

## NVTA TransAction Update and Six Year Program Updates

RFP No. 2026-01

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### RFP Questions

RFP Section	Page	Format	Question	NVTA Response
5. Submission of Proposal and Protection of Proprietary Information	6	Email	Please confirm that responses to this RFP should be submitted electronically via email, and no hard-copy delivery is required. Page 6 indicates submission to an email address, but page 7 includes the location address.	Electronic submission is sufficient. In addition, if a firm wants to submit hard copy, it must be delivered at the NVTA offices before the deadline.
15. Proposal Evaluation	12	Email	The table detailing the Selection Criteria and Weighing shows Proposed Technical Approach [50 points] as a separate row from Proposed Approach to Public Engagement/Communications [20 points], and Project Understanding/Management [5 points]. Above in Section 14., those three elements are required under the Item D Technical Approach and within the 30-page maximum. Can NVTA confirm that all of these three elements are to be included within the 30 pages allotted for the Technical Approach?	Yes, all items (project understanding, technical approach, public engagement/communications, in-house modeling and management plan are all required in the allotted 30 pages. Project staffing, resumes, and firm experience can be additional.
Section C. SCOPE OF WORK	25, 51	Email	Please confirm that since the perception survey will be completed every two years for the duration of the contract that we should assume the completion of three surveys under Task 2.5. Also, please confirm whether the Perception	Yes, plan for three perception surveys. Perception Survey noted under BRT section could be the same as Task 2.5 with BRT-related questions built into

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			Survey under BRT Task 2.6 is intended to be a separate survey from the Perception Survey under Task 2.5, or whether the BRT questions are intended to be integrated into one of the Task 2.5 surveys.	the survey.
Task 4	29-31	Email	Could you outline the enhancements you have made to the COG/TPB Cube Version 2.4 model?	<p>Key enhancements include:</p> <ul style="list-style-type: none"> <li>a. Enhance Mode Choice model with TNC and CAV.</li> <li>b. Integrate dynamic traffic assignment with DTALite.</li> <li>c. Operate the entire model workflow from a GUI.</li> <li>d. Add a model result visualization Dashboard.</li> </ul>
Task 4.1	29-30	Email	Task 4.1 suggests updating a user's manual. Can the existing user's manual be made available?	Yes, we will provide the existing user's manual.
Section D. PAYMENT TO CONSULTANT	56	Email	The RFP indicates that "NVTA will retain a 10% contingency from each invoice submitted. Payment for amounts withheld shall be made at the end of the project within 45 days of receipt and acceptance of all products by NVTA." Given the anticipated six-year period of performance of the contract, this seems to be an unduly long period of time to hold retainage. Would NVTA consider eliminating this retainage statement from the RFP, or confirm that the consultant may request payment for the retainage amount at completion of key milestone	Dependent on actual performance, a request for early contingency release will be reviewed on a case-by-case basis. NVTA has frequently agreed to an early release once all related deliverables have been accepted.



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			points or annually?	
14. REQUIREMENTS OF THE SEPARATE TECHNICAL AND PRICE PROPOSALS  SECTION G PRICE PROPOSAL SUMMARY TABLE and Excel Cost Proposal Template	11, 76, and Excel Cost Proposal Template	Email	The MS Excel Cost Proposal Template shows that the full burden rate should be inclusive of travel costs. There is a separate line per task for "Other Direct Costs not included in Above Estimates," but on page 11, there is a statement mentioning that "Costs in the fully burdened labor rate must include all items such as professional time, travel, data processing, forms, printing, other expenses included in the proposed cost." Does this mean that offerors are to include both ODCs and travel into the full burden rate? Or is travel to be included in the full burden rate and ODCs to be entered in the "Other Direct Costs not included in Above Estimates" line item?	The Other Direct Costs category is to be used for non-personnel related costs such printing. The full burden rate must include the cost for the categories listed on page 11.
SECTION G PRICE PROPOSAL SUMMARY TABLE and Excel Cost Proposal Template	76, and Excel Cost Proposal Template	Email	In the Excel Cost Proposal Template titled "NVTA_RFP_2026-01_Price_Proposal," are offerors allowed to include tabs to provide a breakdown of the summary by each individual year rather than one tab with the summary of the entire 6-year period of performance?	NVTA only reviews the summary costs broken out by task for the full multi-year contract. It is not necessary to breakout the costs per year,
TYPE OF CONTRACT	2	Email	The RFP references a "Cost Reimbursement, subject to maximum" contract type, but also includes elements such as milestone-based payments and a price proposal summary table that could be interpreted as firm fixed price or time & materials. Please confirm the contract type for this RFP.	This RFP is a cost reimbursement, subject to maximum contract type. The milestone based payments are offered in consideration of the six year time horizon and the timing potential for overlapping tasks. Milestone based payments also allow



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				the NVTA and consultant business operations to monitor the financial progress of the contract.
Excel Cost Proposal Template		Email	In the Excel Cost Proposal Template titled "NVTA_RFP_2026-01_Price_Proposal," there is a column for Role/Group. What is the definition of group, and is there a list of all the groups that can be provided? Or is the role sufficient?	Role is sufficient.
Excel Cost Proposal Template		Email	Could NVTA provide an estimated budget or budget range for the overall scope of work?	The budget for this project is \$4.5 million. Be aware the budget for this project comes from a separately designated accounting fund which must reimburse an operating budget fund for other internal expenses. This amount also includes contingencies.
Task 2.5	25	Email	Task 2.5 requires 1000 responses from the perception survey. Can you confirm that is required, even though previous iterations have only included 600 responses?	If you think 600 is sufficient, provide rationale.
Task 2.5	25	Email	Can you confirm that we should assume a total of 3 waves of the perception survey will be conducted over the course of this contract? Including the perception survey mentioned in Task 2.6 of the BRT 2.0 scope?	Yes, 3 waves, including the one mentioned in BRT 2.0
Task 2.6	26	Email	Related to engagement activities: should the consultant budget for	Yes, the consultant should budget for



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			small giveaways, or will NVTA provide?	the giveaways.
Task 4.1	29	Email	Can you confirm the number of interim years required for the Task 4.1 analysis? Will 2030 or 2040 be selected, or will both be required?	Horizon year will be 2050 and one interim year (assumed to be 2040 though we may decide to go with another year).
Task 7.1	35	Email	Could you explain the logic behind introducing a separate “sketch planning” tool for scenario analysis in Task 7.1? What outputs does NVTA want to get out of the Task 7.1 analysis?	In the past, TransAction used 3-5 specific scenarios for testing using the travel demand model tools. We would like to explore a larger universe of scenarios but at a lower level of effort and data needs. This may be used to define the five or so scenarios to be tested with the model.
Task 9.1	38-39	Email	Can you please specify which documents need to be translated in Task 9.1?	Standalone high quality Executive Summary and Standalone summary brochure
Tasks 10.4 and 10.6	41-42	Email	Can you explain the difference between task 10.4 and 10.6? They both seem to be calculating performance measures for candidate projects.	10.4 refers to the congestion reduction relative to cost (CRRC) rating and 10.6 refers to TransAction Rating. The model runs could be the same.
General	N/A	Email	How should we submit contract exceptions?	Contract exception requests should be submitted as part of the Consultant’s Letter of Proposal (RFP page 9 Item14-C).



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				Exceptions to specific tasks should be noted in the corresponding Technical Approach phase (14-D)
14. Requirements of Separate Technical and Price Proposal	11	Email	The RFP indicates that labor rates must be inclusive of all costs including printing. Can NVTA confirm that we are able to specifically budget for certain direct printing costs, especially the significant print runs of final deliverables required in Task 9?	Yes, proposals need to clearly note estimated printing costs and should note how printing costs will greatly vary depending on the medium (flyer, plan document, maps, etc.) and quantity. Note that in addition to the summary documents noted above, hundreds of flyers and handouts will need to be printed for public engagement.
SECTION G: PRICE PROPOSAL SUMMARY TABLE	76, and Excel Cost Proposal Template	Email	Price proposal- what tables need to be included beyond the price summary table (for which the excel version is provided)? The price proposal section in the appendix says that this table is not a substitution for a full price proposal. The Price Proposal section on page 11 says that we need other tables, but does not reference how those tables are structured.	NVTA specifies for the format listed in Section G for comparability purposes. NVTA does not specify a format for the remaining required price proposal information listed on page 11 of the RFP.
Additional Task: BRT Action Plan 2.0	47-55	Email	Does the “additional task” (BRT 2.0) need to fit within the budget allocated for TransAction?	Yes.
AWARD OF THE CONTRACT	7	Pre-Proposal Conference	On the evaluation of the proposals, you have the 100-point scale. Can you explain how scoring will work between the written proposal and the interview?	The selection committee can make as many rounds of scores on the technical proposal as they



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				want, including after the interviews.
General	N/A	Pre-Proposal Conference	In the presentation you mentioned that there were scenario planning tools that were well received. What were the tools?	We didn't specify a tool. The scenario evaluation was received well. The way we looked at sensitivity and the results of the analysis were well received.
	N/A	Pre-Proposal Conference	On the question of contract exceptions, when and how should we submit those exceptions?	Contract exception requests should be submitted as part of the Consultant's Letter of Proposal (RFP page 9 Item14-C). If there are specific changes in tasks, mention those changes in the proposal.
	N/A	Pre-Proposal Conference	Will the sign-in sheet be shared?	Yes, we will post it on our website.
	N/A	Pre-Proposal Conference	Are there any tools or approaches that you are against using? Example: generative AI.	We are not opposed to anything.
Task 2	24	Pre-Proposal Conference	For public engagement, is there an appetite for interactive models where a user could engage with a dynamic platform.	We always look for innovation. There are traditional and new ways of public engagement. We are open to all types of engagement.
General	N/A	Pre-Proposal Conference	Is this a digital only submittal?	You must submit a digital proposal. Printed version is optional.
Task 7.2	36	Pre-Proposal Conference	In 7.2, there is a sketch planning tool mentioned. Is there a desire to find one tool or multiple tools?	It could be one tool or a combination of tools.

