

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

TO: Chair Phyllis J. Randall and Members
 Northern Virginia Transportation Authority

FROM: Monica Backmon, Executive Director

SUBJECT: Approval of Reallocation of Congestion Mitigation and Air Quality (CMAQ) funds for Town of Vienna

DATE: September 2, 2021

1. **Purpose.** To seek Northern Virginia Transportation Authority (NVTA) approval for the Reallocation of Congestion Mitigation and Air Quality (CMAQ) funds for the Town of Vienna.
2. **Suggested Motion:** *I move approval of the reallocation of \$351,800 in CMAQ funds from UPC 100489 and UPC 112482 to UPC 111471, for the Town of Vienna.*
3. **Background:** On September 11, 2008, the Authority delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, the Authority will need to approve the transfer requests for new projects before any funds can be reallocated.
 The Town of Vienna requested transfer of:
 - \$30,329 from UPC 100489 (Traffic Signal Reconstruction – a “Program UPC” not on a project) to UPC 111471 (Route 123 and Route 243 Signal Upgrades).
 - \$321,471 from UPC 112482 (Sidewalks to Metrorail – Kinsley Rd btw Fredrick & DeSale – set up as a duplicate project) to UPC 111471 (Route 123 and Route 243 Signal Upgrades).

The additional \$351,800 in CMAQ funds will help accommodate the current construction estimate deficit of \$401,114. The Town will cover the remaining \$49,314 in deficit. With this deficit addressed, UPC 111471 can proceed with the ROW process.

At its meeting on August 26, 2021, the RJACC recommended approval of the request.

Attachment(s): DRAFT Letter to VDOT NOVA District Administrator Lynch
 Request Letter from Town of Vienna

Coordination: Regional Jurisdiction and Agency Coordinating Committee



Northern Virginia Transportation Authority

The Authority for Transportation in Northern Virginia

September 9, 2021

Mr. John Lynch
District Administrator
Virginia Department of Transportation
4975 Alliance Dr. Suite 4E-342
Fairfax, Virginia 22030

Reference: Request to Reallocate Congestion Mitigation and Air Quality (CMAQ) funds for The Town of Vienna

Dear Mr. Lynch:

On September 11, 2008, the Northern Virginia Transportation Authority (NVTA) delegated the authority to approve requests to reallocate Congestion Mitigation and Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funding between projects that were previously approved by the NVTA to the Regional Jurisdiction and Agency Coordinating Committee (RJACC). However, since the receiving projects are new, the Authority needs to approve the transfer requests before any funds can be reallocated.

The Town of Vienna requested transfer of:

- \$30,329 from UPC 100489 (Traffic Signal Reconstruction – a “Program UPC” not on a project) to UPC 111471 (Route 123 and Route 243 Signal Upgrades).
- \$321,471 from UPC 112482 (Sidewalks to Metrorail – Kinsley Rd btw Fredrick & DeSale – set up as a duplicate project) to UPC 111471 (Route 123 and Route 243 Signal Upgrades).

The additional \$351,800 in CMAQ funds will help accommodate the current construction estimate deficit of \$401,114. The Town will cover the remaining \$49,314 in deficit. With this deficit addressed, UPC 111471 can proceed with the ROW process.

On September 9, 2021, the Authority approved the requests noted above. Please take the necessary steps to reallocate these funds in the Transportation Improvement Program and the State Transportation Improvement Program. Thank you very much.

Sincerely,

Phyllis J. Randall
Chair

cc: Monica Backmon, Executive Director, NVTA
Michael Gallagher, Director, Public Works, Town of Vienna
Andrew Jinks, Transportation Engineer, Town of Vienna



August 24, 2021

Ms. Noelle Dominguez, Chair
Regional Jurisdiction and Agency Coordinating Committee (RJACC)
Northern Virginia Transportation Authority
3040 Williams Drive, Suite 200
Fairfax, VA 22031

RE: Reallocation of CMAQ funds, UPC 112482 & UPC 100489 to UPC 111471

Dear Ms. Dominguez,

The Town of Vienna requests RJACC approval of the following transfer of Congestion Mitigation and Air Quality (CMAQ) Funds:

- \$30,329 from UPC 100489 (Traffic Signal Reconstruction – a “Program UPC” not on a project) to UPC 111471 (Route 123 and Route 243 Signal Upgrades).
- \$321,471 from UPC 112482 (Sidewalks to Metrorail – Kinsley Rd btw Fredrick & DeSale – set up as a duplicate project) to UPC 111471 (Route 123 and Route 243 Signal Upgrades).

The additional \$351,800 in CMAQ funds will help accommodate the current construction estimate deficit of \$401,114. The Town will cover the remaining \$49,314 in deficit. With this deficit addressed, UPC 111471 can proceed with the ROW process.

Please note that the recipient project, UPC 111471, was not previously approved by the Authority and so The Town of Vienna also requests the RJACC recommend approval from the Authority (September meeting).



TOWN OF
VIENNA
Public Works

My contact information is 703-255-6381 or email at andrew.jinks@viennava.gov .

Sincerely,

Andrew Jinks, PE
Transportation Engineer - Town of Vienna

Enclosure(s): CMAQ RSTP Transfer Request forms

cc: Mike Gallagher, TOV
 Marion Serfass, TOV
 Saif-ur Qargha, VDOT
 Carol Sinclair, VDOT
 Nassre Obeed, VDOT

CMAQ/RSTP Transfer Request Form
(One Sheet Needed Per Donor Project)

Attachment.

Date: 7/28/2021

Name of Jurisdiction/Agency Requesting: Town of Vienna

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$30,329

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVTA	If Yes, Year Approved	JACC Approval (NVTA)	Authority Approval (NVTA)	Funds Verified (VDOT)	Completed (VDOT)
100489	TRAFFIC SIGNAL RECONSTRUCTION	CMAQ	Y		\$30,329.00	111471	ROUTE 123 AND ROUTE 243 SIGNAL UPGRADES	N					

TOTAL OF TRANSFER

\$30,329.00

Attach Signed Request of Transfer Letter

CMAQ/RSTP Transfer Request Form

(One Sheet Needed Per Donor Project)

Date: 7/28/2021

Name of Jurisdiction/Agency Requesting: Town of Vienna

Current Balance of CMAQ/RSTP Funds Currently Allocated to Donor Project (Prior to this Transfer): \$321,471

From (Donor):

To (Recipient):

UPC	Project Description	Type of Funds	Transfer from Previous Fiscal Years	If No, Year Requested	Transfer Amount	UPC	Project Description	Previously Approved by NVT	If Yes, Year Approved	JACC Approval (NVT)	Authority Approval (NVT)	Funds Verified (VDOT)	Completed (VDOT)
112482	SIDEWALKS TO METRORAIL - KINSLEY RD BTW FREDERICK & DESALE	CMAQ	Y		\$321,471.00	111471	ROUTE 123 AND ROUTE 243 SIGNAL UPGRADES	N					

TOTAL OF TRANSFER

\$321,471.00

Attach Signed Request of Transfer Letter