



SUMMARY MINUTES

Thursday, September 12, 2024
7PM, EST.

2600 Park Tower Drive, First Floor Conference Room
Vienna, VA 22180

This meeting was conducted in person and livestreamed via [NVTA's YouTube Channel](#)

1. **Call to Order** Chair Randall
 - ✓ Vice Chair Snyder called the meeting to order at 7:08 p.m.

2. **Roll Call** Ms. Henderson, Board Secretary
 - ✓ **Membership: Attendees** Vice Chair David Snyder, Chairman Jeffrey McKay, Supervisor Michael Turner (designee for Chair Randall), Chair Deshundra Jefferson, Board Member Takis Karantonis (designee for Board Member Matthew de Ferranti), Mayor Justin Wilson, Mayor Michelle Davis-Younger (Remote - personal), Mayor Jeanette Rishell, Mayor Catherine Read, Senator Jennifer Boysko, Mr. William Cuttler and Mr. Todd Horsley. **Non-Attendees:** Delegate Karrie Delaney, Mr. DJ Gribbin, and Mayor Olem.
 - ✓ **Staff Attendees:** Chief Executive Officer Monica Backmon; Chief Financial Officer Michael Longhi; Principal, Transportation Planning and Programming Keith Jasper; Deputy Chief Financial Officer Peggy Teal; Senior Manager, Transportation Planning and Programming Dr. Sree Nampoothiri; Communications and Public Affairs Manager Abigail Hillerich Planning Analytics Manager Harun Rashid; Regional Transportation Planners Griffin Frank and Alyssa Beyers; Project Delivery/Grants Manager Amanda Sink; Executive Assistant to the CEO Quinn Haley, Senior Accountant Adnan Malik; Debt and Investment Manager Dev Priya Sen; Accounting Associate Margaret Duker and Board Secretary Lee Ann Henderson.
 - ✓ **Council of Counsel Attendees:** Mr. Daniel Robinson-Fairfax County, Ms. Christina Zechman Brown-City of Alexandria, and Ms. MinhChau Corr-Arlington County (Remote – Personal).
 - ✓ **Other Attendees:** Tracy Baynard-McGuire Woods, LLC.

Members of the public, jurisdiction and agency staff were in person and were able to watch the meeting livestreamed via [NVTA's YouTube Channel](#).

ACTION ITEMS

3. **Approval of July 11, 2024, Summary Meeting Minutes** Chair Randall
 - ✓ On a motion by Mayor Wilson, seconded by Chairman McKay, the Summary Minutes of the July 11, 2024, Meeting were approved with Board Member Karantonis abstaining.

4. **Approval of Electronic Meeting Policy Update** Mr. Longhi, Chief Financial Officer

- ✓ Mr. Longhi stated that this item is being brought because of updates made to the State Code by the General Assembly.
- ✓ Mr. Longhi highlighted some of the changes which included, but were not limited to, changes to the maximum number of remote meetings that can be attended by an individual in a calendar year, annual re-adoption of the Electronic Meeting Policy, and the ability of a disabled member to participate remotely or a member to participate remotely while acting as a caregiver to a family member with a disability and have it count towards the quorum as if the individual was physically present, as well as failure of audio/visual connection during remote participation to count as a participant's leaving the meeting.
- ✓ Mr. Minchew made a motion to approve the changes to Policy 26 – Electronic Participation in Meetings, as noted in the attached draft. The motion was seconded by Senator Boysko and approved unanimously.

5. Approval of Arlington County Funding Transfer Motion Clarification

Mr. Longhi, Chief Financial Officer

- ✓ Mr. Longhi stated that the motion made at the July 11, 2024, meeting needed transactional direction, noting the highlighted language would provide the needed direction for staff.
- ✓ Board Member Karantonis made a motion to approve the Funding Transfer Motion Clarification which read as “Transfer \$21.1 million from the Ballston-MU Metrorail Station West Entrance Project (Application ARL-021 in the FY2022-27 Six Year Program) to the CC2DCA Multimodal Connection Project (Application ARL-023 in the FY2024-29 Six Year Program)”. The motion was seconded by Chair Jefferson.
- ✓ Mr. Minchew expressed his concern with transferring funds from one approved transportation project to another.
- ✓ The motion was approved with all members voting Aye except for Mr. Minchew, who voted Nay.

6. Approval of Washington and Old Dominion Trail Project Withdrawal

Mr. Longhi, Chief Financial Officer

- ✓ Mr. Longhi stated that this project was initially approved in 2020 as part of the FY2020-2025 Six Year Program. He stated that NOVA Parks and Arlington County would like to withdraw the project to give them time to re-work the project. He noted that the project is currently in violation of Policy 29.
- ✓ Board Member Karantonis made a motion to approve the request of NOVA Parks to voluntarily withdraw the Arlington W&OD Trail Enhancements Project (NOV-002) and reclassify the \$650,000 approved for the project as uncommitted within the Regional Revenue Fund. The motion was seconded by Chairman McKay and approved unanimously.

7. Approval of Recommendation to Transfer Regional Surface Transportation Program (RSTP) Funding for Prince William County (University Boulevard Extension: Devlin Road to Wellington Road to Intersection Improvement at Old Bridge and Occoquan Road)

Ms. Backmon, Chief Executive Officer

- ✓ Chair Jefferson made a motion to approve recommending the reallocation of \$4,000,000 of Regional Surface Transportation Program (RSTP) Funds from UPC 118313 (University Boulevard Extension: Devlin Road to Wellington Road) to UPC 115553 (Intersection Improvement at Old Bridge and Occoquan Road). The motion was seconded by Delegate Sewell and approved unanimously.

8. Approval of Recommendation to Reallocate Regional Surface Transportation Program (RSTP) Funds for the City of Fairfax

Ms. Backmon, Chief Executive Officer

- ✓ Mayor Read made a motion to approve recommending the reallocation of \$875,051 of Regional Surface Transportation Program (RSTP) funds from UPC 112478 (Citywide Multimodal Transportation Improvements to Fair Woods Parkway) to UPC 121556 (University Drive Bike Lanes). The motion was seconded by Chairman McKay and approved unanimously.

DISCUSSION/INFORMATION ITEMS

9. Strategic Plan Update

Ms. Sink, Project Delivery/Grants Manager

- ✓ Ms. Sink gave a presentation capturing the closeout of the 2017 Five-Year Strategic Plan which was adopted on November 9, 2017, as NVTA’s first strategic plan and outlined the Vision Statement and Goals of Regional Prosperity, Mobility, Innovation, and Funding that were contained in that first strategic plan.
- ✓ Ms. Sink highlighted NVTA’s accomplishments with respect to the Goals of the 2017 Five-Year Strategic Plan.
- ✓ Ms. Sink noted that in the coming year, NVTA staff will be updating the Five-Year Strategic Plan, which is anticipated to be adopted in summer 2025.

10. Travel Trends

Mr. Rashid, Planning Analytics Manager

- ✓ Mr. Rashid reviewed pedestrian fatality data for 2023 showing that fatalities have declined in northern Virginia.
- ✓ Mr. Rashid also reviewed travel demand by day of week and time of day
 - Noting- in the second quarter of 2024, we observe the highest weekday travel demand on Fridays, only 2.4% below pre-COVID (Chart 3). In the first quarter (January to March 2024), Thursday had the highest weekday traffic volumes (Chart 4). The change in the study period is potentially due to more recreational trips in summer around long weekends.

- Noting-in the second quarter of 2024, Fairfax Connector, Metrobus, and Metrorail show upward trendlines (Chart 6). DASH ridership remains substantially higher than in 2019. In fact, the system has reported an all-time high annual ridership of 5.3 million in FY2024.

11. Chief Executive Officer's Report

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon stated that staff is working on the draft policy to deal with projects that were previously fully funded and then resubmitted for additional funding. The proposal will be vetted through the Committees in November and be brought to the Authority for consideration in December.
- ✓ Ms. Backmon reminded the Authority of the Transportation Roundtable to be held on October 9th and asked that Authority members let her know if they wish to attend.
- ✓ Ms. Backmon reminded Authority members that photographs will be taken prior to the October Authority meeting.

12. Chair's Comments

- ✓ Vice Chair Snyder thanked all the Authority members, particularly those who are members of the legislature, for their support.

13. Adjournment

- ✓ There being no further business before the Authority, Vice Chair Snyder adjourned the meeting at 7:54 PM.