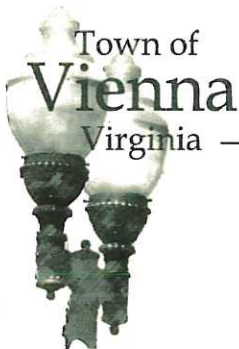
NVTA's delegation requires that the RJACC notify the NVTA of these requests. The RJACC approved these requests on February 25, 2016, and the NVTA was informed on March 10, 2016. The NVTA has not objected to these reallocations.

Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Pierre Holloman  
NVTARJACC Vice-Chairman

Cc: Martin E. Nohe, Chairman, NVTAR  
Monica Backmon, Executive Director, NVTAR  
Dennis Johnson, PE, Public Works Director, Town of Vienna  
Kaj Dentler, Town Manager, Town of Leesburg  
Yon Lambert, Director of Transportation & Environmental Services, City of Alexandria  
Thomas Blaser, Director of Transportation, Prince William County



Dennis Johnson, P.E.  
*Director*

February 5, 2016

Pierre Holloman, Principal Planner  
T&ES, City of Alexandria  
421 King Street, Suite 401  
Alexandria, Virginia 22314-3121

RE: Reallocation of CMAQ funds, UPC 104907 to UPC 105520

Dear Mr. Holloman,

The Town of Vienna requests NVTARJACC concurrence to move the remaining \$1,917 balance from UPC 104907 Walk to Downtown - Beulah Road Phase I to UPC 105520 Walk to Downtown - Beulah Road Phase II so accounting for Phase I may be closed out.

This is the second phase of the same CMAQ project therefore I do not believe a TEEM analysis is required. My contact information is 703-255-6386 or email at [djohnson@viennava.gov](mailto:djohnson@viennava.gov).

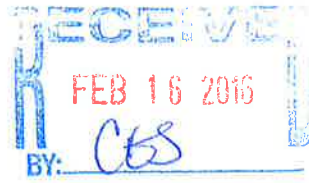
Sincerely,

Dennis Johnson, PE  
Public Works Director

Enclosure: 2-5-2016 CMAQ/RSTP Transfer Request Form

cc: Rhoderick Undan, VDOT  
Bethany Mathis, VDOT  
Anne Fortune, VDOT  
Jan Vaughan, VDOT

Attach Signed Request of Transfer Letter



KAJ H. DENTLER  
Town Manager

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25 West Market Street ■ Leesburg, Virginia 20176 ■ 703-771-2700 ■ kdentler@leesburgva.gov ■ www.leesburgva.gov

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February 10, 2016

Noelle Dominguez, Chairman  
Regional Jurisdiction and Agency Coordinating Committee  
Northern Virginia Transportation Authority  
3040 Williams Drive  
Fairfax, VA 22031

RE: Request to Transfer RSTP Funds

Dear Chairman Dominguez:

The Town of Leesburg requests the approval of the Regional Jurisdiction and Agency Coordinating Committee (RJACC) for the transfer of residual Regional Surface Transportation Program (RSTP) funds.

The request is to transfer \$73,117 in residual (RSTP) Fiscal Year 2005 funds from the East Market Street (Route 7 Business) Widening Project (UPC 14647) to the Battlefield Parkway Project (UPC 18992). The Town is proposing that we swap these funds between the two Leesburg projects to be able to close out UPC 14647 and to utilize the remaining Fiscal Year 2005 RSTP funding. I have attached NVTA's transfer request form. The Battlefield Parkway Project already has RSTP funds; therefore; only NVTA RJACC approval is needed.

If you have any questions or comments regarding this request, please contact Calvin Grow, at 703-771-2791.

Sincerely,

A handwritten signature in blue ink, appearing to be "KJD", written over a horizontal line.

Kaj H. Dentler  
Town Manager

Attachment

c: Renée M. LaFollette, P.E., Director of Public Works and Capital Projects  
Thomas H. Brandon, Capital Projects Manager  
Calvin K. Grow, Transportation Engineer  
Jan Vaughn, Programming Manager, VDOT

**Attach Signed Request of Transfer Letter**





DEPARTMENT OF TRANSPORTATION  
AND ENVIRONMENTAL SERVICES

Room 4100 - City Hall  
Alexandria, Virginia 22313  
703-746-4025  
alexandriava.gov

February 11, 2016

Pierre Holloman, Vice Chairperson  
Regional Jurisdiction and Agency Coordinating Committee (RJACC)  
Northern Virginia Transportation Authority (NVTa)  
3040 Williams Drive, Suite 200  
Fairfax, Virginia 22031

Reference: Request to Reallocate Congestion Mitigation and Air Quality (CMAQ) Funds for the City of Alexandria

Dear Mr. Holloman,

The City of Alexandria requests the NVTa RJACC's and Authority's concurrence to reallocate \$968,265 from UPC #106563 ITS INTEGRATION – PHASE III to UPC #103932 ITS INTEGRATION – PHASE II. This reallocation will allow the City of Alexandria to proceed with the award of the current low bid to implement Phase II of the City's integration project. Additional funds are being reallocated to cover the deviation between the budgeted funds for Phase II and the current industry cost to execute this phase of the project.

Thank you for your assistance in this matter. Please feel free to contact Carrie Sanders, Acting Deputy Director of Transportation & Environmental Services; at 703.746.4088 should you have further questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Yon Lambert", is written over the printed name.

Yon Lambert  
Director

Transportation & Environmental Services

CC: Carrie Sanders, Acting Deputy Director, Transportation & Environmental Services  
Mitchell Bernstein, P.E., Acting Director, Department of Project Implementation

CMAQ/RSTP Transfer Request Form  
(One Sheet Needed Per Donor Project)

Date: 11-Feb-16

Name of Jurisdiction/Agency Requesting: City of Alexandria

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$2,550,000.00

From (Donor):					To (Recipient):								
UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No. Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
106563	ITS INTEGRATION - PHASE III	CMAQ	Y		\$968,264.54	103932	ITS INTEGRATION - PHASE II	Y					

TOTAL OF TRANSFER \$968,264.54

Attach Signed Request of Transfer Letter



## COUNTY OF PRINCE WILLIAM

5 County Complex Court, Suite 290, Prince William, Virginia 22192-9201  
(703) 792-6825 Metro (703) 631-1703 Fax (703) 792-7159

DEPARTMENT OF  
TRANSPORTATION

Thomas Blaser  
Director

February 19, 2016

Noelle Dominguez, Chairman  
Regional Jurisdiction and Agency Coordinating Committee  
3040 Williams Drive  
Fairfax, VA 22031

Dear Chairman Dominguez:

Prince William County requests the approval of the Northern Virginia Transportation Authority (NVTa) Regional Jurisdiction and Agency Coordinating Committee (RJACC) for the following transfer of residual Regional Surface Transportation Program (RSTP) funds.

The request is to transfer \$1,600,000 in residual (RSTP) FY 2016 funds from Route 28 Widening Project Phase I (UPC 92080) to the Route 1 Widening Construction Project, Phase I (UPC 94102). This transfer will alleviate a portion of the Route 1 Widening Construction Project deficit that resulted from the low bid being higher than anticipated, and will support planned project award for construction.

Both projects have RSTP funds; therefore, only NVTa RJACC approval is needed. If you have any questions or comments on this request, please contact me at (703) 792-6825.

Sincerely,

Thomas Blaser  
Director of Transportation

Noelle Dominguez, Chairman  
February 19, 2016  
Page 2

cc: Brentsville District Supervisor  
Woodbridge District Supervisor  
County Executive  
Ricardo Canizales, Transportation Planning Manager  
Claudia Llana, Prince William Preliminary Engineering Manager, VDOT  
Jan Vaughn, Programming Manager, VDOT

Attach Signed Request of Transfer Letter