



Northern Virginia Transportation Authority
The Authority for Transportation in Northern Virginia

PLANNING COORDINATION ADVISORY COMMITTEE

Monday, February 29, 2016, 6:30 pm
Northern Virginia Transportation Authority
3040 Williams Drive, Suite 200
Fairfax, Virginia 22031

SUMMARY NOTES

I. Call to Order/Welcome Chairman Foreman

- Chairman Foreman called the meeting to order at 6:30 pm.
- Attendees:
 - **PCAC Members:** Chairman Foreman (Town of Dumfries); Council Member Jonathan Way (City of Manassas); Supervisor Ralph Buona (Loudoun County); Supervisor Jeff McKay (Fairfax County); County Board Chair Libby Garvey (Arlington County); Council Member Jeff Greenfield (City of Fairfax); Council Member Phil Duncan (City of Falls Church); Council Member David Kirby (Town of Herndon); Council Member Linda Colbert (Town of Vienna).
 - **NVTA Staff:** Monica Backmon (Executive Director); Keith Jasper (Program Coordinator).

Action

II. Meeting Summary Notes of May 21, 2015, PCAC Meeting

- The May 21, 2015 Planning Coordination Advisory Committee meeting summary was unanimously approved.

III. Adoption of the 2016 Meeting Calendar

- A decision to meet monthly as needed (at least quarterly) was unanimously approved. Meetings will be scheduled at 6:30 pm on the fourth Wednesday of the month at NVTA.

Discussion/Information

IV. Amended NVTA Bylaws Ms. Backmon

- Ms. Backmon referred to page 10 of the Bylaws document, describing the charge, membership, etc. of the PCAC.
- The Planning and Programming Committee (PPC) has replaced the Project Implementation Working Group (PIWG). Appointments have not yet been made.
- The Finance Committee will meet later this week on March 3rd.
- Chairman Foreman is the Town's representative on the Authority.
- Chairman Foreman recommended that when other NVTA Committees have tasks for the PCAC, representatives of those Committees should attend PCAC.

V. NVTA Update

Ms. Backmon

- Ms. Backmon reminded Committee members that in CY2016 the Authority will be meeting on the second Thursday at 7:00 pm (no meeting in August.)
- The FY2017 Program is under development, with 24 candidate projects. The program will be adopted in Spring 2015. A number of these projects have also requested funding under the HB2 process.
- Secretary Layne has requested the Authority participate in the I-66 Outside the Beltway project. The Authority submitted the project under the HB2 process, and has passed a resolution indicating the project will be considered for funding under the Authority's project selection process for the FY2017 Program.
- In response to a question from Chairman Foreman regarding whether the project list will be shared with the PCAC, Ms. Backmon confirmed this would be case.
- Council Member Way mentioned the previously approved, NVTA-funded Route 28 Bypass study may change the need for the I-66/Route 28 Interchange project. Ms. Backmon noted that Prince William County is currently working on the Request for Proposals for that study. She anticipates that the Authority will receive a briefing on the study in due course, as it has for other NVTA-funded studies. Similar briefings can be held for the PCAC if requested.
- Council Member Greenfield asked whether the PCAC will have an opportunity to vet the Authority's Six Year Program. Ms. Backmon confirmed this will be the case, noting that inclusion of projects in the ongoing TransAction update is a requirement for projects to be funded through the Six Year Program.
- Council Member Way enquired as to the connection between TransAction and MWCOG/TPB's Constrained Long Range Plan (CLRP). Ms. Backmon noted that TransAction is financially unconstrained, although some projects may use federal funding as well as regional and local revenues. Air quality conformity and other federal requirements are potentially applicable to NVTA-funded projects.

VI. TransAction Update

Mr. Jasper

- Mr. Jasper introduced the TransAction overview video. Chairman Foreman commented that the process works well when citizens are involved. Supervisor McKay emphasized this by recalling the well-attended South County town hall

meeting for the FY2015-16 Program, specifically related to the Fairfax County Route 1 project.

- Supervisor added that it is important to consider transportation needs from a national security perspective, e.g. Fort Belvoir.

VII. FY2017 Program Update

Mr. Jasper

- Mr. Jasper provided a brief overview of the status of the FY2017 Program, and introduced a list of the 24 candidate projects. In response to a question from Supervisor McKay regarding why amounts are shown for individual years from FY2017 thru FY2021, Mr. Jasper responded that applicants were required to show when FY2017 revenues (if approved) would be expended. Approved projects for the FY2017 Program are required to make an initial drawdown no later than June 30, 2019.
- Chair Foreman mentioned he has been discussing with other towns the need to attach support letters to applications to help get funding. For smaller jurisdictions a lesson learned is to subdivide projects into smaller packets, e.g. by phase, in order to progress.
- Council Member Colbert asked when the deadline for the next Call for Projects would be. Ms. Backmon responded that this may be in early 2018. Chair Foreman added that NVTAs are very good at posting notices and deadlines well ahead of time.
- County Board Chair Garvey asked how HB599 ratings from previous funding programs would be applied. Mr. Jasper indicated that all previously rated projects will be re-rated to ensure consistency and to reflect the fact the candidate project pool is new and also includes transit projects.

Adjournment

VIII. Adjourn

- The meeting adjourned at 7:35 pm.