

FINANCE COMMITTEE AGENDA

Thursday February 12, 2026

5:30 p.m., EST

2600 Park Tower Dr, Suite 601 Window Conference Room

Vienna, VA 22180

This meeting will be held in person and accessible via YouTube

1. Call to Order/Welcome

David Snyder, Chair

ACTION ITEMS

2. Approval of January 8, 2026 Draft Meeting Summary Minutes

David Snyder, Chair

Recommended Action: Approval of January 9, 2026, Draft Meeting Summary Minutes

3. Approval of TransAction Consultant Service Procurement

Mr. Longhi, Chief Financial Officer

Recommended Action: Recommend Authority Approval of TransAction Contract Award

DISCUSSION/INFORMATION ITEMS

4. FY2027 Local Distribution Fund Budget

Mr. Longhi, Chief Financial Officer

5. FY2027 Regional Revenue Fund

Mr. Longhi, Chief Financial Officer

6. FY2027 Operating Budget

Mr. Longhi, Chief Financial Officer

7. Monthly Investment Portfolio Report

Ms. Sen, Investment & Debt Manager

8. Monthly Revenue Report

Mr. Longhi, Chief Financial Officer

9. Monthly Operating Budget Report

Mr. Longhi, Chief Financial Officer

10. NVTA Update (Verbal Report)

Ms. Backmon, Chief Executive Officer

Closed Session
(If necessary).

11. Adjournment

David Snyder, Chair

Next Meeting:
Thursday, March 12, 2026
5:30 p.m. EST
2600 Park Tower Drive, Suite 601
Vienna, VA 22180

SUMMARY MINUTES

Thursday, January 8, 2026 – 5:30, p.m., EST
2600 Park Tower Drive, Suite 601
Vienna, VA 22180

2.

This meeting was conducted both in person and virtually as well as livestreamed

1. Call to Order

- ✓ Chair David Snyder called the meeting to order at 5:30 p.m.

Roll Call:

- ✓ **Membership Attendees:** Chair Snyder; Chair Jefferson; Mayor Davis-Younger; Supervisor Michael R. Turner (for Chair Randall)
- ✓ **Staff Attendees:** Monica Backmon (Chief Executive Officer); Michael Longhi (Chief Financial Officer); Peggy Teal (Deputy Chief Financial Officer); Dev Priya Sen (Investment & Debt Manager); Lu Han (Comptroller); Margaret Duker (Accounting Assistant); Lauren Wilber (Financial Accountant); Sree Nampoothiri (Senior Manager, Transportation Planning & Programming); Starla Couso (Manager, Transportation Planning & Programming); Abigail Hillerich (Communications & Public Affairs Manager)
- ✓ **Council of Counsels:** Christina Brown (City of Alexandria); Daniel Robinson (Fairfax County)

Members of the public, jurisdiction and agency staff were in person and were able to watch the meeting livestreamed via [NVTA's YouTube Channel](#)

Action Items

2. **Approval of October 9, 2025, Draft Meeting Summary Minutes** Chair Snyder
 - ✓ On a motion by Chair Jefferson, seconded by Mayor Davis-Younger, the Summary Meeting Minutes of October 9, 2025, were approved unanimously.
3. **Approval of 2026 Finance Committee Meeting Schedule** Chair Snyder
 - ✓ On a motion by Chair Jefferson, seconded by Mayor Davis-Younger, the 2026 Finance Committee Meeting Schedule, was approved unanimously.

Discussion/Information Items

4. **FY2027 Operating Budget Development** Mr. Longhi, CFO
 - ✓ Mr. Longhi presented the first detailed overview of the FY2027 proposed operating budget, with additional refinements to be brought back in February, at which time the committee will also review the Local Distribution (30%) and Regional Revenue Fund (70%) budgets as outlined in the staff report.
 - ✓ Mr. Longhi noted that fiscal year 2027 is projected to be challenging, and in response, the finance team developed an operating budget that draws \$389,000 less from the Regional Revenue Fund. This represents a 7% decrease from the

prior year. The Regional Revenue Fund continues to fully support the operating budget. Even with the proposed addition of the communications position the transfer will still be \$187,000 or 3.5% less in FY2027 compared to FY2026.

A. Base Budget Escalations:

- 5% cap on performance and cost of living based salary increases, subject to alignment with member jurisdiction budgets. Benefit costs reflect actual required rates, including VRS contributions and state health insurance premiums.
- Professional Services increases include \$21,440 for Public Outreach to support an independent FY2027 economic impact study of Authority funded projects, including analysis of Core Values. Other professional service changes reflect contractual adjustments.
- Technology, communications, and office lease costs reflect contractually required increases, with certain items (such as web development funding) being carryover funds, not new expenditures. Lease-related transactions will be reconciled and reported to the Finance Committee upon completion.
- Professional outreach costs reflect increased regional and national engagement by the CEO and senior staff.

B. New initiative - Communication Position:

- Staff proposes adding a full-time Communications position to the FY27 operating budget, previously approved by the Finance Committee and deferred from FY2026.
 - The Authority's TransAction, Six Year Program Update and other large contracts are budgeted in the Regional Revenue Fund. Funding for the Operational Budget is transferred from the Regional Revenue Fund to the Operating Fund.
 - The Authority's large consulting contracts have significant communication and public engagement components. This initiative proposes less reliance on paid contractors for production oversight and creative tasks.
 - This position is largely paid for through contract savings and other insourcing opportunities, while providing an additional 1,260 hours to provide excellent communications material to inform the public of the critical projects funded by the Authority and while also increasing the level of productivity for the communications team.
- ✓ Mayor Davis-Younger asked whether the proposed Communications position could be filled in-house or would require an external hire. Mr. Longhi explained that it would need to be an external hire because this is a newly created position.
 - ✓ Chair Jefferson expressed support for the proposed full-time communication position, noting that bringing it in-house would provide additional hours, cost savings, and greater flexibility for the existing two-person team, which is smaller than most peers. Mr. Longhi explained that the position is cost-neutral, adding approximately 1,200 hours of communications work while improving oversight and reducing contractor time and costs, particularly for large contracts like the TransAction contract.
 - ✓ Mr. Longhi noted that without the position in FY2027 the cost of the TransAction contract can expect to be increased.

- ✓ Chair Synder raised a question about the proposed 5% salary increase. Mr. Longhi explained that figures are primarily performance based, including cost of living and merit adjustments, and that they will survey member jurisdictions once their budgets are finalized to ensure alignment; the 5% is a budget placeholder and may be adjusted if necessary.

5. Monthly Investment Portfolio Report

Ms. Sen, Investment & Debt Manager

- ✓ Ms. Sen and Mr. Longhi presented the Authority's investment portfolio, which is yielding 4.48%, outperforming benchmarks and generating enough returns to cover the entire annual operating budget for the year, in one month, plus \$2 million.

6. Monthly Revenue Report

Mr. Longhi, CFO

- ✓ Mr. Longhi provided an overview of sales tax chart. Sales tax revenue shows signs of recovery, though still slightly behind by a few percentage points, with data lagging by two months and not yet reflecting holiday season.
- ✓ Mr. Longhi provided an overview of Grantors Tax chart. Grantors Tax revenue is climbing, driven mainly by increased transaction volume.
- ✓ Chair Synder raised a question about the negative balance of total revenue compared to its annual budget. Mr. Longhi noted that the negative 19% in the Interstate Operations Enhancement program is expected to persist for the rest of the year, but the Sales Tax is recovering, and Grantors Tax is performing 27% above annualized expectations. Once the seasonal fluctuations are accounted for, the Authority is expected to end the year with a small positive variance.
- ✓ Mr. Longhi reminded the committee that the fiscal year is only partially complete, with the December numbers reflecting data from two months prior.

7. Monthly Operating Budget Report

Mr. Longhi, CFO

- ✓ Mr. Longhi presented FY2026 operating budget. As of November 2026, 37% of the budget was spent at 42% through the fiscal year. All expense categories remained within the approved budget.

8. NVTa Update (Verbal Report)

Ms. Backmon, CEO

- ✓ Ms. Backmon expressed her appreciation for the efforts of all staff.

CLOSED SESSION

9. TransAction Closed Session

Mr. Longhi, CFO

Motions to Convene Closed Meeting

- ✓ At 5:46 p.m., Chair Snyder read a Motion for the Finance Committee of the Northern Virginia Transportation Authority convene a closed meeting, as authorized by Virginia Code section 2.2-3711(A)(3) and (A)(29), for the purpose of discussing potential contractual arrangements by NVTa with third parties regarding the potential contractual arrangements by NVTa with third parties regarding procurement of technical services necessary for the performance of

NVTA's statutory mission. On a motion by Chair Jefferson, seconded by Mayor Davis-Younger, the Motion was unanimously approved.

Motion to Reconvene in an Open Meeting

- ✓ At 5:56 p.m., Chair Snyder requested that the members of the Finance Committee of the Northern Virginia Transportation Authority certify: (1) that only public business matters lawfully exempted from open meeting requirements under Chapter 37, Title 2.2 of the Code of Virginia; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. On a motion by Chair Jefferson, seconded by Mayor Davis-Younger, the Motion was unanimously approved.

10. Adjournment

- ✓ Chair Snyder expressed his appreciation to the staff and the members of the Finance Committee for their ongoing support and contributions.
- ✓ Seeing no further questions, discussion, or business, Chair Snyder adjourned the meeting at 5.57 p.m.

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

3.

FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Michael Longhi, Chief Financial Officer

DATE: February 5, 2026

SUBJECT: TransAction Consultant Service – Contract Recommendation

1. **Purpose:** To seek Northern Virginia Transportation Authority (NVTa) Finance Committee recommendation of Authority approval of the TransAction Consultant Services contract award with ICF Incorporated, L.L.C.(ICF).
2. **Suggested Motion:** *I move the Finance Committee recommend Authority approval of TransAction Consultant Services contract award to ICF Incorporated, L.L.C.*
3. **Background:** The purpose of this procurement is to obtain the services of a qualified firm to update Northern Virginia’s regional multimodal transportation plan titled TransAction.
 - a. A consultant Open House was conducted on September 9, 2025, to allow potential contractors and subcontractors to discuss the upcoming procurement in an open and transparent environment for all potential competitors.
 - b. A Request for Proposals (RFP) was issued on September 15, 2025, with proposals due on October 21, 2025.
 - c. An optional, pre-proposal meeting was held on September 25, 2025, to allow potential contractors and subcontractors to ask questions about this solicitation before submitting proposals.
 - d. Notice of this open procurement was placed on the NVTa website and with the Commonwealth’s eVA procurement notice system.
 - e. Four firms submitted responsive and responsible Technical and Price Proposals eligible for consideration by the Selection Panel.
 - f. The Selection Panel consisted of regional representatives with both broad and focused expertise. The team included:
 - i. Arlington County – Richard Roisman
 - ii. City of Alexandria – Christina Alexander
 - iii. City of Manassas – Chloe Delhomme
 - iv. Fairfax County – Sara Allred
 - v. Prince William County – Meagan Landis
 - vi. VDOT – Amir Shahpar
 - vii. NVTa – Abigail Hillerich
 - viii. NVTa – Amanda Sink
 - ix. NVTa – Sree Nampoothiri (TransAction Program Manager)

- x. NVTA – Starla Couso (TransAction Project Manager)
 - g. The four proposals were evaluated first on technical merit. After a round of scoring by the Selection Panel, price proposals were released for additional evaluation to determine the ‘best value’ respondent.
 - h. One firm was dropped from consideration early, three firms were interviewed, and final negotiations focused on two firms. After further review and discussions, the Selection Panel recommended two objectives to be achieved in the technical proposals of the remaining two firms. NVTA staff were able to negotiate those objectives in both final offers.
 - i. The Selection Panel unanimously agreed to recommend ICF Incorporated, LLC (ICF) as the contract awardee.
 - j. ICF is an international firm with headquarters in Reston, Virginia. ICF has significant transportation planning experience in Northern Virginia, the Washington metro area, and statewide.
 - k. While this will be the first contract between NVTA and ICF, several subcontractors have prior NVTA and TransAction experience across major disciplines such as modeling, data driven analysis, regional bus rapid transit (BRT) initiatives and public outreach.
- 4. Award Recommendation:** NVTA staff recommend the award of the TransAction contract to ICF Incorporated, L.L.C. Factors supporting the recommendation include:
- a. The Selection Panel’s unanimous support of ICF.
 - b. Successful negotiations of enhanced features related to quality control, technical approach, and community engagement as recommended by the Selection Panel.
 - c. Successful cost negotiations.
 - d. The modelling systems and approach for the TransAction update are consistent and compatible with what is in use by NVTA, many member jurisdictions and Metropolitan Washington Council of Governments - Transportation Planning Board.
 - e. The proposed contract is within previously appropriated funding, requiring no budget action.
- 5. Next Steps:** With the Finance Committee approval, the contract award with ICF Incorporated, L.L.C., will be submitted for Authority consideration at the February 2026, meeting.

Coordination: NVTA Council of Counsels

Attachment: Contract Award Notice - Draft

February 12, 2026

Attachment

Ms. Janine Egler
ICF Incorporated, L.L.C.
1902 Reston Metro Plaza
Reston, VA 20190

Dear Ms. Janine Egler:

The Northern Virginia Transportation Authority (NVTA) has acted to authorize the award of a contract to ICF Incorporated, L.L.C.(ICF). to perform the work requested in the Authority's RFP No. 2026-01 and described in your Technical Proposal and separate Price Proposal dated October 21, 2025, with subsequent updates noted below.

The following clarifications or modifications are made to the Request for Proposal (RFP):
Pg. 61. Section 16, RIGHTS IN DATA: Add: Each party shall retain ownership of its respective pre-existing Intellectual Property.

Pg. 62. Section 19, INDEMNIFICATION: is modified as noted below:
Consultant shall not seek to hold liable NVTA, or any of its officers, agents and employees for any claims of any nature whatsoever arising out of this contract or arising out of the activities funded in whole or in part by the contract. Consultant agrees to defend the NVTA, its officers, agents, servants and employees (hereinafter individually and collectively referred to as "Indemnitees"), from all third-party suits, claims, demands, actions, or proceedings, and to the extent permissible by law, indemnify and hold harmless the Indemnitees from:
All third-party damages of liability, including reasonable costs, expenses and reasonable attorney fees, to the extent caused by any negligent, reckless or wrongful act, error, or omission or the willful misconduct of consultant or any person or organization for whom Consultant is responsible, and arising directly out of the performance of professional services under this Agreement; and
All third party liability, loss, damage, claims, demands, costs and expenses, including, in part, reasonable court costs and attorney fees, based upon any negligence (act, omission, or occurrence) of Consultant or any person or organization for whom Consultant is responsible, to the extent arising directly out of, in connection with, resulting from or caused by the performance or failure of performance of any work or services other than professional services under this Agreement, or from conditions created by Consultant's performance or non-performance of said work or services.
Consultant agrees to maintain adequate insurance to protect NVTA and its officers, agents, and employees from liability arising out of this contract.

Therefore, this letter, together with NVTA RFP 2026-01 dated September 15, 2025 as revised through October 2, 2025 and the ICF Proposal and Price Proposals dated October 21, 2025, with the ICF Best and Final Offer (inclusive of technical and cost amendments) dated December 22, 2025 provides the agreement to conduct the project under the terms and conditions specified in the RFP. This letter also constitutes your Notice to Proceed (NTP) unless advised otherwise in writing by NVTA on or prior to March 2, 2026.

This document will be routed for electronic signature to the signatories below. Please contact Mr. Longhi (NVTA CFO) with any questions. We look forward to working with ICF on this important project for the region.

Sincerely,

Monica Backmon
Chief Executive Officer

Ms. Janine Egler
Senior Contracts Administrator
ICF Incorporated, L.L.C.

Date

Date



**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM**

4.

FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Michael Longhi, Chief Financial Officer

DATE: February 5, 2026

SUBJECT: FY2027 Local Distribution Fund Budget Development

1. **Purpose:** To gather input from the Northern Virginia Transportation Authority (NVTa) Finance Committee (Committee) on the development of the FY2027 Local Distribution Fund Budget.
2. **Discussion:** The Local Distribution Fund Budget is where the accounting for monthly Local Distribution Fund, or 30%, disbursements occur. Specific budget lines from the attached report are:
 - A. **Carryforward:** This budget has no carryforward as all funds are fully disbursed annually.
 - B. **Revenue:** The Authority's principal four sources of revenue are shown at 30% of what is expected to be received. CoVa Interest is interest earned on NVTa funds at the Commonwealth prior to their transfer to the Authority's investment and banking accounts. Interest Earnings are the interest earned by NVTa and distributed to members as part of the monthly 30% distribution payments.
 - C. **Distribution to Member Jurisdictions:** This is the amount expected to be transferred to member jurisdictions.
 - D. **Budget Balance:** There is no remaining budget balance anticipated.
 - E. **Continued Budget Guidance:** The funds in the Local Distribution Fund are restricted as required by the Code of Virginia. Distributions will be made monthly regardless of projection variances, subject to compliance by member jurisdictions with the Annual Certification requirements.
3. **Proposed Budget Assumptions:** The attachment shows the proposed FY2027 Local Distribution Fund Budget.
 - A. The funds in the Local Distribution Fund are restricted as required by the Code of Virginia.
 - B. Actual distributions to each jurisdiction will be contingent upon their timely completion of the annual certification process and will be determined by the actual revenues received based on direct and accredited transactions within the jurisdiction.

- C. All prior fiscal year accruals and Commonwealth revenue adjustments of Local Distribution Fund revenues will be distributed to the appropriate jurisdiction in FY2027 in accord with the Code of Virginia.
- 4. **Next Steps:** NVTa Policy 10 - Financial Management contains a guideline which calls for the Authority adoption of budgets two months prior to the start of a fiscal year. This effectively results in the budget adoption occurring by April. The following timeline is proposed:
 - A. **February** (NLT) – Base Budget Increases and Initiatives and cost projections presented. The Finance Committee may decide to make a recommendation to the Authority or request changes/information.
 - B. **March** – Additional discussion, if needed, to result in recommendation to the Authority. If the Finance Committee agrees to a recommendation in February, the three budgets could be presented to the Authority in March.
 - C. **April** – Based on Finance Committee direction, present the three budgets to the Authority for adoption.

Attachment: Proposed FY2027 Local Distribution Budget (30%)

Northern Virginia Transportation Authority
Proposed FY2027 Local Distribution Budget (30%)

	Adopted FY2026 Budget	Proposed FY2027 Budget
Carryforward	\$ -	\$ -
<u>Revenue</u>		
Sales Tax	\$ 117,741,913	\$ 121,274,170
Transfer Interstate Operations & Enhancement Program	7,140,000	7,260,000
Grantor's Tax	9,541,773	9,732,609
Commonwealth NVTD Transfer	6,000,000	6,000,000
CoVa Interest	314,399	353,747
Interest Earnings	220,000	290,000
Total Revenue	\$ 140,958,085	\$ 144,910,526
<u>Expenditures</u>		
Distribution to Member Jurisdictions	\$ 140,958,085	\$ 144,910,526
Total Expenditures	\$ 140,958,085	\$ 144,910,526
Budget Balance	\$ -	\$ -

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Michael Longhi, Chief Financial Officer

DATE: February 5, 2026

SUBJECT: FY2027 Regional Revenue Fund Budget Development

1. **Purpose:** To gather input from the Northern Virginia Transportation Authority (NVTA) Finance Committee (Committee) on development of the FY2027 Regional Revenue Fund Budget.
2. **Discussion:** The Regional Revenue Fund Budget is the source for transportation project funding by the Authority. The budget details are contained in an attached report with indexing in the Notes column to this staff report.
 - A. **Revenue:** The Authority's principal four sources of revenue are shown at 70% of what is expected to be received. Additional revenues are:
 - I. **CoVa Interest:** This is interest earned on NVTA funds prior to their transfer to the Authority's investment and banking accounts.
 - II. **Investment Portfolio Earnings:** This is the estimated earnings (excluding unrealized gains or losses) from the Authority's internally managed investment portfolio.
 - B. **Expenditures:**
 - I. **Debt Service - Principal:** The principal payment required on the Authority's outstanding bonds.
 - II. **Debt Service - Interest:** The interest payment required on the Authority's outstanding bonds.
 - III. **Modeling License and Support:** Cost of the software licenses and hosting costs to support the Authority's computer modeling and geographic information system functions.
 - a. The proposed FY2027 budget includes the development costs for a project sponsor dashboard within the Project Information Management and Monitoring System (PIMMS).
 - b. Proposes the development of a user-specific project sponsor internal dashboard that appears immediately upon login. This feature is designed to provide project sponsors with a clear visual snapshot of key items requiring attention, such as pending reimbursements or SPA updates, while offering intuitive navigation to the modules and tools they use most. In addition to improving workflow efficiency and responsiveness, the dashboard will help users stay on top of critical actions and track the overall status and momentum of their projects more effectively.

- c. Staff is recommending a \$250,000 budget allocation for FY2027, anticipating the need for a FY2028 allocation to complete the work. The efforts will be spread over two fiscal years.
- IV. **Recommended Project Appropriation Requests:** Starting in September of 2025, member jurisdictions and agencies were advised monthly of the opportunity to request FY2027 project appropriations. The deadline for requests was January 31, 2026. The total requested and NVTa staff recommended project funding is for seven projects totaling \$147,200,000. The seven recommended projects are:
 - a. **City of Alexandria:** Alexandria Duke Street Transitway (2020-45-2) \$75,000,000.
 - b. **City of Fairfax:** Bleinheim Boulevard Multimodal Improvements. (2020-48-2) \$8,000,000.
 - c. **Fairfax County:** Soap Stone Drive Extension (2020-310-1) \$15,000,000.
 - d. **Fairfax County:** Seven Corners Ring Road Improvements (2022-325-1) \$4,200,000.
 - e. **Prince William County:** Old Bridge Road Widening: Colby Drive to Minnieville Road (2022-327-1) \$25,000,000.
 - f. **Prince William County:** Route 234 Operational Improvements (2024-345-1) \$10,000,000. Note: This is a forward appropriation from the FY2024-2029 program. Prince William County staff have determined the project timing can be accelerated.
 - g. **Prince William County:** Triangle Mobility Hub and First/Last Mile Connection Improvements. (2024-347-1) \$10,000,000. Note: This is a forward appropriation from the FY2024-2029 program. Prince William County staff have determined the project timing can be accelerated.
- V. **Net Revenue-Restricted for the FY2020-FY2027 Six Year Program Commitments:** This represents funding approved in the FY2020/25 and FY2022/27 Six Year programs for which appropriations have not been requested. These are considered restricted funds which can only be used for those Authority approved projects. The restriction on those funds remains unless the Authority were to take additional action.
- VI. **Transfer Out to Operating Fund:** Transfer from the Regional Revenue Fund to support the Authority's FY2027 Operating Budget, as permitted in the Code of Virginia, and in lieu of jurisdictions paying on a per capita basis.
- VII. **Restricted Fund Balance - Carryforward to Six Year Program Update:** When available, these funds represent projected positive revenue variances and investment portfolio income, which is used in future PayGo determinations for updates to the Six Year Program.
- VIII. **Working Capital Reserve:** This is a NVTa policy required, and credit rating agency monitored reserve to insulate project and operational funding from variances and disruptions in revenues.
- IX. **Debt Service Reserve:** This reserve is required by the Authority's bond covenants.

- 3. Next Steps:** NVTB Policy 10 - Financial Management contains a guideline which calls for the Authority adoption of budgets two months prior to the start of a fiscal year. This effectively results in the budget adoption occurring by April. The following timeline is proposed:
- A. February** (NLT) – Base Budget Increases and Initiatives and cost projections presented. The Finance Committee may decide to make a recommendation to the Authority or request changes/information.
 - B. March** – Additional discussion, if needed, to result in recommendation to the Authority. If the Finance Committee agrees to a recommendation in February, the three budgets could be presented to the Authority in March.
 - C. April** – Based on Finance Committee direction, present the three budgets to the Authority for adoption.

Attachment: Proposed FY2027 Regional Revenue Fund Budget (70%)

Northern Virginia Transportation Authority Proposed FY2027 Regional Revenue Fund Budget			
	Adopted FY2026 Budget	Proposed FY2027 Budget	Notes
Revenue 70% Regional Funds			
Sales Tax	\$ 274,731,130	\$ 282,973,064	2.A.
Interstate Operations & Enhancement Program (IOEP) Transfer	16,660,000	16,940,000	2.A.
Grantor's Tax	22,264,138	22,709,420	2.A.
Commonwealth NVTB Transfer	14,000,000	14,000,000	2.A.
CoVa Interest	733,597	825,409	2.A.I.
Bond Proceeds	-	-	
Future Financing/Future Appropriation Finance (if required)	-	-	
Investment Portfolio Earnings	70,000,000	70,000,000	2.A.II.
Total Revenue	\$ 398,388,865	\$ 407,447,893	
Expenditures			
Debt Service - Principal	\$ 3,575,000	\$ 3,755,000	2.B.I.
Debt Service - Interest	1,972,000	1,793,250	2.B.II.
Professional Services - Bond Issuance Costs			
Modeling License, PIMMS & Technical Support	397,145	298,666	2.B.III.
TransAction Update (BRT-PDP, SYP/CRR/LTB Tech Support)	4,500,000		
Recommended Project Appropriation Requests	173,330,460	147,200,000	2.B.IV.
Total Expenditures / Six Year Program Commitments	\$ 183,774,605	\$ 153,046,916	
Net Revenue-Restricted for the FY2020-FY2027 Six Year Program Commitments	\$ 214,614,260	\$ 254,400,978	2.B.V.
Transfers & Carryforward			
Transfer Out to Operating Fund	\$ (5,391,265)	\$ (5,105,102)	2.B.VI.
Restricted Fund Balance - Carryforward to Six Year Program			
Update/FWD Appropriations	55,000,000	133,581,000	2.B.VII.
Total Available for Project Assignments Carryforward	\$ 49,608,735	\$ 128,475,898	
Cumulative Regional Revenue Reserve Balances			
Working Capital Reserve	\$ 120,000,000	\$ 120,000,000	2.B.VIII.
Debt Service Reserve (Held by Trustee)	5,551,000	5,551,000	2.B.IX.
Cumulative Reserve Balances	\$ 125,551,000	\$ 125,551,000	

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
MEMORANDUM

6.

FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Michael Longhi, Chief Financial Officer

DATE: February 5, 2026

SUBJECT: Proposed FY2027 Operating Budget Development

1. **Purpose:** To gather input from the Northern Virginia Transportation Authority (NVTa) Finance Committee (Committee) on development of the FY2027 Operating Budget.
2. **Discussion:** The Operating Budget is the central accounting point for operating and administrative expenses of the Authority. The proposed Operating Budget is presented in two categories. The first category is base budget escalations triggered by inflation, contract terms and required service extensions, including prior one-time funding expenditure carryovers. The second category is for a new initiative for a Communications Manager position with supporting narratives and estimates. The attached budget report is indexed to this staff report by reference in the Budget Note column.

Notable in the development of the proposed FY2027 Operating Budget is the effort by staff to reduce the budget's cost to the Regional Revenue Fund. The proposed FY2027 budget transfers \$487,000 or 9% less from the Regional Revenue Fund than in FY2026. Even with the proposed addition of the communications position the transfer will still be \$287,000 or 5% less in FY2027 compared to FY2026.

A. Base Budget Escalations:

- I. **Salaries:** Annual performance-based salary increases for staff are targeted to be in line with member jurisdictions. Since jurisdiction budgets are concurrently in development, we present a budget increase of 5% including the cost of living and merit adjustments that will not be exceeded on a budget basis. The increase may be modified based on member jurisdiction market and performance-based increases once those budgets are finalized.
- II. **Taxes, Insurance and Retirement:** Health insurance and other benefits are based on actual costs such as the Annually Required Contribution determined by the Virginia Retirement System (VRS) and the Commonwealth of Virginia - Local Choice Health Insurance rates.
- III. **Professional Services:** Public Outreach will need to increase by \$21,440. Following the adoption of the FY2026-2031 Six Year Program, an independent external economic study will be conducted in FY2027 to assess the economic impact of the transportation projects funded through the Authority's

revenues. Unlike prior year studies, the FY2027 study will include an analysis of the Authority's Core Values. The remaining budget lines reflect contractually mandated adjustments.

- IV. **Technology/Communication:** Increases reflect annual contractually mandated adjustments. The \$27,115 under Web Development is a carryover of FY2026 funds to FY2027. It does not reflect new funding.
- V. **Office Lease:** The increase reflects annual contractually mandated adjustments under the lease agreement. The \$28,980 increase is because many tenant expenses in FY2026 were waived or prorated as part of the lease negotiations, making the escalation look larger. As a reminder, the new lease for Park Tower Drive included a negotiated lease concession and a commitment to lease hold improvements. The allocation of these funds will not be fully determined until the Authority expends the remaining funds. Once the lease transition is complete and all related transactions are finalized, NVTa staff will present to the Finance Committee a final reconciliation of the Lease Transition account. The reconciliation will include a staff recommendation for the remaining balance. Transactions occurred in FY2025, FY2026 and may move into FY2027. The reconciliation will be included in the Authority's annual independent audit.
- VI. **Professional Outreach:** As part of the growing recognition of the Authority's impact on regional transportation issues and national recognition for innovation, the Chief Executive Officer and senior staff have more frequently been asked to provide presentations and participate in regional and national transportation venues.

B. New initiatives:

Communications Insourcing: A typical employee will work 2,080 hours per year. The analysis below demonstrates that in-sourcing 660 hours from contractors will reduce contractor payments to provide funding for the salary of the new position, while also providing 1,420 additional hours for other duties.

- I. The Authority's TransAction, Six Year Program Update and other large contracts are budgeted in the Regional Revenue Fund. Funding for the Operational Budget is transferred from the Regional Revenue Fund to the Operating Fund.
- II. The Authority's large consulting contracts have significant communication and public engagement components. This initiative proposes less reliance on paid contractors for production oversight and creative tasks.
- III. This position is largely paid for through contract savings and other insourcing opportunities, while providing an additional 1,260 hours to provide excellent communications material to inform the public of the critical projects funded by the Authority and while also increasing the level of productivity for the communications team.

- 3. **Next Steps:** NVTa Policy 10 - Financial Management contains a guideline which calls for the Authority adoption of budgets two months prior to the start of a fiscal year. This effectively results in the budget adoption occurring by April. The following timeline is proposed:

- a. **February** (NLT) – Base Budget Increases and Initiatives and cost projections presented. The Finance Committee may decide to make a recommendation to the Authority or request changes/information.
- b. **March** – Additional discussion, if needed, to result in recommendation to the Authority. If the Finance Committee agrees to a recommendation in February, the three budgets could be presented to the Authority in March.
- c. **April** – Based on Finance Committee direction, present the three budgets to the Authority for adoption.

Attachments:

- A. Base/Proposed FY2027 Operating Budget
- B. Communication Manager Proposal Detail

Attachment A

Northern Virginia Transportation Authority Base/Proposed FY2027 Operating Budget							
INCOME:	Adj Adopted Budget FY2026	Draft Base Budget FY2027	Base-Prev Bdgt Change \$	Budget Note	Draft Base Budget w/Initiatives	Budget Note	Initiatives+ Base Bdgt Change \$
Appropriated Carryforward	\$ 1,132,440	\$ 1,259,250	\$ 126,810		\$ 1,259,250		\$ 126,810
Fund Balance Turn Back		372,870	\$ 372,870		372,870		372,870
370000 Investment Income		196,823	\$ 196,823		196,823		196,823
Total Income	\$ 1,132,440	\$ 1,828,943	\$ 696,503		\$ 1,828,943		\$ 696,503
EXPENDITURES:							
410000 Personnel Expenditures							
110 Salaries & Wages	\$ 3,134,669	\$ 3,318,766	\$ 184,097	2.A.I	\$ 3,428,766	2.B	\$ 294,097
130 Health & Dental Benefits	520,441	377,497	(142,944)	2.A.II	409,199	2.B	(111,242)
131 Payroll Taxes	245,069	257,185	12,116	2.A.I	265,750	2.B	20,680
132 Retirement VRS	235,820	256,749	20,929	2.A.II	261,397	2.B	25,577
133 Life Insurance	39,185	41,488	2,304	2.A.II	42,863	2.B	3,679
134 Flex Spending/Dependent Care	1,561	1,584	23	2.A.II	1,656	2.B	95
135 Workers Comp	3,449	3,651	202	2.A.II	3,772	2.B	323
137 Disability Insurance	33,696	39,262	5,566	2.A.II	40,262	2.B	6,566
138 Commuter Benefits	3,585	4,000	416	2.A.II	4,350	2.B	766
Subtotal Personnel Costs	\$ 4,217,475	\$ 4,300,182	\$ 82,707		\$ 4,458,014		\$ 240,540
420000 Professional Service							
210 Audit & Accounting	\$ 62,250	\$ 63,500	\$ 1,250		\$ 63,500		\$ 1,250
220 Bank Service	750	800	50		800		50
230 Insurance	20,231	20,615	384		20,615		384
240 Payroll & Human Resources Service	12,337	12,710	373		13,060	2.B	723
260 Public Outreach & Regional Event Support	41,610	63,050	21,440		63,050		21,440
261 Legal Services/Bond Counsel	75,000	75,000	-		75,000		-
262 Financial Advisor Services	10,000	10,000	-		10,000		-
263 Bond Trustee Fees	2,900	2,900	-		2,900		-
264 Legislative Services	89,305	91,000	1,695		91,000		1,695
265 Investment Custody Fees	25,000	25,000	-		25,000		-
Subtotal Professional Services	\$ 339,383	\$ 364,575	\$ 25,192	2.A.III	\$ 364,925		\$ 25,542
430000 Technology/Communication							
310 GL Financial Rept & Invest Monitoring/Mgt Systems	\$ 85,950	\$ 91,530	\$ 5,579		\$ 91,530		\$ 5,579
330 IT Support Svc Incl Hosting	58,799	62,900	4,101		65,269	2.B	6,470
335 GIS/Project Monitoring & Management/Modeling	40,271	41,825	1,554		41,825		1,554
340 Phone Service	20,708	20,708	-		21,608	2.B	900
350 Web Development & Hosting	10,950	38,065	27,115		38,065		27,115
940 HW SW & Peripheral Purchase	9,450	-	(9,450)		3,355	2.B	(6,095)
Subtotal Technology/Communication	\$ 226,128	\$ 255,027	\$ 28,899	2.A.IV	\$ 261,651		\$ 35,523
440000 Administrative Expenses							
410 Advertisement	\$ 1,670	\$ 1,680	\$ 10		\$ 2,680	2.B	\$ 1,010
405 Building/Office Related Expenses	3,500	3,500	-		3,500		-
411 Memberships & Subscriptions	27,427	29,497	2,070		29,997	2.B	2,570
412 Duplication & Printing	15,672	15,795	123		15,795		123
414 Hosted Meetings	7,515	10,000	2,485		10,000		2,485
415 Local Travel	11,251	11,251	-		11,401	2.B	150
417 Office Lease	478,940	507,920	28,980	2.A.V	507,920		28,980
418 Office Supplies	7,183	7,265	82		7,515	2.B	332
419 Postage & Delivery	700	700	-		700		-
420 Professional Development	33,610	33,650	40		34,650	2.B	1,040
421 Professional Outreach	24,300	27,955	3,655	2.A.VI	27,955		3,655
945 Office Furniture & Fixtures	-	-	-		-		-
Subtotal Administrative Expenses	\$ 611,768	\$ 649,213	\$ 37,445		\$ 652,113		\$ 40,345
Expenditure Subtotal	\$ 5,394,754	\$ 5,568,997	174,243		\$ 5,736,704		\$ 341,949
Operating Reserve (20%)	\$ 1,078,950	\$ 1,113,799	\$ 34,849		\$ 1,147,341		\$ 68,391
Equipment Replacement Reserve & Replenishment	50,000	50,000	-		50,000		-
Reserve Subtotal	\$ 1,128,950	\$ 1,163,799	\$ 34,849		\$ 1,197,341		\$ 68,391
Total Expenditures	\$ 6,523,704	\$ 6,732,796	\$ 209,092		\$ 6,934,045		\$ 410,340
Transfer From Regional Revenue Fund	\$ 5,391,265	\$ 4,903,853	\$ (487,412)		\$ 5,105,102		\$ (286,163)
One Time Costs of Initiatives:					\$	4,355	
Net FY26 to FY27 Base Budget Growth:					\$	405,985	

The Authority's large consulting contracts have significant communications and public engagement components. This initiative proposes less reliance on paid contractors for communications-related oversight and creative tasks with the savings being used to fund an additional communications staff person. Contracted public engagement, a communications subspecialty, will largely remain unchanged except general oversight to be provided through the new in-house resource rather than paid contractors.

- A.** Experience indicates that while these contracts make provisions for prime and subcontractor oversight, in-house staff still invest significant unplanned time maintaining consistency in messaging, format and quality of all external deliverables. When contractors change, staff must reestablish these standards with each new team.
- B.** As prime and subcontractors change, in-house resources must start over to ensure the messaging, format and quality standards are reintegrated with the new contractors.
- C.** Unlike transactional or technical tasks that can be executed by established standards, communications work is an art that requires direct, hands-on oversight to ensure alignment with NVTAs vision and expectations.
- D.** Bringing creative work and oversight in-house will reduce prime and subcontractor costs, while ensuring consistent, high-quality communications. A permanent NVTAs Communication Manager will take on these responsibilities in addition to providing significant capacity to meet other demands on the current communications team.
- E.** The Communications Manager will focus on quality control, proactive outreach and the execution of various external deliverables. Some of the deliverables will still be undertaken by contractors but with direct supervision of the new Communication Manager.
- F.** This proposal recognizes that some contracted functions do not make economic sense for the Authority to staff internally. This is especially important in the areas of public outreach, mass public engagement, surveys, and certain graphic functions.

Attachment B – Communications Manager Proposal (Continued)

	Eligible Hours	In-souce %	In-source Hours	Hourly Billing Avg	Contract Savings
Creative Hours	2537.3	22.0%	558.20	\$ 130.00	\$ 72,565.35
Prime Oversight Hours	1857.5	3.5%	65.01	\$ 320.52	\$ 20,837.81
Sub Oversight Hours	370.8	10.0%	37.08	\$ 162.95	\$ 6,041.37
			660.28		\$ 99,444.53
FY2025 AR Insourcing					\$ 5,500.00
				Current Insourcing Savings	\$ 104,944.53
Prior Insourcing Examples:					
			Annual Board Photos	\$	2,350.00
			AR Design	\$	9,405.00
			Editing	\$	2,350.00
				\$	14,105.00

Communications Position	
Salary & Benefits	\$ 155,824
Recurring Costs	\$ 6,807
Onetime Costs	\$ 4,725
Total Cost FY2026 Budget	\$ 167,356

- G. This proposal allows NVTa to significantly reduce reliance on external contractor billable hours, while building internal capacity.

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

MEMORANDUM

7.

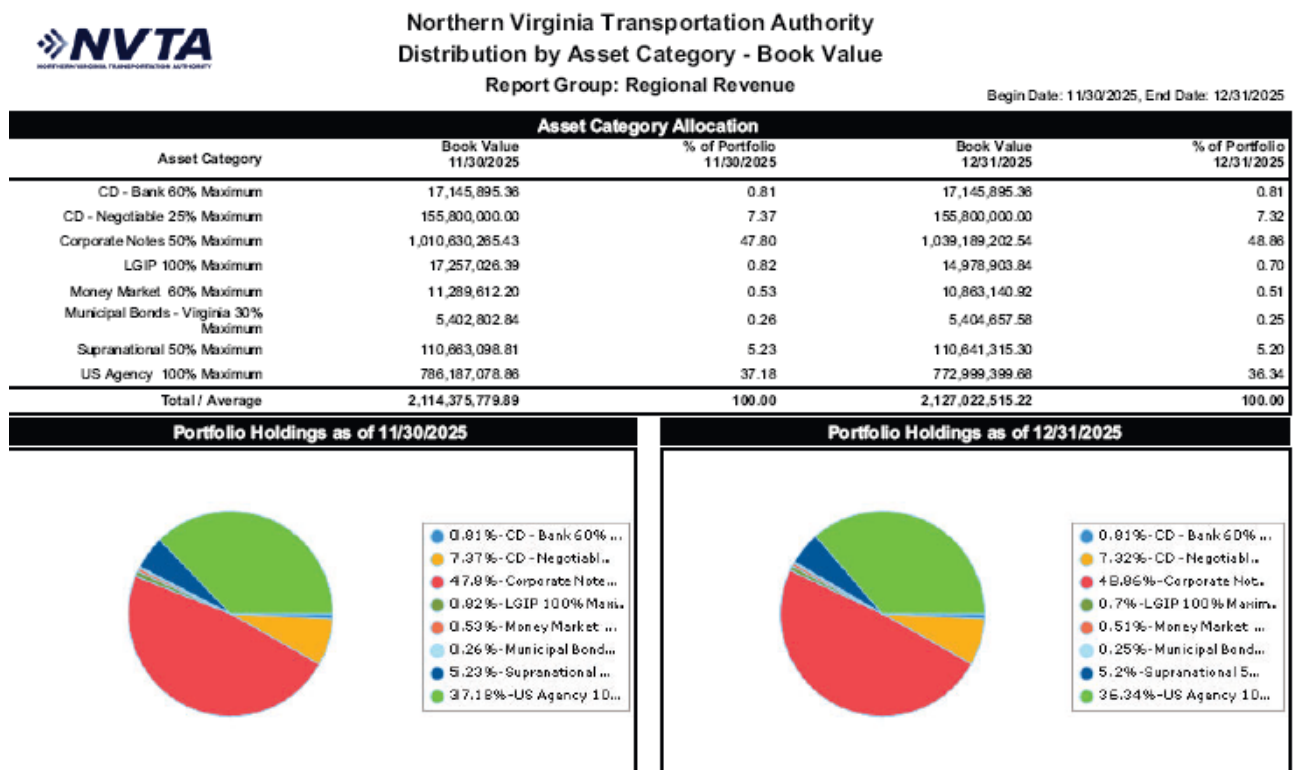
FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Dev Priya Sen, Investment & Debt Manager

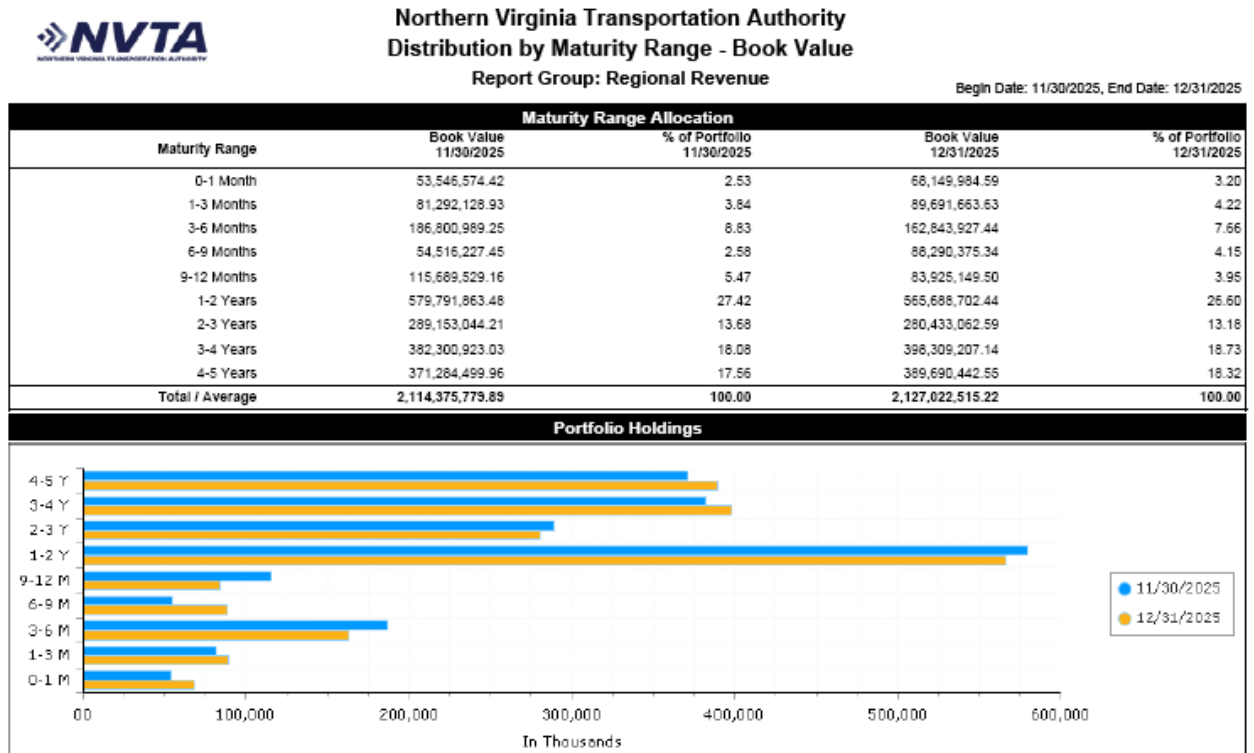
DATE: February 5, 2026

SUBJECT: Investment Portfolio Report

1. **Purpose:** To provide the Northern Virginia Transportation Authority (NVTa) Finance Committee with required reports on investment activities and portfolio performance through December 31, 2025.
 2. **Background:** This report reflects investment activity through December 31, 2025, and affirms the portfolio's investments were acquired based on safety, liquidity, and then yield. This report summarizes the portfolio structure and adherence to the NVTa Investment Policy.
- A. Current Period Reports:** The safety of the portfolio is reflected in the actual composition of the portfolio as shown below.



- B. The liquidity of the portfolio is reflected in the portfolio's duration as 2.14 (1.0 = 1 year) and the maturity schedule is shown below.



- C. The yield on the portfolio at the end of December 2025 was 4.50%. The policy required benchmarks are shown below for yield performance comparison.

NVTA Investment Benchmarks	Dec-25 Month End
LGIP Extended Maturity Pool	3.91%
ICE BofA 1-3 Year (18-Month Avg)	3.91%
NVTA Performance	4.50%

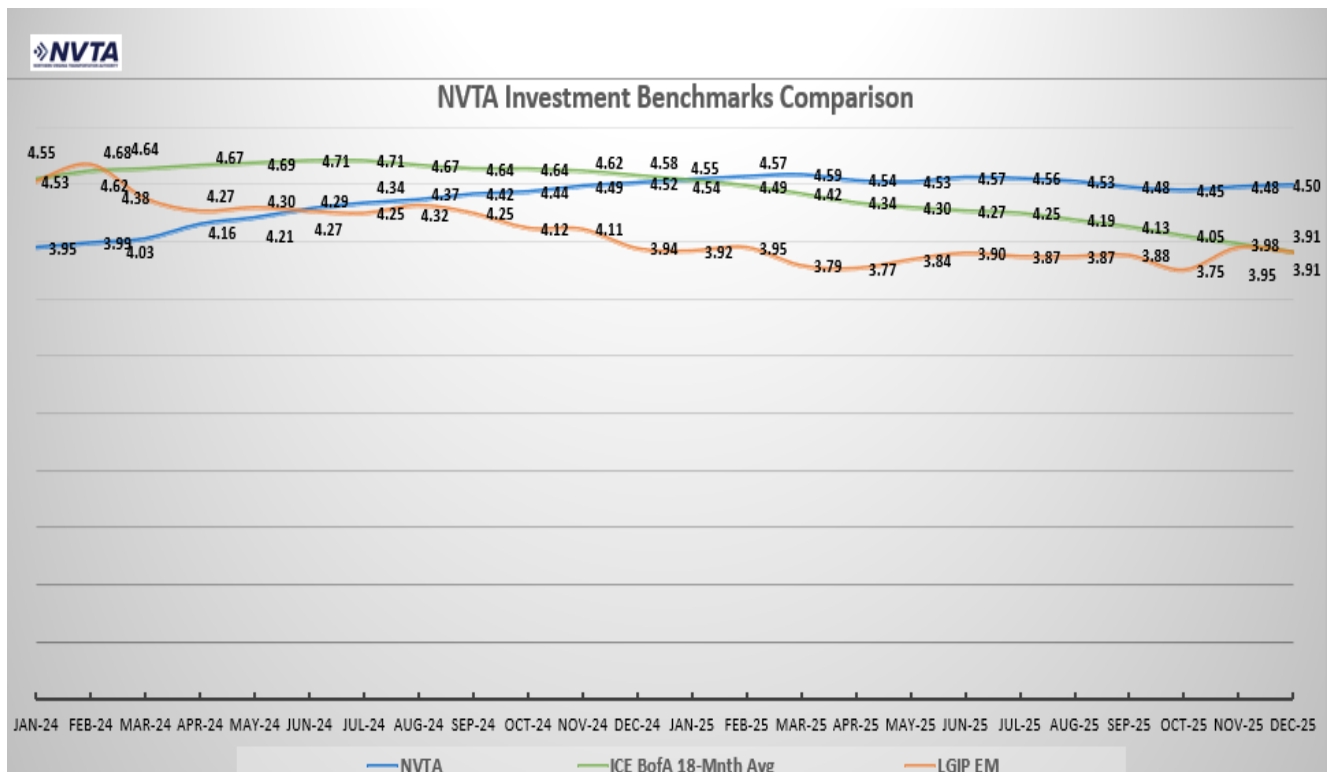
Source: Bloomberg/NVTA Statements

3. Portfolio Analysis & Statistics Overview:

- A. **Safety:** The portfolio is invested primarily in:

- Local Government Investment Pool (0.82% to 0.70%)
- Collateralized bank money market accounts (1.34% to 1.32%)
- Negotiable CD's (7.37 % to 7.32%)
- AAA/AA rated investment grade corporate bonds (47.80% to 48.86%)
- Treasuries and Agencies (37.18% to 36.34%)
- VA & US Municipals (0.26% to 0.25%)
- Supranational (5.23% to 5.20%)

- B. Liquidity:** The NVTB Portfolio duration is 2.14 in December 2025 (1.0 = 1 year). On January 28, 2026 the Federal Reserve (Fed) left the target range for the federal funds rate unchanged at 3.50% - 3.75%. The Fed provided little guidance on future changes.
- C. Yield:** Staff continue to ladder monthly maturities in the range of \$80-\$100 million in securities, alongside managing up to \$20 million per month in positive cash flow, following these strategies:
- Staff continue to invest in bonds with two- to four-year maturities, focusing on gradually extending portfolio duration while managing volatility and inflation risk. This approach also strategically addresses maturity gaps across the curve.
 - High-quality corporate bullet notes were purchased to lock in yields in a declining rate environment, ensuring income stability through maturity. The portfolio maintains a balanced mix of short- and long-term maturities across diverse sectors.
 - NVTB's strategy aims to capitalize on potential rate cuts while balancing return and risk. With a new Fed Chair anticipated in May 2026 and further rate reductions likely, staff are deliberately extending maturities beyond two to three years to preserve yield. In the event of market or rate downturns, the portfolio is positioned to adjust gradually and recover more quickly relative to the broader market should rates rise.
 - As of December 31, 2025, NVTB's portfolio outperformed the ICE BofA 18-month average index benchmark by 59 basis points, and LGIP Extended Maturity Pool by 59 basis points, demonstrating stronger returns in a declining rate environment.
 - While no significant impact is expected in the foreseeable future, we are continuing to monitor developments related to the privatization of Fannie Mae and Freddie Mac.
 - Staff consistently monitor Federal Reserve actions, market trends, and economic indicators to make informed decisions, strategically positioning the portfolio to capitalize on market shifts and emerging opportunities.



4. **Custodian Certification:** Truist Bank is the custodian of all NVTA’s investment purchases and is where all NVTA’s non-deposit investments are held. Deposit type investments are protected through the Commonwealth of Virginia collateralization program or FDIC Insurance.
5. **Policy Required Reports:** The attached Compliance - GASB 40 Report addresses specific Investment Policy requirements regarding the purchase and holding of securities. This report is fundamental for the Authority’s Annual Financial Statements and annual audit. The attached report documents:
 - **Compliance – Investment Policy, Summary:** The report shows the percentage of the portfolio by each type of investment.
 - **Investment Portfolio – By Maturity Range:** The report shows the yield to maturity and percentage of the portfolio which each type of investment represents.
 - **Portfolio Holdings by Custodian:** This report shows each depository, investment firm, or custodian holding NVTA securities or cash.

Attachment: Compliance - GASB 40 Report



Portfolio Holdings Compliance - GASB 40 - As of 12/31/2025

Description	CUSIP/Ticker	Face Amount/Shares	Book Value	Market Value	Credit Rating 1	Credit Rating 2	% of Portfolio	Days To Maturity	Days To Call/Maturity	Maturity Date	Next Call Date	YTM @ Cost	Duration To Maturity
CD - Bank 60% Maximum													
John Marshall Bank 4.29 1/15/2027	JMBCD011624	10,000,000.00	10,000,000.00	10,000,000.00	None	None	0.47	380	380	1/15/2027		4.290	1.04
John Marshall Bank 4.7 4/19/2027	JMBCD041924	7,145,895.36	7,145,895.36	7,145,895.36	None	None	0.34	474	474	4/19/2027		4.700	1.30
Sub Total / Average CD - Bank 60% Maximum		17,145,895.36	17,145,895.36	17,145,895.36			0.80	419	419			4.461	1.15
CD - Negotiable 25% Maximum													
Credit Agricole 4.32 2/18/2026	22536HPV5	39,000,000.00	39,000,000.00	39,000,000.00	Fitch-AA-	Moody's-Aa3	1.83	49	49	2/18/2026		4.320	0.14
Credit Agricole 4.38 7/8/2026	22536JXS9	8,000,000.00	8,000,000.00	8,021,040.00	S&P-A1	Moody's-P1	0.38	189	189	7/8/2026		4.380	0.53
Credit Agricole 4.92 6/22/2026	22536HHY8	25,000,000.00	25,000,000.00	25,000,000.00	Moody's-P1	S&P-A1	1.17	173	173	6/22/2026		4.920	0.48
DZ Bank NY 3.9 2/9/2027	23344JDH5	41,000,000.00	41,000,000.00	41,179,990.00	Fitch-AA-	Moody's-Aa2	1.92	405	405	2/9/2027		3.900	1.04
DZ Bank NY 4.22 5/12/2027	23344JDK8	27,000,000.00	27,000,000.00	27,156,060.00	Fitch-AA-	Moody's-Aa2	1.27	497	497	5/12/2027		4.220	1.33
Mizuho Bank 4.34 3/13/2026	60710TH20	15,800,000.00	15,800,000.00	15,812,798.00	S&P-A1	Moody's-P1	0.74	72	72	3/13/2026		4.340	0.20
Sub Total / Average CD - Negotiable 25% Maximum		155,800,000.00	155,800,000.00	156,169,888.00			7.31	250	250			4.294	0.66
Corporate Notes 50% Maximum													
Amazon.com, Inc. 3.15 8/22/2027-27	023135BC9	30,000,000.00	29,492,157.10	29,756,100.00	S&P-AA	Fitch-AA-	1.41	599	507	8/22/2027	5/22/2027	4.260	1.60
Amazon.com, Inc. 4.55 12/1/2027-27	023135CP9	20,000,000.00	19,985,401.90	20,330,400.00	S&P-AA	Fitch-AA-	0.94	700	670	12/1/2027	11/1/2027	4.590	1.85
Amazon.com, Inc. 4.55 12/1/2027-27	023135CP9	26,000,000.00	25,971,907.83	26,429,520.00	S&P-AA	Fitch-AA-	1.22	700	670	12/1/2027	11/1/2027	4.610	1.85
Apple 1.2 2/8/2028-27	037833EC0	22,500,000.00	21,075,122.89	21,400,200.00	S&P-AA+	Moody's-Aaa	1.05	769	707	2/8/2028	12/8/2027	4.520	2.07
BlackRock Funding 3.2 3/15/2027-27	09247XAN1	15,000,000.00	14,777,568.01	14,910,000.00	S&P-AA-	Moody's-Aa3	0.70	439	411	3/15/2027	2/15/2027	4.520	1.18
BlackRock Funding 4.6 7/26/2027-27	09290DAH4	15,000,000.00	15,021,438.25	15,197,250.00	S&P-AA-	Moody's-Aa3	0.70	572	542	7/26/2027	6/26/2027	4.502	1.50
Guardian Life 1.25 11/19/2027	40139LBA0	12,365,000.00	11,786,773.31	11,782,113.90	S&P-AA+	Moody's-Aa1	0.58	688	688	11/19/2027		3.860	1.86
Guardian Life 3.246 3/29/2027	40139LBF9	11,000,000.00	10,831,458.10	10,919,810.00	S&P-AA+	Moody's-Aa1	0.52	453	453	3/29/2027		4.585	1.22
Guardian Life 3.246 3/29/2027	40139LBF9	25,000,000.00	24,581,075.13	24,817,750.00	S&P-AA+	Moody's-Aa1	1.17	453	453	3/29/2027		4.710	1.22
Guardian Life 4.066 9/5/2028	40139LBM4	20,000,000.00	20,033,014.45	20,004,800.00	S&P-AA+	Moody's-Aa1	0.94	979	979	9/5/2028		4.000	2.53
Guardian Life 4.066 9/5/2028	40139LBM4	10,000,000.00	10,071,743.51	10,002,400.00	S&P-AA+	Moody's-Aa1	0.47	979	979	9/5/2028		3.779	2.53
Guardian Life 4.179 9/26/2029	40139LBJ1	10,893,000.00	10,929,501.71	10,885,810.62	S&P-AA+	Moody's-Aa1	0.51	1,365	1,365	9/26/2029		4.080	3.46
Hanwha Q Cells 5 7/27/2028	41136TAA5	11,580,000.00	11,637,509.37	11,864,752.20	S&P-AA	Moody's-Aa2	0.54	939	939	7/27/2028		4.785	2.40
JP Morgan Chase Bank 4.25 12/14/2029-26	46632FWZ4	28,000,000.00	28,000,000.00	27,990,480.00	S&P-AA-	Moody's-Aa2	1.31	1,444	349	12/14/2029	12/15/2026	4.250	3.67
Mass Mutual Global Funding 3.4 3/8/2026	57629WCH1	25,000,000.00	24,921,680.28	24,971,750.00	S&P-AA+	Moody's-Aa3	1.17	67	67	3/8/2026		5.230	0.19
Mass Mutual Global Funding 3.4 3/8/2026	57629WCH1	10,000,000.00	9,969,983.35	9,988,700.00	S&P-AA+	Moody's-Aa3	0.47	67	67	3/8/2026		5.150	0.19
Mass Mutual Global Funding 4.5 4/10/2026	57629W6F2	9,000,000.00	8,984,860.60	9,013,500.00	S&P-AA+	Moody's-Aa3	0.42	100	100	4/10/2026		5.157	0.28
Mass Mutual Global Funding 4.5 4/10/2026	57629W6F2	16,000,000.00	15,992,461.35	16,024,000.00	S&P-AA+	Moody's-Aa3	0.75	100	100	4/10/2026		4.680	0.28
Mass Mutual Global Funding 4.85 1/17/2029	57629W5B2	10,000,000.00	10,008,174.66	10,204,000.00	S&P-AA+	Moody's-Aa3	0.47	1,113	1,113	1/17/2029		4.820	2.81
Mass Mutual Global Funding 5.05 12/7/2027	57629WDL1	14,000,000.00	14,122,541.79	14,291,340.00	S&P-AA+	Moody's-Aa3	0.66	706	706	12/7/2027		4.550	1.86
Mass Mutual Global Funding 5.1 4/9/2027	57629W4S6	15,000,000.00	15,078,821.65	15,218,250.00	S&P-AA+	Moody's-Aa3	0.70	464	464	4/9/2027		4.652	1.24
Met Tower Global Funding 4 10/1/2027	58989V2J2	31,100,000.00	30,895,593.03	31,163,755.00	S&P-AA-	Moody's-Aa3	1.46	639	639	10/1/2027		4.401	1.69
MetLife 3.45 12/18/2026	59217GBY4	14,899,000.00	14,616,348.92	14,844,171.68	S&P-AA-	Moody's-Aa3	0.70	352	352	12/18/2026		5.620	0.96
MetLife 3.45 12/18/2026	59217GBY4	14,088,000.00	13,927,286.42	14,036,156.16	S&P-AA-	Moody's-Aa3	0.66	352	352	12/18/2026		4.730	0.96
MetLife 4.4 6/30/2027	59217GFB0	15,000,000.00	14,889,527.27	15,104,550.00	S&P-AA-	Moody's-Aa3	0.70	546	546	6/30/2027		4.942	1.47
MetLife 4.85 1/16/2027	58989V2G8	25,000,000.00	25,021,496.79	25,218,000.00	S&P-AA-	Moody's-Aa3	1.17	381	381	1/16/2027		4.760	1.01
MetLife 5.05 1/6/2028	592179KF1	7,100,000.00	7,186,301.58	7,244,698.00	S&P-AA-	Moody's-Aa3	0.33	736	736	1/6/2028		4.400	1.90
MetLife 5.4 9/12/2028	59217GFQ7	10,000,000.00	10,254,122.44	10,355,100.00	S&P-AA-	Moody's-Aa3	0.47	986	986	9/12/2028		4.375	2.51
MetLife 5.4 9/12/2028	59217GFQ7	6,000,000.00	6,212,754.36	6,213,060.00	S&P-AA-	Moody's-Aa3	0.28	986	986	9/12/2028		3.995	2.51
Morgan Stanley 4.754 4/21/2026	61690U4T4	10,000,000.00	9,971,326.02	10,018,900.00	Fitch-AA-	Moody's-Aa3	0.47	111	111	4/21/2026		5.780	0.31
Morgan Stanley 5.882 10/30/2026-26	61690U7W4	15,000,000.00	15,128,904.86	15,224,850.00	Fitch-AA-	Moody's-Aa3	0.70	303	273	10/30/2026	9/30/2026	4.759	0.82

Description	CUSIP/Ticker	Face Amount/Shares	Book Value	Market Value	Credit Rating 1	Credit Rating 2	% of Portfolio	Days To Maturity	Days To Call/Maturity	Maturity Date	Next Call Date	YTM @ Cost	Duration To Maturity
Morgan Stanley 5.882 10/30/2026-26	61690U7W4	20,000,000.00	20,166,548.52	20,299,800.00	Fitch-AA-	Moody's-Aa3	0.94	303	273	10/30/2026	9/30/2026	4.793	0.82
Nestle Holdings 1.15 1/14/2027-26	641062AV6	8,000,000.00	7,733,257.38	7,788,560.00	Moody's-Aa3	S&P-AA-	0.38	379	348	1/14/2027	12/14/2026	4.590	1.03
New York Life3.25 4/7/2027	64952WEQ2	15,000,000.00	14,823,181.14	14,907,900.00	S&P-AA+	Moody's-Aa1	0.70	462	462	4/7/2027		4.231	1.24
New York Life4.7 1/29/2029	64952WFF5	21,000,000.00	20,930,126.20	21,357,000.00	S&P-AA+	Moody's-Aa1	0.98	1,125	1,125	1/29/2029		4.820	2.85
New York Life4.7 4/2/2026	64952WFB4	10,000,000.00	9,982,551.90	10,018,700.00	S&P-AA+	Moody's-Aa1	0.47	92	92	4/2/2026		5.450	0.25
New York Life4.7 4/2/2026	64952WFB4	11,890,000.00	11,867,833.77	11,912,234.30	S&P-AA+	Moody's-Aa1	0.56	92	92	4/2/2026		5.501	0.25
New York Life4.9 4/2/2027	64953BBM9	20,000,000.00	20,000,000.00	20,264,600.00	S&P-AA+	Moody's-Aa1	0.94	457	457	4/2/2027		4.900	1.22
New York Life5.45 9/18/2026	64953BBF4	11,000,000.00	11,002,418.79	11,119,350.00	S&P-AA+	Moody's-Aa1	0.52	261	261	9/18/2026		5.416	0.70
New York Life5.45 9/18/2026	64953BBF4	12,500,000.00	12,540,985.16	12,635,625.00	S&P-AA+	Moody's-Aa1	0.59	261	261	9/18/2026		4.950	0.70
Northwestern Mutual Global 1.7 6/1/2028	66815L2D0	15,700,000.00	14,964,614.97	14,894,433.00	S&P-AA+	Moody's-Aa1	0.74	883	883	6/1/2028		3.752	2.37
Northwestern Mutual Global 1.75 1/11/2027	66815L2F5	25,000,000.00	24,291,563.15	24,476,000.00	S&P-AA+	Moody's-Aa1	1.17	376	376	1/11/2027		4.726	1.01
Northwestern Mutual Global 4.11 9/12/2027	66815L2T5	5,650,000.00	5,614,173.56	5,672,939.00	S&P-AA+	Moody's-Aa1	0.26	620	620	9/12/2027		4.510	1.64
Northwestern Mutual Global 4.35 9/15/2027	66815L2K4	9,354,000.00	9,329,990.08	9,424,622.70	S&P-AA+	Moody's-Aa1	0.44	623	623	9/15/2027		4.510	1.64
Northwestern Mutual Global 4.35 9/15/2027	66815L2K4	15,000,000.00	14,966,560.44	15,113,250.00	S&P-AA+	Moody's-Aa1	0.70	623	623	9/15/2027		4.488	1.64
Northwestern Mutual Global 5.07 3/25/2027	66815L2R9	21,000,000.00	21,016,033.85	21,297,150.00	S&P-AA+	Moody's-Aa1	0.98	449	449	3/25/2027		5.000	1.20
Northwestern Mutual Global 5.07 3/25/2027	66815L2R9	15,000,000.00	15,085,443.00	15,212,250.00	S&P-AA+	Moody's-Aa1	0.70	449	449	3/25/2027		4.570	1.20
Nuveen 4 11/1/2028-28	67080LAA3	20,000,000.00	19,838,880.25	20,003,200.00	S&P-AA	Moody's-Aa2	0.94	1,036	944	11/1/2028	8/1/2028	4.309	2.69
Pacific Life 1.375 4/14/2026	6944PL2E8	20,000,000.00	19,770,856.01	19,855,400.00	S&P-AA-	Moody's-Aa3	0.94	104	104	4/14/2026		5.750	0.29
Pacific Life 1.375 4/14/2026	6944PL2E8	20,000,000.00	19,768,358.41	19,855,400.00	S&P-AA-	Moody's-Aa3	0.94	104	104	4/14/2026		5.800	0.29
Pacific Life 4.45 5/1/2028	69448TAC5	10,525,000.00	10,604,907.84	10,642,774.75	S&P-AA-	Moody's-Aa3	0.49	852	852	5/1/2028		4.100	2.23
Pacific Life 5.5 7/18/2028	6944PL2U2	25,000,000.00	25,614,416.81	25,914,750.00	S&P-AA-	Moody's-Aa3	1.17	930	930	7/18/2028		4.450	2.36
Pacific Life 5.5 8/28/2026	6944PL2W8	17,000,000.00	16,995,764.57	17,173,740.00	S&P-AA-	Moody's-Aa3	0.80	240	240	8/28/2026		5.539	0.65
PEFCO4.5 2/7/2027	74274TAL4	5,000,000.00	5,021,360.86	5,023,550.00	Fitch-AA	Moody's-Aa1	0.23	403	403	2/7/2027		4.090	1.07
Pricoa Global Funding 4.4 8/27/2027	74153WCU1	15,000,000.00	15,011,299.32	15,132,900.00	S&P-AA-	Moody's-Aa3	0.70	604	604	8/27/2027		4.350	1.59
Pricoa Global Funding 5.55 8/28/2026	74153WCT4	10,000,000.00	10,048,685.02	10,092,100.00	S&P-AA-	Moody's-Aa3	0.47	240	240	8/28/2026		4.747	0.64
Protective Global Life 1.303 9/20/2026	74368CBH6	10,000,000.00	9,705,351.32	9,814,400.00	S&P-AA-	Fitch-AA-	0.47	263	263	9/20/2026		5.800	0.72
Protective Global Life 4.714 7/6/2027	74368CBP8	6,000,000.00	5,895,057.76	6,063,480.00	S&P-AA-	Fitch-AA-	0.28	552	552	7/6/2027		6.019	1.45
Protective Global Life 4.714 7/6/2027	74368CBP8	7,655,000.00	7,521,111.19	7,735,989.90	S&P-AA-	Fitch-AA-	0.36	552	552	7/6/2027		6.019	1.45
Protective Global Life 4.714 7/6/2027	74368CBP8	14,000,000.00	14,017,426.00	14,148,120.00	S&P-AA-	Fitch-AA-	0.66	552	552	7/6/2027		4.624	1.45
Protective Global Life 5.366 1/6/2026	74368CBQ6	10,000,000.00	9,999,318.76	10,001,100.00	S&P-AA-	Fitch-AA-	0.47	6	6	1/6/2026		5.810	0.01
Protective Global Life 5.366 1/6/2026	74368CBQ6	17,295,000.00	17,293,508.55	17,296,902.45	S&P-AA-	Fitch-AA-	0.81	6	6	1/6/2026		5.930	0.01
Protective Global Life 5.366 1/6/2026	74368CBQ6	15,016,000.00	15,015,112.52	15,017,651.76	S&P-AA-	Fitch-AA-	0.70	6	6	1/6/2026		5.750	0.01
Protective Global Life 5.467 12/8/2028	74368CBV5	5,170,000.00	5,385,790.24	5,356,533.60	S&P-AA-	Fitch-AA-	0.24	1,073	1,073	12/8/2028		3.940	2.75
Roche Holdings 2.314 3/10/2027	771196BV3	15,440,000.00	15,033,408.33	15,193,577.60	S&P-AA	Moody's-Aa2	0.72	434	434	3/10/2027		4.716	1.17
Roche Holdings 2.375 1/28/2027-26	771196BL5	11,725,000.00	11,474,192.44	11,552,994.25	S&P-AA	Moody's-Aa2	0.55	393	301	1/28/2027	10/28/2026	4.524	1.06
Roche Holdings 5.265 11/13/2026-26	771196CE0	10,000,000.00	10,027,825.56	10,111,100.00	S&P-AA	Moody's-Aa2	0.47	317	286	11/13/2026	10/13/2026	4.916	0.85
Roche Holdings 5.265 11/13/2026-26	771196CE0	10,000,000.00	10,058,235.22	10,111,100.00	S&P-AA	Moody's-Aa2	0.47	317	286	11/13/2026	10/13/2026	4.540	0.85
USAA Capital Corp 4.375 6/1/2028-28	90327QDA4	12,000,000.00	12,031,651.65	12,147,240.00	S&P-AA-	Moody's-Aa2	0.56	883	852	6/1/2028	5/1/2028	4.257	2.31
Walmart 3.95 9/9/2027-27	931142EX7	17,500,000.00	17,364,545.07	17,599,225.00	S&P-AA	Moody's-Aa2	0.82	617	608	9/9/2027	8/31/2027	4.450	1.63
Sub Total / Average Corporate Notes 50% Maximum		1,044,945,000.00	1,039,189,202.54	1,047,663,810.87			49.00	538	498			4.752	1.41
LGIP 100% Maximum													
Commonwealth of Virginia LGIP	LGIP0549	14,978,903.84	14,978,903.84	14,978,903.84	S&P-AAA	NR	0.70	1	1	N/A	N/A	3.982	0.00
Sub Total / Average LGIP 100% Maximum		14,978,903.84	14,978,903.84	14,978,903.84			0.70	1	1			3.982	0.00
Money Market60% Maximum													
Freedom Bank ICS MM	MM2554	5,747,341.25	5,747,341.25	5,747,341.25	NR	NR	0.27	1	1	N/A	N/A	3.840	0.00
Truist MM	MM1006	1,220,752.15	1,220,752.15	1,220,752.15	NR	NR	0.06	1	1	N/A	N/A	3.667	0.00
United Bank MM	MM3272	3,895,047.52	3,895,047.52	3,895,047.52	NR	NR	0.18	1	1	N/A	N/A	4.100	0.00
Sub Total / Average Money Market60% Maximum		10,863,140.92	10,863,140.92	10,863,140.92			0.51	1	1			3.914	0.00
Municipal Bonds - Virginia 30% Maximum													
Loudoun County Economic Development 3.75 6/1/2026	54589SDQ4	1,500,000.00	1,516,214.23	1,499,985.00	Fitch-AA+	Moody's-Aa1	0.07	152	152	6/1/2026		1.080	0.42
VA St Resources Authority 2.45 11/1/2027	92818NHN1	4,000,000.00	3,888,443.35	3,914,680.00	S&P-AAA	Moody's-Aaa	0.19	670	670	11/1/2027		4.131	1.80
Sub Total / Average Municipal Bonds - Virginia 30% Maximum		5,500,000.00	5,404,657.58	5,414,665.00			0.26	529	529			3.299	1.42

Description	CUSIP/Ticker	Face Amount/Shares	Book Value	Market Value	Credit Rating 1	Credit Rating 2	% of Portfolio	Days To Maturity	Days To Call/Maturity	Maturity Date	Next Call Date	YTM @ Cost	Duration To Maturity
Supranational 50% Maximum													
African Development Bank 4.125 5/13/2030-27	00828EFG9	15,110,000.00	15,001,821.20	15,197,033.60	S&P-AAA	Moody's-Aaa	0.71	1,594	498	5/13/2030	5/13/2027	4.310	3.99
African Development Bank 4.125 7/30/2030-27	00828EFL8	18,000,000.00	18,000,000.00	18,085,680.00	S&P-AAA	Moody's-Aaa	0.84	1,672	576	7/30/2030	7/30/2027	4.125	4.20
African Development Bank 4.3 6/27/2030-27	00828EFK0	29,000,000.00	29,000,000.00	29,290,580.00	S&P-AAA	Moody's-Aaa	1.36	1,639	543	6/27/2030	6/27/2027	4.300	4.10
African Development Bank 4.5 7/12/2029-28	00828EFC8	13,900,000.00	14,009,406.14	14,089,179.00	S&P-AAA	Moody's-Aaa	0.65	1,289	924	7/12/2029	7/12/2028	4.249	3.28
African Development Bank 4.75 4/25/2028	00828EFB0	20,100,000.00	20,447,790.45	20,590,440.00	S&P-AAA	Moody's-Aaa	0.94	846	846	4/25/2028		3.950	2.21
African Development Bank 4.75 4/25/2028	00828EFB0	13,950,000.00	14,182,297.51	14,290,380.00	S&P-AAA	Moody's-Aaa	0.65	846	846	4/25/2028		3.980	2.21
Sub Total / Average Supranational 50% Maximum		110,060,000.00	110,641,315.30	111,543,292.60			5.16	1,349	684			4.162	3.41
US Agency100% Maximum													
FFCB 3.875 10/23/2029	3133ERYH8	20,125,000.00	20,031,998.43	20,223,210.00	S&P-AA+	Moody's-Aa1	0.94	1,392	1,392	10/23/2029		4.010	3.56
FFCB 4.5 9/22/2028	3133EPWK7	10,000,000.00	9,892,144.27	10,244,400.00	S&P-AA+	Moody's-Aa1	0.47	996	996	9/22/2028		4.950	2.57
FFCB 4.75 5/28/2026	3133EPUD5	20,000,000.00	19,993,874.53	20,084,600.00	S&P-AA+	Moody's-Aa1	0.94	148	148	5/28/2026		4.834	0.41
FFCB 4.75 7/8/2026	3133EPVP7	20,000,000.00	19,997,170.48	20,114,000.00	S&P-AA+	Moody's-Aa1	0.94	189	189	7/8/2026		4.782	0.51
FFCB 4.875 4/20/2026	3133EPWD3	20,000,000.00	19,995,590.62	20,069,600.00	S&P-AA+	Moody's-Aa1	0.94	110	110	4/20/2026		4.955	0.30
FHLB 3.65 10/21/2030-28	3130B8CC4	16,000,000.00	16,000,000.00	15,879,840.00	S&P-AA+	Moody's-Aa1	0.75	1,755	842	10/21/2030	4/21/2028	3.650	4.42
FHLB 3.7 9/17/2030-27	3130B7TG9	30,000,000.00	30,000,000.00	29,873,400.00	S&P-AA+	Moody's-Aa1	1.41	1,721	625	9/17/2030	9/17/2027	3.700	4.32
FHLB 3.77 11/22/2030-28	3130B8PT3	19,000,000.00	19,000,000.00	18,925,140.00	S&P-AA+	Moody's-Aa1	0.89	1,787	904	11/22/2030	6/22/2028	3.770	4.50
FHLB 3.77 9/18/2029-27	3130B2QY4	19,000,000.00	19,000,000.00	18,883,150.00	S&P-AA+	Moody's-Aa1	0.89	1,357	414	9/18/2029	2/18/2027	3.770	3.46
FHLB 3.8 11/16/2029-26	3130B8YY2	18,400,000.00	18,400,000.00	18,385,648.00	S&P-AA+	Moody's-Aa1	0.86	1,416	320	11/16/2029	11/16/2026	3.800	3.64
FHLB 3.82 3/8/2028-26	3130B7P24	30,000,000.00	30,000,000.00	29,948,100.00	S&P-AA+	Moody's-Aa1	1.41	798	251	3/8/2028	9/8/2026	3.820	2.09
FHLB 3.9 10/1/2030-27	3130B7XC3	47,000,000.00	47,000,000.00	46,937,960.00	S&P-AA+	Moody's-Aa1	2.20	1,735	639	10/1/2030	10/1/2027	3.900	4.34
FHLB 3.95 10/2/2029-26	3130B32F9	22,500,000.00	22,500,000.00	22,382,775.00	S&P-AA+	Moody's-Aa1	1.05	1,371	275	10/2/2029	10/2/2026	3.950	3.49
FHLB 4.09 9/4/2029-26	3130B2M36	23,000,000.00	23,000,000.00	22,968,490.00	S&P-AA+	Moody's-Aa1	1.08	1,343	247	9/4/2029	9/4/2026	4.090	3.41
FHLB 4.1 8/28/2029-26	3130B2K95	38,000,000.00	38,000,000.00	37,972,260.00	S&P-AA+	Moody's-Aa1	1.78	1,336	240	8/28/2029	8/28/2026	4.100	3.39
FHLB 4.32 10/2/2029-25	3130B32E2	22,500,000.00	22,500,000.00	22,500,000.00	S&P-AA+	Moody's-Aa1	1.05	1,371	2	10/2/2029	1/2/2026	4.320	3.47
FHLB 4.33 10/23/2029-26	3130B3FM0	20,000,000.00	20,000,000.00	20,040,200.00	S&P-AA+	Moody's-Aa1	0.94	1,392	296	10/23/2029	10/23/2026	4.330	3.53
FHLB 4.45 2/12/2030-27	3130B4YA3	27,000,000.00	27,000,000.00	27,231,660.00	S&P-AA+	Moody's-Aa1	1.27	1,504	589	2/12/2030	8/12/2027	4.450	3.74
FHLB 4.5 2/12/2030-27	3130B4YB1	27,000,000.00	27,000,000.00	27,186,840.00	S&P-AA+	Moody's-Aa1	1.27	1,504	408	2/12/2030	2/12/2027	4.500	3.74
FHLB 4.52 3/15/2029-27	3130B0GZ6	25,000,000.00	25,000,000.00	25,212,250.00	S&P-AA+	Moody's-Aa1	1.17	1,170	439	3/15/2029	3/15/2027	4.520	2.98
FHLB 4.585 1/11/2030-28	3130B4KZ3	17,500,000.00	17,500,000.00	17,783,500.00	S&P-AA+	Moody's-Aa1	0.82	1,472	741	1/11/2030	1/11/2028	4.585	3.65
FHLB 4.65 4/2/2029-27	3130B0P26	27,000,000.00	27,000,000.00	27,282,960.00	S&P-AA+	Moody's-Aa1	1.27	1,188	457	4/2/2029	4/2/2027	4.650	3.02
FHLB 4.675 1/7/2030-27	3130B4KY6	17,500,000.00	17,500,000.00	17,649,625.00	S&P-AA+	Moody's-Aa1	0.82	1,468	372	1/7/2030	1/7/2027	4.675	3.63
FHLB 4.7 3/22/2029-27	3130B0L64	30,000,000.00	30,000,000.00	30,252,900.00	S&P-AA+	Moody's-Aa1	1.41	1,177	446	3/22/2029	3/22/2027	4.700	2.99
FHLB 4.83 6/22/2028-26	3130B1SX6	31,000,000.00	31,000,000.00	31,161,510.00	S&P-AA+	Moody's-Aa1	1.45	904	173	6/22/2028	6/22/2026	4.830	2.36
FHLB 4.92 4/19/2029-27	3130B0VM8	25,000,000.00	25,000,000.00	25,283,500.00	S&P-AA+	Moody's-Aa1	1.17	1,205	474	4/19/2029	4/19/2027	4.920	3.06
FHLB 5.04 4/20/2029-27	3130B15S2	24,000,000.00	24,000,000.00	24,317,280.00	S&P-AA+	Moody's-Aa1	1.13	1,206	475	4/20/2029	4/20/2027	5.040	3.06
FHLMC 3.5 9/3/2030-26	3134HBN49	22,500,000.00	22,288,621.35	22,397,850.00	S&P-AA+	Moody's-Aa1	1.05	1,707	337	9/3/2030	12/3/2026	3.722	4.30
FNMA 3.96 8/19/2030-27	3136GANZ8	26,000,000.00	26,000,000.00	26,109,980.00	S&P-AA+	Moody's-Aa1	1.22	1,692	596	8/19/2030	8/19/2027	3.960	4.22
FNMA 4 12/17/2030-27	3136GCC94	18,400,000.00	18,400,000.00	18,393,744.00	S&P-AA+	Moody's-Aa1	0.86	1,812	533	12/17/2030	6/17/2027	4.000	4.55
FNMA 4 8/19/2030-27	3136GAQ69	25,000,000.00	25,000,000.00	25,072,000.00	S&P-AA+	Moody's-Aa1	1.17	1,692	596	8/19/2030	8/19/2027	4.000	4.22
FNMA 4.2 7/16/2030-27	3136GAKN8	35,000,000.00	35,000,000.00	35,156,450.00	S&P-AA+	Moody's-Aa1	1.64	1,658	562	7/16/2030	7/16/2027	4.200	4.11
Sub Total / Average US Agency100% Maximum		773,425,000.00	772,999,399.68	775,924,822.00			36.26	1,321	457			4.278	3.33
Total / Average		2,132,717,940.12	2,127,022,515.22	2,139,704,418.59			100	835	468			4.501	2.14

MEMORANDUM

FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Michael Longhi, Chief Financial Officer

DATE: February 5, 2026

SUBJECT: Monthly Revenue Report

1. **Purpose:** To update the Northern Virginia Transportation Authority (NVTa) Finance Committee on monthly revenue receipts and 30% funds distributed to member localities.
2. **Background:** The attached reports reflect funding received and distributed through January 31, 2026.
3. **Comments:**
 - A. **FY2026 Revenues (Attachment A):**
 - I. The Authority has received approximately \$215.3 million through January 31, 2026, transfers from the Commonwealth.
 1. \$20.7 million in Regional Congestion Relief Fees (Grantor's Tax).
 2. \$160.4 million in Regional Sales Tax.
 3. \$15 million from the Northern Virginia Transportation District Fund transfer.
 4. \$19.2 from Interstate Operation Enhancement Program.
 - II. January 2026 represents the fifth month of sales tax receipts for FY2026. Attachment A shows a 1.9% negative variance between the budgeted sales tax receipts compared to the annualized actual sales tax receipts.
 - III. As of January 2026, the FY2026 Regional Congestion Relief Fees (Grantor's Tax) reflect a 30.1% positive variance when compared to the annualized FY2026 budget projections.
 - B. **FY2026 Distribution to localities (Attachment B)**
 - I. As of January 2026, all member jurisdictions completed the Code of Virginia Section 33.2-2510 required annual certification to receive FY2026 Local Distribution Funds (30%).
 - II. As of January 2026, \$60.7 million has been distributed in FY2026 Local Distribution funds to members jurisdictions who submitted the annual certification.

C. FY2020 to FY2026 Year over Year Revenue Comparison (Attachment C).

- I. The first chart on the attachment provides a year-to-year Sales Tax comparison showing an increase in sales tax receipts year over year for FY2026.
- II. The second chart shows, by fiscal month, the portfolio's Market Value, Book Value and income. The Investment Income-BV line shows the portfolio earned \$47.1 million from July 2025 to December 2025. This is actual interest earned, inclusive of accrued earnings, coupon payments and purchase discounts/premiums. Not included in this figure is the impact of Mark to Market valuations which will result in unrealized gains or losses in the year-end financial statements.
- III. The third chart provides a year-to-year Grantor's Tax comparison.

Attachments:

- A. FY2026 Revenues Received by Tax Type Compared to NVTA Estimates, through January 2026
- B. FY2026 30% Distribution by Jurisdiction, as of January 2026
- C. Sales Tax Revenue, Portfolio Income and Grantor's Tax Receipts- Monthly Yearly Comparisons

Attachment A

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

SALES TAX REVENUES RECEIVED BY JURISDICTION, COMPARED TO NVTa ESTIMATES

Based on: Revenue Data Through January 2026

FYE June 30, 2026

Regional Sales Tax Transaction Months	5	Received To Date	Annualized Revenue based on YTD Receipts	FY2026 Budget	Annualized Actual To Budget	
Total Sales Tax Revenue		\$ 160,388,964	\$ 384,933,514	\$ 392,473,042	\$ (7,539,528)	-1.9%
Interstate Operation Enhance Program Transaction Months	1	Received To Date	Annualized Revenue based on YTD Receipts	FY2026 Budget	Annualized Actual To Budget	
Interstate Operation Enhance Program		\$ 19,225,944	\$ 19,225,944	\$ 23,800,000	\$ (4,574,056)	-19.2%
Regional Congestion Relief Fee Transaction Months	6	Received To Date	Revenue based on YTD Receipts	FY2026 Budget	Annualized Actual To Budget	
Total Regional Congestion Relief Fee		\$ 20,684,192	\$ 41,368,384	\$ 31,805,911	9,562,473	30.1%
NVTa Transfer from COVA Transaction Months	3	Received To Date	Revenue based on YTD Receipts	FY2026 Budget	Annualized Actual To Budget	
Total NVTa Transfer from COVA		\$ 15,000,000	\$ 20,000,000	\$ 20,000,000	\$ -	0.0%
Total Revenue Received		\$ 215,299,100	465,527,843	\$ 468,078,953	\$ (2,551,110)	-0.55%

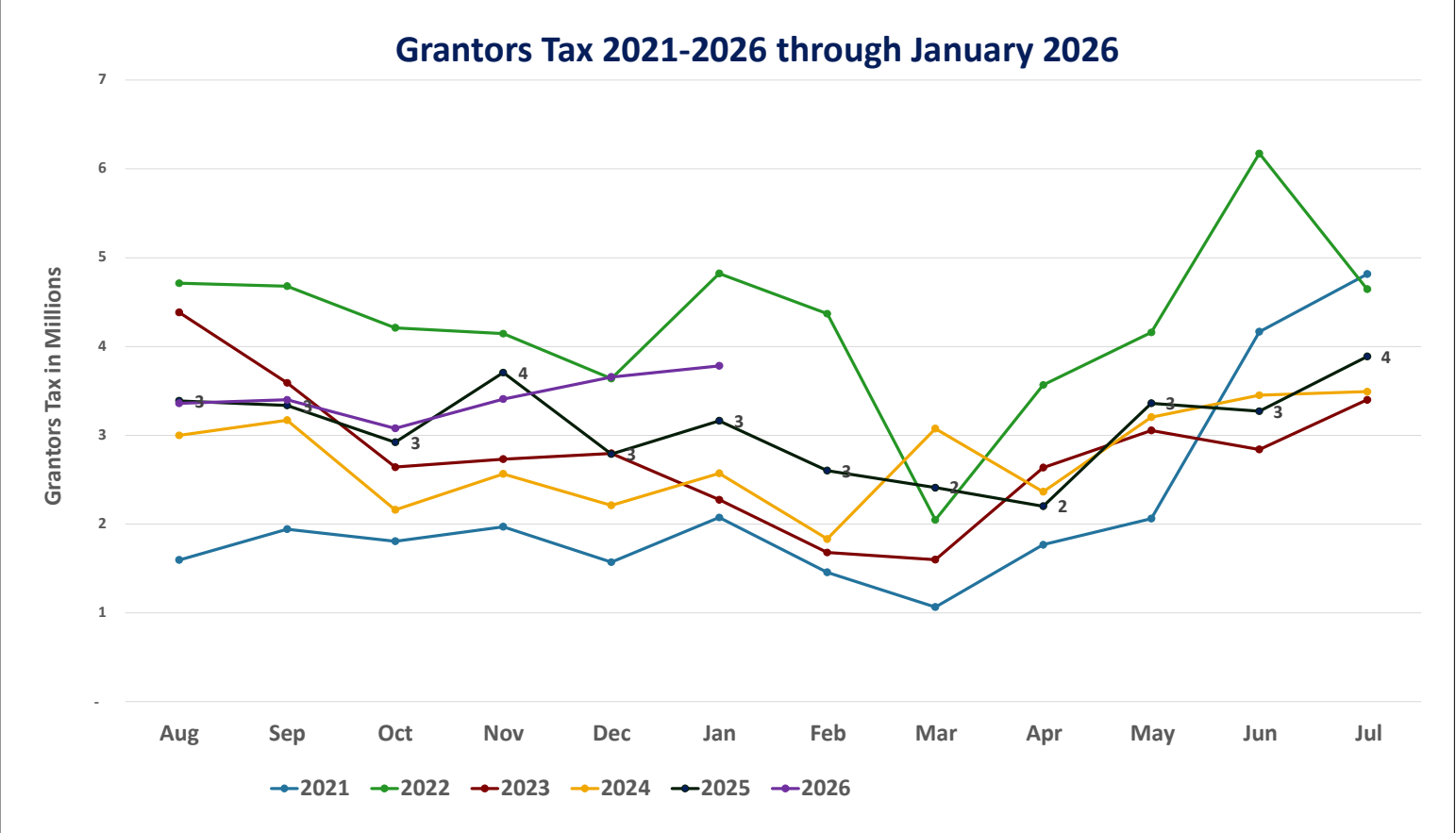
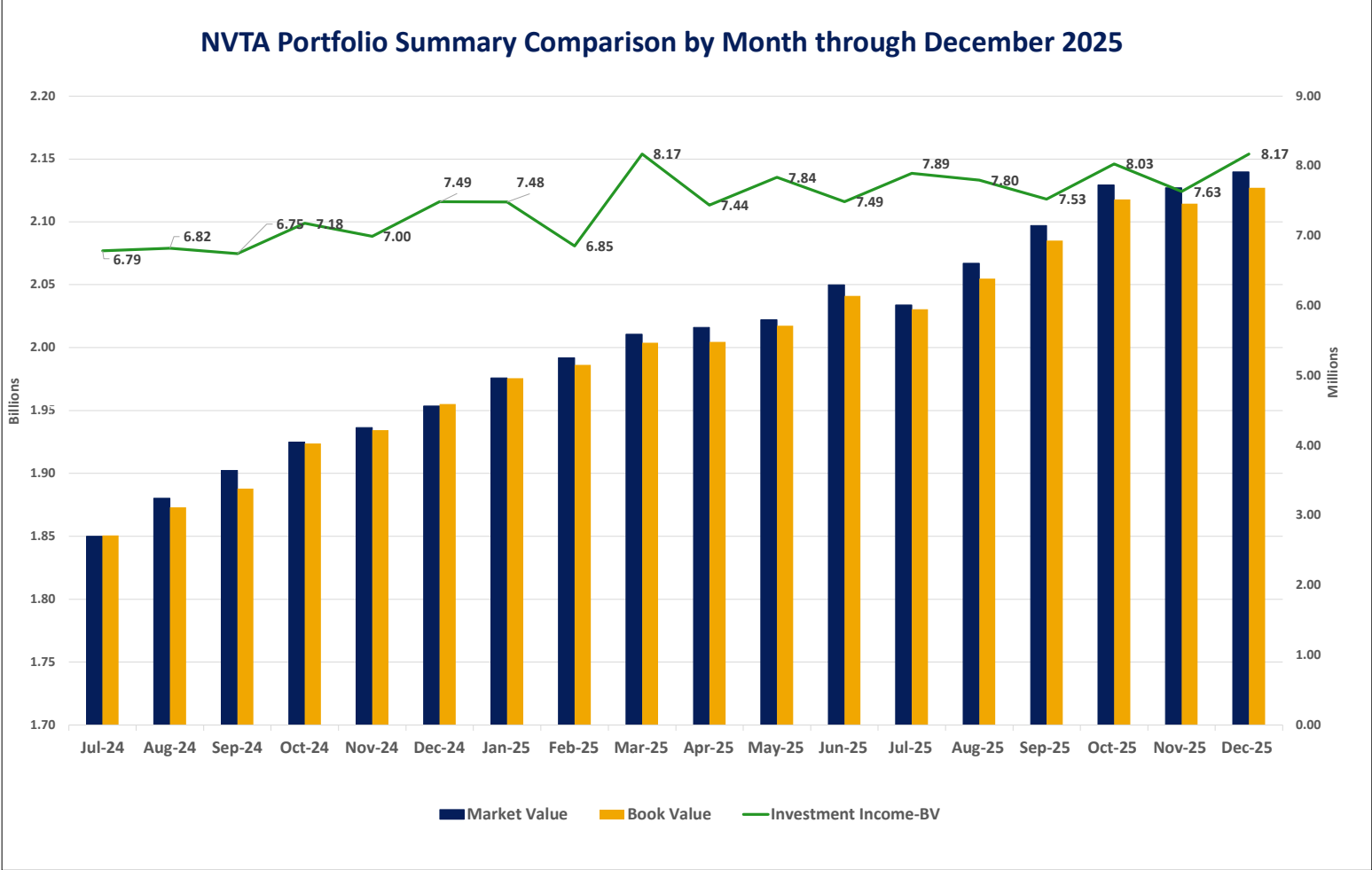
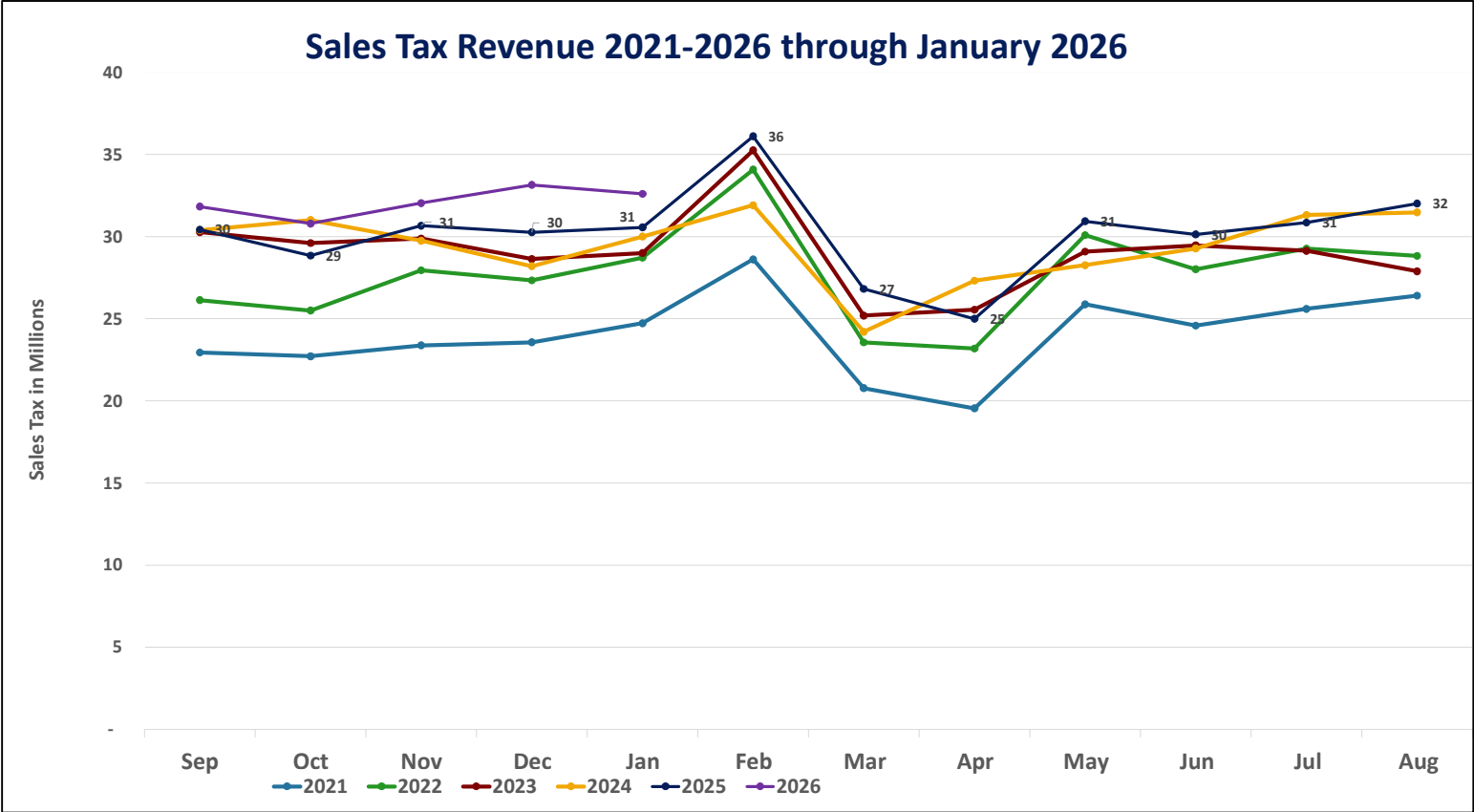
Attachment B

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

FY2026 30% Distribution By Jurisdiction

Based on: Revenue Data Through January 2026

Jurisdiction	Interstate Operat Enhance Program	Regional Sales Tax	Regional Congestion Relief Fee	NVTD Transfer From COVA	CoVa NVTA Interest	Cumulative Total	30% Funds	Interest 12/31/2025 Accrued Interest (1)	As of 12/31/2025 Prior Distributions	Current Month Distribution	Total Funds Transferred
								(+)			
City of Alexandria	\$ 1,281,476.67	\$ 10,278,276.35	\$ 1,174,103.80	\$ 996,002	\$ 25,926.17	\$ 13,755,785.27	\$ 4,126,735.58	\$ 8,446.77		\$ 4,135,182.35	
Arlington County	\$ 1,805,015.11	\$ 14,789,963.48	\$ 1,820,738.30	\$ 1,394,601	\$ 38,362.19	\$ 19,848,679.99	\$ 5,954,604.00	\$ 12,188.12	\$ 4,836,990.16	\$ 1,129,801.96	\$ 5,966,792.12
City of Fairfax	\$ 427,465.94	\$ 3,600,096.45	\$ 209,130.00	\$ 334,574	\$ 9,183.88	\$ 4,580,450.42	\$ 1,374,135.13	\$ 2,812.64	\$ 1,106,119.76	\$ 270,828.01	\$ 1,376,947.77
Fairfax County	\$ 7,954,799.31	\$ 65,259,229.08	\$ 8,170,929.70	\$ 6,190,866	\$ 158,878.09	\$ 87,734,701.83	\$ 26,320,410.55	\$ 53,873.68	\$ 21,175,092.15	\$ 5,199,192.08	\$ 26,374,284.23
City of Falls Church	\$ 204,827.62	\$ 1,696,798.81	\$ 116,027.10	\$ 160,090	\$ 4,416.72	\$ 2,182,160.30	\$ 654,648.09	\$ 1,339.96	\$ 532,518.53	\$ 123,469.52	\$ 655,988.05
Loudoun County	\$ 3,890,310.54	\$ 34,009,525.92	\$ 4,914,088.90	\$ 3,072,129	\$ 81,697.73	\$ 45,967,752.38	\$ 13,790,325.71	\$ 28,226.60	\$ 11,263,232.81	\$ 2,555,319.50	\$ 13,818,552.31
City of Manassas	\$ 485,467.74	\$ 4,780,897.15	\$ 269,599.40	\$ 386,761	\$ 12,472.99	\$ 5,935,198.17	\$ 1,780,559.45	\$ 3,644.52	\$ 1,359,461.97	\$ 424,742.00	\$ 1,784,203.97
City of Manassas Park	\$ 97,150.12	\$ 784,344.58	\$ 67,196.00	\$ 74,844	\$ 1,906.20	\$ 1,025,440.81	\$ 307,632.24	\$ 629.67	\$ 256,635.64	\$ 51,626.27	\$ 308,261.91
Prince William County	\$ 3,079,430.95	\$ 25,189,832.49	\$ 3,942,378.90	\$ 2,390,133	\$ 60,207.96	\$ 34,661,983.17	\$ 10,398,594.95	\$ 21,284.26	\$ 8,517,952.96	\$ 1,901,926.25	\$ 10,419,879.21
Total Revenue	\$ 19,225,944.00	\$ 160,388,964.31	\$ 20,684,192.10	\$ 15,000,000.00	\$ 393,051.93	\$ 215,692,152.34	\$ 64,707,645.70	\$ 132,446.22	\$ 49,048,003.98	\$ 15,792,087.94	\$ 60,704,909.57
Interest 12/31/2025						\$ 215,692,152.34	\$ 64,707,645.70				\$ 64,840,091.92



MEMORANDUM

FOR: Chair David Snyder and Members
Northern Virginia Transportation Authority Finance Committee

FROM: Michael Longhi, Chief Financial Officer

DATE: February 5 , 2026

SUBJECT: Monthly Operating Budget Report

1. **Purpose:** To update the Northern Virginia Transportation Authority (NVTa) Finance Committee on the Authority's Operating Budget for FY2026.
2. **Background:** The Authority elected to fund the Operating Budget for FY2026 through transfers from the Regional Revenue Fund.
3. **Monthly Operating Budget Report:** Through December 31, 2025, the FY2026 Operating Budget has produced the following:
 - A. The Operating Budget was fully funded through transfers from the Regional Revenue Fund.
 - B. As of December 31, 2025, the attached Income Statement shows the Authority has utilized 44% of the expenditure budget through 50% of the fiscal year.
 - C. Certain major FY2026 budgeted expenses, including the remaining budget for the Website Modernization project, will continue into FY2026.
 - D. As of December 31, 2025, the Authority earned \$81,655 through investment income from interest accrued on budgeted funds deposited in the Local Government Investment Pool (LGIP).
 - E. As of December 31, 2025, all expense categories remained within the approved budget.
 - F. The attached statement provides a summary of total Operating Budget income and expenditure activity through December 31, 2025.

Attachment: FY2026 Monthly Operating Budget through December 31, 2025

01/13/26
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NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

Page: 1 of 2

Income Statement

Report ID: LB170A

For the Accounting Period: 12 / 25

1000 General Fund

		----- Current Year -----				
Account Object	Description	Current	Current YTD	Budget	Variance	%
		Month				
Expenses						
410000	Personnel Expenses					
110	Salaries-Regular Pay	227,250.52	1,440,552.26	3,134,669.00	1,694,116.74	46
130	Health, Dental & Vision Benefits	27,520.56	159,325.44	520,441.00	361,115.56	31
131	Payroll Taxes	12,432.34	91,796.95	245,069.00	153,272.05	37
132	Retirement VRS	16,235.07	98,002.44	235,820.00	137,817.56	42
133	Life Insurance	2,897.98	17,097.84	39,185.00	22,087.16	44
134	FSA/DCA	41.33	211.90	1,561.00	1,349.10	14
135	Workers Comp		2,139.00	3,450.00	1,311.00	62
137	Disability Insurance	5,678.77	19,180.70	33,696.00	14,515.30	57
138	Commuter Benefits	203.05	1,214.75	3,585.00	2,370.25	34
	Total Account	292,259.62	1,829,521.28	4,217,476.00	2,387,954.72	43
420000	Professional Services					
210	Audit & Accounting Services		28,000.00	62,250.00	34,250.00	45
220	Bank Service			750.00	750.00	
230	Insurance		16,492.00	20,231.00	3,739.00	82
240	Payroll & Human Resource Services	631.51	3,098.49	12,337.00	9,238.51	25
260	Public Outreach & Regional Event Support		2,724.24	41,610.00	38,885.76	7
261	Legal/Bond Counsel Services			75,000.00	75,000.00	
262	Financial Advisor Services		2,500.00	10,000.00	7,500.00	25
263	Bond Trustee Fees		2,687.50	2,900.00	212.50	93
264	Legislative Services	11,258.96	42,115.42	89,305.00	47,189.58	47
265	Investment Custody Fees		5,000.00	25,000.00	20,000.00	20
	Total Account	11,890.47	102,617.65	339,383.00	236,765.35	30
430000	Technology/Communication					
310	Financial Reporting & Invest Monitoring/Mgt		40,619.24	85,950.00	45,330.76	47
330	IT Support Svc Incl Hosting	5,429.54	23,314.36	58,799.00	35,484.64	40
335	GIS/Project Mgt/Modeling	7,200.00	23,145.07	40,271.00	17,125.93	57
340	Phone Service & Video Srvc Chgs	1,318.02	7,307.77	20,708.00	13,400.23	35
350	Web Develop & Hosting	-4,800.00	57,529.99	133,170.00	75,640.01	43
940	Equip/Computer HW SW & Peripheral		7,285.13	9,450.00	2,164.87	77
	Total Account	9,147.56	159,201.56	348,348.00	189,146.44	46
440000	Administrative Expenses					
405	Building/Office Related Expenses	88.80	744.38	3,500.00	2,755.62	21
410	Advertisement		663.57	1,670.00	1,006.43	40
411	Memberships & Subscriptions		11,716.32	27,427.00	15,710.68	43
412	Duplication & Printing	1,205.36	7,231.98	15,672.00	8,440.02	46
414	Hosted Meeting Expenses		3,115.07	7,515.00	4,399.93	41
415	Local Travel/Commuter Benefits	22.42	2,272.31	11,251.00	8,978.69	20
417	Office Lease	40,840.02	279,020.36	478,940.00	199,919.64	58
418	Office Supplies		1,437.36	7,183.00	5,745.64	20
419	Postage & Delivery		49.37	700.00	650.63	7
420	Professional Development		11,721.44	33,610.00	21,888.56	35
421	Professional Outreach		11,125.29	24,300.00	13,174.71	

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NORTHERN VIRGINIA TRANSPORTATION AUTHORITY
Income Statement
For the Accounting Period: 12 / 25

Page: 2 of 2
Report ID: LB170A

1000 General Fund

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
945	Office Furniture & Fixtures		394.97		-394.97	
	Total Account	42,156.60	329,492.42	611,768.00	282,275.58	54
	Total Expenses	355,454.25	2,420,832.91	5,516,975.00	3,096,142.09	44
	Net Income from Operations	-355,454.25	-2,420,832.91			
Other Revenue						
370000	Investment Earnings	17,406.07	81,654.82		81,654.82	
383000	Transfer Operating Budget from Regional	2,759,564.00	5,391,265.00	5,391,265.00		100
						102
	Total Other Revenue	2,776,970.07	5,472,919.82	5,391,265.00	81,654.82	102
Other Expenses						
521000	Transfers					
820	Transfer to Operating Reserve			1,078,950.00	1,078,950.00	
825	Transf to Equip Reserve			50,000.00	50,000.00	
	Total Account			1,128,950.00	1,128,950.00	
	Total Other Expenses	0.00	0.00	1,128,950.00	1,128,950.00	
	Net Income	2,421,515.82	3,052,086.91			

Note: Formula for % columns = revenue*100/total expense for Fund.