

SUMMARY MINUTES

Thursday, February 12, 2026 – 5:30, p.m., EST
2600 Park Tower Drive, Suite 601
Vienna, VA 22180

This meeting was conducted both in person and virtually as well as livestreamed

1. Call to Order

- ✓ Chair David Snyder called the meeting to order at 5:32 p.m.

Roll Call:

- ✓ **Membership Attendees:** Chair Snyder; Chair Jefferson; Mayor Davis-Younger; Chair Randall
- ✓ **Staff Attendees:** Monica Backmon (Chief Executive Officer); Michael Longhi (Chief Financial Officer); Peggy Teal (Deputy Chief Financial Officer); Dev Priya Sen (Investment & Debt Manager); Lu Han (Comptroller); Margaret Duker (Accounting Assistant); Lauren Wilber (Financial Accountant); Gary Armstrong (Senior Accountant); Sree Nampoothiri (Senior Manager, Transportation Planning & Programming); Abigail Hillerich (Communications & Public Affairs Manager)
- ✓ **Council of Counsels:** Christina Brown (City of Alexandria); Daniel Robinson (Fairfax County)

Members of the public, jurisdiction and agency staff were in person and were able to watch the meeting livestreamed via [NVTA's YouTube Channel](#)

Action Items

- 2. Approval of January 8, 2026, Draft Meeting Summary Minutes** Chair Snyder
 - ✓ On a motion by Chair Jefferson, seconded by Chair Randall, the Summary Meeting Minutes of January 8, 2026, were approved unanimously.
- 3. Approval of TransAction Consultant Service Procurement** Mr. Longhi, CFO
 - ✓ On a motion by Chair Snyder, seconded by Chair Randall, the TransAction Consultant Service Procurement, was approved unanimously.

Approval of Budgets

- ✓ The development of NVTA's three budgets for fiscal year (FY)2027-the Local Distribution Fund Budget (30%), Regional Revenue Fund Budget (70%), and Operating Budget were initially scheduled as a discussion item to receive guidance from the Committee. However, following the discussion, the Committee determined the budgets were ready to move forward to the Authority for consideration and possible action. As a result, the items were reclassified from Discussion to Action during the meeting. The Committee subsequently

recommended presenting the budgets to the Authority for consideration and possible adoption in alignment with its guidance and direction.

- ✓ With the consent of Committee Chair Snyder, Chair Randall made a motion to move the three budgets forward to the Authority for consideration. The motion was seconded by Chair Snyder and approved unanimously.

4. FY2027 Local Distribution Fund Budget

Mr. Longhi, CFO

- ✓ Mr. Longhi presented the proposed FY2027 Local Distribution Fund Budget.
 - The Local Distribution Fund Budget allocates 30% of revenue received to localities. Revenue sources include Sales Tax; Grantor's Tax; Interstate Operations and Enhancement Program (IOEP) transfer and the Commonwealth's Northern Virginia Transportation District (NVTD) transfer.
 - CoVA Interest is the interest earned on the funds while transitioning through the state system.
 - Interest Earnings is the interest earned while funds are held in the Authority's investment portfolio.
 - All funds are disbursed to member jurisdictions in accordance with the State Code. Distributions occur monthly, subject to compliance with Annual Certification requirements.
 - The total revenue available for distribution is projected at \$145 million, representing a \$4 million increase from the previous year.

5. FY2027 Regional Revenue Fund Budget

Mr. Longhi, CFO

- ✓ Mr. Longhi presented the proposed FY2027 Regional Revenue Fund Budget .
 - The budgeted revenue for the Regional Revenue Fund, totaling \$407million, and reflects a \$9M increase from FY2026.
 - Expenditures include the principal and interest payments on the bonds currently outstanding, as well as the development costs for a project sponsor dashboard within the Project Information Management and Monitoring System (PIMMS) which proposes the development of a user-specific project sponsor internal dashboard that appears immediately upon login. This feature is designed to provide project sponsors with a clear visual snapshot of key items requiring attention, such as pending reimbursements or SPA updates, while offering intuitive navigation to the modules and tools they use most. In addition to improving workflow efficiency and responsiveness, the dashboard will help users stay on top of critical actions and track the overall status and momentum of their projects more effectively.
 - The efforts will be spread over two fiscal years. Staff is recommending a \$250,000 budget allocation for FY2027 and anticipating the need for a similar FY2028 allocation to complete the work.
 - \$147million represents appropriations for seven projects approved for funding for FY2027 project appropriations:
 - City of Alexandria: Alexandria Duke Street Transitway (2020-45-2) \$75,000,000.
 - City of Fairfax: Bleinheim Boulevard Multimodal Improvements. (2020-48-2) \$8,000,000.

- Fairfax County: Soap Stone Drive Extension (2020-310-1) \$15,000,000.
 - Fairfax County: Seven Corners Ring Road Improvements (2022-325-1) \$4,200,000.
 - Prince William County: Old Bridge Road Widening: Colby Drive to Minnieville Road (2022-327-1) \$25,000,000.
 - Prince William County: Route 234 Operational Improvements (2024-345-1) \$10,000,000. Note: This is a forward appropriation from the FY2024-2029 program. Prince William County staff have determined the project timing can be accelerated.
 - Prince William County: Triangle Mobility Hub and First/Last Mile Connection Improvements. (2024-347-1) \$10,000,000. Note: This is a forward appropriation from the FY2024-2029 program. Prince William County staff have determined the project timing can be accelerated.
 - The budget also includes allocations for the debt service reserve held by the bond trustee and a \$120 million working capital reserve.
- ✓ Chair Synder raised questions about the differences between the FY2026 and FY2027 budgets, specifically regarding revenue levels and project appropriations. Mr. Longhi responded that total revenue is increasing by approximately \$9 million year over year; however, project appropriations are driven by formal requests from project sponsors and are not automatically appropriated. In FY2026, jurisdictions requested \$173 million in appropriations, compared to \$147 million in FY2027. While forward appropriations are shown for transparency and auditor coordination, no negative balances are projected, and the \$120 million working capital reserve provides additional flexibility to support these appropriations.

6. FY2027 Operating Budget

Mr. Longhi, CFO

- ✓ Mr. Longhi presented the second overview of the proposed FY2027 Operating Budget, noting that the initial detailed overview had been provided at the January Finance Committee meeting.
- ✓ Mr. Longhi noted that the primary new initiative is the addition of a communications position, which had been discussed previously and recommended by the Committee. For FY2027, the proposed transfer from the Regional Revenue Fund would be reduced by approximately \$487,000 (about 9%) compared to FY2026. Even with the addition of the communications position, the transfer would still be reduced by approximately \$287,000 (about 5%) from the prior year.
- ✓ Mr. Longhi explained that communications services will continue to be funded from the Regional Revenue Fund either through outside contractors or through an internal position. Establishing the position would provide approximately 1,260 additional hours of communications support annually and improve consistency in messaging. The remainder of the operating budget reflects standard inflation and contractual cost increases. The communications position is the primary change in the proposed FY2027 budget.

- ✓ Chair Jefferson stated that she had no questions and expressed support for the proposed communication positions.
- ✓ Chair Synder, Chair Jefferson, and Mr. Longhi discussed the assumptions for compensation increases in the proposed FY2027 budget, noting that a 5% increase is being used as a guideline. They explained that the actual impact on salary lines may be lower in large jurisdictions due to unfilled positions, promotions, retirements, or employees who have reached the top of their pay scale. Mr. Longhi emphasized that the 5% cap is intended as a reasonable ceiling, and actual increases will be monitored as jurisdictions finalize their FY2027 budgets while individual jurisdictions may differ in tax rates and compensation practices, the proposed cap balances fiscal responsibility with the need to maintain competitive staffing and support initiatives such as in-house communications work. Staff noted that if the Authority believes adjustments are needed, further discussion will occur at that stage.
- ✓ Chair Synder asked for an update on the office lease and related expenses. Mr. Longhi explained that, as part of taking over the space, the Authority had committed to upgrading the sound system. However, the microphones initially received were built to Canadian specifications and needed to be rebuilt, which has delayed the final lease closeout and landlord concessions. The difference between FY2026 and FY2027 lease costs is due to FY2026 including a rent-free period and excluding some capitalization costs, resulting in a prorated year. Once the new microphones are installed and all bills are paid, staff will provide a full recap to the Finance Committee and Authority, noting that over \$800,000 is expected to remain in reserve. Staff suggested holding these funds for future needs, such as expansion into additional office space.

Discussion/Information Items

- 7. Monthly Investment Portfolio Report** Ms. Sen, Investment & Debt Manager
- ✓ Ms. Sen provided an update on the Federal Reserve’s recent meeting and its potential impact on the Authority’s investments. The Fed met on January 28, 2026, and did not change interest rates, offering limited guidance on future actions. A new Fed Chair, Kevin Warsh, is expected to be appointed in May 2026, and a few rate cuts are anticipated thereafter. Ms. Sen explained that the Authority’s investment portfolio maintains a balance of short- term and long-term maturities using a laddered strategy, currently extending up to a five-year duration. This approach provides diversification and flexibility, allowing the portfolio to remain well-positioned even if rates are reduced.
 - ✓ Mr. Sen presented the Authority’s investment portfolio, which is yielding 4.5%, as of the end of December 2025, outperforming benchmarks.
- 8. Monthly Revenue Report** Mr. Longhi, CFO
- ✓ Mr. Longhi provided an overview of Revenue report, noting that sales tax is beginning to align with projections. While last month’s receipts were 2.3% below estimate, the most recent data show they are only 1.9% below, with December

transfers from the Commonwealth indicating the shortfall may narrow further. Mr. Longhi expressed confidence that FY2026 revenues will be close to projections.

- ✓ Mr. Longhi noted that Grantors' tax is also recovering, primarily due to higher transaction volumes rather than price appreciation.
- ✓ Chair Randall asked whether the current sales tax performance raises any concerns. Mr. Longhi responded that, given recent data, they do not see significant risks. Mr. Longhi noted that while national holiday sales were weaker, NoVA often performs differently from national trends.

9. Monthly Operating Budget Report

Mr. Longhi, CFO

- ✓ Mr. Longhi presented FY2026 operating budget. As of December 2026, 44% of the budget was spent at 50% through the fiscal year. All expense categories remained within the approved budget.

10. NVTA Update (Verbal Report)

Ms. Backmon, CEO

- ✓ Ms. Backmon expressed her appreciation for the efforts of all staff.

11. Adjournment

- ✓ Chair Snyder expressed his appreciation to the staff and the members of the Finance Committee for their ongoing support and contributions.
- ✓ Seeing no further questions, discussion, or business, Chair Snyder adjourned the meeting at 6:13 p.m.