



# Northern Virginia Transportation Authority

The Authority for Transportation in Northern Virginia

## FINANCE COMMITTEE

Thursday, November 10, 2022 – 6:00 PM

3040 Williams Drive, Suite 200

Fairfax, VA 22031

Meeting to be conducted in person and live streamed via YouTube<sup>1</sup>

### AGENDA

1. Call to Order/Welcome Mayor Rishell, Chair
2. Summary Minutes of the October 13, 2022 Meeting  
*Recommended Action: Approval of Minutes*

### Information/Discussion Items

3. FY2024 Budget Guidance Mr. Longhi, CFO
4. Monthly Investment Portfolio Report Ms. Sen, Investment & Debt Manager
5. Monthly Revenue Report Mr. Longhi, CFO
6. Monthly Operating Budget Report Mr. Longhi, CFO
7. NVTA Update (Verbal Report) Ms. Backmon, CEO

### Closed Session

(If Needed)

### Adjournment

8. Adjournment

Next Scheduled Meeting December 8, 2022 6:00 PM (Tentative Time)

3040 Williams Drive, Suite 200, Fairfax, Virginia

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<sup>1</sup> If technical difficulties arise, the meeting may be audio or video recorded. Any recordings will be made available on the [Finance Committee's Meetings](#) webpage.



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Fairfax, VA 22031

Meeting conducted in person and live streamed via YouTube

### MEETING SUMMARY

#### 1. Call to Order/Welcome

- Mayor Rishell called the meeting to order at 6:05 PM.
- Attendees:
  - Committee Members: Mayor Rishell; Chair Randall; Council Member Snyder.
  - Staff: Monica Backmon (Chief Executive Officer); Michael Longhi (CFO); Peggy Teal (Assistant Finance Officer); Dev Priya Sen (Investment & Debt Manager); Adnan Malik (Senior Accountant); Amanda Sink (Executive Assistant to CEO).
  - Council of Counsels: Daniel Robinson (Fairfax County); Robert Dickerson (Prince William County).
  - Others: Mr. Garber (Partner, PBMares LLP).

#### 2. Summary Minutes of the September 8, 2022, Meeting

*Recommended Action: Approval of Minutes [with abstentions from those who were not present]*

Chair Randall moved approval of the minutes of the September 8, 2022, meeting; seconded by Council Member Snyder. Motion carried unanimously.

### Action Item

#### 3. FY2022 Audited Financial Statements and Compliance Audit Reports

*Recommended Action: Recommend Authority Acceptance of the Audited FY2022 Financial Statements and Compliance Audit Reports*

- Mr. Longhi introduced Mr. Garber (Partner, PBMares, LLP) to present and provide his opinion on the FY2022 audited financial statements.
- Mr. Garber highlighted the Management's Discussion and Analysis section from the audit report year over year and noted the following:
  - Project cost distributions of \$57 million for project sponsor reimbursement of authorized cost represents a \$66 million decrease when compared to June 30, 2021. The Authority funds projects on a reimbursement and not on a grant basis. Therefore, the Authority has no control over the submission of reimbursement requests for the expended project costs by the project sponsors.
  - The Authority's Special Revenue Funds (Local Distribution Fund and Regional Revenue Fund) reported an increase in fund balance of \$204 million representing funding appropriated for adopted regional transportation project programs. This increases the overall fund balance to \$1.441 billion as of June 30, 2022.

- Mr. Garber briefly discussed the report on internal control compliance and summarized that there were no issues noted in the report.
- Mr. Garber concluded by noting that that FY2022 Financial Reports received an unmodified (clean) audit opinion. This opinion reflects that the Authority’s financial statements, in all material respects, fairly and accurately present the financial position of the Authority for FY2023.
- Chair Randall asked if the decrease in \$66 million project reimbursements is due to no drawdowns of projects submitted by localities and asked if there is a timeline. Ms. Backmon responded that often projects have other funding sources on the projects. However, NVTA staff is reaching out to the localities on the drawdowns as noted in the project status report.
- Mr. Longhi commended Ms. Teal for her work in preparing for and completing the audit, emphasizing the continuing record of clean opinions is reflective of the work she does all year.
- The Finance Committee members recognized Ms. Teal’s efforts and expressed appreciation for her efforts and professionalism.

Chair Randall moved the Finance Committee recommend Authority acceptance of the Audited FY2022 Financial Statements and Compliance Audit Reports, seconded by Council Member Snyder. Motion carried unanimously.

### Information/Discussion Items

#### **4. FY2024 Budget Guidance**

Mr. Longhi

- Mr. Longhi reviewed material for the Committee to provide guidance on the development of NVTA’s three budgets for FY2024 – Local Distribution Fund Budget (30%), Regional Revenue Fund Budget (70%), and Operating Budget Fund.
- Local Distribution Fund Budget (30%):
  - The Local Distribution Fund Budget supports the monthly distribution of 30% funds to member jurisdictions.
  - The guidance provided by the Finance Committee previously has been to estimate revenues cooperatively, transparently, and conservatively.
  - Maintain budget authorization to distribute the full funds received from the Commonwealth monthly while in full compliance with the Code of Virginia and NVTA policies. Utilize regional revenue funds for operating budget costs, eliminating reductions in jurisdiction Local Distribution Fund (30%) revenue.
- Regional Revenue Fund Budget (70%):
  - Mr. Longhi described the function of the Regional Revenue Fund Budget and how it is the source for transportation project funding by the Authority.
  - The Regional Revenue Fund budget’s priority, as legally required in the Code of Virginia and NVTA’s Bond Indenture and Debt Policy, is to first fund all debt service obligations.

- Only Sales Tax, and the Regional Congestion Relief Fee (Grantor's Tax) can be pledged to debt issuance and used to determine debt service capacity.
- With all debt service obligations budgeted, the resources in this fund are then available for PayGo project funding of Authority approved projects.
- Prior guidance from the Finance Committee has been to:
  - Estimate revenues cooperatively, transparently, and conservatively.
  - Strive to end the fiscal year with small positive actual receipts to budgeted revenue variances (actual receipts slightly higher than budgeted revenues).
  - This budget funds the expenses related to TransAction and Six Year Program updates and directly related technical and consultative support services.
  - Fund the Authority's operating budget through a transfer of funds to the Operating Fund/Budget.
  - The revenue estimate process feeds into the update of the PayGo analysis which will be required for the next Two-Year Program Update for FY2028-FY2029.
- Operating Fund Budget:
  - Starting in FY2020 (per SB 1468), the Operating Budget has been funded from a transfer from the Regional Revenue Fund, rather than funding received from member jurisdictions, typically through a reduction in their 30% Local Distribution funds.
  - The Operating Budget is presented in the format of base budget increases (contract escalations, inflation, etc.) and new initiatives.
  - Mr. Longhi noted the base budget increases includes Salaries, Health, Dental, and Retirement Costs, Contracted Services, and Operating Reserves. New initiatives are listed separately for discussion by the Committee.
  - Mr. Longhi noted that no additional staffing is being proposed for FY2024.
  - Mayor Rishell thanked Mr. Longhi and asked if NVTA has sufficient staffing, Ms. Backmon responded that NVTA is monitoring on the areas that require sufficient staffing.
  - Chair Randall expressed appreciation for the work provided by the Council of Counsels and noted that at this stage of growth the acquisition of dedicated outside counsel for NVTA is an appropriate consideration for continuity and consistency.
  - Mr. Longhi concluded by referring to the Authority's financial policy which calls for the Authority adoption of budgets two months prior to the start of a fiscal year. This effectively results in the budget adoption occurring by April.

#### **5. Monthly Investment Portfolio Report**

- Ms. Sen reviewed the Monthly Investment Portfolio Report as provided in the packet by noting that the benchmarks that compared NVTA's portfolio are on the short end whereas the securities invested by NVTA are currently in the 1–2-year maturity range.
- Ms. Sen concluded her presentation by noting that the benchmark table is being evaluated considering the portfolio has a longer maturity range than reflected in the current benchmarks, and a format will be proposed to the Finance Committee.
- Council Member Snyder asked if NVTA can call on advice from a third party to get guidance on maximizing yield in this volatile market. Mr. Longhi responded noting that NVTA relies on the real-time data analytics tool called Bloomberg, that is used for independent research to analyze individual securities and NVTA has an Investment Consultant on board (Ms. Gilbert) who provides guidance and discusses strategies with the Finance team. Mr. Longhi further added that the NVTA's investment policy reinforces the conservative nature of the portfolio by receiving market level yield without sacrificing safety of the portfolio.

#### **6. Monthly Revenue Report**

- Mr. Longhi reviewed and presented the Monthly Revenue Report as provided in the packet. He brought attention to the elimination in the monthly report of individual jurisdiction estimates. The elimination is due to the current projection methodology being based more on the NVTA revenue history rather than projections submitted by jurisdictions.

#### **7. Monthly Operating Budget Report**

- Mr. Longhi reviewed and presented the Monthly Operating Budget Report as provided in the packet.

#### **8. NVTA Update (Verbal Report)**

- Ms. Backmon noted in the interest of time, she will have comments at the Authority meeting that evening.

### **Adjournment**

- Chair Rishell adjourned the meeting at 6:40 pm.

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**  
**MEMORANDUM**

**FOR:** Mayor Rishell and Members of the NVTA Finance Committee  
**FROM:** Michael Longhi, Chief Financial Officer  
**DATE:** November 3, 2023  
**SUBJECT:** FY2024 Budget Guidance

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1. **Purpose:** To gather input from the Northern Virginia Transportation Authority (NVTA) Finance Committee on development of the FY2024 budgets.
  
2. **Discussion:** The NVTA business activities are supported through three separate budgets. Development of these budgets for FY2024 will be based on guidance from the Committee. Initial discussion items are presented for each budget below:
  - A. **Local Distribution Fund Budget.** The Local Distribution Fund Budget supports the monthly distribution of 30% funds to member jurisdictions. Prior guidance for this budget has not changed and will be based on the finalized FY2024 revenue projections which are currently under development.
  
  - B. **Regional Revenue Fund Budget.** The Regional Revenue Fund Budget is the source for transportation project funding by the Authority. Prior guidance for this budget has not changed and will be based on the finalized FY2024 revenue projections and PayGo analysis which are currently under development. The following is the single new initiative for the FY2024 budget:
    - i. **Regional Bus Rapid Transit (BRT) Preliminary Deployment Plan (PDP) -** TransAction has identified the need to provide Northern Virginians with meaningful travel alternatives to driving alone, to help reduce congestion. One strong approach is the development of a regional BRT system, which builds upon the investments that NVTA has already made in five BRT lines, noted below.

BRT Projects	Approved Funding*	Program
Richmond Highway (Fairfax County)	\$250,000,000	FY2018-2023
	\$80,000,000	FY2022-2027
Duke Street Transitway (Alexandria)	\$12,000,000	FY2018-2023
	\$75,000,000	FY2020-2025
West End Transitway (Alexandria)	\$2,400,000	FY2015-2016
	\$2,200,000	FY2018-2023
Metroway northern extension (Arlington)	\$28,850,000+	FY2018-2023
Route 7 (Fairfax, Falls Church, Arlington, Alexandria)	\$838,000	FY2014
<b>Total</b>	<b>\$451,288,000</b>	

Note \*: excludes related projects, and any funding using 30% Local Revenues

Note +: includes non-BRT elements at Pentagon City (part of the same SPA)

- ii. While these five projects are being advanced independently of one another, a strategic approach at the regional level is needed to enhance BRT initiatives, and work towards the synergistic and potentially seamless regional BRT system. NVTA was the first entity to identify this regional need and is uniquely qualified to lead this initiative given its NoVA footprint, regional focus, demonstrated multimodal history and experience leading such initiatives, and established coordination mechanisms.

Development of the regional BRT PDP will harness the enthusiasm expressed by members of NVTA’s BRT Planning Working Group (comprising local and regional transportation planners and operations staff across the DC metro region) to develop an integrated regional BRT system crossing multiple jurisdictional boundaries. Not only will a BRT PDP identify meaningful transportation choices that could reduce or reverse the need for Northern Virginians to drive alone, but it will also enable a regional BRT system to be implementable decades prior to any future Metrorail extensions in Northern Virginia, which in turn are dependent on the region addressing Metrorail’s core capacity barriers.

**Onetime Costs:** \$2 million

**Annual Costs:** Cost related to maintaining a deployment plan to be determined as part of core BRT study.

- C. **Operating Fund Budget.** The Operating Fund Budget is the central accounting point for operating and administrative expenses of the Authority. Prior guidance for this budget has not changed. Current drivers of the Operating Budget are segmented into two

categories. The first category is base budget escalations triggered by inflation, contract terms and required service extensions. These escalations will be presented in December. The second category is for new initiatives, which are listed below:

- i. **Offsite Storage** – NVRC, the office space landlord, has advised it can no longer provide storage space due to space limitations. Space previously allowed at no cost for NVTA storage must be used by NVRC to store their records and material. Available space within the NVRC leased office area has increasingly been utilized by NVRC and NVTA staffing growth.

**Onetime Costs:** \$400

**Annual Costs:** \$2,000

- ii. **Investment Consultant** - This proposal seeks to continue and formalize the use of an investment consultant, specifically the former Investment Manager for Fairfax County (retired from the County since July 2020). In 2020, this consultant was brought onboard to bridge the gap between the departure of NVTA's previous portfolio manager and refilling the position. Subsequently, the use of an investment consultant has produced benefits in terms of rapid training and experience gain of NVTA Investment and Debt Manager, who is working through an underfill program for the position.

Experience has shown that having the addition of the consultant is allowing for improved strategies in an investment environment that is evolving at a historically rapid pace. Specifically, between July and October of 2022 consultant recommendations on four transactions increased yield by \$70,300.

**Onetime Costs:** Absorbed using used equipment, no office space or office overhead is utilized.

**Annual Costs:** \$69,500, includes \$27,500 in subscription services for the Bloomberg terminal and IT support.

- iii. **Contractual Legal Services** - Create direct and regional efficiencies through the use of contractual legal services as the day-to-day advisor on legal matters and Authority meeting support. This follows the practice of other entities such as OmniRide, NVRC, NVTC, UOSA and Town of Dumfries.

These efficiencies are gained in not having to convene a discussion with attorneys from four jurisdictions on each legal matter, then having that group weigh their individual perspectives and form a singular position. Any resultant questions or further discussion will require a reconvening and reassessment by the group. Members of the Council of Counsels on occasion need to recuse themselves if an issue under consideration involves the jurisdiction that employs them, or an agency to which they also provide professional services. Additionally, as NVTA grows and continues to invest regional revenues biannually along with other initiatives, the workload and potential need to seek legal counsel will increase requiring more time and

effort from the attorneys. Contractual legal services for NVTa would handle the increased workload allowing the current members of the Council of Counsels to focus on their primary duty of working for the jurisdiction that employs them.

**Annual Costs:** \$65,000, experience may show this cost can be reduced to \$45,000 or lower, based on discussions with other entities which contract for legal services.

- iv. **Website Modernization and Consolidation:** The NVTa websites have not had a full professional design review and are becoming increasingly difficult to update, maintain and improve and has shown system stability concerns. TransAction has a separate website as does the NoVA Gateway Dashboard. Expert advice is needed to determine if a consolidation is in order and if so, how it could be accomplished. Last fiscal year, it was determined by the Committee to divide the cost of this effort between two fiscal periods. The total cost of this effort is \$250,000, the amount for FY2024 is \$125,000.

**Onetime Costs:** \$125,000

**Annual Costs:** Ongoing maintenance costs will be determined as part of the modernization effort.

- v. **NoVA Gateway Dashboard Enhancements** - The NoVA Gateway Dashboard has proved to be an invaluable tool for providing near-real time funding and status information for all 122 NVTa-funded projects that use regional revenues. The dashboard is a key resource that enables NVTa to be transparent regarding the use of regional revenues. Additional functionality is needed to provide more detail on the regional-funded projects and, for the first time, selected insights into the projects funded using NVTa's local revenues.

This new functionality is in response to repeated enquiries regarding the multimodal nature of all NVTa-funded projects, such as roadway lane-miles, extent of bike-pedestrian facilities, and dedicated right-of-way for transit. Currently, this information is either not publicly available or only available in a highly summarized form in NVTa's annual report and/or the annual NVTa report to the Commonwealth's Joint Commission for Transportation Accountability (JCTA). As such, there is no single location in which this information can be found, and in many cases the detail of what is available is limited to just project number and project cost information.

**Onetime Costs:** \$150,000

**Annual Costs:** \$20,000 For ongoing external support and maintenance.

- 3. **Next Steps:** NVTa Policy 10 - Financial Management contains a guideline which calls for the Authority adoption of budgets two months prior to the start of a fiscal year. This effectively results in the budget adoption occurring by April. The following timeline is proposed:
  - A. **November/January** – Finance Committee budget discussions.

- B. February (NLT)** – Base Budget Increases and Initiatives and cost projections presented. The Finance Committee may decide to make a recommendation to the Authority or request changes/information.
- C. March** – Additional discussion, if needed, to result in recommendation to the Authority. If the Finance Committee agreed to a recommendation in February, the budgets could be presented to the Authority in March.
- D. April** – Based on Finance Committee direction, present the three budgets to the Authority for adoption.

## NORTHERN VIRGINIA TRANSPORTATION AUTHORITY MEMORANDUM

**TO:** Chair Rishell and Members, NVTA Finance Committee

**FROM:** Dev Priya Sen, Investment & Debt Manager

**DATE:** November 3, 2022

**SUBJECT:** Investment Portfolio Report

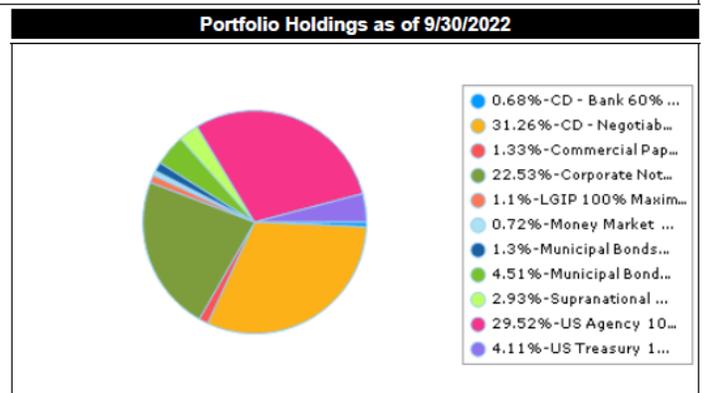
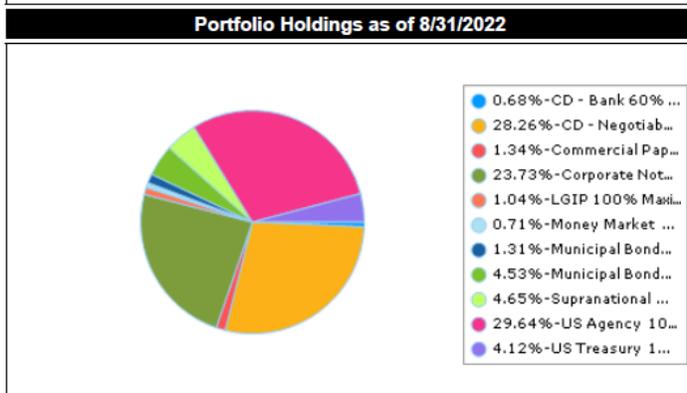
1. **Purpose:** To provide the Northern Virginia Transportation Authority (NVTA) Finance Committee with required reports on investment activities and portfolio performance through September 30, 2022.
2. **Background:** This report is on investment activity through September 2022 and affirms the portfolio's investments were acquired on the basis of safety, liquidity, and then yield. This report summarizes the portfolio structure and adherence to the NVTA Investment Policy.
3. **Current Period Reports:**



### Northern Virginia Transportation Authority Distribution by Asset Category - Book Value Report Group: Regional Revenue

Begin Date: 8/31/2022, End Date: 9/30/2022

Asset Category Allocation				
Asset Category	Book Value 8/31/2022	% of Portfolio 8/31/2022	Book Value 9/30/2022	% of Portfolio 9/30/2022
CD - Bank 60% Maximum	10,000,000.00	0.68	10,000,000.00	0.68
CD - Negotiable 25% Maximum	415,652,507.80	28.26	461,660,003.22	31.26
Commercial Paper 35% / 5% Maximum	19,642,177.75	1.34	19,697,511.08	1.33
Corporate Notes 50% Maximum	349,126,798.64	23.73	332,780,643.31	22.53
LGIP 100% Maximum	15,261,769.98	1.04	16,315,442.24	1.10
Money Market 60% Maximum	10,386,296.24	0.71	10,691,832.94	0.72
Municipal Bonds - US 75% Maximum	19,251,278.06	1.31	19,235,640.34	1.30
Municipal Bonds - Virginia 75% Maximum	66,638,435.10	4.53	66,623,406.81	4.51
Supranational 15% Maximum	68,354,346.77	4.65	43,302,721.06	2.93
US Agency 100% Maximum	436,072,570.82	29.64	436,072,067.07	29.52
US Treasury 100% Maximum	60,613,790.65	4.12	60,641,990.99	4.11
Total / Average	1,470,999,971.81	100.00	1,477,021,259.06	100.00



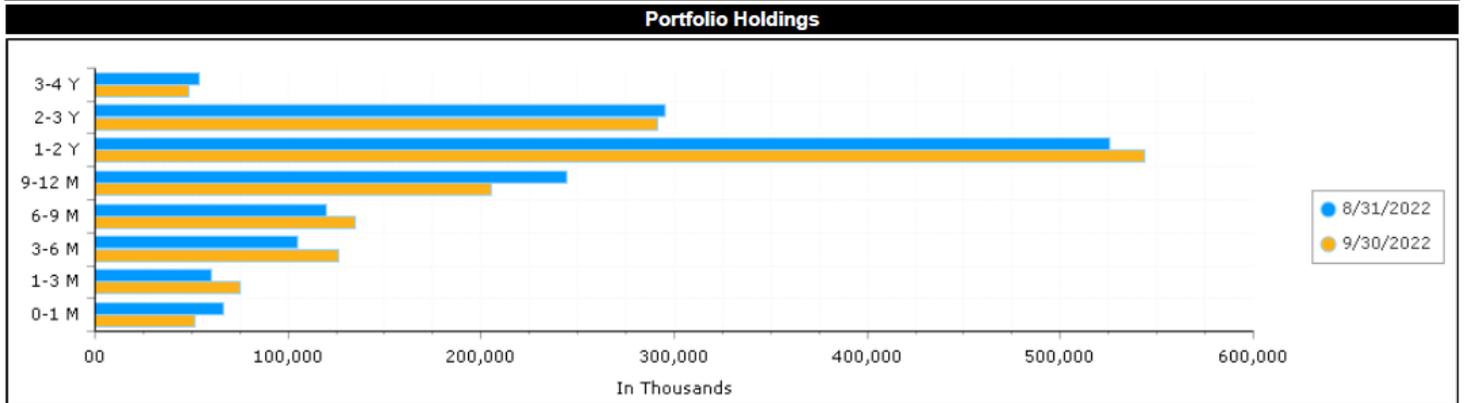
- a. The safety of the portfolio is reflected in the actual composition of the portfolio as shown above.



**Northern Virginia Transportation Authority  
Distribution by Maturity Range - Book Value  
Report Group: Regional Revenue**

Begin Date: 8/31/2022, End Date: 9/30/2022

Maturity Range Allocation				
Maturity Range	Book Value 8/31/2022	% of Portfolio 8/31/2022	Book Value 9/30/2022	% of Portfolio 9/30/2022
0-1 Month	66,806,267.36	4.54	52,007,711.10	3.52
1-3 Months	60,441,189.96	4.11	75,439,871.48	5.11
3-6 Months	105,002,641.78	7.14	126,417,355.55	8.56
6-9 Months	119,941,093.39	8.15	134,533,413.96	9.11
9-12 Months	244,461,258.27	16.62	205,497,092.34	13.91
1-2 Years	525,219,746.01	35.70	543,248,338.10	36.78
2-3 Years	295,211,965.75	20.07	290,993,396.88	19.70
3-4 Years	53,915,809.29	3.67	48,884,079.65	3.31
<b>Total / Average</b>	<b>1,470,999,971.81</b>	<b>100.00</b>	<b>1,477,021,259.06</b>	<b>100.00</b>



- b. The liquidity of the portfolio is reflected in the portfolio's duration of 1.66 (1.0 = 1 year) and the maturity schedule is shown above.

NVTA Investment Benchmarks	Sep-22 Month End
Fed Funds Rate	3.08%
Treasury 90 Day T Bill	3.33%
Local Government Investment Pool	2.61%
Virginia Non-Arbitrage Program	2.67%
<b>NVTA Performance</b>	<b>1.66%</b>

Source: Bloomberg/NVTA Statements

- c. The yield on the portfolio at the end of September 2022 was 1.66%. The NVTA's Investment Policy specifies the benchmarks shown above for yield performance comparison.

#### 4. Portfolio Analysis & Statistics Overview:

**a. Safety** The portfolio is invested primarily in:

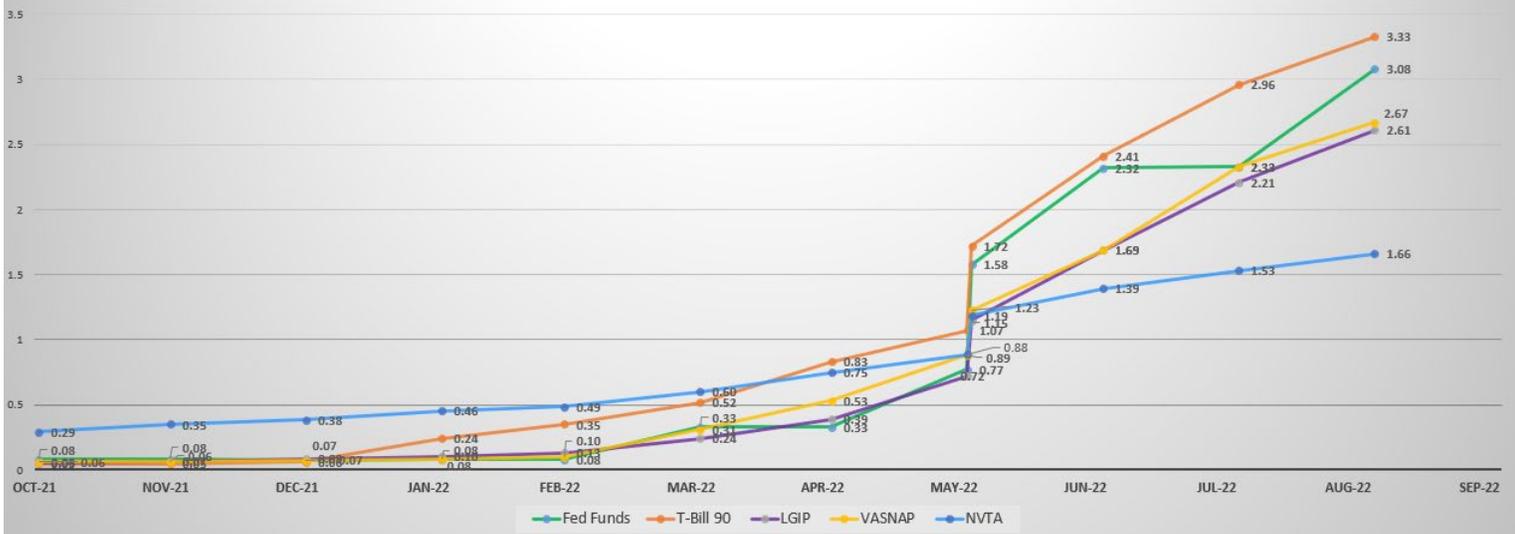
- I. Local Government Investment Pools (1.10% from 1.04%)
- II. Collateralized bank money market accounts (1.40% from 1.39%)
- III. Commercial Paper (1.33% from 1.34%)
- IV. Negotiable CD's (31.26% from 28.26%)
- V. AAA/AA rated investment grade corporate bonds (22.53% from 23.73%)
- VI. Supranational Securities (2.93% from 4.65%)
- VII. Treasuries and Agencies (33.63% from 33.76%)
- VIII. VA & US Municipals (5.81% from 5.84%)

**b. Liquidity:** The NVTA Portfolio duration is 1.35 in September 2022 (1.0 = 1 year). In expectation of eventual interest rate increases, NVTA staff initiated a process in early summer to ladder maturities such that approximately \$40-\$60 million of securities mature each month. This is resulting in monthly opportunities to re-invest at increasing rates of return.

**c. Yield:** Unprecedented rapidly rising market rates are continuing to offer safe opportunities to place positive monthly cash flows and reinvest maturities. The current question being faced is when will the market rates reach peak and for how long.

- i. Staff is focusing on buying high yielding negotiable Yankee Certificate of Deposits (CDs) that comply with NVTA's Investment Policies within 1 year maturity range. In the rising rate market environment, staff was able to buy a Yankee CD with a yield of 5.56% which was by far the highest yield that was available.
- ii. Staff anticipates that portfolio yield will track or exceed the benchmarks with the occurrence of instrument maturities and new cash being placed for investment. Repositioning opportunities will be examined on an ongoing basis.

NVTA Investment Benchmarks Comparison



5. **Custodian Certification:** Truist Bank is the custodian of all of NVTA’s investment purchases and is where all of NVTA’s non-deposit investments are held. Deposit type investments are protected through the Commonwealth of Virginia collateralization program or FDIC Insurance.
  
6. **Policy Required Reports:** The attached Compliance - GASB 40 Report addresses specific Investment Policy requirements regarding the purchase and holding of securities. This report is fundamental for the Authority’s Annual Financial Statements and annual audit. The attached report documents:
  - a. **Compliance – Investment Policy, Summary.** The report shows the percentage of the portfolio by each type of investment.
  
  - b. **Investment Portfolio – By Maturity Range.** The report shows the yield to maturity, and percentage of the portfolio which each type of investment represents.
  
  - c. **Portfolio Holdings by Custodian.** This report shows each depository, investment firm or custodian holding NVTA securities or cash.

**Attachment:** Compliance - GASB 40 Report



# Attachment

Portfolio Holdings Compliance - GASB 40 Report - As of 9/30/2022

Description	CUSIP/Ticker	Issuer	Face Amount/Shares	Book Value	Market Value	Credit Rating 1	Credit Rating 2	% of Portfolio	Days To Maturity	Days To Call/Maturity	Maturity Date	Next Call Date	YTM @ Cost	Duration To Maturity
Certificate Of Deposit														
Bayerische Landesbank 3.88 6/27/2024	0727MCXE2	Bayerische Landesbank	20,000,000.00	20,027,048.28	19,872,200.00	Fitch-F1	Moody's-P1	1.36	636	636	6/27/2024		3.816	1.69
Bayerische Landesbank 0.27 12/15/2022	0727MCPE1	Bayerische Landesbank	30,000,000.00	30,001,894.10	29,808,900.00	Fitch-F1	Moody's-P1	2.03	76	76	12/15/2022		0.240	0.21
Bayerische Landesbank 3.88 7/26/2024	0727MCXA0	Bayerische Landesbank	30,000,000.00	30,042,275.17	29,793,300.00	Fitch-F1	Moody's-P1	2.03	665	665	7/26/2024		3.799	1.76
Credit Suisse 0.27 11/16/2022	22552G4L1	Credit Suisse	25,000,000.00	25,001,300.79	24,904,000.00	S&P-A1	Moody's-P1	1.69	47	47	11/16/2022		0.229	0.13
Credit Suisse 0.68 10/10/2023	22552G4R8	Credit Suisse	15,000,000.00	15,009,261.29	14,475,750.00	S&P-A1	Moody's-P1	1.02	375	375	10/10/2023		0.619	1.04
Credit Suisse 0.75 1/10/2024	22552G4T4	Credit Suisse	15,000,000.00	15,009,496.83	14,359,350.00	S&P-A1	Moody's-P1	1.02	467	467	1/10/2024		0.700	1.30
John Marshall Bank 2.137 12/15/2022	JMBCD061522	John Marshall Bank	10,000,000.00	10,000,000.00	10,000,000.00	NR	NR	0.68	76	76	12/15/2022		2.137	0.21
Natixis 4.86 9/22/2023	63873QWS9	Natixis	21,000,000.00	21,000,000.00	21,006,720.00	S&P-A1	Moody's-P1	1.42	357	357	9/22/2023		4.860	0.99
Nordea Bank 0.26 4/20/2023	65558UGN6	Nordea Bank	30,000,000.00	30,000,000.00	29,398,500.00	S&P-A1+	Moody's-P1	2.03	202	202	4/20/2023		0.260	0.56
Nordea Bank 2.6 12/20/2023	65558USB9	Nordea Bank	25,000,000.00	25,017,605.26	24,519,500.00	S&P-A1+	Moody's-P1	1.69	446	446	12/20/2023		2.540	1.24
Rabobank 0.26 2/23/2023	21684LAZ5	Rabobank	40,000,000.00	40,000,000.00	39,447,200.00	S&P-A1	Moody's-P1	2.71	146	146	2/23/2023		0.260	0.40
Rabobank 3.57 8/2/2024	21684XYT7	Rabobank	18,500,000.00	18,500,000.00	18,266,345.00	S&P-A1	Moody's-P1	1.25	672	672	8/2/2024		3.570	1.79
Royal Bank of Canada 4.27 10/13/2023	78015JD61	Royal Bank of Canada	25,000,000.00	25,017,464.56	24,846,250.00	S&P-A1	Moody's-P1	1.69	378	378	10/13/2023		4.199	1.05
Standard Chartered Bank 0.25 10/21/2022	85325VN71	Standard Chartered Bank	25,000,000.00	25,000,435.92	24,959,750.00	S&P-A1	Moody's-P1	1.69	21	21	10/21/2022		0.220	0.06
Standard Chartered Bank 0.35 6/16/2023	85325VQ37	Standard Chartered Bank	25,000,000.00	25,003,570.25	24,371,750.00	S&P-A1	Moody's-P1	1.69	259	259	6/16/2023		0.330	0.72
Standard Chartered Bank 0.36 7/20/2023	85325VQ60	Standard Chartered Bank	30,000,000.00	30,007,280.62	29,139,300.00	S&P-A1	Moody's-P1	2.03	293	293	7/20/2023		0.330	0.81
Svebank 0.95 10/22/2024	87019V4A2	Svebank	22,000,000.00	22,022,370.15	20,480,680.00	S&P-A1	Moody's-P1	1.49	753	753	10/22/2024		0.899	2.09
TD Bank 3.63 6/27/2023	89114WZ57	TD Bank	20,000,000.00	20,000,000.00	19,840,000.00	S&P-A1+	Moody's-P1	1.36	270	270	6/27/2023		3.630	0.75
TD Bank 3.75 7/11/2023	89115B5E6	TD Bank	30,000,000.00	30,000,000.00	29,771,100.00	S&P-A1	Moody's-P1	2.03	284	284	7/11/2023		3.750	0.79
TD Bank 4.02 8/16/2023	89115BHE3	TD Bank	15,000,000.00	15,000,000.00	14,900,550.00	S&P-A1+	Moody's-P1	1.02	320	320	8/16/2023		4.020	0.89
Sub Total / Average Certificate Of Deposit			471,500,000.00	471,660,003.22	464,161,145.00			31.96	325	325			1.883	0.89
Corporate														
Apple 0.75 5/11/2023	037833DV9	Apple	5,000,000.00	5,014,304.98	4,900,050.00	S&P-AA+	Moody's-Aaa	0.34	223	223	5/11/2023		0.280	0.61
Apple 2.4 5/3/2023	037833AK6	Apple	2,500,000.00	2,530,226.26	2,472,675.00	S&P-AA+	Moody's-Aaa	0.17	215	215	5/3/2023		0.340	0.59
Apple 2.85 5/11/2024-24	037833CU2	Apple	2,135,000.00	2,215,826.62	2,082,372.25	S&P-AA+	Moody's-Aaa	0.14	589	528	5/11/2024	3/11/2024	0.484	1.57
Apple 2.85 5/11/2024-24	037833CU2	Apple	10,000,000.00	10,385,708.02	9,753,500.00	S&P-AA+	Moody's-Aaa	0.68	589	528	5/11/2024	3/11/2024	0.442	1.57
Apple 3.45 5/6/2024	037833AS9	Apple	10,000,000.00	10,499,931.86	9,832,600.00	S&P-AA+	Moody's-Aaa	0.68	584	584	5/6/2024		0.310	1.55
Asian Development Bank 2.75 3/17/2023	045167EH2	Asian Development Bank	18,083,000.00	18,290,712.26	17,971,427.89	S&P-Aaa	Moody's-Aaa	1.23	168	168	3/17/2023		0.250	0.46
Berkshire Hathaway 2.75 3/15/2023-23	084670BR8	Berkshire Hathaway	10,000,000.00	10,093,754.48	9,945,900.00	S&P-AA	Moody's-Aa2	0.68	166	107	3/15/2023	1/15/2023	0.665	0.46
Berkshire Hathaway 2.75 3/15/2023-23	084670BR8	Berkshire Hathaway	5,000,000.00	5,052,032.03	4,972,950.00	S&P-AA	Moody's-Aa2	0.34	166	107	3/15/2023	1/15/2023	0.449	0.46
Berkshire Hathaway 2.75 3/15/2023-23	084670BR8	Berkshire Hathaway	8,200,000.00	8,283,345.70	8,155,638.00	S&P-AA	Moody's-Aa2	0.56	166	107	3/15/2023	1/15/2023	0.501	0.46
Credit Suisse 0.3/13/2023	2254EBQD6	Credit Suisse	20,000,000.00	19,697,511.08	19,622,600.00	S&P-A1	Moody's-P1	1.36	164	164	3/13/2023		3.404	0.45
Exxon Mobil 2.019 8/16/2024-24	30231GBC5	Exxon Mobil	10,000,000.00	10,244,328.77	9,535,200.00	S&P-AA	Moody's-Aa1	0.68	686	655	8/16/2024	7/16/2024	0.699	1.85
Exxon Mobil 2.709 3/6/2025-24	30231GAF9	Exxon Mobil	9,500,000.00	9,300,946.48	9,075,920.00	S&P-AA	Moody's-Aa2	0.64	888	798	3/6/2025	12/6/2024	3.619	2.37
Exxon Mobil 2.992 3/19/2025	30231GBH4	Exxon Mobil	20,000,000.00	19,944,173.33	19,182,800.00	S&P-AA	Moody's-Aa2	1.36	901	901	3/19/2025		3.110	2.39
Guardian Life 1.1 6/23/2025	40139LAG8	Guardian Life	13,000,000.00	12,257,310.46	11,676,600.00	S&P-AA+	Moody's-Aa2	0.88	997	997	6/23/2025		3.320	2.69
Guardian Life 1.1 6/23/2025	40139LAG8	Guardian Life	9,456,000.00	8,796,411.41	8,493,379.20	S&P-AA+	Moody's-Aa2	0.64	997	997	6/23/2025		3.829	2.69
IBRD 0.25 11/24/2023	459058JM6	IBRD	25,000,000.00	25,012,008.80	23,857,500.00	S&P-Aaa	Moody's-Aaa	1.69	420	420	11/24/2023		0.208	1.15
Mass Mutual Global Funding 0.48 8/28/2023	57629WCV0	Mass Mutual Global Funding	15,000,000.00	15,018,462.18	14,468,700.00	S&P-AA+	Moody's-Aa3	1.02	332	332	8/28/2023		0.344	0.91
Mass Mutual Global Funding 0.48 8/28/2023	57629WCV0	Mass Mutual Global Funding	15,000,000.00	15,018,481.92	14,468,700.00	S&P-AA+	Moody's-Aa3	1.02	332	332	8/28/2023		0.344	0.91
Mass Mutual Global Funding 2.75 6/22/2024	57629WCE8	Mass Mutual Global Funding	5,000,000.00	5,175,064.02	4,816,900.00	S&P-AA+	Moody's-Aa3	0.34	631	631	6/22/2024		0.701	1.69
Mass Mutual Global Funding 3.6 4/9/2024	57629WBV1	Mass Mutual Global Funding	7,210,000.00	7,559,708.01	7,076,831.30	S&P-AA+	Moody's-Aa3	0.49	557	557	4/9/2024		0.400	1.47
MetLife 0.45 9/1/2023	59217GEK1	MetLife	10,000,000.00	10,013,699.57	9,608,900.00	S&P-AA	Moody's-Aa3	0.68	336	336	9/1/2023		0.301	0.92
MetLife 0.45 9/1/2023	59217GEK1	MetLife	20,000,000.00	20,021,414.59	19,217,800.00	S&P-AA	Moody's-Aa3	1.36	336	336	9/1/2023		0.333	0.92
MetLife 0.45 9/1/2023	59217GEK1	MetLife	13,920,000.00	13,939,140.52	13,375,588.80	S&P-AA	Moody's-Aa3	0.94	336	336	9/1/2023		0.300	0.92
MetLife 2.8 3/21/2025	59217GEW5	MetLife	17,500,000.00	17,245,864.71	16,574,775.00	S&P-AA	Moody's-Aa3	1.19	903	903	3/21/2025		3.420	2.40
Microsoft Corp 3.625 12/15/2023-23	594918AW4	Microsoft Corp	13,000,000.00	13,481,704.97	12,882,480.00	S&P-Aaa	Moody's-Aaa	0.88	441	411	12/15/2023	11/15/2023	0.530	1.18
Nestle 3.35 9/24/2023-23	641062AD6	Nestle	15,665,000.00	16,110,543.72	15,465,114.60	S&P-AA	Moody's-Aa3	1.06	359	328	9/24/2023	8/24/2023	0.437	0.98
New York Life 0.4 10/21/2023	64952WDT7	New York Life	20,000,000.00	20,018,960.88	19,182,800.00	S&P-AA+	Moody's-Aaa	1.36	386	386	10/21/2023		0.310	1.06
New York Life 0.9 10/29/2024	64952WEJ8	New York Life	7,500,000.00	7,490,606.44	6,937,200.00	S&P-AA+	Moody's-Aaa	0.51	760	760	10/29/2024		0.961	2.06
New York Life 1.1 5/5/2023	64952WDP5	New York Life	18,175,000.00	18,268,918.03	17,850,939.75	S&P-AA+	Moody's-Aaa	1.23	217	217	5/5/2023		0.230	0.59
New York Life 2.875 4/10/2024	64952WDG5	New York Life	4,525,000.00	4,696,657.45	4,397,349.75	S&P-AA+	Moody's-Aaa	0.31	558	558	4/10/2024		0.378	1.48
Pacific Life 1.2 6/24/2025	6944PL2B4	Pacific Life	5,000,000.00	4,636,402.81	4,490,800.00	S&P-AA	Moody's-Aa3	0.34	998	998	6/24/2025		4.050	2.69
Pricoa Global Funding 2.4 9/23/2024	74153WCL1	Pricoa Global Funding	9,000,000.00	9,299,487.25	8,522,190.00	S&P-AA	Moody's-Aa3	0.61	724	724	9/23/2024		0.700	1.94
USAA Capital 3.375 5/1/2025	90327QD89	USAA Capital	10,000,000.00	9,945,017.76	9,633,600.00	S&P-AA	Moody's-Aa1	0.68	944	944	5/1/2025		3.600	2.47

Description	CUSIP/Ticker	Issuer	Face Amount/Shares	Book Value	Market Value	Credit Rating 1	Credit Rating 2	% of Portfolio	Days To Maturity	Days To Call/Maturity	Maturity Date	Next Call Date	YTM @ Cost	Duration To Maturity
Walmart 3.4 6/26/2023-23	931142EK5	Walmart	10,000,000.00	10,222,208.08	9,951,300.00	S&P-AA	Moody's-Aa2	0.68	269	238	6/26/2023	5/26/2023	0.372	0.73
Sub Total / Average Corporate			394,369,000.00	395,780,875.45	380,453,081.54			26.73	491	480			1.203	1.32
Local Government Investment Pool														
Commonwealth of Virginia LGIP	LGIP0825	Commonwealth of Virginia	12,104.87	12,104.87	12,104.87	S&P-AAA	NR	0.00	1	1	N/A	N/A	2.612	0.00
Commonwealth of Virginia LGIP	LGIP0549	Commonwealth of Virginia	16,303,337.37	16,303,337.37	16,303,337.37	S&P-AAA	NR	1.11	1	1	N/A	N/A	2.612	0.00
Sub Total / Average Local Government Investment Pool			16,315,442.24	16,315,442.24	16,315,442.24			1.11	1	1			2.612	0.00
Money Market														
John Marshall Bank ICS MM	MM60000	John Marshall Bank ICS	5,979,851.75	5,979,851.75	5,979,851.75	NR	NR	0.41	1	1	N/A	N/A	2.430	0.00
Truist MM	MM1006	Truist	1,735,531.25	1,735,531.25	1,735,531.25	NR	NR	0.12	1	1	N/A	N/A	2.374	0.00
United Bank Ck MM	MM0667	United Bank Ck	9,461.00	9,461.00	9,461.00	NR	NR	0.00	1	1	N/A	N/A	0.000	0.00
United Bank MM	MM3272	United Bank	2,966,988.94	2,966,988.94	2,966,988.94	NR	NR	0.20	1	1	N/A	N/A	2.220	0.00
Sub Total / Average Money Market			10,691,832.94	10,691,832.94	10,691,832.94			0.72	1	1			2.360	0.00
Municipal														
Arlington County 0.79 8/1/2025	041431VG9	Arlington County	7,000,000.00	7,037,124.84	6,328,070.00	S&P-AAA	Moody's-Aaa	0.47	1,036	1,036	8/1/2025		0.600	2.80
Calvert County MD 2 5/1/2023	131537T44	Calvert County MD	2,640,000.00	2,664,538.73	2,609,349.60	S&P-AAA	Fitch-AAA	0.18	213	213	5/1/2023		0.400	0.58
Calvert County MD 2 5/1/2024	131537T51	Calvert County MD	2,330,000.00	2,384,905.98	2,250,057.70	S&P-AAA	Fitch-AAA	0.16	579	579	5/1/2024		0.500	1.56
Calvert County MD 2 5/1/2025	131537T69	Calvert County MD	2,620,000.00	2,710,022.56	2,465,420.00	S&P-AAA	Fitch-AAA	0.18	944	944	5/1/2025		0.650	2.51
Carroll CNTY MD 2 11/1/2024	144880CK5	Carroll CNTY MD	2,385,000.00	2,462,960.39	2,271,378.60	S&P-AAA	Moody's-Aaa	0.16	763	763	11/1/2024		0.420	2.04
Carroll CNTY MD 2 11/1/2025	144880CL3	Carroll CNTY MD	1,890,000.00	1,972,175.18	1,758,626.10	S&P-AAA	Moody's-Aaa	0.13	1,128	1,128	11/1/2025		0.570	2.98
City Richmond GO 2 7/15/2023	76541VWT0	City Richmond GO	3,000,000.00	3,037,671.13	2,949,840.00	S&P-AA+	Moody's-Aa1	0.20	288	288	7/15/2023		0.400	0.79
City Richmond GO 2 7/15/2024	76541VWU7	City Richmond GO	3,000,000.00	3,079,794.97	2,877,090.00	S&P-AA+	Moody's-Aa1	0.20	654	654	7/15/2024		0.500	1.76
City Richmond GO 2 7/15/2025	76541VWV5	City Richmond GO	410,000.00	425,780.41	382,575.10	S&P-AA+	Moody's-Aa1	0.03	1,019	1,019	7/15/2025		0.600	2.72
FFX CNTY VA GO 0.645 10/1/2025	30382AKC5	FFX CNTY VA GO	5,000,000.00	5,025,920.42	4,480,550.00	S&P-AAA	Moody's-Aaa	0.34	1,097	1,097	10/1/2025		0.470	2.97
Florida State Revenue Bonds 1.258 7/1/2025	341271AD6	Florida State Revenue Bonds	7,000,000.00	7,041,037.50	6,337,450.00	S&P-AA	Fitch-AA	0.47	1,005	1,005	7/1/2025		1.039	2.70
Loudoun County Economic Development 0.35 12/1/2023	54602QAY7	Loudoun County Economic Development	1,930,000.00	1,930,891.18	1,840,004.10	S&P-AA+	Moody's-Aa1	0.13	427	427	12/1/2023		0.310	1.17
Loudoun County Economic Development 3.75 6/1/2026	545895DQ4	Loudoun County Economic Development	1,500,000.00	1,642,941.20	1,439,775.00	Fitch-AA+	Moody's-Aa1	0.10	1,340	1,340	6/1/2026		1.080	3.41
VA Resources Auth Infrastructure Rev 0.329 11/1/20	92818NUZ9	VA Resources Auth Infrastructure Rev	435,000.00	435,000.00	433,795.05	S&P-AAA	Moody's-Aaa	0.03	32	32	11/1/2022		0.329	0.09
VA Resources Auth Infrastructure Rev 0.436 11/1/20	92818NVA3	VA Resources Auth Infrastructure Rev	720,000.00	720,000.00	691,106.40	S&P-AAA	Moody's-Aaa	0.05	397	397	11/1/2023		0.436	1.08
VA Resources Auth Infrastructure Rev 0.636 11/1/20	92818NVB1	VA Resources Auth Infrastructure Rev	1,000,000.00	1,000,000.00	922,010.00	S&P-AAA	Moody's-Aaa	0.07	763	763	11/1/2024		0.636	2.07
VA Resources Auth Infrastructure Rev 0.736 11/1/20	92818NV9C	VA Resources Auth Infrastructure Rev	1,180,000.00	1,180,000.00	1,048,264.80	S&P-AAA	Moody's-Aaa	0.08	1,128	1,128	11/1/2025		0.736	3.04
VA Resources Auth Infrastructure Rev 0.75 11/1/202	92818NUA4	VA Resources Auth Infrastructure Rev	1,300,000.00	1,300,796.82	1,198,925.00	S&P-AA	Moody's-Aa1	0.09	763	763	11/1/2024		0.720	2.07
VA St Housing Authority 2.15 8/1/2024	92812VWH5	VA St Housing Authority	665,000.00	650,679.89	635,493.95	S&P-AA+	Moody's-Aa1	0.05	671	671	8/1/2024		3.375	1.80
VA State College Building Auth 0.48 9/1/2024	92778WKQ8	VA State College Building Auth	22,820,000.00	22,826,407.86	21,194,075.00	S&P-AA+	Moody's-Aa1	1.55	702	702	9/1/2024		0.465	1.91
VA State College Building Auth 0.5 9/1/2023	92778WKP0	VA State College Building Auth	16,305,000.00	16,330,398.09	15,790,740.30	S&P-AA+	Moody's-Aa1	1.11	336	336	9/1/2023		0.330	0.92
Sub Total / Average Municipal			85,130,000.00	85,859,047.15	79,904,596.70			5.77	699	699			0.542	1.89
US Agency														
FFCB 0.6 11/24/2025-21	3133EMHF2	FFCB	19,100,000.00	19,093,976.96	16,946,284.00	S&P-AA+	Moody's-Aaa	1.29	1,151	1,151	11/24/2025		0.610	3.12
FFCB Var. FFCB 1/31/2023	3133EMPG1	FFCB	25,000,000.00	25,000,000.00	24,996,000.00	S&P-AA+	Moody's-Aaa	1.69	123	123	1/31/2023		3.352	0.00
FFCB Var. FFCB 11/7/2022	3133EK6W1	FFCB	10,000,000.00	10,001,676.59	10,005,800.00	S&P-AA+	Moody's-Aaa	0.68	38	38	11/7/2022		3.717	0.00
FHLB 0.27 3/28/2024-21	3130AKKF2	FHLB	15,000,000.00	14,999,296.47	14,126,100.00	S&P-AA+	Moody's-Aaa	1.02	545	545	3/28/2024		0.273	1.49
FHLB 1 11/15/2024-22	3130APRF4	FHLB	22,500,000.00	22,513,658.20	20,945,925.00	Moody's-Aaa	S&P-AA+	1.53	777	777	11/15/2024		0.971	2.10
FHLB 1 2/7/2024-22	3130AQLR2	FHLB	5,000,000.00	4,998,300.14	4,764,900.00	S&P-AA+	Moody's-Aaa	0.34	495	495	2/7/2024		1.025	1.35
FHLB 1.04 7/11/2024-22	3130AQL27	FHLB	25,000,000.00	25,000,000.00	23,494,500.00	S&P-AA+	Moody's-Aaa	1.69	650	11	7/11/2024	10/11/2022	1.040	1.76
FHLB 1.1 1/13/2025-23	3130AQGT4	FHLB	20,000,000.00	19,961,861.31	18,545,000.00	S&P-AA+	Moody's-Aaa	1.36	836	105	1/13/2025	1/13/2023	1.185	2.26
FHLB 1.125 12/17/2024-22	3130AQZU6	FHLB	20,000,000.00	20,000,000.00	18,553,800.00	S&P-AA+	Moody's-Aaa	1.36	809	809	12/17/2024		1.125	2.18
FHLB 1.2 6/21/2024-22	3130AQP56	FHLB	26,500,000.00	26,500,000.00	25,020,770.00	S&P-AAA	Moody's-Aaa	1.80	630	21	6/21/2024	10/21/2022	1.200	1.71
FHLB 1.28 6/11/2025-22	3130AQKY8	FHLB	20,000,000.00	20,000,000.00	18,339,000.00	S&P-AA+	Moody's-Aaa	1.36	985	11	6/11/2025	10/11/2022	1.280	2.65
FHLB 1.3 12/15/2025-22	3130AQSJ3	FHLB	25,000,000.00	24,994,986.31	22,584,750.00	S&P-AA+	Moody's-Aaa	1.69	1,172	1,172	12/15/2025		1.306	3.14
FHLB 1.4 2/18/2025-22	3130AQXQ4	FHLB	25,000,000.00	25,000,000.00	23,213,000.00	S&P-AA+	Moody's-Aaa	1.69	872	872	2/18/2025		1.400	2.35
FHLB 1.67 3/1/2024-22	3130AR6G1	FHLB	26,000,000.00	26,000,000.00	24,961,300.00	S&P-AA+	Moody's-Aaa	1.76	518	518	3/1/2024		1.670	1.41
FHLB 1.78 4/8/2024-22	3130AR6H9	FHLB	18,500,000.00	18,500,000.00	17,737,985.00	S&P-AA+	Moody's-Aaa	1.25	556	556	4/8/2024		1.780	1.51
FHLB 2.5 2/28/2024-22	3130ARQX2	FHLB	25,000,000.00	25,000,000.00	24,280,750.00	S&P-AA+	Moody's-Aaa	1.69	516	516	2/28/2024		2.500	1.38
FHLB 2.64 8/28/2024-22	3130ARKP5	FHLB	30,000,000.00	30,000,000.00	28,917,600.00	S&P-AA+	Moody's-Aaa	2.03	698	698	8/28/2024		2.640	1.87
FHLMC 0.375 4/8/2024-21	3134GWYD2	FHLMC	15,000,000.00	15,008,311.09	14,086,800.00	Fitch-AAA	Moody's-Aaa	1.02	556	556	4/8/2024		0.338	1.52
FHLMC 2.57 1/22/2024-22	3134GXRZ9	FHLMC	28,500,000.00	28,500,000.00	27,938,265.00	S&P-AA+	Moody's-Aaa	1.93	479	479	1/22/2024		2.570	1.29
FHLMC 3.75 8/28/2024-22	3134GXP40	FHLMC	10,000,000.00	10,000,000.00	9,926,400.00	S&P-AA+	Moody's-Aaa	0.68	698	59	8/28/2024	11/28/2022	3.750	1.86
FHLMC 4.03 5/28/2025-22	3134GXT95	FHLMC	25,000,000.00	25,000,000.00	24,725,500.00	S&P-AA+	Moody's-Aaa	1.69	971	59	5/28/2025	11/28/2022	4.030	2.54
Sub Total / Average US Agency			436,100,000.00	436,072,067.07	414,110,429.00			29.56	690	472			1.824	1.84
US Treasury														
T-Note 1.625 5/31/2023	912828R69	Treasury	21,000,000.00	20,829,647.63	20,663,580.00	Fitch-AAA	Moody's-Aaa	1.42	243	243	5/31/2023		2.867	0.66
T-Note 2.5 4/30/2024	91282CEK3	Treasury	20,000,000.00	19,937,212.48	19,442,200.00	Moody's-Aaa	None	1.36	578	578	4/30/2024		2.705	1.55
T-Note 2.75 5/15/2025	91282CEQ0	Treasury	20,000,000.00	19,875,130.88	19,246,200.00	Moody's-Aaa	None	1.36	958	958	5/15/2025		3.000	2.52
Sub Total / Average US Treasury			61,000,000.00	60,641,990.99	59,351,980.00			4.14	587	587			2.857	1.56
Total / Average			1,475,106,275.18	1,477,021,259.06	1,424,988,507.42			100	504	436			1.658	1.35

# NORTHERN VIRGINIA TRANSPORTATION AUTHORITY

# 5.

## MEMORANDUM

**FOR:** Chair Rishell and Members of the NVTA Finance Committee

**FROM:** Michael Longhi, Chief Financial Officer

**DATE:** November 3, 2022

**SUBJECT:** Monthly Revenue Report

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1. **Purpose:** To update the Northern Virginia Transportation Authority (NVTA) Finance Committee on monthly revenue receipts and 30% funds distributed to member localities.
2. **Background:** The attached reports reflect funding received and distributed through October 31, 2022.
3. **Comments:**
  - a. **FY2023 Revenues (Attachment A)**
    - i. The Authority has received approximately \$80.5 million through the October 31, 2022, transfers from the Commonwealth.
    - ii. The Authority has received \$10 million of the annual Northern Virginia District Transfer; \$10.6 million in Regional Congestion Relief Fees; and \$59.9 million in Sales Tax Receipts.
    - iii. October represents the second month of sales tax receipts for FY2023. Attachment A shows an 15% positive variance between the budgeted sales tax receipts compared to the annualized actual sales tax receipts.
    - iv. The annualized, first quarter of FY2023 Regional Congestion Relief Fees (Grantor's Tax) reflects a 2.1% negative variance when compared to the FY2023 budgeted amount. The rapid succession of mortgage rate increases, resulting in the highest rates since 2001 is depressing mortgage application activity, which is at the slowest pace since 1997.
  - b. **FY2023 Distribution to localities (Attachment B)**
    - i. Seven member jurisdictions completed the required *Code of Virginia* Section 33.2-2510 required annual certification to receive FY2023 Local Distribution Funds (30%).
    - ii. If the annual certification is not filed by August 1<sup>st</sup>, Local Distribution Fund Transfers are suspended. Subsequently, if the certification is not received in acceptable form by March 1<sup>st</sup> of the current fiscal year, the jurisdiction's share of the Local Distribution Fund will be irrevocably transferred to the Regional Revenue Fund.
    - iii. Suspensions of transfers have been discussed with jurisdictional staff where appropriate and reminders are sent monthly.
    - iv. As of October 2022, \$22 million of the \$24 million received has been distributed in Local 30% Distribution funds for FY2023 to member jurisdictions.

**c. FY2015 to FY2023 Year over Year Revenue Comparison (Attachment C).**

- i. This chart reflects a month-to-month comparison of sales tax and grantors tax revenue and a year-to-year comparison of fiscal year to date sales tax revenues received as of October 2022.

**Attachments:**

- A. FY2023 Revenues Received by Tax Type Compared to NVTA Estimates, Through October 2022
- B. FY2023 30% Distribution by Jurisdiction, as of October 2022
- C. Month to Month Comparison of Sales Tax Revenue and Fiscal Year to Date Receipts for October FY2015 to FY2023

# Attachment A

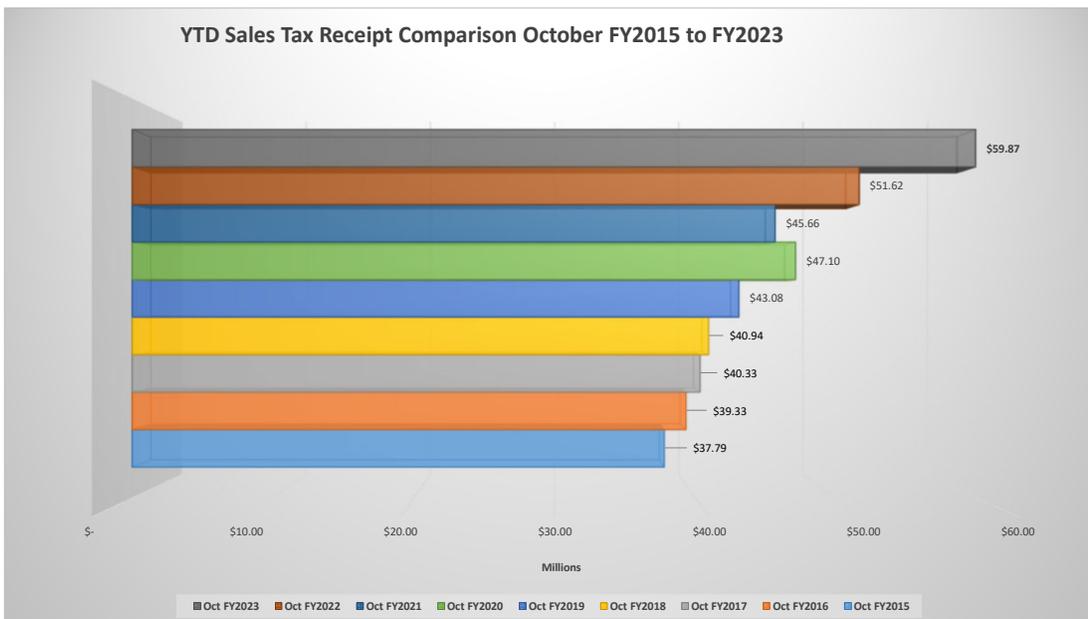
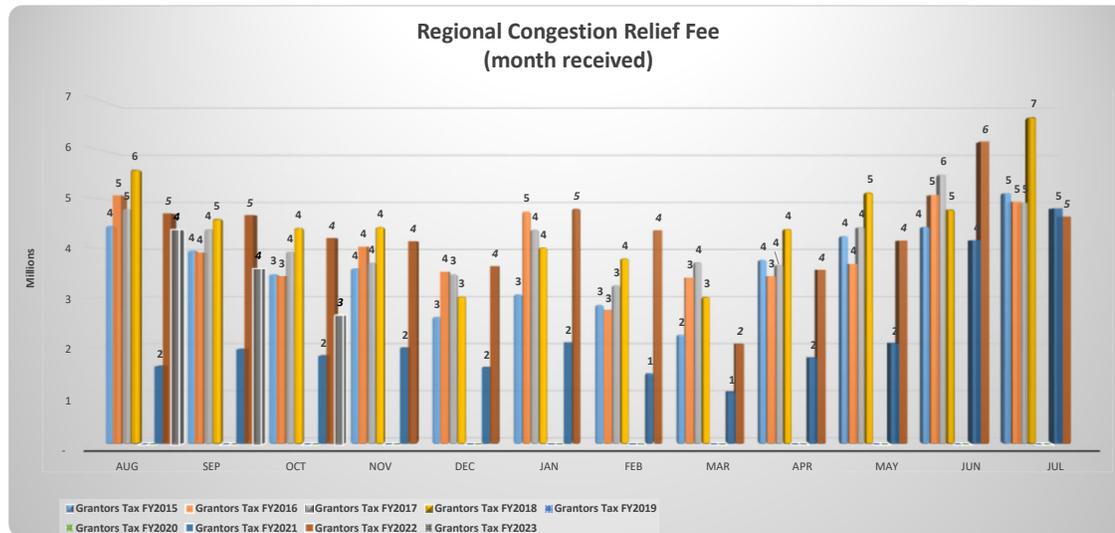
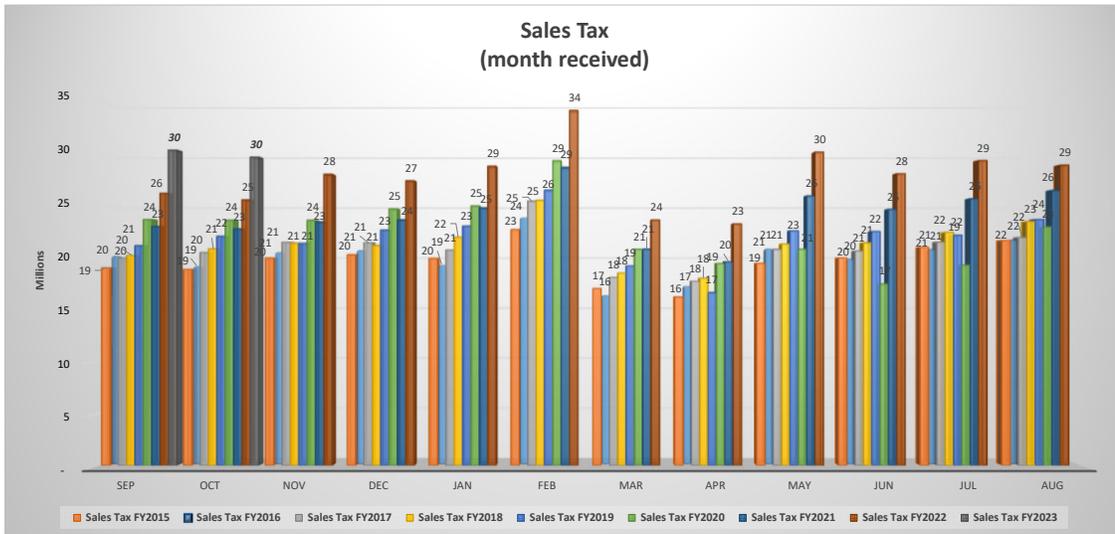
<b>NORTHERN VIRGINIA TRANSPORTATION AUTHORITY</b> <b>SALES TAX REVENUES RECEIVED BY JURISDICTION, COMPARED TO NVTA ESTIMATES</b> Based on: Revenue Data Through October 2022 FYE June 30, 2023						
<b>Regional Sales Tax</b>			<b>Annualized</b>			
<b>Transaction Months</b>	<b>2</b>	<b>Received</b>	<b>Revenue based</b>	<b>FY2023</b>	<b>Annualized</b>	
Total Sales Tax Revenue		<b>To Date</b>	<b>on YTD Receipts</b>	<b>Budget</b>	<b>Actual To Budget</b>	
		\$ 59,866,850	\$ 359,201,102	\$ 313,399,565	\$ 45,801,537	14.6%
<b>Interstate Operation Enhance Program</b>			<b>Annualized</b>			
<b>Transaction Months</b>	<b>1</b>	<b>Received</b>	<b>Revenue based</b>	<b>FY2023</b>	<b>Annualized</b>	
Interstate Operation Enhance Program		<b>To Date</b>	<b>on YTD Receipts</b>	<b>Budget</b>	<b>Actual To Budget</b>	
		\$ -	\$ -	\$ 20,261,936	\$ (20,261,936)	-100.0%
<b>Regional Congestion Relief Fee</b>						
<b>Transaction Months</b>	<b>3</b>	<b>Received</b>	<b>Revenue based</b>	<b>FY2023</b>	<b>Annualized</b>	
Total Regional Congestion Relief Fee		<b>To Date</b>	<b>on YTD Receipts</b>	<b>Budget</b>	<b>Actual To Budget</b>	
		\$ 10,612,413	\$ 42,449,650	\$ 43,371,567	(921,917)	-2.1%
<b>NVTD Transfer from COVA</b>						
<b>Transaction Months</b>	<b>2</b>	<b>Received</b>	<b>Revenue based</b>	<b>FY2023</b>	<b>Annualized</b>	
Total NVTD Transfer from COVA		<b>To Date</b>	<b>on YTD Receipts</b>	<b>Budget</b>	<b>Actual To Budget</b>	
		\$ 10,000,000	\$ 20,000,000	\$ 20,000,000	\$ -	0.0%
Total Revenue Received		<u>\$ 80,479,263</u>	<u>\$ 421,650,752</u>	<u>\$ 397,033,068</u>	<u>\$ 24,617,684</u>	6.20%

**Attachment B**

**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY  
FY2023 30% DISTRIBUTION BY JURISDICTION**

Based on: Revenue Data Through October 2022

Jurisdiction	Interstate Operat Enhance Program	Regional Sales Tax	Regional Congestion Relief Fee	NVTD Transfer From COVA	CoVa NVTA Interest	Cumulative Total	30% Funds	As of 8/31/2022 Accrued Interest (1)	9/30/2022 Prior Distributions	Current Month Distribution	Total Funds Transferred
								(+)			
City of Alexandria	\$ -	\$ 3,951,650.84	\$ 660,788.30	\$ 660,208	\$ -	\$ 5,272,647.32	\$ 1,581,794.20	\$ 1,088.55		\$ 1,582,882.75	
Arlington County	\$ -	\$ 5,274,957.38	\$ 1,158,311.10	\$ 880,746	\$ -	\$ 7,314,014.05	\$ 2,194,204.22	\$ 1,399.56		\$ 2,195,603.78	\$ 2,195,603.78
City of Fairfax	\$ -	\$ 1,234,875.70	\$ 142,012.90	\$ 245,409	\$ -	\$ 1,622,297.97	\$ 486,689.39	\$ 311.01		\$ 487,000.40	
Fairfax County	\$ -	\$ 24,986,457.51	\$ 4,688,338.30	\$ 4,200,272	\$ -	\$ 33,875,068.28	\$ 10,162,520.48	\$ 6,531.28	\$ 5,449,414.01	\$ 4,719,637.75	\$ 10,169,051.76
City of Falls Church	\$ -	\$ 499,465.89	\$ 46,230.30	\$ 92,878	\$ -	\$ 638,573.74	\$ 191,572.12	\$ 155.51	\$ 118,015.36	\$ 73,712.27	\$ 191,727.63
Loudoun County	\$ -	\$ 12,621,488.43	\$ 2,022,868.40	\$ 2,053,761	\$ -	\$ 16,698,117.65	\$ 5,009,435.30	\$ 3,265.64	\$ 2,625,378.12	\$ 2,387,322.82	\$ 5,012,700.94
City of Manassas	\$ -	\$ 1,317,075.98	\$ 89,985.10	\$ 230,532	\$ -	\$ 1,637,593.47	\$ 491,278.04	\$ 311.01	\$ 261,666.37	\$ 229,922.68	\$ 491,589.05
City of Manassas Park	\$ -	\$ 393,277.57	\$ 31,300.20	\$ 64,872	\$ -	\$ 489,449.48	\$ 146,834.84	\$ 155.51	\$ 75,598.90	\$ 71,391.45	\$ 146,990.35
Prince William County	\$ -	\$ 9,587,601.02	\$ 1,772,577.90	\$ 1,571,322	\$ -	\$ 12,931,500.86	\$ 3,879,450.26	\$ 2,488.11	\$ 2,065,093.81	\$ 1,816,844.56	\$ 3,881,938.37
Total Revenue Interest 9/30/2022	\$ -	\$ 59,866,850.32	\$ 10,612,412.50	\$ 10,000,000.00	\$ -	\$ 80,479,262.82	\$ 24,143,778.85	\$ 15,706.18	\$ 10,595,166.57	\$ 13,564,318.46	\$ 22,089,601.88
					\$	80,479,262.82	\$ 24,143,778.85			\$ 11,172,029.20	\$ 24,159,485.03



**NORTHERN VIRGINIA TRANSPORTATION AUTHORITY**

**MEMORANDUM**

**FOR:** Chair Rishell and Members, NVTA Finance Committee  
**FROM:** Michael Longhi, Chief Financial Officer  
**DATE:** November 3, 2022  
**SUBJECT:** Monthly Operating Budget Report

---

1. **Purpose:** To update the Northern Virginia Transportation Authority (NVTA) Finance Committee on the Authority’s Operating Budget for FY2023.
2. **Background:** The Authority elected to fund the Operating Budget for FY2023 through transfers from the Regional Revenue Fund.
3. **Comments:** Through October 31, 2022, the FY2023 Operating Budget has produced the following:
  - a. The Operating Budget was fully funded through quarterly transfers of \$886,850 from the Regional Revenue Fund.
  - b. As of October 31, 2022, the attached Income Statement reflects the Authority utilized 26% of its FY2023 expenditure budget, through 33% of the fiscal year.
  - c. As of October 31, 2022, all expense account remained within budget.
  - d. The attached statement shows the total Operating Budget income and expenditure activity for FY2023 as of October 31, 2022.

**Attachment:** FY2023 Monthly Operating Budget as of October 31, 2022

# Attachment

11/01/22  
09:46:44

NORTHERN VIRGINIA TRANSPORTATION AUTHORITY  
Income Statement  
For the Accounting Period: 10 / 22

Page: 1 of 2  
Report ID: LB170A

1000 General Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
<b>Expenses</b>						
410000	Personnel Expenses					
110	Salaries-Regular Pay	148,299.38	584,433.49	2,102,061.00	1,517,627.51	28
130	Health & Dental Benefits	18,271.90	89,218.25	375,414.00	286,195.75	24
131	Payroll Taxes	8,597.21	37,127.29	169,702.00	132,574.71	22
132	Retirement VRS	22,693.39	51,171.16	177,451.00	126,279.84	29
133	Life Insurance	4,210.22	8,124.00	28,168.00	20,044.00	29
134	Flex Spending/Dependent Care	93.16	186.32	1,165.00	978.68	16
135	Workers Comp		1,471.00	2,312.00	841.00	64
137	Disability Insurance	499.14	8,628.91	30,619.00	21,990.09	28
	Total Account	202,664.40	780,360.42	2,886,892.00	2,106,531.58	27
420000	Professional Services					
210	Audit & Accounting Services	18,000.00	18,000.00	68,500.00	50,500.00	26
220	Bank Service			750.00	750.00	
230	Insurance		11,249.00	9,240.00	-2,009.00	122
240	Payroll Services	341.71	1,545.31	3,283.00	1,737.69	47
260	Public Outreach & Regional Event Support		6,145.10	63,425.00	57,279.90	10
261	Legal/Bond Counsel Services			10,000.00	10,000.00	
262	Financial Advisory Services	8,750.00	8,750.00	36,955.00	28,205.00	24
263	Bond Trustee Fees			2,700.00	2,700.00	
264	Legislative Services	10,606.25	18,412.39	80,420.00	62,007.61	23
265	Investment Custody Svc	5,020.00	5,020.00	25,000.00	19,980.00	20
	Total Account	42,717.96	69,121.80	300,273.00	231,151.20	23
430000	Technology/Communication					
310	Acctg & Financial Report Systems		35,348.55	88,245.00	52,896.45	40
320	HW SW & Peripheral Purchase		278.77	10,620.00	10,341.23	3
330	IT Support Svc Incl Hosting	479.84	9,759.18	46,220.00	36,460.82	21
335	GIS/Project Mgt/Modeling	4,500.00	-17,200.00	32,800.00	50,000.00	-52
340	Phone Service & Web Ex Chgs		4,000.24	16,872.00	12,871.76	24
350	Web Develop & Hosting		3,850.89	135,805.00	131,954.11	3
940	Computer HW SW & Peripheral	11,720.74	11,720.74		-11,720.74	
	Total Account	16,700.58	47,758.37	330,562.00	282,803.63	14
440000	Administrative Expenses					
410	Advertisement		1,037.65	4,000.00	2,962.35	26
411	Dues & Subscriptions		4,162.85	15,992.00	11,829.15	26
412	Duplication & Printing	284.63	1,717.92	13,610.00	11,892.08	13
413	Furniture & Fixture		8,083.46	7,800.00	-283.46	104
414	Hosted Meeting Expenses		775.48	5,000.00	4,224.52	16
415	Mileage/Transportation		499.99	11,000.00	10,500.01	5
417	Office Lease		72,667.42	236,696.00	164,028.58	31
418	Office Supplies		5,700.29	7,475.00	1,774.71	76
419	Postage & Delivery			700.00	700.00	
420	Professional Develop & Training	161.57	2,748.09	23,000.00	20,251.91	12
940	Computer HW SW & Peripheral		5,657.02		-5,657.02	
	Total Account	446.20	103,050.17	325,273.00	222,222.83	32

1000 General Fund

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Total Expenses	262,529.14	1,000,290.76	3,843,000.00	2,842,709.24	26
	Net Income from Operations	-262,529.14	-1,000,290.76			
Other Expenses						
521000	Transfers					
820	Transfer to Operating Reserve			768,600.00	768,600.00	
825	Transf to Equip Reserve			50,000.00	50,000.00	
	Total Account			818,600.00	818,600.00	
	Total Other Expenses	0.00	0.00	818,600.00	818,600.00	
	Net Income	-262,529.14	-1,000,290.76			