



## **SUMMARY MINUTES**

Thursday, November 10, 2022

7:00PM

3040 Williams Drive, Suite 200

Fairfax, VA 22031

*This meeting was conducted in-person and livestreamed via [NVTA's YouTube Channel](#)*

### **1. Call to Order**

Chair Randall

- ✓ Chair Randall called the meeting to order at 7:09PM and asked that the roll be called.

### **2. Roll Call**

Mr. Davis, Board Secretary

- ✓ **Members: Attendees** Chair Phyllis J. Randall, Vice Chair David Snyder, Supervisor Walter Alcorn for Chairman Jeffrey McKay, Chair Ann Wheeler, Board Chair Katie Cristol, Mayor Justin Wilson, Mayor Jeanette Rishell, Mayor David Meyer, Senator Jennifer Boysko, Supervisor Pat Herrity, Mary Hynes, Jim Kolb, John Lynch, Todd Horsley. **Non-Attendees** Mayor Michelle Davis-Younger, Mayor Derrick Wood, Anthony Bedell.
- ✓ **Staff Attendees:** Chief Executive Officer Monica Backmon, Executive Assistant to CEO Amanda Sink, Chief Financial Officer Mike Longhi, Board Secretary Jonathan Davis, Communications & Public Affairs Manager Erica Hawksworth, Communications & Marketing Coordinator Abigail Hillerich, Assistant Finance Officer Peggy Teal, Investment & Debt Manager Dev Priya Sen, Senior Accountant Adnan Malik, Principal, Transportation Planning & Programming Keith Jasper, Senior Transportation Planner Dr. Sree Nampoothiri, Regional Transportation Modeler Harun Rashid, and Regional Transportation Planners Mackenzie Love and Ian Newman.
- ✓ **Council of Counsel:** Daniel Robinson-Fairfax County, Rob Dickerson-Prince William County, Christina Brown-City of Alexandria.
- ✓ **Other Attendees:** Senior Vice President Tracy Baynard of McGuireWoods Consulting, LLC., Partner Michael A. Garber of PBMares.

*Members of the public were in-person and were able to watch the meeting livestreamed via [NVTA's YouTube Channel](#).*

### **3. Approval of October 13, 2022, Meeting Summary Minutes**

Chair Randall

- ✓ Vice Chair Snyder moved the approval of the October 13, 2022, Meeting Summary Minutes, and seconded by Chair Wheeler. The October 13, 2022, Meeting Summary Minutes was unanimously approved with abstentions from members who were not present.

## **Action Items**

### **4. Acceptance of the FY2022 Audited Financial Statements and Compliance Audit Reports**

Mayor Rishell, Finance Committee Chair

- ✓ Mayor Rishell reported that the Finance Committee received a review of the FY2022 Financial Statement Audit from Mr. Gaber last month, noting the audit opinion was unmodified or 'clean'.

The Finance Committee voted to recommend Authority acceptance of the Financial Statements and Compliance Audit Reports for the Fiscal Year ending June 30, 2022.

- ✓ Mr. Garber provided an overview by noting that the NVTA received an unmodified (clean) audit opinion on its FY2022 Financial and Compliance Reports. Mr. Garber highlighted regional revenue funds as shown on the Balance Sheet-Government Funds and noted that the report lists Authority approved and funded projects by locality and project.
- ✓ Mr. Longhi expressed his appreciation of Assistant Finance Officer Peggy Teal, who has been the engine behind these clean reports since the passing of HB2313.
- ✓ Mayor Rishell moved the Authority acceptance of the Northern Virginia Transportation Authority Financial and Compliance Audit Reports for the fiscal year ending June 30, 2022 and seconded by Supervisor Herrity. The NVTA FY2022 Financial and Compliance Audit Reports were unanimously accepted.

## 5. Adoption of Updated Strategies in the Transportation Technology Strategic Plan

Vice Chair Snyder, Transportation Technology Committee Chair

Ms. Love, Regional Transportation Planner

- ✓ Vice Chair Snyder first noted the Authority's charge to the Transportation Technology Committee (TTC) in recommending technology that best serve the priorities of the region. He further noted the Transportation Technology Strategic Plan (TTSP) Action Plan and eight strategies that were adopted by the Authority on March 13, 2021. Vice Chair Snyder added that slight modifications to the TTSP were approved by the TTC and are recommended for Authority consideration.
- ✓ Ms. Love reported on the strategies in the TTSP by summarizing current and upcoming implementation efforts. She went on to report the three changes to the strategies endorsed by the TTC for the Authority's consideration which include:
  1. **#4 Strategy Endorsed Revision:** Enhance operations of the multimodal transportation system through connectivity and automation  
**Intent of Strategy Endorsed Expansion:** To maximize the potential benefits of Connected and Automated Vehicle, while addressing avoidable increase in passenger vehicle miles traveled.
  2. **#8 Intent of Strategy Endorsed Expansion:** Support deployment of transportation technologies that reduce greenhouse gas emissions and synergetic technologies that improve resiliency.
  3. **#9 Strategy Endorsed Addition:** Enhanced mobility in the region through innovation and emerging technologies in transit.  
**Intent of Strategy Endorsed Addition:** Support an array of transit innovations, in a manner that is flexible enough to adapt to future innovation.
- ✓ Chair Randall recognized a motion from Vice Chair Snyder who moved the Authority approval of expansion of two existing strategies and the addition of one new strategy in the Transportation Technology Strategic Plan, as presented in Attachment A, and seconded by Supervisor Alcorn. The Adoption of Updated Strategies in the Transportation Technology Strategic Plan was unanimously approved.

**6. Recommend Approval to Reallocate Transform 66 Outside the Beltway Concessionaire Payment Funds for Fairfax County** Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon reported that Fairfax County is requesting the reallocation of Transform 66 Outside the Beltway Concessionaire Payment funds for two projects previously recommended for funding by the Authority:
  1. \$378,630 in Transform 66 Concession funds from Balance Entry to Lee Highway Pedestrian Improvement project (UPC 113518),
    - \$1,325,000 in Transform Concession Fee funds were originally awarded to the receiver project. The requested transfer will meet the higher than anticipated project bids received.
  2. \$31,975 from Balance Entry (UPC 113539) to Route 50 and Waples Mill Road Intersection Improvements project (UPC 113517).
    - \$2,000,000 in Transform 66 Concession Fee funds were originally awarded to the receiver project. The requested transfer will meet the higher design costs based on recent cost updates by the Virginia Department of Transportation.
- ✓ Chair Randall recognized Supervisor Alcorn who moved the Authority recommendation to transfer \$378,630 in I-66 Concession funds from Balance Entry to Lee Highway Pedestrian Improvement project (UPC 113518) and \$31,975 from Balance Entry to Route 50 and Waples Mill Road Intersection Improvements project (UPC 113517); and seconded by Mayor Meyer.
- ✓ Chair Randall opened the floor for discussion and questions on the motion. Ms. Hynes inquired what the balance would be if this recommendation is approved by the CTB. Ms. Backmon answered by noting VDOT would have to confirm her estimate that the balance is at the \$8 million mark.
- ✓ Seeing no further questions or discussion, Chair Randall opened the floor for a vote on the Motion to Reallocate Regional Surface Transportation Program Funds for Fairfax County. The Motion was unanimously approved.

**7. Recommend Approval to Reallocate Regional Surface Transportation Program Funds for Fairfax County** Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon reported that Fairfax County is requesting the reallocation of Regional Surface Transportation Program (RSTP) funds for Fairfax County from Cinder Bed Road Bikeway –ROW/ CN (UPC 118128) to Cinder Bed Road Bikeway – Design (UPC 106143) and added that this transfer will allocate funding to the appropriate phase, allowing the project design to continue without delays to the schedule.
- ✓ Chair Randall recognized Supervisor Alcorn who moved Authority approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for Fairfax County and seconded by Senator Boysko. The Motion to Reallocate Regional Surface Transportation Program funds for Fairfax County was unanimously approved.

**8. Recommend Approval to Reallocate Regional Surface Transportation Program Funds for Prince William County** Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon reported that Prince William County is requesting the reallocation of RSTP funds from Route 28 Widening Phase 1- PE & ROW Only (UPC 92080) to the Potomac Heritage National Scenic Trail (UPC 122033) project and added that the transferred funds will be used as

the local match for a Federal Lands Access Program (FLAP) grant received by the County. The donor project is the completed Route 28 Widening Phase 1 project (UPC 92080), which has a balance of \$2,089,144.

- ✓ Chair Randall recognized Chair Wheeler who moved the Authority approval of the reallocation of Regional Surface Transportation Program (RSTP) funds for Prince William County and seconded by Vice Chair Snyder. The Motion to Reallocate Regional Surface Transportation Program Funds for Prince William County was unanimously approved.

**9. Recommend Approval to Exchange Congestion Mitigation Air Quality and Regional Surface Transportation Program Funds Between Town of Herndon and Fairfax County**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon reported that the Town Herndon and Fairfax County have submitted requests to exchange Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) funds for the respective projects:
  - \$2,939,933 from CMAQ funds from UPC 106986 (Herndon Parkway Improvements at Worldgate Drive Extension – Town of Herndon) to UPC 115550 (Richmond Highway-Bus Rapid Transit-Fairfax County).
  - In return, the Town will receive \$2,939,933 in RSTP from UPC 115550 (Richmond Highway-Bus Rapid Transit –Fairfax County) to UPC 106986 (Herndon Parkway Improvements at Worldgate Drive Extension – Town of Herndon).
- ✓ Ms. Backmon noted that the Richmond Highway-Bus Rapid Transit (BRT) project has both CMAQ and RSTP funding and can accommodate the exchange of funding without impact on scheduled delivery. The Town of Herndon having RSTP funding instead of CMAQ funds, enables the project scope to proceed with its arterial capacity improvements to include both a new roadway extension and signalized intersections located near the Town of Herndon’s Metrorail Station.
- ✓ Chair Randall noted that she was aware of the ability to swap the same funds among different jurisdictions; however, unaware of the ability to swap monies from two different sources. Ms. Backmon noted that in this case it works given that the Richmond Highway BRT project has both RSTP and CMAQ funds, thus placing the County in a position to exchange funds with the Town of Herndon.
- ✓ Chair Randall recognized Senator Boysko who moved Authority approval of the exchange of Congestion Mitigation Air Quality (CMAQ) funds from the Town of Herndon to Fairfax County and the exchange of Regional Surface Transportation Program (RSTP) funds from Fairfax County to the Town of Herndon and seconded by Supervisor Alcorn. The Motion to Exchange Congestion Mitigation Air Quality (CMAQ) funds from the Town of Herndon to Fairfax County and the exchange of Regional Surface Transportation Program (RSTP) funds from Fairfax County to the Town of Herndon was unanimously approved.

**10. Approval of Letter of Endorsement for City of Manassas Park’s Virginia Highway Safety Improvement Program Application**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon reported that the City of Manassas Park is requesting Authority endorsement of its application under the Virginia Highway Safety Improvement Program (VHSIP). She noted that the City will utilize funds to implement numerous local systemic safety initiatives along the

Manassas Drive corridor where the project area extends from the City's west corporate limit to the intersection of Manassas Drive and West Carondelet Drive. Ms. Backmon further noted that the City has utilized a data driven, strategic approach to identifying specific systemic safety improvements.

- ✓ Chair Randall recognized Mayor Rishell who moved Authority approval of the letter of endorsement for City of Manassas Park's Virginia Highway Safety Improvement Program application and seconded by Vice Chair Snyder. The letter of endorsement for City of Manassas Park's Virginia Highway Safety Improvement Program application was unanimously approved.

**11. Approval of Letter of Endorsement for Virginia Passenger Rail Authority's Consolidated Rail Infrastructure and Safety Improvements Application**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon reported that the Virginia Passenger Rail Authority is requesting Authority endorsement of its application under the U.S. Department of Transportation Federal Railroad Administration's Consolidated Rail Infrastructure and safety Improvements (CRISI) Program. Ms. Backmon noted the scope of the Franconia Springfield Bypass project includes provision to connect passenger trains between the west side of the corridor north of the bridge and the east side of the corridor by eliminating conflicts between freight rail and passenger rail. She added the Authority approved \$22.9 million in funding for this project in its FY2020-2025 funding program.
- ✓ Chair Randall recognized Supervisor Herrity who moved Authority approval of the letter of endorsement for Virginia Passenger Rail Authority's Consolidated Rail Infrastructure and Safety Improvements Program application and seconded by Supervisor Alcorn. The letter of endorsement for Virginia Passenger Rail Authority's CRISI program application was unanimously approved.

**Discussion/Information Items**

**12. HB1915 Annual Update**

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon provided background on HB1915 and its reporting requirements and noted that there were no reported amendments from the 14 jurisdictions to their comprehensive plans that were inconsistent with TransAction.

**13. Governance and Personnel Committee Report**

Chair Randall, Chair

**-Update on Draft 2023 Virginia General Assembly Focus/Legislative Priorities**

Ms. Baynard, Sr. Vice President, McGuireWoods Consulting, LLC.

- ✓ Ms. Baynard reported that the Governance and Personnel Committee met tonight and discussed recommended priorities for 2023 as attached in the meeting packet. She noted the request to update the Transportation Technology Strategic Plan that addresses NVTA's ability to support efforts in automatic traffic safety initiatives that may come forth during the General Assembly including automated traffic enforcement. Ms. Baynard noted that the revised Legislative Program will come before the Authority at its December meeting for adoption.

#### 14. Finance Committee Meeting

Mayor Rishell, Chair

- ✓ Mayor Rishell recapped the October 13, 2022, Finance Committee meeting and reported that earlier this evening, the Finance Committee met and discussed the FY2022 Audited Financial Statements and Compliance Audit Reports which show a clean audit report. Mayor Rishell added that Assistant Finance Officer Peggy Teal was recognized for her efforts in facilitating the successful audit and expressed her appreciation for Ms. Teal's work. Mayor Rishell further reported that the Finance Committee discussed and provided budget guidance to staff on NVRTA's three budgets for FY2024 and will conduct additional review on proposed initiatives as well as policy updates related to invoices older than 18 months.
- ✓ Mr. Longhi noted a request from Vice Chair Snyder to consider, as appropriate with legal and policy parameters, the purchase of verified green bonds. Vice Chair Snyder was clear to note he was discussing a request, not making a directive. Mr. Longhi noted that Investment & Debt Manager Dev Sen found a green bond issued by the World Bank with a 5% rate, which is a good rate under any context. Mr. Longhi concluded by adding that the NVRTA has reconvened the Regional Investment Group which is comprised of investment managers and elected treasurers from the region to share and discuss information and ideas on green bonds and other topics.
- ✓ After some comments from Members on the World Bank credit rating, Chair Randall moved to the next two items on the agenda and noted that the Planning Coordination Advisory Committee and Technical Advisory Committee reports are as seen in the meeting packet and with no discussion or questions, moved to the Chief Executive Officer's report.

#### 15. Chief Executive Officer's Report

Ms. Backmon, Chief Executive Officer

- ✓ Ms. Backmon noted in her report the Monthly Factoid Talking Point and highlighted the Authority's investment of \$454 million towards 18 projects in Metro's Silver and Orange Line corridor in Northern Virginia.

#### 16. Chair's Comments

Chair Randall

##### -Appointment of Nominating Committee

- ✓ Chair Randall opened the floor for the nomination of members to serve on the Nominating Committee. Mayor Wilson, Chair Wheeler, and Board Chair Cristol were appointed to the Nominating Committee.

#### 17. Adjournment

Chair Randall

- ✓ Chair Randall adjourned the meeting at 7:39PM.

**Next Meeting: December 08, 2022, at 7:00PM**  
**NVRTA Offices**