

PLANNING COORDINATION ADVISORY COMMITTEE

Wednesday, March 25, 2026, at 6:30 p.m.

2600 Park Tower Drive, Suite 601

Vienna, VA 22180

This meeting was held in person and virtually via Zoom and livestreamed via YouTube.

MEETING SUMMARY

1. Call to Order/Welcome

- ✓ The meeting was held in person and virtually via Zoom. Chair Colbert called the meeting to order at 6:30 p.m.
- ✓ **Attendees:**
 - ✓ **Planning Coordination Advisory Committee (PCAC) Members:** Mayor Linda Colbert (Town of Vienna); Supervisor Jeanne LaCroix (Prince William County); Council Member Thomas Peterson (City of Fairfax); Council Member Kevin Moreau (Manassas Park); and Vice Mayor Clark Hedrick (Town of Herndon) attended the meeting in person. Council Member Justine Underhill (City of Falls Church) attended the meeting virtually due to health reasons.
 - ✓ **Northern Virginia Transportation Authority (NVTA) Staff:** Keith Jasper (Principal, Transportation Planning & Programming); Starla Couso (Manager, Transportation Planning & Programming)
 - ✓ **Others:** Mark Hoffman (Loudoun County), Brent Riddle (Fairfax County), Meagan Landis (Prince William County) and Jaleh Moslehi (Town of Herndon).

2. Summary Notes of February 25, 2025, Meeting

- ✓ A motion to approve the summary notes of the February 25, 2025, meeting was made by Vice Mayor Hedrick and seconded by Council Member Moreau. The motion passed unanimously.

3. FY2026-2031 Six Year Program Update: Evaluation Results

- ✓ Ms. Couso provided a brief overview of the SYP process to PCAC members. She gave an overview of the 27 applications received with the total funding requested totaling over \$1.2 billion.
- ✓ Next, Ms. Couso reviewed the project's Congestion Reduction Relative to Cost (CRRC) rankings and explained that the full project details will be available during public comment.
- ✓ Ms. Couso then explained the components that are included in TransAction Rating calculations. There are ten performance measures used to calculate the TransAction Rating.
- ✓ Ms. Couso reviewed Long Term Benefit (LTB) again and explained that, in some cases, LTB considerations might impact which projects are recommended. However, LTB is not expected to be balanced in a single cycle, as it depends on a

variety of factors including the number and type of projects that are applied for, project costs, the project sponsors, as well as available funding.

- ✓ Ms. Couso reviewed the findings of the qualitative evaluation. She explained which criteria staff evaluate and how they are summarized. The criteria include past performance, policy compliance, reimbursement status, alignment with NVTA Core Values, and more.
- ✓ Ms. Couso showed an example of a project description form, indicating that all project description forms are available on the website if the members of the public wish to review them.
- ✓ Lastly, Ms. Couso reviewed the SYP schedule, highlighting that the PCAC would be provided with an overview of public comment at their May meeting. At the June meeting, staff will request PCAC to review and endorse their funding recommendations.
- ✓ The discussion on the project evaluation results is summarized below:
 - i. Council Member Peterson asked if the various quantitative ratings will be merged into a single measure to create the ultimate recommended list of projects to be funded. Ms. Couso noted that legally NVTA must show the order of projects by CRRC ranking. She also noted that the various quantitative ratings would not be combined into a single measure.
 - ii. Council Member Peterson asked about the total available funding for this cycle's program. Ms. Couso noted NVTA's Finance Team is still preparing an estimate for this cycle's program. Mr. Jasper noted the Finance Team anticipates having an estimate by the May committee meeting.
 - iii. Council Member Peterson wanted further clarification on how the Six Year Program process reconciles multiple criteria to produce a final recommendation. Mr. Jasper noted the legal requirements associated with both CRRC and TransAction Rating (HB 599). Mr. Jasper noted the process is holistic and for transparency, NVTA shows exactly how projects are evaluated both qualitatively and quantitatively.
 - iv. Mayor Hedrick asked for clarification on why a project may receive partial funding. Mr. Jasper noted the first factor is how much money is in the cycle's program. Another factor may be what the total project cost is. For example, if no preliminary engineering has been completed, it would be difficult to understand the full project cost and timeline. In that instance, preliminary engineering (PE) might be the only phase funded.
 - v. Mayor Hedrick asked if, as part of past performance, there is consideration given to who is managing the project. Mr. Jasper noted that yes, it is a consideration. A critical aspect of understanding past performance is understanding the expected draw down versus the actual draw down since that is driven by project sponsors.
 - vi. Mayor Hedrick asked how the benefits are calculated to account for geographic impact. Mr. Jasper noted that LTB considers both trip-based and performance-based transportation benefits relative to the share of regional revenues member jurisdictions receive. The benefits need to be

approximately equal to the revenue. Mr. Jasper noted it changes every Six Year Program cycle.

- vii. Mayor Hedrick asked about the role of public comment in the SYP process. He asked if public comment could potentially change the evaluation score for a project. Mr. Jasper noted the NVTA staff coordinates with member jurisdiction staff who submitted the application to understand the project before evaluation. Once NVTA staff have preliminary evaluation results, NVTA staff meet with member jurisdiction staff to validate the results. Ms. Couso added that public comments are an opportunity for the community to provide support or dissent for projects. Public input will be shared with the committee to help inform the endorsement recommendation. Mr. Jasper noted that member jurisdictions should advocate for their projects.

4. NVTA Update

- ✓ Mr. Jasper provided the NVTA update. He shared that the TransAction kickoff meeting with ICF occurred on March 12, 2026, and the PCAC will see TransAction content for information and action in the fall.
- ✓ Mr. Jasper shared that NVTA's Transportation Technology Roundtable was held earlier today (March 25, 2026).
- ✓ Mr. Jasper told the PCAC that the next Authority meeting is April 9, 2026, which is not expected to have a full agenda. The SYP public hearing will be held during the May 14, 2026, meeting.
- ✓ Lastly, Mr. Jasper shared that NVTA staff will be attending the Tysons Community Alliance's Transportation Open House on April 30, 2026. While this is not a public engagement event for the SYP, it will occur during that public comment period. NVTA staff will also attend Bike to Work Day event on May 15, 2026.

5. Adjourn

- ✓ The meeting was adjourned at 7:39 p.m.
- ✓ The PCAC agreed to cancel the April 22, 2026, meeting due to lack of substantive action or information items. The next scheduled meeting for the PCAC is on May 27, 2026, at 5:30 p.m. in person at NVTA's office.